



# CITY OF HOUSTON

Planning and Development

**Sylvester Turner**

Mayor

Patrick Walsh, P. E.  
Director  
P.O. Box 1562  
Houston, Texas 77251-1562

T. 832.393.6600  
F. 832.393.6661  
[www.houstontx.gov](http://www.houstontx.gov)

October 17, 2018

Mr. Stephen Wright  
Houston Parks and Recreation Department  
2999 South Wayside  
Houston, TX 77023

Re: 2018 Transportation Improvement Program (TIP) Call for Projects – **City of Houston Concurrence**

Dear Director Wright:

The City of Houston Review Committee has reviewed the Department's application for TIP funding to construct the Richmond to San Felipe Path. The Review Committee will notify H-GAC that the conceptual design is consistent with City guidelines and plans.

Please be advised that projects will be subject to City of Houston final design review and approval prior to construction. Any non-standard improvements in city right-of-way will require a maintenance agreement prior to construction. Sponsors awarded federal funding should be prepared to coordinate design and construction through Houston Public Works as a local let contract.

The staff of both departments is prepared to continue working with you during the project development process. Please contact Jennifer Ostlind at (832) 393-6569 or via email at [jennifer.ostlind@houstontx.gov](mailto:jennifer.ostlind@houstontx.gov) or Gary Hill at (832) 395-3082 or via email at [gary.hill@houstontx.gov](mailto:gary.hill@houstontx.gov) if you have any questions or require additional guidance.

Sincerely,

Handwritten signature of Margaret Wallace Brown in blue ink.

Margaret Wallace Brown  
Acting Director  
Planning & Development Department

Handwritten signature of Carol Ellinger Haddock in blue ink.

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

MWB:JO/smb

c: Maureen Crocker, Assistant Director, Houston Public Works  
Jeff Weatherford, Deputy Director, Houston Public Works  
Uptown TIRZ 16



**HOUSTON:**  
3200 Travis Street  
Suite 200  
Houston, TX 77006  
(713) 951-7951

THEGOODMANCORP.COM

**AUSTIN:**  
911 W. Anderson Lane  
Suite 200  
Austin, TX 78757  
(512) 236-8002

# MEETING MINUTES

## Uptown / Houston Parks Board / CenterPoint Energy

November 20, 2017

**Attendees:** Jim Webb (The Goodman Corporation), Brad Cowan (Terrain Studio), Sarah Newbery (Uptown Development Authority), Chip Place (Houston Parks Board), Kevin Meals, Matt Dowell (CenterPoint Energy)

**Purpose:** Review Uptown multi-use path alignments with CenterPoint to receive preliminary concurrence in advance of pursuing grant funding.

### Notes:

- Uptown reviewed the universe of multi-use path projects connecting Memorial Park to surrounding activity centers and regional hike/bike connections.
- CenterPoint clarified that the businesses adjacent to their property in Segment 3 utilize CenterPoint property via a license agreement rather than a lease agreement.
- CenterPoint noted previous coordinating efforts related to Segment 3 with the Welcome Wilson group as well as other interested parties (to include Rice University) in the past. An agreement regarding exists with the Welcome Wilson group regarding the CenterPoint property in question.
  - Uptown will coordinate with the Welcome Wilson group regarding this project.
- The unfunded section south of Segment 3 is noted as a very important component for regional multi-use path connectivity.
- CenterPoint noted potential conflicts with overhead utility equipment in relation to the conceptual path alignment but identified that these conflicts could be mitigated through modifications to the alignment.
- The group noted it would be important to coordinate with Harris County Flood Control District (HCFCD) due to their adjacent easement on UPRR property and the need to potentially utilize certain components of it if deemed necessary (and if possible) through final design.
  - Contacts suggested as Shannon Watson and Sandra Musgrove; Houston Parks Board will provide coordination with HCFCD.
- CenterPoint suggested walking Segment 3 to determine where the trail alignment should run in relation to field conditions and mark areas for future review/evaluation by

CenterPoint. It was determined that CenterPoint could potentially review the field conditions the first week in December.

- Uptown and the consultant team will walk the Segment 3 alignment on 11/22/17 to review field conditions and flag potential conflicts in advance of a field walk with CenterPoint.
- CenterPoint will review real estate information relative to Segment 3 and pending general concurrence with alignment, will coordinate with license-holders.

**Next Steps:**

- Uptown will review alignment and flag potential conflict areas.
- Uptown will coordinate with CPE on field visit for first week of December.
- Houston Parks Board will coordinate with HCFCD.
- Uptown will coordinate with Welcome Wilson Group.
- Pending results, CPE will review real estate documentation for corridor and coordinate with licensees.



**THE GOODMAN  
CORPORATION**

**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

**MEETING  
MINUTES**

**THEGOODMANCORP.COM**

## **CENTERPOINT/UPTOWN/HCFCD TRAIL DISCUSSION**

**February 6, 2018**

**Attendees:** Nat Wanissorn (Uptown), Lisa Johnson (HPARD), Richard Odlozil (HPARD), Mike Vandewater (HCFCD), Lee Tristan (CenterPoint), Brad Cowan (Terrain), Jim Webb (TGC), Welcome Wilson Sr., Welcome Wilson Jr. (Welcome Group)

- After reviewing survey data provided by CPE and HCFCD, it is determined that the UPRR ROW extends approximately 28' west of the fence adjacent to their railroad tracks.
- CPE requires us to stay away from the "drop zone" of the overhead lines. Guidance is to stay as far away as possible from the overhead lines and equipment at all times.
- All parties in agreement that UPRR ROW is to be avoided as it will not be possible to negotiate access/license/easement agreements for the trail.
- HCFCD provided information about their easements and indicated they do not have the authority to allow recreational use of the easements. Permission for the trail will have to be provided by the underlying property owners. If the trail is allowed, HCFCD will review the design to ensure the trail does not block maintenance access and the drainage patterns in the easement continue to drain toward the inlets.
- Field measurements from the UPRR fence line indicate that there is sufficient space to place a 8'-12' trail within the CPE owned property/HCFCD easement along the corridor. This alignment would require the relocation of the existing chain link fence to the west by approximately 2-4'. This will avoid touching UPRR ROW.
- Trail alignment must be as straight as possible at all times. Uptown would be responsible for covering cost to relocate wooden utility poles and other obstructions if necessary. Transmission lines cannot be relocated.

- CPE will ultimately require a formal survey and drawings for any type of approval. These documents and any coordination with lease holders re: fence relocation can be run through Lee Tristan.
- Large storm inlet drain at Richmond to be covered and closed soon. This may accommodate a better trail connection to the existing sidewalk at Richmond in the future.
- HPARD/COH to advertise the design of the section from San Felipe to Memorial Park in March 2018.
- Welcome Group has maintenance agreement with both CPE and UPRR north of San Felipe. South of San Felipe Welcome Group only has a maintenance agreement with CPE.
- Welcome Group's existing irrigation line needs to be accommodated in design plans for section north of San Felipe.





Since the ROW is in the form of easements HCFCD does not have the authority to grant permission to use the ROW for recreational purposes. Permission to use this property will have to be obtained from the underlying property owners: Texas New Orleans RR and Houston Lighting & Power.

HCFCD will review the plans and therefor will be required to follow our criteria and policies.