



**CITY OF HOUSTON**  
Planning and Development

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October 24, 2018

Westchase Management District  
10370 Richmond Avenue, #1350  
Houston, TX 77042

Re: 2018 Transportation Improvement Program (TIP) Call for Projects – **City of Houston  
Concurrence**

Dear Westchase Management District:

The City of Houston Review Committee has reviewed Westchase Management District's application for TIP funding to construct Meadowglen West Complete Streets. The Review Committee will notify H-GAC that the conceptual design is consistent with City guidelines and plans.

Please be advised that projects will be subject to City of Houston final design review and approval prior to construction. Any non-standard improvements in city right-of-way will require a maintenance agreement prior to construction. Sponsors awarded federal funding should be prepared to coordinate design and construction through Houston Public Works as a local let contract.

The staff of both departments is prepared to continue working with you during the project development process. Please contact Jennifer Ostlind at (832) 393-6569 or via email at [jennifer.ostlind@houstontx.gov](mailto:jennifer.ostlind@houstontx.gov) or Gary Hill at (832) 395-3082 or via email at [gary.hill@houstontx.gov](mailto:gary.hill@houstontx.gov) if you have any questions or require additional guidance.

Sincerely,

Handwritten signature of Margaret Wallace Brown in blue ink.

Margaret Wallace Brown  
Acting Director  
Planning & Development Department

Handwritten signature of Carol Ellinger Haddock in blue ink.

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

MWB:JO/smb

c: Maureen Crocker, Assistant Director, Houston Public Works  
Jeff Weatherford, Deputy Director, Houston Public Works