

**4. MINUTES OF THE TRANSPORTATION POLICY COUNCIL FOR  
THE HOUSTON-GALVESTON TRANSPORTATION MANAGEMENT AREA**

DATE: Friday, August 27, 2021

TIME: 9:30 a.m.

PLACE: Webinar

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Chair Kenneth Clark called the Transportation Policy Council (TPC) to order at 9:30 a.m.

**ITEM 1. CERTIFICATION OF QUORUM**

Secretary Grady Prestage announced that a quorum of TPC membership was present; 14 members comprise a quorum. A quorum was declared present and recorded on the Roll Call, which is included with these Minutes as Attachment 1.

**ITEM 2. INTRODUCTIONS**

Chair Kenneth Clark invited introductions from Council members and staff.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/07232021-647/2/>

**ITEM 3. PUBLIC COMMENTS**

Ms. Neely Kim, H-GAC, addressed the Transportation Policy Council and read the names of the individuals who submitted public comments by email or correspondence into the record.

The public comments submitted by email or correspondence can be viewed here:

<https://www.h-gac.com/getmedia/de7f3321-5a09-4dd9-af5b-b3d8b0c5e172/2021-August-TPC-Public-Comments>

Mr. Mandapaka provided instructions to the public on addressing the Council with their comments. Mr. Mandapaka also introduced the Spanish and American Sign Language Interpreters and let the Public know they were available.

The public comments made during the meeting can be heard here:

<https://hgac.swagit.com/play/08272021-772/3/>

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**ITEM 4. APPROVAL OF FRIDAY, JULY 23, 2021 MEETING MINUTES SUMMARY**

Secretary Grady Prestage presented the July 23, 2021 Meeting Minutes summary to the Council. Secretary Prestage asked the Council for any modifications or corrections as presented. There were no modifications or corrections.

Council Member David Robinson made a motion for approval of the July 23, 2021 meeting minutes and was seconded by Mayor Joe Zimmerman. The Council voted and approved the minutes summary.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/4/>

**ITEM 5. APPROVAL TO FILL VACANCIES ON THE TRANSPORTATION ADVISORY COMMITTEE AND TRANSPORTATION SAFETY COMMITTEE MEMBERSHIP**

Mr. Patrick Mandapaka, H-GAC, presented to the Council and mentioned that staff had requested nominations to fill vacant positions on the Transportation Advisory Committee and the Transportation Safety Committee from members of the TPC. Staff coordinated with the 2021 TPC Nominating Committee to develop recommendations to fill vacancies from the nominations that were received. The TPC Nominating Committee for 2021 is composed of Mayor Joe Zimmerman (City of Sugar Land) - Chair, Commissioner Grady Prestage (Fort Bend County), John Blount (Harris County), Mr. Chuck Wemple (H-GAC), Council Member Sallie Alcorn (City of Houston), Council Member Larry Millican (City of League City), and Judge Mark Keough (Montgomery County). The recommendations from the Nominating Committee were presented to the Council as follows:

**Transportation Advisory Committee Membership – Alternate Members:**

- Citizen Interests: Ines Sigel (LinkHouston)
- Planning: Jennifer Ostlind (City of Houston)
- Airport: Marcel Allen (Houston Airport System)
- Cities Less than 50,000 Population: Aaron Groff (City of Fulshear)

**Transportation Safety Committee Membership – Primary Member:**

- Law Enforcement/Fire/EMS/Emergency Management: Commander Darrell Schindler (Houston Police Department)

Mayor Joe Zimmerman, TPC Nominating Committee Chair, presented additional recommendations to diversify the slate to the Council as follows:

**Transportation Advisory Committee Membership – Alternate Members:**

- Planning: Jessie Li, City Engineer (City of Sugarland)
- Airport: Elizabeth Rosenbaum, Director of Aviation (City of Sugarland)

Council Member David Robinson responded to Mayor Joe Zimmerman's nominations and expressed the interest to retain the City of Houston staff on the membership. Chairman Clark has

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provided clarification that the City of Houston staff will continue to be present as the Primary members and the item is regarding the Alternate positions.

Council Member Abbie Kamin asked H-GAC staff if this item can be sent back to the TPC Nominating Committee if they have not met and needs further discussion. Mr. Patrick Mandapaka, H-GAC, confirmed.

A motion was made by Mayor Joe Zimmerman and Varuna Singh, TxDOT seconded. Mayor Zimmerman provided clarification that he would include Mr. Slotboom as part of the recommendation for the Citizen Interest position.

Mr. Craig Raborn gave a brief description of the TPC Bylaws regarding eligibility of some nominees.

A motion was made by Council Member Abbie Kamin for the recommendations to be sent back to the TPC Nominating Committee for further discussion and Carol Haddock seconded.

A question, answer and discussion period followed among members of the TPC.

Chairman Kenneth Clark called for a Roll Call vote on the motion made by Council Member Abbie Kamin. The Council voted with 16 Yes votes and 3 No votes. The motion was approved to conduct a TPC Nominating Committee meeting to further discuss the nominations.

A discussion occurred regarding extending the time-period to submit nominees to the nominating committee. Council Member Robinson made a suggestion to fill any vacancies on the TPC Nominating Committee.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/5/>

**ITEM 6. AMENDMENTS TO THE 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND THE 2045 REGIONAL TRANSPORTATION PLAN, JIM DICKINSON, H-GAC.**

Mr. Jim Dickinson, H-GAC, presented on the Amendments to the 2021-2024 Transportation Improvement Program (TIP) and the 2045 Regional Transportation Plan. Mr. Dickinson gave a recap on the following amendments:

- Delay the TXDOT Houston District US 290 ramp construction project (MPOID 17041/CSJ 0050-06-093) in Harris County from FY 2022 to FY 2023 to allow for additional coordination with METRO (Total Cost: \$32M).
- Delay the City of League City Landing Boulevard extension project (MPOID 17080/CSJ 0912-00-519) from FY 2021 to FY 2023 due to delays in Right-of-Way acquisition (Total Cost: \$49M).

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- Delay the City of South Houston sidewalks construction project (MPOID 17119/CSJ 0912-72-397) from FY 2021 to FY 2022 due to survey and design issues (Total Cost: \$1.5M).
- Delay the METRO Regional Vanpool project (MPOID 17141/CSJ 0912-00-568) from FY 2021 to FY 2022 to allow for additional time to complete the contracting process with TXDOT. (Total Cost: \$1.3M).
- Update the City of Conroe's FY 2021 Federal Transit Administration Section 5307 Program of Projects with the actual apportionments for operating, capital and planning expenditures (MPOIDs 15218, 15219 and 15400) (Addition of Funds: \$0.3M).
- Program the Houston Urbanized Area's FY 2019 Federal Transit Administration Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310) formula grants in FY 2021 of the TIP. The funds were approved by the METRO Board of Directors on June 24, 2021 and were suballocated to Fort Bend County (MPOs 18261, 18262), Harris County (MPO ID 18263), East End District (MPO ID 18525), Near Northwest Management District (MPO ID 18526) and the Montrose Redevelopment Authority (MPO ID 18524) (Total Cost: \$3.4M).

Mr. Dickinson requested approval of Resolution 2021-22.

A motion was made by Council Member David Robinson and seconded by Commissioner Justin Beckendorff.

The Council voted and the Resolution 2021-22 was approved.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/6/>

**ITEM 7. APPROVAL OF THE 2022-2023 UNIFIED PLANNING WORK PROGRAM (UPWP).**

Ms. Neely Kim, H-GAC made a presentation on 2022-2023 Unified Planning Work Program. Ms. Kim noted that the UPWP is the two-year planning document that will begin October 1, 2021 and end September 1, 2023. The 2022-2023 UPWP first draft was previewed by the TAC and TPC in June and staff will seek adoption of the plan in August. The new projects were highlighted in the preview at the TAC and TPC meetings. Feedback was received on the draft document through two virtual public meetings held on July 22, 2021 and a 30-day public comment period. Public comments and responses were posted on the H-GAC website, and updates were made to the document. Once approved the 2022-2023 UPWP will be submitted to TxDOT with a start date of October 1, 2021.

Ms. Kim requested approval of Resolution No. UPWP 2022/23-0.

A motion was made Council Member David Robinson and seconded by Mayor Joe Zimmerman.

The Council voted and approved Resolution No. UPWP 2022/23-0.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/7/>

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ITEM 8. APPROVAL OF TITLE VI PROGRAM, AYO JIBOWU, H-GAC

Mr. Ayo Jibowu, H-GAC presented on the Title VI Program. Mr. Jibowu said that as a condition for receiving federal funding, all MPO's must update their Title VI program every three years. The MPO is funded by the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA). Mr. Jibowu also said the Title VI program update communicates the H-GAC's plan and process for implementation of its non-discrimination policies. H-GAC's last Title VI program update was completed in 2018 and the 2021 report is due to the FTA by October 1<sup>st</sup>. Mr. Jibowu described the data that is included in the report and the strategies that will be implemented by the agency. Mr. Jibowu noted that two virtual public meetings were held on July 22, 2021 and a 30-day public comment period was held to receive feedback on the draft document. Public comments and responses were posted on the H-GAC website, and updates were made to the document.

Mr. Ayo Jibowu requested approval of Resolution No. 2021-23.

A motion was made Council Member David Robinson and seconded by Council Member Nancy Arnold.

The Council voted and approved Resolution No. 2021-23.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/8/>

ITEM 9. APPROVAL OF RESOLUTION RECOGNIZING SEPTEMBER AS COMMUTE SOLUTIONS MONTH, DEBORAH MAYFIELD, H-GAC

Ms. Deborah Mayfield, H-GAC, presented on a Resolution recognizing September as Commute Solutions Month. Ms. Mayfield described the Commute Solutions Program and various outreach activities. Ms. Mayfield mentioned that Commute Solutions will be celebrating its 27<sup>th</sup> anniversary in September and three activities were planned under the outreach program: awareness campaign along congested corridors; promote Transportation Fairs on the Zoom platform; and a Challenge for participants to show up to these Transportation Fairs.

Ms. Mayfield requested Approval of Resolution No. 2021-24.

A motion was made by Mayor Joe Zimmerman and seconded by Council Member David Robinson.

The Council voted and approved Resolution No. 2021-24.

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The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/9/>

**ITEM 10. MEMORANDUM OF UNDERSTANDING (MOU) WITH TRANSIT AGENCIES FOR THE REGIONAL TRANSIT CONNECTIVITY PROJECT, THOMAS GRAY, H-GAC**

Mr. Thomas Gray provided an update on the MOU with transit agencies for the Regional Transit Connectivity project. Mr. Gray presented on the purpose and need for the Regional Transit Connectivity project. Mr. Gray also provided examples of Regional Transit Connectivity projects in other Metro areas, and described various elements of the Regional Transit Connectivity project. The MOU will provide a framework for cooperation between H-GAC, METRO and eight other regional transit providers. Mr. Gray also so described the timeline for completing this project and next steps.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/10/>

For Information Only. No action needed.

**ITEM 11. PLANNING ACTIVITIES**

A. Administrative Amendments to the 2021-2024 TIP and 2045 RTP

Mr. Jim Dickinson, H-GAC, presented information on the Administrative Amendments to the 2021-2024 TIP and 2045 RTP. Information was provided to the TPC in the meeting packet.

B. Future Amendments to the 2021-2024 TIP and 2045 RTP

Mr. Jim Dickinson, H-GAC, presented information on Future Amendments to the 2022-2024 TIP and 2045 RTP. Information was provided to the TPC in the meeting packet.

C. Summary of Transportation Planning Activities

A summary of Transportation Planning Activities and described specific MPO activities. Information was provided to the TPC in the meeting packet.

Mr. Craig Raborn, H-GAC mentioned that the Project Readiness and Pre-Development Program. The program is under development and staff will present to various committees for their input when more information is available. Mr. Raborn reminded the Council that the Texas Transportation Commission will be meeting to adopt the Unified Transportation Program at the end of August, and this meeting may include an action related to the North Houston Highway Improvement Project.

D. H-GAC Board of Directors Report

Mr. Craig Raborn provided a summary of Transportation items included on the agenda of the H-GAC Board of Directors Meeting held on August 17, 2021 which are included in the TPC meeting packet.

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The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/11/>

For Information Only. No action needed.

**ITEM 12. ANNOUNCEMENTS & ADJORNMENT**

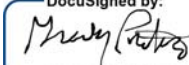
All meetings below are conducted by Teleconference (TBD).

- Transportation Safety Committee Meeting- August 24, 2021, 1:30 p.m.
- Regional Air Quality Planning Advisory Committee- August 26, 2021, 10:00 a.m.
- Transportation Improvement Program Subcommittee Meeting – September 1, 2021, 1:30 p.m.
- TAC Meeting – September 15, 2021, 9:30 a.m.
- Greater Houston Freight Committee Meeting – September 23, 2021, 1:00 p.m.
- Next TPC Meeting – September 27, 2021, 9:30 a.m.

Chair Kenneth Clark adjourned the meeting of the TPC at 11:33 a.m.

The presentation, comments, questions and discussion under this item are included in the meeting recording at: <https://hgac.swagit.com/play/08272021-772/12/>

For Information Only. No action needed

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Hon. Grady Prestage, Secretary  
Transportation Policy Council

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**Attachment 1**  
**TRANSPORTATION POLICY COUNCIL (TPC)**  
**FOR THE HOUSTON-GALVESTON**  
**TRANSPORTATION MANAGEMENT AREA**  
**August 27, 2021**

ROLL

<u><b>AGENCY</b></u>	<u><b>VOTING MEMBER/ALTERNATE</b></u>	<u><b>REPRESENTING</b></u>
Baytown, City of	_____ Honorable Heather Betancourth Council Member, District 4 _____ Honorable Brandon Capetillo – Alternate	City of Baytown
Conroe, City of	_____ Thomas Woolley Interim Director of Engineering _____ Chris Bogert – Alternate	City of Conroe
Galveston, City of	<u>  X  </u> Honorable David Collins Council Member _____ Hon. John Paul Listowski - Alternate	City of Galveston
Houston, City of	<u>  X  </u> Honorable David W. Robinson Council Member – 1 <sup>st</sup> - <b>Vice Chair</b> _____ Honorable Abbie Kamin- Alternate	City of Houston
Houston, City of	_____ Honorable Carolyn Evans-Shabazz Council Member _____ Honorable Sallie Alcorn - Alternate	City of Houston
Houston, City of	<u>  X  </u> Carol Haddock, P.E. Director, Houston Public Works _____ Veronica O. Davis, P.E. – Alternate	City of Houston
League City, City of	<u>  X  </u> Honorable Larry Millican Council Member, Position 3 _____ Honorable Andy Mann - Alternate	City of League City
Missouri City, City of	<u>  X  </u> Shashi Kumar, P.E.. Director of Public Works _____ Todd Hoover – Alternate	City of Missouri City
Pasadena, City of	_____ Honorable Cary Bass Council Member _____ James Rodriguez – Alternate	City of Pasadena



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<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Pearland, City of	_____ Honorable Kevin Cole Mayor <u>  X  </u> Mayor Emeritus Tom Reid-Alternate	City of Pearland
Sugar Land, City of	<u>  X  </u> Honorable Joe Zimmerman Mayor _____ Honorable Jennifer Lane – Alternate	City of Sugar Land
Texas City, City of	_____ Honorable Dedrick Johnson Mayor _____ Doug Kneupper, P.E. - Alternate	City of Texas City
Waller, City of	<u>  X  </u> Honorable Nancy Arnold Council Member, City of Waller	Smaller Cities, Harris County
Vacant	_____ Honorable Sally Branson Council Member, City of Friendswood	
Brazoria County	_____ Honorable Matt Sebesta County Judge – <b>Past Chair</b> _____ Honorable David Linder – Alternate	Brazoria County
Chambers County	<u>  X  </u> Honorable Billy Combs County Commissioner, Pct 4 _____ Cory Taylor, P.E. - Alternate	Chambers County
Fort Bend County	<u>  X  </u> Honorable Grady Prestage County Commissioner, Pct 2 _____ Stacy Slawinski, P.E. – Alternate	Fort Bend County
Galveston County	<u>  X  </u> Honorable Kenneth Clark County Commissioner - <b>Chairman</b> _____ Honorable Joe Giusti– Alternate	Galveston County
Harris County	_____ Honorable Lina Hidalgo County Judge <u>  X  </u> John Blount, P.E. – Alternate	Harris County
Harris County	_____ Honorable Adrian Garcia County Commissioner, Pct. 2 <u>  X  </u> Milton Rahman, P.E. – Alternate	Harris County
Liberty County	_____ David Douglas Engineering Administrator _____ Honorable Jay Knight - Alternate	Liberty County

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<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Montgomery County	_____ Honorable Mark Keough County Judge _____ Commissioner, James Metts – Alternate	Montgomery County
Waller County	<u>  X  </u> Honorable Justin Beckendorff County Commissioner – <b>2<sup>nd</sup> VC</b> _____ Commissioner, Walter Smith - Alternate	Waller County
Houston Metropolitan Transit Authority	_____ Carrin Patman METRO Chair <u>  X  </u> Thomas Lambert	METRO
Houston-Galveston Area Council At Large	_____ Chuck Wemple Executive Director <u>  X  </u> Jeff Taebel – Alternate	H-GAC
TxDOT	_____ Eliza Paul, P. E. District Engineer <u>  X  </u> Varuna Singh, P.E.– Alternate	TxDOT Houston District
TxDOT	<u>  X  </u> Chad Bohne, P.E. District Engineer _____ Adam Jack, P.E. – Alternate	TxDOT Beaumont District
Port of Houston Authority	<u>  X  </u> Roger Guenther Executive Director, Port of Houston _____ Phyllis Saathoff, Port Freeport - Alternate	Other Transportation Interests
Gulf Coast Rail District	<u>  X  </u> Dr. Carol Lewis Chairman, GCRD _____ Jeff Ross - Alternate	Gulf Coast Rail District
	<u>  28  </u> <b>Total Voting Membership</b>	
	<u>  20  </u> <b>Voting Membership Present</b>	
	<u>  14  </u> <b>Required Quorum</b>	

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<b><u>AGENCY</u></b>	<b><u>NON-VOTING MEMBERS</u></b>	<b><u>REPRESENTING</u></b>
Texas State Senate	<input type="checkbox"/> Hon. Carol Alvarado	8-County Region
Freight Rail Interests	<input type="checkbox"/> Clint Schelbitzki	Union Pacific
Freight Rail Interests	<input checked="" type="checkbox"/> Hugh McCulley	BNSF Railway
Texas State Legislator	<input type="checkbox"/> Hon. Dennis Paul	8-County Region
Texas State Legislator	<input type="checkbox"/> Hon. Ed Thompson	8-County Region
Wharton County	<input checked="" type="checkbox"/> Hon. Phillip Spentrath County Judge	Wharton County