




HOUSTON- GALVESTON AREA COUNCIL
OFFICE OF THE EXECUTIVE DIRECTOR

TO: H-GAC Board of Directors
SUBJECT: Board Report
FROM: Chuck Wemple 
DATE: May 10, 2023

I'm looking forward to seeing each of you at our Board of Directors Meeting next week. I encourage you to attend the May meeting in person if possible. We will maintain a Zoom option this month for those who wish to remain remote. Beginning in June, we will return to in-person Board meetings only. This approach will help ensure the critical conversations we need to have as a Board are in person where we can all fully listen and properly consider each other's perspectives. A summary of the May Board packet is included below.

Consent Agenda – The consent agenda includes five items that are routine, continuation of ongoing activities, and/or opportunities to expand our service to the region. The combined items represent over \$2.4 million in contracts.

H-GAC has a long-standing contract with the Texas Commission on Environmental Quality to support initiatives to reduce bacteria and other pollutants in area waterways through Total Maximum Daily Load projects. The voluntary measures identified and implemented through our Regional Bacteria Reduction Plan continue to improve the health and quality of the waterways that flow through our communities. Contract amount is \$2,000,000.

Part of our solid waste management work includes procuring a contractor that is available for our members to provide collection, transport and disposal of household hazardous waste within the H-GAC region. We are recommending Clean Earth for this contract. Members pay for the services directly and the final dollar amount will depend upon the extent to which our members use the service.

The consent agenda also includes approval of audio-visual contracts associated with our office renovation, our 1st quarter 2023 investment report and the April 2023 Board Meeting minutes.

Audit Committee – will meet at 8:00 a.m. to review and discuss the results of the annual audit and the employee retirement plan. Our auditors from Forvis will also be available for questions. Members of the committee will receive a committee agenda and meeting notice.

Legislative Committee – will meet at 8:45 a.m. to receive an update on the 88th Legislative Session. Members of the committee will receive a committee agenda and meeting notice.

Finance and Budget Committee – will meet at 9:20 a.m. to consider the monthly financial report, the results of the annual audit, the employee retirement plan, and finance-related items on the Board agenda. Members of the committee will receive a committee agenda and meeting notice.

Human Services – Our Workforce Solutions program has an opportunity to serve as a Tri-Agency regional convener with the Texas Education Agency. The role of a designated Tri-Agency regional convener is to oversee the development, implementation, and monitoring of the regional strategy for high-quality career and education pathways into targeted industries across our entire 13-county workforce development area. Contract amount is \$600,000.

Transportation – In partnership with the City of Houston and Texas Department of Transportation, H-GAC implemented the Tow and Go Program in 2018 to reduce congestion on local area freeways caused by stalled vehicles. The Tow and Go Program's goal is to quickly remove stalled vehicles from freeways to a nearby safe location with no direct cost to the motorist. During the last five years, the program has completed more than 160,000 tows with average towing clearance time of just over 16 minutes. Contract amount is \$3,905,000.

Resolution – This month, we have a resolution honoring the service of METRO President and Chief Executive Officer Tom Lambert to the region. Mr. Lambert is retiring after almost 45 years with METRO.

Chief Operating Officer's Report – We will have an update on current and upcoming activities regarding agency operations.

Legislative Update – We will have a report on the legislative session, which started in January and concludes later this month.

Spotlight – Our spotlight this month will focus on Summer Youth Programs.

Executive Director's Report – I will provide an overview of our current and upcoming activities.

I appreciate your engagement and deliberation on the important action items before us. Please contact me if you have any questions or would like to discuss any of the agenda items.



AGENDA
HOUSTON-GALVESTON AREA COUNCIL
BOARD OF DIRECTORS MEETING
May 16, 2023 10:00 AM
3555 Timmons Lane, Conference Room 2B
Houston, TX 77027

or via Zoom: https://us06web.zoom.us/webinar/register/WN_eX_WdxKMSE6j8yedXdIfXA

The presiding officer will be present at the primary meeting location to convene this meeting.

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT – Members of the public may participate by attending onsite; by sending comments to BoardPublicComments@h-gac.com; by joining online via our website; or by dialing 1-877-853-5247 or 1-888-788-0099 (Meeting ID 869 8574 0129; Passcode 210493; Participant ID 210435)
4. DECLARE CONFLICTS OF INTEREST

SAFETY TIP OF THE MONTH

ACTION

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – APRIL 18, 2023
Request approval of the minutes of the April 18, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)
- b. TEXAS COMMISSION ON ENVIRONMENTAL QUALITY CONTRACT - TOTAL MAXIMUM DAILY LOAD
Request authorization to contract with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support; in the amount of \$2,000,000. (Staff Contact: Justin Bower)
- c. REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION, TRANSPORTATION, AND DISPOSAL CONTRACT
Request authorization to award contract to Clean Earth for regional household hazardous waste collection, transportation, and disposal. (Staff Contact: Erin Livingston)
- d. ACOUSTIC AND AUDIO-VISUAL CONTRACTORS
Request approval to contract with Dynasty Sound for a sound-masking system in the amount of \$48,856; and to solicit quotes and contract with vendors from approved governmental cooperatives for audio-visual equipment in the amount of \$356,112, including the first year of warranty and/or maintenance. (Staff Contact: Nancy Haussler)
- e. INVESTMENT REPORT – FIRST QUARTER 2023
Request approval of the 2023 First Quarter Investment Report ending March 31,

2023. (Staff Contact: Jean Mahood)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT – APRIL 2023

Request approval of the monthly financial report ending April 30, 2023. (Staff Contact: Jean Mahood)

7. AUDIT COMMITTEE

a. 2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Request approval of the 2022 Annual Comprehensive Financial Report. (Staff Contact: Nancy Haussler)

b. 2022 EMPLOYEE RETIREMENT PLAN

Request approval of the 2022 Employee Retirement Plan. (Staff Contact: Nancy Haussler)

8. HUMAN SERVICES

a. TEXAS EDUCATION AGENCY WORKFORCE CONVENER GRANT

Request approval to accept Texas Education Agency funding related to the 2023-2024 Tri-Agency Grant for Regional Conveners in the amount of \$600,000. (Staff Contact: Juliet Stipeche)

9. TRANSPORTATION PLANNING

a. TOW AND GO PROGRAM – CITY OF HOUSTON

Request authorization to enter into an interlocal agreement with the City of Houston for the Tow and Go Program; total amount is \$3,905,000. (Staff Contact: Craig Raborn)

10. RESOLUTION

a. RESOLUTION HONORING TOM LAMBERT

Request approval of resolution honoring the service of METRO President and Chief Executive Officer Tom Lambert to the region. (Contact: Judge Duhon)

INFORMATION

11. REPORTS

a. CHIEF OPERATING OFFICER'S REPORT

Chief Operating Officer Onyinye Akujuo to provide an update on current and upcoming activities regarding agency operations. No action requested. (Staff Contact: Onyinye Akujuo)

b. LEGISLATIVE UPDATE

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)

c. H-GAC SPOTLIGHT – SUMMER YOUTH PROGRAM

No action requested. For information only. (Staff Contact: LaToya Casimere)

d. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – APRIL 18, 2023

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the April 18 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the April 18, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- ▢ Board Meeting Minutes – April 18, 2023 Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
April 18, 2023

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the April 18, 2023 Board meeting, in person or via videoconference:

Brazoria County Commissioner Stacy Adams	City of Lake Jackson Mayor Gerald Roznovsky
Colorado County Judge Ty Prause	City of League City Council Member John Bowen
Fort Bend County Judge KP George	City of Missouri City Council Member Jeffrey Boney
Galveston County Commissioner Joseph Giusti (Alternate)	City of Pearland Mayor Kevin Cole
Liberty County Judge Jay Knight	City of Sugar Land Mayor Joe Zimmerman
Matagorda County Judge Bobby Seiferman	City of Texas City Commissioner Jami Clark
Montgomery County Commissioner Matt Gray (Alternate)	
Walker County Commissioner Brandon Decker	<i>General Law Cities:</i>
Waller County Judge Trey Duhon	City of Pattison Mayor Joe Garcia
Wharton County Judge Phillip Spenrath	City of Waller Council Member Nancy Arnold
City of Alvin Councilmember Martin Vela	<i>Home Rule Cities (Less than 25,000):</i>
City of Conroe Councilman Howard Wood	City of Dickinson Mayor Pro Tem Johnnie Simpson
City of Friendswood Councilmember Sally Harris Branson	City of Stafford Mayor Cecil Willis
City of Houston Council Member Sallie Alcorn	
City of Houston Council Member Amy Peck	<i>Independent School Districts:</i>
City of La Porte Councilmember Chuck Engelken	Huntsville ISD Trustee Rissie Owens

The following Board members were not marked in attendance at the April 18, 2023 Board meeting:

Austin County Judge Tim Lapham	City of Deer Park Councilman Bill Patterson
Chambers County Commissioner Tommy Hammond	City of Galveston Mayor Dr. Craig Brown
Harris County Commissioner Rodney Ellis	City of Huntsville Mayor Andy Brauning
Harris County Judge Lina Hidalgo	City of Pasadena Councilmember Cary Bass
City of Baytown Council Member Laura Alvarado	City of Rosenberg Mayor Kevin Raines

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CALL TO ORDER

The Honorable Trey Duhon, Waller County Judge and Chair of the Board of the Directors, called the meeting to order at 10:15 a.m. on Tuesday, April 18, 2023 in person at 3555 Timmons Lane and connecting via Zoom videoconference.

Chair Duhon yielded the floor to Chuck Wemple, H-GAC Executive Director. Mr. Wemple observed a moment of silence to remember a former H-GAC team member who recently passed away. Mr. Brian Sims was a valued H-GAC team member in our Community and Environmental Planning department for five years, 1998-2023.

1. INVOCATION

The Honorable Jay Knight, Liberty County Judge, gave the invocation.

2. PLEDGE OF ALLEGIANCE

The Honorable Phillip Spenrath, Wharton County Judge, led the Pledge of Allegiance and the Pledge to the Texas Flag.

ROLL CALL

Chair Duhon asked Cynthia Jones, H-GAC Manager of Intergovernmental Relations, to conduct the Board of Directors roll call. Ms. Jones conducted the roll call and announced that a quorum was present.

Ms. Jones then welcomed the following special guests: Board Alternate Council Member Susan Schwarz from the City of Bunker Hill Village; Jay Guerrero and Hudson Petersen from Senator John Cornyn's Office; Jason Fuller from Senator Ted Cruz's office; Will Carter and Kelly Waterman from Representative Brian Babin's office; Kaaren Cambio from Representative Dan Crenshaw's office; Melissa Washington, Randall Lee Freeze, Shannon Longoria, and Rhonda Masters from the Texas General Land Office; among others.

3. PUBLIC COMMENT

Chair Duhon invited comments from any members of the public who wished to participate during the meeting and asked Ms. Jones if any public comments had been received via email prior to the meeting. Ms. Jones stated that no one had signed up for public comments in person, via email or by phone.

Ms. Jones announced that if anyone on the Zoom line would like to make a public comment, they could do so by raising their hand in the Zoom chat function.

Chair Duhon announced that Waller County is celebrating their county's sesquicentennial on May 5, 2023 with many special activities. Chair Elect Sallie Alcorn announced that she recently attended a Women in Transportation event where H-GAC Chief Operating Officer Onyinye Akujuo was awarded Woman of the Year. Matagorda Judge Bobby Seiferman thanked Chuck Wemple and team for hosting an H-GAC County Pop-Up in Matagorda County. After the public comment period closed, Chair Duhon proceeded to the next item on the agenda.

4. DECLARE CONFLICTS OF INTEREST

Chair Duhon called for any Board member with a conflict of interest to declare it at that

time. Hearing no conflicts, Chair Duhon proceeded to the next item on the agenda.

SAFETY TIP OF THE MONTH

Chair Duhon asked Jim Rouse, H-GAC Facilities Manager, to bring this month's safety tip. Mr. Rouse announced that there are no scheduled maintenance projects today, so if any alarms are activated, they are real and we must exit to the nearest stairwell. Mr. Rouse gave a brief presentation encouraging all to stay safe during the heat and humidity of the upcoming summer season.

5. CONSENT AGENDA

Chair Duhon called for the Consent Agenda and asked if there were any questions or items that required discussion.

Chair Duhon announced that there was one correction to item 5h, which states request approval of resolution authorizing H-GAC "to contract with" recommended providers which will be stricken and replaced with "to apply for and procure"*. Chair Duhon asked if there were any questions. There being no further questions, Sugar Land Mayor Joe Zimmerman moved to approve the Consent Agenda as amended. Judge Spenrath seconded the motion. Chair Duhon then called for a vote, which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. **H-GAC BOARD MEETING MINUTES – MARCH 21, 2023** – approved the minutes of the March 21, 2023 H-GAC Board Meeting minutes.
- b. **MICROSOFT OFFICE 365 SUBSCRIPTION RENEWAL** – approved renewal and increase of the license count to 350 licenses through State or Federal contracts; for a total contract amount of \$88,734.
- c. **AIRPORT GROUND ACCESS SURVEY - INTERLOCAL AGREEMENT** – authorized to enter into an interlocal agreement with the City of Houston for the planning and supervision of an airport ground access survey.
- d. **AIRPORT GROUND ACCESS SURVEY - CONTRACT** – authorized to negotiate a contract with ETC Institute for the execution of 2023 Commercial Airports Ground Access Survey and staff support in processing the data for H-GAC's Airports sub-model; contract amount is \$750,000.
- e. **WORKFORCE SOLUTIONS YOUTH PORTAL** – authorized to negotiate a Workforce Solutions Youth Portal contract with Launchpad Careers, Inc.; contract amount is \$125,000.
- f. **ELDER JUSTICE PROGRAM FISCAL YEAR 2024 VICTIMS OF CRIME ACT APPLICATION** – authorized to submit an application for fiscal year 2024 Victims of Crime Act funding in the amount of \$471,630.
- g. **FISCAL YEAR 2024 REGIONAL JUVENILE SERVICES PROJECT** – authorized to submit an application for fiscal year 2024 Regional Juvenile Mental

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Health Services project; total amount is \$115,904.

- h. FISCAL YEARS 2024-2025 LAW ENFORCEMENT TRAINING** – approved resolution authorizing H-GAC to apply for and procure* recommended providers for law enforcement training programs; contract amount of \$932,401.
- i. H-GAC 2023 BOARD CHAIR'S COMMITTEE APPOINTMENTS** – adopted Request approval of adding a member to the Regional Broadband Committee and to the Water Resources Committee.

6. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report – March 2023

Chair Duhon announced that the Finance and Budget Committee met prior to the Board of the Directors meeting under the leadership of the Board Vice Chair, Liberty County Judge Jay Knight. He recognized Judge Knight, who reported that the committee met with a quorum present to consider several items on the agenda and the committee is now recommending these items to the Board.

Judge Knight recognized Jean Mahood, H-GAC Director of Finance, to present the financial status report for March. Ms. Mahood requested approval of the monthly financial report ending March 31, 2023.

Chair Duhon asked if there were any questions regarding the March financial report. There being none, Mayor Zimmerman moved to approve and City of Friendswood Councilmember Sally Branson seconded the motion. Chair Duhon called for the vote, which resulted in unanimous approval by all members present.

7. HUMAN SERVICES

a. Workforce Contract Amendment - Payroll Processing

Chair Duhon asked Juliet Stipeche, H-GAC Director of Human Services, to present the next agenda item. Ms. Stipeche requested approval to negotiate a contract amendment with G&A Partners to perform payroll and employer of record services; amended amount of \$3,000,000 for a total contract amount of \$12,000,000.

Chair Duhon asked if there were any questions. There being none, City of Waller Councilmember Nancy Arnold moved to approve and Mayor Zimmerman seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

b. Chambers County Nutrition and Transportation Services Contract

Chair Duhon asked Curtis Cooper, H-GAC Senior Manager for the Area Agency on Aging, to present the next agenda item. Mr. Cooper requested authorization to contract with Chambers County Public Hospital District #1 for the balance of the fiscal year 2023; contract amount is \$124,664.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and Councilmember Branson seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all

members present.

c. Area Agency on Aging 2023 Contract Amendment

Chair Duhon asked Curtis Cooper, H-GAC Senior Manager for the Area Agency on Aging, to present the next agenda item. Mr. Cooper requested authorization to amend fiscal year 2023 Area Agency on Aging direct services contracts; amended amount is \$500,000 for a total contract amount of \$1,385,000.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and City of Pearland Mayor Kevin Cole seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

8. PLANS AND PROJECTS REVIEW COMMITTEE

a. Criminal Justice Funds Fiscal Year 2024

Chair Duhon announced that the Plans and Projects Review Committee met prior to the Board of the Directors meeting under the leadership of the Committee Chair, City of Lake Jackson Mayor Gerald Roznovsky. He recognized Mayor Roznovsky, who reported that the committee met to consider one item on the agenda. A quorum was not established and the committee is now bringing this item to the full Board for consideration.

Mayor Roznovsky recognized Laura Glaspie, H-GAC Senior Planner in the Community and Environmental Planning department, to present this item. Ms. Glaspie requested approval of the H-GAC Criminal Justice Advisory Committee priority ranking for fiscal year 2024 Criminal Justice funds and authorize a resolution to submit priority lists to the Office of Governor, Criminal Justice Division.

Chair Duhon asked if there were any questions. There being none, Huntsville ISD Trustee Rissie Owens moved to approve and Judge Knight seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

9. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC April 2023 Advisory Committee Appointments

Chair Duhon called on Ms. Jones for this item. Ms. Jones requested approval of appointments to H-GAC advisory committees. There are six nominees for the Regional Homeland Security Coordinating Council this month, including two that were added after the agenda packet was mailed out: Dina Mayhan and Dean Spencer.

Chair Duhon asked if there were any questions. There being none, Council Member Arnold moved to approve and City of Stafford Mayor Cecil Willis seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

INFORMATION

10. REPORTS

a. Legislative Update

(over)

Chair Duhon called on Ms. Jones for this item. Ms. Jones gave an update on legislative activities. She stated the Texas House approved their \$302 billion State Budget House Bill which includes \$17.5 billion in tax cuts, \$5 billion for schools, and \$4.6 billion for border security. The bill is now in the Texas Senate for consideration. The Senate's proposed version adds \$500 million in general revenue funds for regional broadband development activities. Both the House and Senate versions include \$350 million for rural counties law enforcement fund, \$150 million in general revenue funds for natural disasters assistance, and \$1 billion in general revenue funds for water infrastructure programs. There are also substantial investments being made in both proposals for mental health resources. Ms. Jones stated that the House also approved a \$14 billion emergency spending bill for the current budget cycle including \$1.6 billion for school safety, \$3.5 billion for cost-of-living increases for retired teachers, and \$400 million for flood mitigation. The 88th legislative session concludes on May 29, 2023. The governor will then have 20 days to sign or veto any bills passed during the legislative session.

Chair Duhon asked if Mayor Zimmerman, Legislative Committee Chair, wanted to add anything to the Legislative Report since the committee met prior to Board. Mayor Zimmerman added that senior exemptions or property appraisal caps have also been proposed.

b. H-GAC Spotlight – Trash Bash

Chair Duhon called on Kendall Guidroz, H-GAC Senior Planner in the Community and Environmental Planning department and the Regional Coordinator for the Trash Bash. Ms. Guidroz reported that during the annual Trash Bash on March 25 earlier this year, almost 2,500 volunteers removed over 40 tons of trash and 219 tires across 108 miles of the Galveston Bay watershed across Brazoria County, Galveston County, and Harris County. Since it's inception 29 years ago, the Trash Bash has removed over 2,400 tons of trash and more than 12,000 tires from community waterways.

For more information about this program, please contact Kendall.Guidroz@h-gac.com or refer to www.trashbash.org.

c. Current and Upcoming H-GAC Activities

Mr. Wemple announced several current and upcoming activities for the agency. Mr. Wemple noted that our transportation department is currently working on the Long-Range Transportation Plan targeting 2045. The plan will go to the Transportation Policy Council for approval soon and then to the Board for adoption. He also stated the annual audit will be finalized and brought to the Board in May. The mid-year budget revision will be brought to the Board in July. The Broadband Summit will be held in Humble on Thursday, April 20. If you have questions about the Broadband Summit, please contact H-GAC Director of Public Services, Ronnie.Barnes@h-gac.com. Mr. Wemple also mentioned that the H-GAC Pop-Ups will continue with Liberty County and Chambers County. There will also be a report to summarize the issues and needs that are being mentioned during these events, such as mental health and water supply, so that we can increase our levels of customer service in these areas.

11. ADJOURNMENT

There being no further business to discuss, Chair Duhon adjourned the April 2023 meeting of the H-GAC Board of Directors at 11:10 a.m.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY CONTRACT - TOTAL MAXIMUM DAILY LOAD

Background

H-GAC has contracted with the Texas Commission on Environmental Quality since 2007 to support initiatives to reduce bacteria and other pollutants in area waterways through Total Maximum Daily Load projects. Under previous agreements, work orders have covered bayous in the Houston metropolitan area, as well as Clear Creek, Lake Houston, Armand Bayou, and other area watersheds. Through these agreements, H-GAC established the Bacteria Implementation Group, comprised of local government representatives and other stakeholders. The Bacteria Implementation Group developed a voluntary Regional Bacteria Reduction Plan, implementation of which is underway. The Caney Creek Total Maximum Daily Load in Matagorda County has been adopted by the Texas Commission on Environmental Quality and other Total Maximum Daily Loads and associated implementation plans are in development within other watersheds (see attached). Efforts to address bacteria and other pollutants by H-GAC and our partners are coordinated with these Total Maximum Daily Loads projects.

Current Situation

Texas Commission on Environmental Quality has proposed a contract with H-GAC to continue coordination of regional bacteria reduction planning, implementation, and technical support including: evaluating water quality standards, monitoring and assessment; watershed planning and management; and facilitating public participation for waterbodies within the 13-county H-GAC service region.

These activities will begin September 1, 2023 and continue through November 30, 2028.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

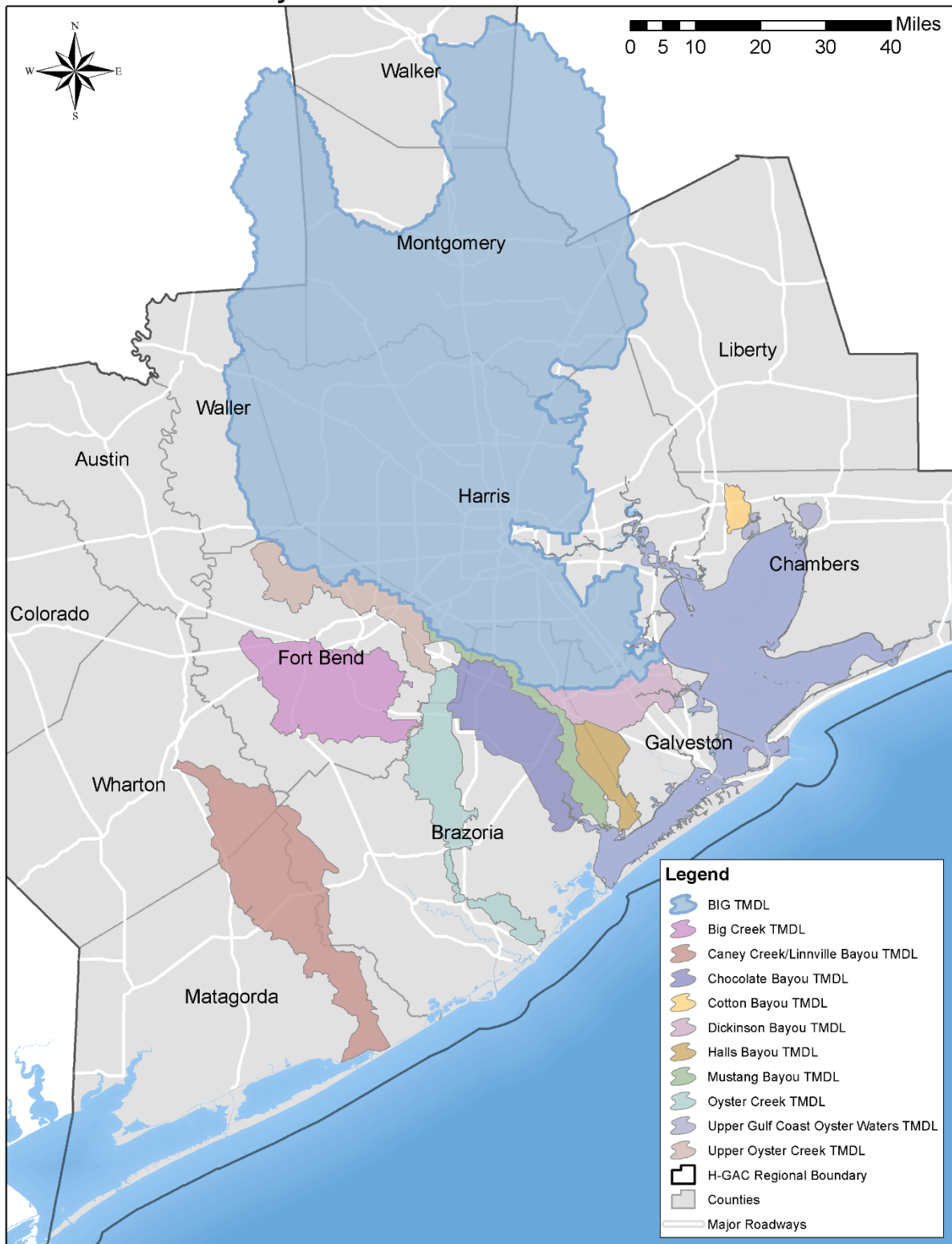
Action Requested

Request authorization to contract with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support; in the amount of \$2,000,000. (Staff Contact: Justin Bower)

ATTACHMENTS:

- TMDL Projects H-GAC 13-County Service Area Cover Memo

TMDL Projects Within the H-GAC Service Area



REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION, TRANSPORTATION, AND DISPOSAL CONTRACT

Background

In February 2023, the Houston-Galveston Area Council issued a Request for Proposals for the collection, transport and disposal of household hazardous waste within the H-GAC region. Proposers were asked to provide pricing for one-day collection events and permanent facilities.

Current Situation

Three proposals were received and opened on March 30, 2023, from Clean Earth Environmental Solutions, Clean Harbors Environmental Services, and Green Planet. The Clean Earth and Clean Harbors proposals were found to be complete. The Green Planet proposal was found to be incomplete and was disqualified. A committee consisting of H-GAC staff reviewed the proposals based on the following stated review criteria: qualifications, experience, and capability; proposed cost; safety plans, records, and certificates; transportation and facility lists; and past performance and references. Based on the evaluation criteria, staff recommends negotiating with Clean Earth. If awarded the contract, Clean Earth will provide planning assistance, on-site labor, transportation and disposal, supplies, and analysis of unknown materials for both the one-day and permanent facility scenarios as requested by local governments.

H-GAC will not guaranty a minimum quantity of or minimum level of local government participation under this contract. The proposed contract term is two years from the date of award with three additional twelve-month renewal options.

Funding Source

Participating local governments

Budgeted

N/A

Action Requested

Request authorization to award contract to Clean Earth for regional household hazardous waste collection, transportation, and disposal. (Staff Contact: Erin Livingston)

ACOUSTIC AND AUDIO-VISUAL CONTRACTORS

Background

The Board of Directors approved the renovation of H-GAC offices which would utilize the negotiated allowance for tenant improvements that was included in the lease renewal in 2021. Part of the renovation of the design includes sound-masking and audio-visual equipment throughout the renovated space. H-GAC has worked closely with its audio-visual consultant on the components and requirements for a robust system that will meet the needs of the organization going forward.

Current Situation

H-GAC issued a request for proposals from vendors to perform the sound-masking work on all floors consistent with the design drafted by SLR Consulting. Three proposals were received and shown below:

Dynasty Sound	\$48,856
I.E. Smart Systems	\$131,525
Verrex	\$163,163

SLR Consulting and staff reviewed the proposals and is recommending Dynasty Sound as the vendor for the sound- masking component.

Additionally, H-GAC has been working with its consultant, Leapoulos Consulting, on the design phase of the monitors, sound systems, integration, and software for the rest of the acoustic and audio components. This equipment is available on various governmental cooperative purchasing programs. H-GAC is proposing to solicit quotes from vendors exclusively from these cooperatives to assure that procurement requirements are met. Below is a breakdown of those costs:

Equipment purchases and labor	\$345,684
Recurring costs (annual)	
Microsoft license	\$8,160
Audio-visual maintenance	\$2,268
Total	\$356,112

Both acoustical items were included in the original scope of the project and are being paid for with tenant improvement funds provided by the landlord. H-GAC proposes seeking quotes from qualified vendors for the specified equipment on the design from the governmental cooperatives available to H-GAC.

Funding Source

Local Tenant Improvement Allowance

Budgeted

Yes

Action Requested

Request approval to contract with Dynasty Sound for a sound-masking system in the amount of \$48,856; and to solicit quotes and contract with vendors from approved governmental cooperatives for audio-visual equipment in the amount of \$356,112, including the first year of warranty and/or maintenance. (Staff Contact: Nancy Haussler)

INVESTMENT REPORT – FIRST QUARTER 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2023 First Quarter Investment Report ending March 31, 2023. (Staff Contact: Jean Mahood)

ATTACHMENTS:

▢ Investment Report 2023 First Quarter

Cover Memo

**Houston Galveston Area Council
Investment Report
For the Three Months Ended March 31, 2023**

	Book Value	Market Value	Percent of Portfolio	
Beginning Balance 12/31/2022				\$ 9,519,763.63
Certificate of Deposit (Maturity 09/11/2023) Yield 3.76% Chase Bank	1,061,720.39	1,061,720.39	11.07%	
Certificate of Deposit (Maturity 07/11/2023) Yield 4.85% Bank of America	1,012,133.33	1,012,133.33	10.55%	
Certificate of Deposit (Maturity 10/10/2023) Yield 4.95% Bank of America	3,400,000.00	3,400,000.00	35.45%	
TexPool Prime Account Yield 4.61%	4,000,000.00	4,113,156.10	42.88%	
Money Market Fund Yield 4.47% BOA Balance as of March 31, 2023	4,788.42	4,788.42	0.05%	
	\$ 9,478,642.14	\$ 9,591,798.24	100.00%	\$ 9,591,798.24
Total Investment Income Y-T-D	\$ 72,034.61			

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.



 Jean Mahood
 Investment Officer



 Nancy Haussler
 Chief Financial Officer

MONTHLY FINANCIAL REPORT – APRIL 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending April 30, 2023. (Staff Contact: Jean Mahood)

ATTACHMENTS:

▢ Monthly Financial Report - April 2023

Cover Memo

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Four Months Ended April 2023**

	Budget Year to date	Actual Year to date	Variance Dollar	%
Combined Revenues and Expenditures				
Revenues	\$ 132,488,968	\$ 125,491,188	\$ (6,997,779)	-5%
Expenditures	(131,222,346)	(125,005,721)	6,216,625	-5%
Change in Combined Fund Balance	\$ 1,266,621	\$ 485,467	\$ (781,154)	

Change in Fund Balance by Fund Type				
Change in fund balance - General Fund	\$ 381,937	\$ 94,540	\$ (287,398)	
Change in fund balance - Gulf Coast Regional 911	501,379	513,598	12,219	
Change in fund balance - Enterprise Fund*	(543,159)	(122,671)	420,489	
Total Change in Fund Balances	\$ 340,157	\$ 485,467	\$ 145,310	

Variance Analysis

The Board approved a reduction of H-GAC's fund balance for capital improvement in 2023. As a result, the budget year to date figures shown above will amortize the use of fund balance throughout the year. The actual balance will be shown in contrast so that the reader can see the comparison between budget and actual.

* The Cooperative Purchasing program has contributed a \$138,091 decrease toward the Enterprise fund balance YTD, and the EnergyPurchasing Corporation is reflecting a \$15,421 increase to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Four Months Ended April 2023**

	Annual Budget	Budget Year to Date*	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 462,137	\$ 342,444	443,691	\$ 101,247	30%
HGAC Energy Purchasing Corporation	75,000	29,885	41,201	11,316	38%
Cooperative Purchasing fees (a)	5,500,000	1,625,860	1,255,050	(370,810)	-23%
Gulf Coast Regional 911 fees	2,742,629	1,109,032	1,373,125	264,093	24%
Interest Income	75,000	37,747	88,909	51,162	136%
Other (b)	7,391,987	1,625,595	2,009,191	383,596	24%
Total General and Enterprise Fund revenues	\$ 16,246,753	\$ 4,770,564	\$ 5,211,167	\$ 440,603	9%
Special Revenue Fund					
Federal Grant	\$ 200,000	\$ 44,030	\$ 40,456	\$ (3,574)	-8%
State Grants	474,532,763	127,674,374	120,239,565	(7,434,809)	-6%
Total Special Revenue Fund revenues	\$ 474,732,763	\$ 127,718,404	\$ 120,280,021	\$ (7,438,383)	-6%
Total Revenues	\$ 490,979,516	\$ 132,488,968	\$ 125,491,188	\$ (6,997,779)	-5%
Expenditures					
Personnel (c)	\$ 36,196,353	\$ 11,253,986	\$ 10,215,065	\$ (1,038,921)	-9%
Pass-through funds - grant	426,788,885	113,698,009	109,914,650	(3,783,359)	-3%
Consultant and contract services (d)	17,414,411	3,641,483	2,143,174	(1,498,309)	-41%
Lease of office space	2,107,342	649,660	566,576	(83,084)	-13%
Equipment	3,081,557	265,087	806,658	541,571	204%
Travel	682,000	98,343	74,799	(23,544)	-24%
Other expense	5,192,635	1,615,779	1,284,799	(330,980)	-20%
Total Expenditures	\$ 491,463,182	\$ 131,222,346	\$ 125,005,721	\$ (6,216,625)	-5%
Excess of Revenues over(under) Expenditures	\$ (483,666)	\$ 1,266,621	\$ 485,467	\$ (781,154)	

Variiances:

* This month we are presenting a slightly different variance analysis format. The new analysis compares actual year-to-date expenses against the past five-year average percentage to date, which will more closely track actual revenue and expenses throughout the year.

a) Corporation Purchasing revenues are slightly behind compare to previous years.

b) Other revenues are ahead of projections mainly from Economic Development Tripple R and CARES Act Round Two Loan programs.

c) Personnel expenses are behind. We still have some vacant positions budgeted that are not yet filled.

d) The consultant expenses are under the projection level mainly in the Clean Rivers, Transportation and 911 programs.

2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2022 Annual Comprehensive Financial Report. (Staff Contact: Nancy Haussler)

2022 EMPLOYEE RETIREMENT PLAN

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2022 Employee Retirement Plan. (Staff Contact: Nancy Haussler)

TEXAS EDUCATION AGENCY WORKFORCE CONVENER GRANT

Background

The Texas Regional Pathways Network was launched in 2019 to support Governor Abbott's Tri-Agency Workforce Initiative, through which the Texas Education Agency, Texas Higher Education Coordinating Board, and Texas Workforce Commission work collaboratively to increase economic prosperity in Texas by linking education and industry.

On January 13, 2023, we applied for a Texas Education Agency grant to serve as a Tri-Agency regional convener for this Workforce Development Area. The role of a designated Tri-Agency regional convener is to oversee the development, implementation, and monitoring of the regional strategy for high-quality career and education pathways into targeted industries across an entire workforce development area. The responsibilities of a regional convener include:

- 1) Regional Alignment;
- 2) Regional Work-Based Learning; and
- 3) Regional Data and Communications.

The regional convener will lead strategic planning and completing grant activities that demonstrate their proficiency to serve as a regional convener. After successful completion of all training and grant requirements, the regional convener will become eligible to achieve a Tri-Agency Regional Convener designation, signaling their expertise and capacity to provide ongoing leadership and coordination to advance Tri-Agency priorities across their workforce development area and will become a member of the Texas Regional Pathways Network. Designated regional conveners will engage with future Texas Regional Pathways Network CTE Perkins Reserve grantees and conduct their role as a designated regional convener beyond the grant.

On April 10, 2023, we received notice from the Texas Education Agency that we had been selected for an award based on its proposal for \$600,000 for the next twelve months.

Current Situation

The Gulf Coast Workforce Board and its operating affiliate, Workforce Solutions, partner with a diverse array of stakeholders including schools, colleges, local city and county governments, non-profits, and social service providers, as well as the business community and philanthropy, to focus on our shared economic, educational, and workforce needs. We collect and organize local economic data to help employers meet their human resource needs and individuals build careers, so that both can compete in the global economy.

With this grant, we will first focus on the high-skills and high-growth areas of healthcare, education, and building and construction, where we have multiple existing partnerships. Our mission is to convene the right persons and entities to create a strategic, regional plan to effectively communicate, collaborate, and coordinate efforts to create a seamless transition from K-12 to post-secondary to employment in meaningful careers in these identified industries.

Our goal is to augment K-12 education with immersive and real-world job experience in a focused area of concentration, so students may build social capital and networks with local educators and employers while "earning and learning." Pursuant to the grant's requirements, one full-time project director will be hired to oversee this project and leverage our workforce staff's existing work with

educational institutions, work-based learning, pre-apprenticeship and apprenticeship programs, and economic and business organizations. This project will be informed by current labor-market data and analysis provided by our workforce labor market team.

Funding Source

Texas Education Agency

Budgeted

Yes

Action Requested

Request approval to accept Texas Education Agency funding related to the 2023-2024 Tri-Agency Grant for Regional Conveners in the amount of \$600,000. (Staff Contact: Juliet Stipeche)

TOW AND GO PROGRAM – CITY OF HOUSTON

Background

The Houston-Galveston Area Council’s Metropolitan Planning Organization, in partnership with the City of Houston and Texas Department of Transportation, implemented the Tow and Go Program in 2018 to reduce congestion on local area freeways caused by stalled vehicles. The Tow and Go Program's goal is to quickly remove stalled vehicles from freeways to a nearby safe location with no direct cost to the motorist. The Tow and Go Program also supports the Vision Zero goals of the agencies through reduction of secondary crashes and fatalities. The program that has been ongoing for five years and has completed over 160,000 tows. Average towing clearance time is just over 16 minutes.

Current Situation

H-GAC works with the City of Houston for the towing and management of the Tow and Go Program. The Texas Department of Transportation has authorized the expenditure of these funds, which are budgeted in the Transportation Improvement Program. H-GAC is requesting authorization to enter an interlocal agreement with the City of Houston to continue the Tow and Go Program to fund administration and reimbursement of the tows provided at no direct cost to the stranded motorist. This agreement will extend the funding of the Tow and Go program in Houston by 18 months, from July 2023 to December 2024.

Funding Source

Federal - Surface Transportation Block Grant funding

Budgeted

Yes

Action Requested

Request authorization to enter into an interlocal agreement with the City of Houston for the Tow and Go Program; total amount is \$3,905,000. (Staff Contact: Craig Raborn)

RESOLUTION HONORING TOM LAMBERT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of resolution honoring the service of METRO President and Chief Executive Officer Tom Lambert to the region. (Contact: Judge Duhon)

ATTACHMENTS:

CHIEF OPERATING OFFICER'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Chief Operating Officer Onyinye Akujuo to provide an update on current and upcoming activities regarding agency operations. No action requested. (Staff Contact: Onyinye Akujuo)

LEGISLATIVE UPDATE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)

H-GAC SPOTLIGHT – SUMMER YOUTH PROGRAM

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: LaToya Casimere)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

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Council Member Naushad Kermally

CITY OF TEXAS CITY

Commissioner Jami Clark
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Councilmember Teresa Vazquez-Evans,
City of Kemah

Council Member Nancy Arnold,
City of Waller
Council Member Susan Schwartz,
City of Bunker Hill Village

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City of Dickinson
TBD

Mayor Cecil Willis, City of Stafford
Mayor Pro Tem Joe Compian,
City of La Marque

INDEPENDENT SCHOOL DISTRICTS

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2023 OFFICERS

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VICE CHAIR

County Judge Jay Knight, Liberty County

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