



H-GAC 2018 TIP Call for Projects

Friendswood Downtown District: Pedestrian Access and Safety Enhancements

Attachment #2 - Cover Letter

Attached Items Support Pre-Application Response #6 - "Project Development/Readiness"

The contents within this package present coordination with individual property owners regarding possible easements to allow sidewalks within the constrained right-of-way of FM 518, between FM 2351 and Stonesthrow (80-foot ROW). Coordination with property owners within the non-constrained 100-foot ROW sections from Stonesthrow to Whispering Pines are also included to illustrate the progress towards comprehensive coordination to implement sidewalks consistently throughout the Downtown District.

List of Attachments:

1. Letter from Friendswood City Manager Morad Kabiri, PE regarding right-of-way coordination with TxDOT and adjacent property owners
2. Right-of-Way map showing constrained ROW and parcels
3. Combined letters consenting to coordination



City of Friendswood

October 23, 2018

Mr. Quincy Allen, P.E.
Houston District Engineer
Texas Department of Transportation
6810 Old Katy Rd.
Houston, TX 77024

RE: City of Friendswood's commitment to Downtown Friendswood's FM 518 sidewalks right-of-way

Dear Mr. Allen:

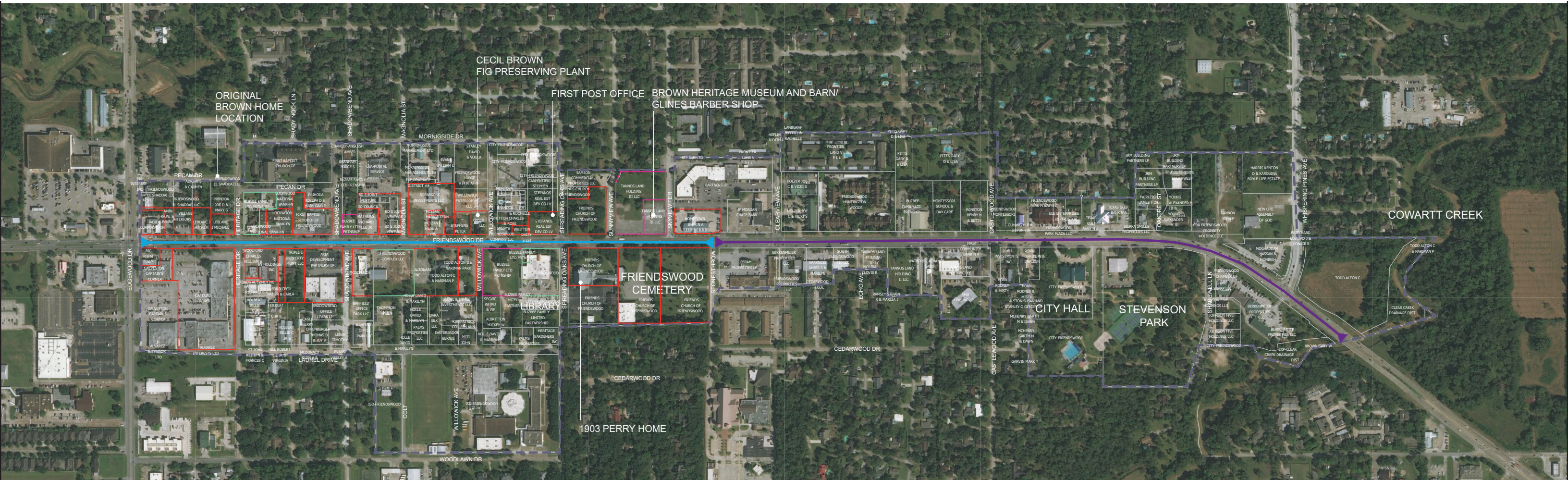
Through H-GAC's Transportation Improvement Program (TIP) 2018 Call for Projects, the City of Friendswood is applying for federal funding to assist with the implementation of pedestrian safety and access projects along FM 518 within Friendswood's Downtown District. The FM 518 corridor is a TxDOT facility that has 80-foot public right-of-way from FM 2351 (one edge of the Downtown District) to Stonestrow Avenue, and 100-foot public right-of-way from Stonestrow Avenue to Coward's Creek (the other edge of the Downtown District). Implementing an eight-foot sidewalk within the remaining public right-of-way within the 80-foot section may be constrained. To address this, the City of Friendswood has started to work with the existing property owners on development agreements for potential easements to allow for continuous sidewalks within non-TxDOT right-of-way up and down FM 518. The City will not request nor require TxDOT to purchase right-of-way for these sidewalk projects. The section of FM 518 that has 100-foot right-of-way does not have as many right-of-way concerns. However, the City has started talking to all property owners abutting FM 518 to collaborate on potential easement dedications with the individual property owners.

The City of Friendswood, in coordination with TxDOT, will make every effort to construct the Downtown District's standard of eight-foot sidewalks, but each property will be addressed case-by-case during the design of the corridor improvements.

The attached letters illustrate the coordination with existing property owners along FM 518 at this early stage in the implementation process. To-date, the City has received over 20 letters. A handful of the letters are from a single owner, in possession of multiple properties. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Morad Kabiri, PE, AICP
City Manager
City of Friendswood, Texas



LEGEND

- - FDEDC Boundary
- Parcel Boundary
- 80' ROW
- 100' ROW
- Parcels without Brick Sidewalks & Adjacent to 80' ROW
- Parcels with Existing Brick Sidewalk
- Parcels with Planned Brick Sidewalks





City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

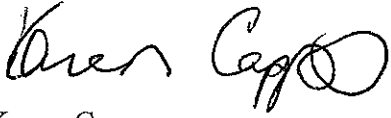
6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.



Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

ALEXANDER M YOUNG III
Property Owner Name

10/2/18
Date

#1 OAKTREE LN.
Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8. N. Downtown District Supplemental Requirements

6. Sidewalks

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot-parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

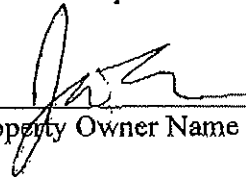
FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.



Property Owner Name

10/01/18
Date

2 Oaktree St Friendswood, Tx 77546
Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

GALVESTON CAPTAINS LORNER ASSOCIATES LLC



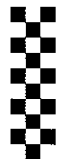
Property Owner Name

9-28-18

Date

104-198 S. Friendswood Drive

Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required. "*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

T. Glen Lyde
Property Owner Name

Date

10-10-18

208 S. Fend Dr.
Property Address

Chelsea Young

From: Karen Capps <kcapps@ci.friendswood.tx.us>
Sent: Monday, October 1, 2018 9:37 AM
To: Chelsea Young; Eleni Pappas
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Consent is at very bottom for 209 S. Friendswood Drive.

Karen Capps, CECD
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



From: Moe Mays <mmays@fbcfriendswood.org>
Sent: Friday, September 28, 2018 8:30 AM
To: Karen Capps <kcapps@ci.friendswood.tx.us>
Subject: [EXTERNAL]RE: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

mmays@fbcfriendswood.org

Thank You

Moe Mays
Administrator
First Baptist Church
111 E. Heritage
Friendswood, TX. 77546
281 482-7573 ext.235



From: Karen Capps <kcapps@ci.friendswood.tx.us>
Sent: Thursday, September 27, 2018 4:28 PM
To: Moe Mays <mmays@fbcfriendswood.org>
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Dear Downtown Property Owner/Representative:

Attached is a letter requesting your consent in case a public easement is needed in order to install brick paved sidewalks along Friendswood Drive to those properties that do not currently have them. The City is applying for a grant that would

fund a major portion of the downtown sidewalks and the goal is to have a safe and walkable downtown with continuous sidewalks from FM 518 to Cowards Creek. If you have any questions, please call me at 281-996-3257. You may also receive a copy of this letter in the mail. I would appreciate you emailing your consent to me as soon as possible. If I do not receive a letter back, the grant may not be awarded or it may preclude your property. Thank you.

Karen

Karen Capps, CEcD

Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



Copy of letter:

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351. Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

<u>First Baptist Church</u>	<u>9/28/18</u>
Property Owner Name	Date

<u>209 S. Friendswood Dr.</u>
Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

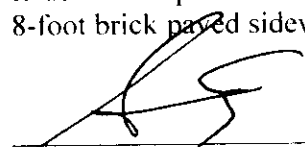
FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 -- direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.



Property Owner Name

Matthew Kades

10/9/18

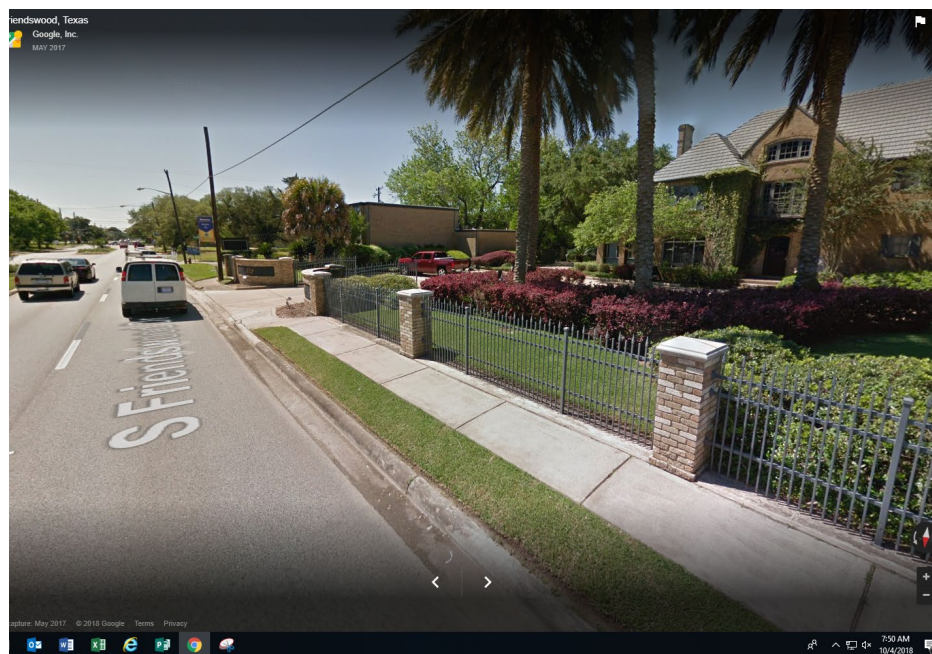
Date

302 S. Friendswood Dr.

Property Address

From: Karen Capps
To: Charles Hower, Brent Passes
Subject: 318 S. Friendswood Drive
Date: Thursday, October 4, 2018 7:51:53 AM
Attachments: image001.png
image003.png

See Alton's message below



Karen Capps, CEO
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



From: Alton Todd <altont@actlaw.com>
Sent: Wednesday, October 3, 2018 7:44 PM
To: Karen Capps <kcapps@ci.friendswood.tx.us>
Subject: [EXTERNAL]RE: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Karen:

I have no problem with my existing sidewalk being replaced with brick pavers but the letter does not really address existing sidewalks that don't have a 15' area in front adjacent to the street.

Alton

From: Karen Capps <kcapps@ci.friendswood.tx.us>
Sent: Tuesday, October 2, 2018 2:56 PM
To: Alton Todd <altont@actlaw.com>
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Alton:

Did you receive the attached letter requesting permission for an easement, if needed? We understand that all we can do is replace your existing sidewalk under the current situation of your entry sign/walls.

Karen

Dear Downtown Property Owner/Representative:

Attached is a letter requesting your consent in case a public easement is needed in order to install brick paved sidewalks along Friendswood Drive to those properties that do not currently have them. The City is applying for a grant that would fund a major portion of the downtown sidewalks and the goal is to have a safe and walkable downtown with continuous sidewalks from FM 518 to Cowards Creek. If you have any questions, please call me at 281-996-3257. You may also receive a copy of this letter in the mail. I would appreciate you emailing your consent to me as soon as possible. If I do not receive a letter back, the grant may not be awarded or it may preclude your property. Thank you.

Karen

Karen Capps, CEO
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



Copy of letter:

September 27, 2018

Dear Downtown Property Owner:
The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks. As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351. Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.

Thank you for supporting the future development of Friendswood's Downtown District!
FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 - direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Property Owner Name Date _____

Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Elizabeth Town Properties 10/05/2018
Property Owner Name Mr. McFay Date

315 S. Friendswood Dr.
Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

FW 518 LLC

Property Owner Name

Oct. 3, 2018

Date

407 S. Friendswood Drive

Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Stephen Carpenter
Property Owner Name

10-06-18
Date

417 S. Friendswood Drive
Property Address
409 S. Friendswood Drive

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Peram Properties, LP
Property Owner Name
Stones Throw Shopping Center
600-640 Friendswood Drive
Property Address Friendswood, TX 77546

9.28.2018
Date

From: [Karen Capps](#)
To: [Chelsea Young](#)
Subject: 710 S. Friendswood Drive - : Second Request - Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed
Date: Tuesday, October 9, 2018 1:50:35 PM

From: Jonathan Johnson <johnson.jonathang@gmail.com>
Sent: Tuesday, October 9, 2018 1:49 PM
To: Karen Capps <kcapps@ci.friendswood.tx.us>
Subject: [EXTERNAL]Re: Second Request - Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

You're good with me.

I'll do what is needed to comply with this.

Thanks,

Jonathan Johnson

On Oct 9, 2018, at 10:47 AM, Karen Capps <kcapps@ci.friendswood.tx.us> wrote:

Good morning Jonathan. The City is applying for a \$5.25 million grant to help install brick paved sidewalks, crosswalks, ramps, new mast arm traffic signalization, and ADA ramps in the downtown district. Since FM 518 is a TXDOT roadway, TXDOT is requesting property owner's consent, if public access is need to install the new sidewalks. This would be required only if sidewalks cannot fit in the public right of way. I would appreciate it if you return the attached as soon as possible. Thanks.
Karen

From: Karen Capps
Sent: Thursday, September 27, 2018 4:27 PM
To: Karen Capps <kcapps@ci.friendswood.tx.us>
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Dear Downtown Property Owner/Representative:

Attached is a letter requesting your consent in case a public easement is needed in order to install brick paved sidewalks along Friendswood Drive to those properties that do not currently have them. The City is applying for a grant that would fund a major portion of the downtown sidewalks and the goal is to have a safe and walkable downtown with continuous sidewalks from FM 518 to Cowards Creek. If you have any questions, please call me at 281-996-3257. You may also receive a copy of this letter in

the mail. I would appreciate you emailing your consent to me as soon as possible. If I do not receive a letter back, the grant may not be awarded or it may preclude your property. Thank you.

Karen

Karen Capps, CEcD
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



Copy of letter:

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

<image004.png>

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

a. Each development along FM 2351 and FM 518 shall provide a minimum

15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.

- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Property Owner Name

Date

Property Address

<LettertoDowntownPropertyOwners.pdf>

<R2018-20 Downtown District HGAC Resolution.pdf>

From: [Karen Capps](#)
To: [Chelsea Young](#)
Subject: Fwd: [EXTERNAL]RE: Second Request - Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed
Date: Tuesday, October 9, 2018 9:28:34 AM

Re: Sonic

Sent from my iPhone

Begin forwarded message:

From: Ptjy <ptjy@sbcglobal.net<<mailto:ptjy@sbcglobal.net>>>
Date: October 9, 2018 at 9:08:41 AM CDT
To: Karen Capps <kcapps@ci.friendswood.tx.us<<mailto:kcapps@ci.friendswood.tx.us>>>
Subject: [EXTERNAL]RE: Second Request - Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Karen, I have it signed I will drop it off tomorrow.
Pete

From: Karen Capps<<mailto:kcapps@ci.friendswood.tx.us>>
Sent: 10/9/2018 8:56 AM
To: PTJY@sbcglobal.net<<mailto:PTJY@sbcglobal.net>>
Subject: Second Request - Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Good morning Pete. The City is applying for a \$5.25 million grant to help install brick paved sidewalks, crosswalks, ramps, new mast arm traffic signalization, and ADA ramps in the downtown district. Since FM 518 is a TXDOT roadway, TXDOT is requesting property owner's consent, if public access is need to install the new sidewalks. This would be required only if sidewalks cannot fit in the public right of way. I would appreciate it if you return the attached as soon as possible. Thanks. Karen

From: Karen Capps
Sent: Thursday, September 27, 2018 4:27 PM
To: Karen Capps <kcapps@ci.friendswood.tx.us<<mailto:kcapps@ci.friendswood.tx.us>>>
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Dear Downtown Property Owner/Representative:

Attached is a letter requesting your consent in case a public easement is needed in order to install brick paved sidewalks along Friendswood Drive to those properties that do not currently have them. The City is applying for a grant that would fund a major portion of the downtown sidewalks and the goal is to have a safe and walkable downtown with continuous sidewalks from FM 518 to Cowards Creek. If you have any questions, please call me at 281-996-3257. You may also receive a copy of this letter in the mail. I would appreciate you emailing your consent to me as soon as possible. If I do not receive a letter back, the grant may not be awarded or it may preclude your property. Thank you.

Karen

Karen Capps, CECD
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)

281-482-3722 (fax)

[smalllogo]

Copy of letter:

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

[cid:image004.png@01D4567E.DC4ED950]

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.

Thank you for supporting the future development of Friendswood's Downtown District!
FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com<<mailto:kcapps@friendswood.com>>

By signing below or providing an email response, you are stating that you as a property owner would be willing to

dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Property Owner Name

Date

Property Address

Chelsea Young

From: Karen Capps <kcapps@ci.friendswood.tx.us>
Sent: Monday, October 1, 2018 3:35 PM
To: Chelsea Young; Eleni Pappas
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

902 S. Friendswood Drive

Karen Capps, CECD
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



From: adam@sterling-builders.com <adam@sterling-builders.com>
Sent: Monday, October 1, 2018 3:23 PM
To: Karen Capps <kcapps@ci.friendswood.tx.us>
Cc: adam.hill@sterlingbuildershomes.com; 'Adam Hill' <adam@sterling-builders.com>
Subject: [EXTERNAL]RE: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Karen,

I will give my conditional approval for this project as the property owner of 902 south Friendswood Drive

- This project cannot affect any of my current parking. No shared parking with the city
- This project can Never deny access to property
- This project cannot alter property in a negative way
- This project cannot impede drainage, signage or landscaping.
- Plans submitted to me for approval prior to any work starting.

Good Luck. I hope this works, would be pretty.

Thanks
Adam

From: Karen Capps <kcapps@ci.friendswood.tx.us>
Sent: Thursday, September 27, 2018 4:27 PM
To: Karen Capps <kcapps@ci.friendswood.tx.us>
Subject: Downtown Brick Paved Sidewalks - Request for Possible Public Easement, If Needed

Dear Downtown Property Owner/Representative:

Attached is a letter requesting your consent in case a public easement is needed in order to install brick paved sidewalks along Friendswood Drive to those properties that do not currently have them. The City is applying for a grant that would fund a major portion of the downtown sidewalks and the goal is to have a safe and walkable downtown with continuous

sidewalks from FM 518 to Cowards Creek. If you have any questions, please call me at 281-996-3257. You may also receive a copy of this letter in the mail. I would appreciate you emailing your consent to me as soon as possible. If I do not receive a letter back, the grant may not be awarded or it may preclude your property. Thank you.

Karen

Karen Capps, CEcD
Economic Development Coordinator
City of Friendswood
910 S. Friendswood Dr.
Friendswood, TX 77546
281-996-3257 (direct)
281-482-3722 (fax)



Copy of letter:

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351. Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Property Owner Name

Date

Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

Donald Gay
Property Owner Name

10-10-18
Date

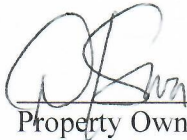
904 S. FRIENDSWOOD DR.
Property Address

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

 Don J. Sawa
Property Owner Name

10.11.18
Date

1101 S. FRIENDSWOOD DR. Copy DR
Property Address



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

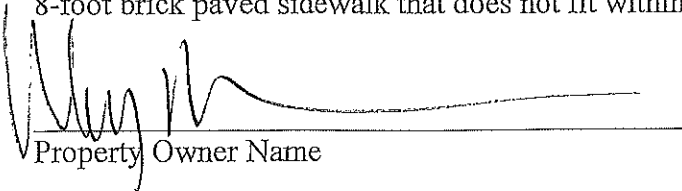
FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.



Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.


Property Owner Name

10/1/18
Date

CCOP 1102-1110 S. Friendswood Dr
Property Address
Friendswood Professional Building
700 S. Friendswood

September 27, 2018

Dear Downtown Property Owner: The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks. As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351. Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.

b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.

c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

City of Friendswood

CITY MANAGER'S OFFICE • 910 S. FRIENDSWOOD DR. • FRIENDSWOOD, TX 77546 • 281-996-3250

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps Economic Development Coordinator 281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

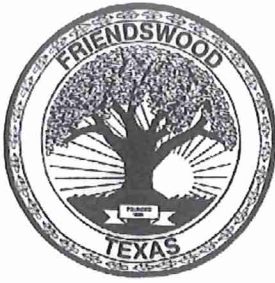
__Monireh Moghaddam__ 09/28/2018 _____

_____ Property Owner Name Date

_____ 1111 S. Friendswood Dr. Ste. 101 Friendswood, TX

77546 _____ Property Address

CITY MANAGER'S OFFICE • 910 S. FRIENDSWOOD DR. • FRIENDSWOOD, TX 77546 • 281-996-3250



City of Friendswood

September 27, 2018

Dear Downtown Property Owner:

The Friendswood Downtown Economic Development Corporation (FDEDC) is working with consultants to apply for a substantial grant from the Texas Department of Transportation to obtain much needed improvements within the Downtown District. These improvements include installation of new traffic signal mast arms, replacing wheelchair ramps, crosswalks and driveways, adding lighting and landscaping, and brick paved sidewalks.

As part of the application process, placement of the brick paved sidewalks within the right-of-way is a concern. We understand that due to existing conditions, it may be difficult to fit the 8 feet of brick pavers within the right-of-way on some properties and also instances where narrower sidewalks will need to be installed. We are writing today to obtain the support of property owners and their willingness to dedicate a public easement, if needed, solely for the purpose of the sidewalk placement, if the entirety of the sidewalk could not be placed within the right-of-way of FM 518 or FM 2351.

Below is the City's Zoning Ordinance requiring the brick-paved sidewalks in the Downtown District:

Zoning Ordinance

Section 8.N. Downtown District Supplemental Requirements

6. Sidewalks.

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.*
- b. Each development along all other streets within the Downtown District shall provide a concrete sidewalk built in accordance with City of Friendswood standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.*
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.*

Thank you for supporting the future development of Friendswood's Downtown District!

FDEDC Board Members and City of Friendswood Staff

If you have any questions, please feel free to contact me.

Karen Capps

Karen Capps
Economic Development Coordinator
281-996-3257 – direct
kcapps@friendswood.com

By signing below or providing an email response, you are stating that you as a property owner would be willing to dedicate a public easement solely for the purpose of the sidewalk placement, and only for any portion of the 8-foot brick paved sidewalk that does not fit within the dedicated right-of-way.

FRIENDS WOOD SHOPPING CENTER *10/10/2018*
Property Owner Name Date

212-214 S. Friendswood Dr.
Property Address
Friendswood, TX