



AGENDA
HOUSTON-GALVESTON AREA COUNCIL
BOARD OF DIRECTORS MEETING
October 17, 2023 10:00 AM
3555 Timmons Lane, Conference Room 2B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. DECLARE CONFLICTS OF INTEREST

SAFETY TIP OF THE MONTH

ACTION

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – SEPTEMBER 19, 2023
Request approval of the minutes of the September 19, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)
- b. PRINTER LEASE RENEWAL
Request authorization to negotiate a contract consistent with the proposal. (Staff Contact: Jim Rouse)
- c. HGACBUY-AMBULANCES, EMS AND OTHER SPECIAL SERVICE VEHICLES
Request authorization of contract with Pierce Manufacturing, Inc. dba Frontline Communications for AM10-20 ambulances, EMS and other special service vehicles. (Staff Contact: Ronnie Barnes)
- d. LIVABLE CENTERS STUDIES PROGRAM – ADVANCE FUNDING AGREEMENT
Request approval of a resolution and authorization to enter into an agreement with the Texas Department of Transportation for the Livable Centers Program in the amount of \$2,484,283. (Staff Contact: Justin Bower)
- e. WATER QUALITY MANAGEMENT PLAN CONTRACT
Request approval to contract with the Texas Commission on Environmental Quality to conduct regional water quality planning activities; contract amount of \$234,720. (Staff Contact: Justin Bower)
- f. WORKFORCE CAREER LATTICE – INTERLOCAL AGREEMENT
Request authorization to negotiate an interlocal agreement with Texas State Technical College to develop comprehensive regional career lattices that will significantly enhance the precision of our workforce investments. Contract amount

of \$65,000. (Staff Contact: Juliet Stipeche)

g. WORKFORCE SOLUTIONS WEBSITE TRANSLATION

Request authorization to negotiate a contract with MotionPoint Corporation for Spanish translation of the Workforce Solutions - Gulf Coast's website with associated maintenance and hosting services, with the option to renew for two additional years. Contract amount of \$60,000. (Staff Contact: Juliet Stipeche)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - SEPTEMBER 2023

Request approval of the monthly financial report ending September 30, 2023. (Staff Contact: Jean Mahood)

b. RECOMMENDED 2024 SALARY PROGRAM

Request approval of the recommended employee salary ranges for 2024. (Staff Contact: Teri Ramsey)

7. BUDGET AND SERVICE PLAN

a. ORIENTATION TO BUDGET & SERVICE PLAN

For information only; no action requested. (Staff Contact: Chuck Wemple)

b. PRESENTATION OF PROPOSED H-GAC 2024 BUDGET & SERVICE PLAN

Presentation and discussion of proposed H-GAC 2024 Budget & Service Plan. For information only; no action requested. (Staff Contact: Chuck Wemple)

8. AUDIT COMMITTEE

a. EXTERNAL AUDITOR SELECTION

Request approval for the Executive Director to negotiate with the CPA firm recommended by the Audit Committee for external audit services; contract in the amount of \$108,000. (Staff Contact: Charles Hill)

9. COMMUNITY AND ENVIRONMENTAL PLANNING

a. HOMEOWNER WASTEWATER ASSISTANCE IN VULNERABLE COMMUNITIES

Request authorization to enter into a contract with the Galveston Bayou Estuary Program to repair or replace failing on-site sewage facilities within vulnerable communities in the lower Galveston Bay Watershed for an amount of \$365,000. (Staff Contact: Todd Running)

10. TRANSPORTATION PLANNING

a. REGIONAL PUBLIC TRANSPORTATION COORDINATION PLANNING – 2024 GRANT AGREEMENT

Request authorization to enter into a project grant agreement with the Texas Department of Transportation to support regional public transportation coordinated planning for fiscal year 2024 in the amount of \$40,000. (Staff Contact: Craig Raborn)

11. H-GAC COMMITTEES

a. H-GAC OCTOBER 2023 ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

b. SELECT COMMITTEE – H-GAC BOARD COMPOSITION

Request approval of reactivation of the Select Committee on Board Composition and recommended roster. (Staff Contact: Chuck Wemple)

12. RESOLUTION HONORING RETIRING BOARD MEMBER

a. RESOLUTION HONORING MAYOR ANDY BRAUNINGER

Request approval of resolution honoring the service of Huntsville Mayor Andy Brauninger to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Trey Duhon)

INFORMATION

13. REPORTS

a. H-GAC SPOTLIGHT – JOB FAIR FOR VETERANS: RED, WHITE AND YOU!

No action requested. For information only. (Staff Contact: Michelle Castrow)

b. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – SEPTEMBER 19, 2023

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the September 19 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the September 19, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- Board Meeting Minutes - September 19, 2023 Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
September 19, 2023

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the September 19, 2023 Board meeting:

Austin County Judge Tim Lapham
Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Tommy Hammond
Fort Bend County Judge KP George
Liberty County Judge Jay Knight
Matagorda County Judge Bobby Seiferman
Montgomery County Judge Mark Keough
Walker County Commissioner Brandon Decker
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

City of Houston Councilmember Sallie Alcorn
City of Houston Council Member Amy Peck
City of Huntsville Mayor Pro Tem Russell Humphrey (Alternate)
City of La Porte Councilmember Bill Bentley (Alternate)

City of Lake Jackson Mayor Gerald Roznovsky
City of League City Council Member John Bowen
City of Missouri City Council Member Jeffrey Boney
City of Pearland Mayor Kevin Cole
City of Sugar Land Mayor Joe Zimmerman

General Law Cities:
City of Pattison Mayor Joe Garcia
City of Waller Council Member Nancy Arnold

Home Rule Cities (Less than 25,000):
City of Dickinson Mayor Pro Tem Johnnie Simpson
City of La Marque Mayor Pro Tem Joe Compian

The following Board members were not marked in attendance at the September 19, 2023 Board meeting:

Colorado County Judge Ty Prause
Galveston County Commissioner Darrell Apffel
Harris County Commissioner Rodney Ellis
Harris County Judge Lina Hidalgo

City of Alvin Councilmember Martin Vela
City of Baytown Council Member Laura Alvarado
City of Conroe Councilman Howard Wood

City of Deer Park Councilman Bill Patterson
City of Friendswood Councilmember Sally Branson
City of Galveston Mayor Dr. Craig Brown
City of Pasadena Councilmember Dolan Dow
City of Rosenberg Mayor Kevin Raines
City of Texas City Commissioner Jami Clark

Huntsville ISD Trustee Rissie Owens

CALL TO ORDER

The Honorable Trey Duhon, Waller County Judge and Chair of the Board of the Directors, called the meeting to order at 10:01 a.m. on Tuesday, September 19, 2023 at 3555 Timmons Lane.

1. INVOCATION

The Honorable Jay Knight, Liberty County Judge, gave the invocation.

2. PLEDGE OF ALLEGIANCE

The Honorable Stacy Adams, Brazoria County Commissioner, led the Pledge of Allegiance and the Pledge to the Texas Flag.

ROLL CALL

Chair Duhon asked Rick Guerrero, H-GAC Chief Outreach and Government Affairs Officer, to conduct the Board of Directors roll call. Mr. Guerrero conducted the roll call and announced that a quorum was present. Mr. Guerrero also welcomed special guests: City of Bunker Hill Village Council Member and H-GAC Board Alternate, Honorable Susan Schwartz; City of Kemah Councilman Darren Broadus; Kelly Waterman from Senator Ted Cruz's office; Melissa Washington from the General Land Office; and former H-GAC Board Chair, Honorable Darrell Morrison.

3. PUBLIC COMMENT

Chair Duhon invited comments from any members of the public who wished to participate during the meeting and asked Mr. Guerrero if any requests for public comments had been received. Mr. Guerrero announced that two individuals were registered to give public comments and each guest was allowed three minutes to speak. Mrs. Gladys House-El represented Freedman's Town and asked several questions regarding items on the agenda, which were referred to the Executive Director for study and resolution. Mr. Nick Finan represented GrantWorks and expressed appreciation for opportunities to collaborate with H-GAC in the past and future.

4. DECLARE CONFLICTS OF INTEREST

Chair Duhon called for any Board member with a conflict of interest to declare it at that time. City of Sugar Land Mayor Joe Zimmerman declared a conflict of interest with item 5h on the agenda and announced that he would recuse himself from discussion and voting on that item due to his involvement with the organization being considered for the contract noted in item 5h. Mayor Zimmerman also reported that he had not been involved in negotiations for the contract, nor would he be involved in any future negotiations. Hearing no additional conflicts, Chair Duhon proceeded to the next item on the agenda.

SAFETY TIP OF THE MONTH

Chair Duhon asked Jim Rouse, H-GAC Facilities Manager, to bring this month's safety tip. Mr. Rouse gave a brief presentation regarding National Preparedness Month to raise awareness about the importance of preparing for disasters and emergencies that can occur at any time.

5. CONSENT AGENDA

Chair Duhon called for the Consent Agenda, with the exception of item 5h, and asked if

there were any questions or items that required discussion. There being no further questions, Mayor Zimmerman moved to approve the Consent Agenda, with the exception of item 5h. Montgomery County Judge Mark Keough seconded the motion. Chair Duhon then called for a vote, which resulted in unanimous approval by all members present. Mayor Zimmerman stepped out of the conference room to recuse himself for any discussion and the vote on item 5h. There being no further questions, City of Dickinson Mayor Pro Tem Johnnie Simpson moved to approve item 5h. Commissioner Adams seconded the motion. Chair Duhon then called for a vote, which resulted in unanimous approval by all members present. Mayor Zimmerman returned to the assembly.

The following items were acted on by approval of the consent agenda:

- a. **H-GAC BOARD MEETING MINUTES – AUGUST 15, 2023** – approved the minutes of the August 15, 2023 H-GAC Board Meeting minutes.
- b. **HGACBUY – AMBULANCES, EMS AND OTHER SPECIAL SERVICE VEHICLES** – authorized contracts with respondents for AM10-23 Ambulances, EMS and Other Special Service Vehicles.
- c. **ASANA PROJECT MANAGEMENT SOLUTION RENEWAL** – approved purchase of 325 Asana project management licenses on an annual basis through state or federal contracts in the amount of \$99,320.
- d. **MICROSOFT OFFICE 365 SUBSCRIPTION RENEWAL – WORKFORCE SYSTEM** – approved to enter into a new subscription agreement with Microsoft for 1,130 Microsoft Office 365 licenses for a period of three years in the amount of \$851,155.
- e. **WORKFORCE SYSTEM CONTRACT** – approved to renew vendor agreements with the Ingenuix Corporation to continue managing the Workforce Solutions website; total contract amount is \$206,000.
- f. **CRIMINAL JUSTICE AND HOMELAND SECURITY PLANNING SERVICES – FISCAL YEAR 2024 INTERLOCAL AGREEMENT** – ratified interlocal agreement with the Office of the Governor, Public Safety Office in the amount of \$352,435.
- g. **GREENS BAYOU WATERSHED PROTECTION PLAN** – approved to enter a contract with the Texas Commission on Environmental Quality to develop a Watershed Protection Plan for the Greens Bayou Watershed; contract amount \$238,698.
- h. **CEMETERY ROAD CORRIDOR STUDY** – authorized to negotiate contract with consulting firms, in the order presented, to conduct the Cemetery Road Corridor Study; contract amount of \$200,000.
- i. **US 90A TRANSIT CORRIDOR STUDY** – authorized to negotiate a contract with the consulting firms listed, in the order presented, to conduct the first phase of the

(over)

US 90A Transit Corridor Study; contract amount of \$400,000.

- j. REGIONAL INTELLIGENT TRANSPORTATION SYSTEM ARCHITECTURE AND WEBSITE UPDATE** – approved to negotiate contract with consulting firms, in the order presented, to update the Regional Intelligent Transportation System Architecture and Website; contract amount of \$353,000.

6. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report – August 2023

Chair Duhon announced that the Finance and Budget Committee met prior to the Board of the Directors meeting under the leadership of the Board Vice Chair, Liberty County Judge Jay Knight. He recognized Judge Knight, who reported that the committee met to consider several items on the agenda.

Judge Knight recognized Shaun Downie, H-GAC Manager of Finance, to present the financial status report for August. Mr. Downie requested approval of the monthly financial report ending August 31, 2023.

Mr. Downie asked if there were any questions regarding the August financial report. There being none, Mayor Zimmerman moved to approve and City of Pearland Mayor Kevin Cole seconded the motion. Judge Knight called for the vote, which resulted in unanimous approval by all members present.

7. TRANSPORTATION PLANNING

a. Safe Streets and Roads for All Action Plan Grant Program

Chair Duhon called on H-GAC Transportation Director, Craig Raborn, who requested a resolution and authorization to enter into an agreement between the United States Department of Transportation, Federal Highway Administration, and H-GAC to conduct activities necessary to complete Action Plans that meet the requirements of the Safe Streets and Roads for All Action Plan Grant Program in the amount of \$4,000,000.

Chair Duhon asked if there were any questions. There being none, City of Missouri City Council Member Jeffrey Boney moved to approve and City of Waller Council Member Nancy Arnold seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

b. Climate Pollution Reduction Grant – Funding Agreement

Chair Duhon moved to the next agenda item. Mr. Raborn requested authorization to enter into an agreement with the United States Environmental Protection Agency for Climate Pollution Reduction Grant program activities in the amount of \$1,000,000.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and Mayor Cole seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

c. Climate Pollution Reduction Grant – Contracts

Chair Duhon moved to the next agenda item. Mr. Raborn requested authorization to enter into interlocal agreements with Fort Bend County, Harris County, City of Houston, and Houston

Advance Research Center for Climate Pollution Reduction Grant program activities; contracts total \$750,000.

Chair Duhon asked if there were any questions. There being none, Mayor Pro Tem Simpson moved to approve and Mayor Zimmerman seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

8. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. September 2023 Advisory Committee Appointments

Chair Duhon moved to the next agenda item. Mr. Guerrero requested approval of appointments to H-GAC advisory committees.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and Council Member Arnold moved seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

INFORMATION

9. REPORTS

a. H-GAC Spotlight – Elder Justice

Chair Duhon called on Jackie Pontello, H-GAC Principal Program Coordinator in the Elder Justice Program. Ms. Pontello stated that elder abuse is the fastest growing crime in the United States. The H-GAC Elder Justice Program addresses victim needs and prepares our region by providing direct victim services as well training for first responders, criminal-justice stakeholders, medical, legal and non-profit professionals who frequently interact with at-risk seniors. For more information, please contact Jackie.Pontello@h-gac.com.

b. Current and Upcoming H-GAC Activities

Mr. Wemple announced several current and upcoming activities for the agency. Mr. Wemple reported that H-GAC recently held two very successful and well-attended events: a City Managers Summit and a Livable Centers Workshop focused on Elements of Placemaking Beyond the Aesthetics. Mr. Wemple announced that a County Pop-Up will be held on September 27 in Wharton County with County Judge Phillip Spenrath. Mr. Wemple reported that we recently hosted a City Managers Summit and visited the City of Pattison to help present their Economic Development workshop with Mayor Joe Garcia. Mr. Wemple also announced that our Audit Committee will convene next week to help procure the new auditor for 2024, which will come to the Board for approval in October. Also, our CyberSecurity workgroup will convene within the next few weeks to discuss \$40 million which the state will award to local governments over the next four years, with 25% specifically earmarked for rural areas. Mr. Wemple also mentioned that he recently attended the Texas Association of Regional Councils conference in Austin, where they celebrated their 50th Anniversary. Also at the conference, Council Member Arnold was elected President.

10. ADJOURNMENT

There being no further business to discuss, Chair Duhon adjourned the September 2023 meeting of the H-GAC Board of Directors at 11:00 a.m.

(over)

PRINTER LEASE RENEWAL

Background

H-GAC currently leases its color printer/copier. We need equipment with the capability to print documents on various sizes of stock; create folded and bound documents; and provide consistent color copies with acceptable published results. This requires a multi-component printer.

Current Situation

The printer is now at the end of its 48-months lease term. We have considered four available contract options and have determined that the Canon - Stewart Organization offer is our best option.

Funding Source

Grants

Budgeted

Yes

Action Requested

Request authorization to negotiate a contract consistent with the proposal. (Staff Contact: Jim Rouse)

ATTACHMENTS:

▣ Print Shop Copier Bids Table

Cover Memo



**Copiers for Print Shop
Bid Tabulation - October 4, 2023**

	Monthly Lease (48)	COMMENTS
Konica Minolta DIR Contract: DIR-CPO-4439	\$4,444.97 All color clicks .039 All monochrome clicks .009	Option 1: 2-copiers Konica Minolta AccurioPress (2) C4070s There is a \$70/month fixed service fee for the advanced finishing. Includes all parts, labor, service calls (including print controller), staples and supplies. Excludes paper. Average response time of 4.0 hours
Konica Minolta DIR Contract: DIR-CPO-4439	\$3,950.30 All color clicks .039 All monochrome clicks .009	Option 2: 2-copiers Konica Minolta AccurioPro (2) C4070 Li Includes all parts, labor, service calls (including print controller), staples and supplies. Excludes paper. Average response time of 4.0 hours
Xerox HCDE Choice Partners COOP # 21/031KN-70	\$1,359.00 \$1,214.00 \$2,144.40 \$127.00 \$4,844.40	Versant 280 Press Versant 280 Press Maintenance Agreement MBM 408A Automatic programmable Tabletop Folder Total Monthly Amount Service and Supplies included in Pricing BW Allowance: 61,150/month BW Overages: \$0.0060 Color Allowance: 45,000/month
Canon - Stewart Organization DIR -CPO-4437	\$1,967.00 \$1,310.00 \$198.00 \$1,303.50 \$4,778.50	V700 Full Configuration Copier V700 Semi Full Configuration Copier Desktop Folder Maintenance Agreement Total Monthly Amount •Includes 15,000 B/W, 45,000 Color •Overages - B/W @ .0059, Color @ .027 •Includes toner, developer, drums, labor, and maintenance supplies

Bid Winner: Canon - Stewart Organization

HGACBUY-AMBULANCES, EMS AND OTHER SPECIAL SERVICE VEHICLES

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened 21 responses for ambulances, EMS and other special service vehicles on August 10, 2023. The following companies submitted responses:

1075 Emergency Lighting LLC dba 10-75 Emergency Vehicles	Haskell, NJ
Alpha One Firetrucks, LLC	Duncan, OK
American Response Vehicles, Inc.*	Columbia, MO
Autocraft Group Inc. dba FastLane Emergency Vehicles	Purcellville, VA
Braun Northwest Inc.	Chehalis, WA
Chastang Enterprises-Houston, LLC dba Chastang Ford	Houston, TX
Daco Fire Equipment Inc.*	Lubbock, TX
Excellance, Inc.	Fayetteville, NC
First Priority Emergency Vehicles, Inc. dba First Priority Group	Manchester, NJ
FLYMOTION, LLC	Tampa, FL
FR Conversions, LLC	Westminster, MD
Frazer, Ltd.	Houston, TX
LDV, Inc.	Burlington, WI
Lenco Industries, Inc. dba Lenco Armored Vehicles	Pittsfield, MA
Matthews Specialty Vehicles, Inc.	Greensboro, NC
Medic Built, LLC	Kennedale, TX
Medix Specialty Vehicles, LLC*	Elkhart, IN
Osage Industries, Inc. dba Osage Ambulances	Linn, MO
Professional Ambulance Sales & Service, LLC dba SERVS	Comanche, TX
Siddons-Martin Emergency Group, LLC*	Houston, TX
VCI Emergency Vehicle Specialists LLC	Berlin, NJ

*Joint respondent

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of ambulances, light/medium rescue vehicles, specialty vehicles or equipment, EMS vehicle conversion, and ambulance remounts. H-GAC Board approved award recommendations at September 19 board meeting. Siddons-Martin Emergency Group LLC, submitted a joint bid with Pierce Manufacturing

Inc. dba Frontline Communications. Due to a technical issue, this submission was not initially evaluated and not included in the original award recommendation table.

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization of contract with Pierce Manufacturing, Inc. dba Frontline Communications for AM10-20 ambulances, EMS and other special service vehicles. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▫ Award Recommendation

PDF

HGACBuy Award Recommendation Table
Ambulances, EMS & Special Service Vehicles
AM10-23

Award Recommendation	Categories
Siddons Martin Emergency Group, LLC (TX Respondent); Demers Ambulance USA Inc. dba DBC; REV Ambulance Group Orlando, Inc. dba Road Rescue; REV Ambulance Group Orlando, Inc.- Wheeled Coach dba Wheeled Coach; Pierce Manufacturing Inc. dba Frontline Communications *	A, C, E, F, H, I
Award Categories:	
A - Ambulance	F - Remount on Contractor Supplied Chassis
B - Light/Medium EMS Rescue Vehicle	G - Electric/Alternative Fuel Ambulance/EMS/Rescue Vehicle
C - Other Specialty Vehicle or Equipment	H - Ambulance/EMS/Rescue Vehicle Service/Maintenance Plans
D - EMS Vehicle Conversion	I - Ambulance/EMS/Rescue Vehicle Parts and Supplies
E - Remount Services Only	*Joint Response

LIVABLE CENTERS STUDIES PROGRAM – ADVANCE FUNDING AGREEMENT

Background

One of the implementation strategies to reduce reliance on single vehicle occupancy in H-GAC's 2045 Regional Transportation Plan is the Livable Centers Program.

Livable Centers are defined as places where people can live, work, and play with less reliance on their cars. Under the Livable Centers Program, H-GAC and our local partners work with communities to identify a vision and specific recommendations for a study area, that promote walkability, connectivity, and accessibility by multiple modes of transportation. As part of the development of these studies, H-GAC engages consultants to provide planning and study development services.

A total of forty-one Livable Centers studies have been completed in our region since 2008, with five currently active studies. Funding for this program is provided under an Advance Funding Agreement with the Texas Department of Transportation.

Current Situation

The existing Advance Funding Agreement expires on January 31, 2025. There is substantial lead time needed to execute the next Advance Funding Agreement, at least 6-8 months from the time of application. A resolution from the board granting permission to execute the agreement is needed as part of the application package.

Funding Source

Federal – Surface Transportation Block Grant Funds Funding

Budgeted

Yes

Action Requested

Request approval of a resolution and authorization to enter into an agreement with the Texas Department of Transportation for the Livable Centers Program in the amount of \$2,484,283. (Staff Contact: Justin Bower)

ATTACHMENTS:

WATER QUALITY MANAGEMENT PLAN CONTRACT

Background

The Texas Commission on Environmental Quality administers Clean Water Act Section 604(b) planning funds from the U.S. Environmental Protection Agency to support a variety of planning efforts to support water quality information and improvement. As the Governor-designated agency for these water quality management planning efforts in this region, H-GAC has a long-standing contractual agreement with the Texas Commission on Environmental Quality to conduct the activities of this annual program throughout the 13-county H-GAC region.

Current Situation

The fiscal year 2024 Regional Water Quality Planning program contract will be effective on the date of Board approval through August 31, 2024. Additional funding through the Bipartisan Infrastructure Law has been granted to expand the scope of the project.

Major work elements include:

- Updating service area boundaries and wastewater treatment plant outfalls, and reviewing discharge and overflow reporting data,
- Facilitating watershed protection planning and urban forestry efforts in the region,
- Facilitating the H-GAC's Natural Resources Advisory Committee,
- Reviewing funding applications to the Texas Water Development Board State Revolving Funds
- Maintaining H-GAC's regional on-site sewage facility database and administration of the Wastewater Assistance Program,
- Developing the annual regional Water Quality Management Plan Update for inclusion in the State's Water Quality Management Plan,
- Updating H-GAC's on-site sewage facility database with historical Harris County permit data,
- Targeting disadvantaged communities and vulnerable populations for outreach and education,
- Assisting jobseekers with workforce services related to the wastewater industry, and
- Determining the feasibility of using H-GAC's current on-site sewage facility Mapping Tool to host on-site sewage facility data from North Central Texas Council of Governments (NCTCOG) for use in watershed-based planning activities.

These activities provide information and support for a variety of other water quality and public health efforts in the region.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request approval to contract with the Texas Commission on Environmental Quality to conduct

regional water quality planning activities; contract amount of \$234,720. (Staff Contact: Justin Bower)

WORKFORCE CAREER LATTICE – INTERLOCAL AGREEMENT

Background

Workforce Solutions – Gulf Coast provides financial aid scholarships for occupational training programs aimed at high-demand job sectors with commensurate wage prospects for our customers. These sought-after vocations often constitute the upper echelons of career progression pathways, also known as career lattices, which include lower-paying roles with interconnected skill sets within the same industry.

Workforce Solutions – Gulf Coast aspires to extend support for training programs associated with these lower-tier positions within career lattices, ultimately leading to occupations where we already have substantial investments. Achieving this goal necessitates the development of comprehensive career lattices underpinned by robust data, particularly identifying and delineating the lower-rung jobs progression to high skills, high growth careers.

Current Situation

Workforce Solutions – Gulf Coast seeks to enter an interlocal agreement with Texas State Technical College for the creation of regional career lattices.

An accomplished and experienced labor market economist will spearhead this initiative and endeavor to formulate up to 30 distinct career lattices encompassing approximately 60 of our high-demand occupations.

The development of these career lattices will involve a meticulous process that entails identifying skill gaps through the analysis of current employment statistics, future employment projections, and consultations with pivotal local employers. Moreover, the project will scrutinize pertinent performance data from regional educational institutions offering relevant training programs. The deliverables will encompass:

- Comprehensive background information elucidating the significance of career lattices;
- A detailed account of the methodologies, data sources, and processes employed in the production of regional career lattices;
- Summarized insights gleaned from interviews with employers; and
- Guidance on how Workforce Solutions – Gulf Coast’s team members can effectively utilize career lattices to formulate personalized strategies and plans for our customers.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request authorization to negotiate an interlocal agreement with Texas State Technical College to

develop comprehensive regional career lattices that will significantly enhance the precision of our workforce investments. Contract amount of \$65,000. (Staff Contact: Juliet Stipeche)

WORKFORCE SOLUTIONS WEBSITE TRANSLATION

Background

Workforce Solutions - Gulf Coast maintains a website, www.wrksolutions.com, to provide information regarding the Gulf Coast Workforce Board, the regional labor market, how to access career services, and other required information. Because the workforce system is largely funded with federal resources, the website is subject to federal requirements to ensure reasonable access to persons with limited English proficiency. In July 2023, staff released a request for proposals to solicit a provider to perform Spanish translation and maintenance of the Workforce Solutions' website.

Current Situation

Houston-Galveston Area Council received ten responses to the Request for Proposals. Team members reviewed and ranked the proposals as follows:

1. MotionPoint Corporation
2. Ideal Language Service, LLC
3. Bromberg & Associates
4. Datagain
5. Linguistica International, Inc.
6. ERC Holding Group, LLC
7. Elahi Enterprises, Inc. DBA Akorbi
8. CypressBit, LLC
9. Global Lingo
10. Capital Typing

Based on these rankings, MotionPoint Corporation was selected to perform Spanish translation and the maintenance of translation for the Workforce Solutions' website.

MotionPoint Corporation has extensive and relevant experience needed for this project. The company has provided this service to our workforce system in the past and has provided similar services to other organizations with long-term success. The evaluation team also found its proposed cost to be reasonable.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request authorization to negotiate a contract with MotionPoint Corporation for Spanish translation of the Workforce Solutions - Gulf Coast's website with associated maintenance and hosting services, with the option to renew for two additional years. Contract amount of \$60,000. (Staff

Contact: Juliet Stipeche)

MONTHLY FINANCIAL REPORT - SEPTEMBER 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending September 30, 2023. (Staff Contact: Jean Mahood)

ATTACHMENTS:

- ▢ Monthly Financial Report - September 2023 Cover Memo

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Nine Months Ended September 2023**

	Budget Year to date	Actual Year to date	Variance Dollar	%
Combined Revenues and Expenditures				
Revenues	\$ 340,038,897	\$ 314,097,910	\$ (25,940,987)	-8%
Expenditures	(338,923,527)	(313,286,389)	25,637,138	-8%
Change in Combined Fund Balance	\$ 1,115,370	\$ 811,521	\$ (303,849)	

Change in Fund Balance by Fund Type				
Change in fund balance - General Fund	\$ (406,188)	\$ (662,557)	\$ (256,369)	
Change in fund balance - Gulf Coast Regional 911	733,124	1,043,853	310,729	
Change in fund balance - Enterprise Fund	79,082	430,225	351,144	
Total Change in Fund Balances	\$ 406,017	\$ 811,521	\$ 405,504	

Variance Analysis

The Board approved a reduction of H-GAC's fund balance for capital improvement in 2023. As a result, the budget year to date figures shown above will amortize the use of fund balance throughout the year. The actual balance will be shown in contrast so that the reader can see the comparison between budget and actual.

* The Cooperative Purchasing program has contributed a \$373,762 increase toward the Enterprise fund balance YTD, and the EnergyPurchasing Corporation is reflecting a \$56,463 increase to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Nine Months Ended September 2023**

	Annual Budget	Budget Year to Date*	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 462,136	\$ 446,747	446,747	-	0%
HGAC Energy Purchasing Corporation (a)	75,000	54,428	107,100	52,673	97%
Cooperative Purchasing fees	5,500,000	3,929,750	3,635,901	(293,849)	-7%
Gulf Coast Regional 911 fees	2,605,121	2,677,804	2,833,487	155,683	6%
Interest Income	200,000	162,860	246,275	83,415	51%
Other	7,781,387	3,833,111	5,387,981	1,554,869	41%
Total General and Enterprise Fund revenues	\$ 16,623,644	\$ 11,104,699	\$ 12,657,491	\$ 1,552,791	14%
Special Revenue Fund					
Federal Grant	\$ 200,000	\$ 157,320	\$ 137,624	\$ (19,696)	-13%
State Grants	474,015,106	328,776,878	301,302,795	(27,474,083)	-8%
Total Special Revenue Fund revenues	\$ 474,215,106	\$ 328,934,198	\$ 301,440,419	\$ (27,493,779)	-8%
Total Revenues	\$ 490,838,750	\$ 340,038,897	\$ 314,097,910	\$ (25,940,987)	-8%
Expenditures					
Personnel	\$ 34,141,958	\$ 25,067,026	\$ 24,006,319	\$ (1,060,706)	-4%
Pass-through funds - grant (b)	431,342,942	297,454,093	275,542,457	(21,911,636)	-7%
Consultant and contract services (c)	15,392,991	9,631,394	5,256,888	(4,374,506)	-45%
Lease of office space	1,827,797	1,296,639	1,321,388	24,749	2%
Equipment	4,943,200	1,843,814	3,471,073	1,627,259	88%
Travel	687,449	310,864	290,699	(20,166)	-6%
Other expense	4,938,555	3,319,697	3,397,564	77,867	2%
Total Expenditures	\$ 493,274,892	\$ 338,923,527	\$ 313,286,389	\$ (25,637,138)	-8%
Excess of Revenues over(under) Expenditures	\$ (2,436,142)	\$ 1,115,370	\$ 811,521	\$ (303,849)	

Variiances:

** This month we are presenting a slightly different variance analysis format. The new analysis compares actual year-to-date expenses against the past five-year average percentage to date, which will more closely track actual revenue and expense throughout the year.*

a) The Energy Corporation has had a good year and exceeds projection levels.

b) Pass-thru expenses increased some in September. We are hoping it will continue to pick up next month as more grants approach the end cycle.

c) The consultant expenses are behind mainly in the 911 and Clean Rivers programs. Most of the consultant expenses relating to the 911 program are funded through grant funds and will not materialize until the end of the 4th quarter.

RECOMMENDED 2024 SALARY PROGRAM

Background

H-GAC operates under a policy-oriented job classification system, emphasizing:

- Common classifications of similar jobs,
- Ranges structured to allow recognition of performance,
- Individual evaluation of each employee, and
- Pay for performance

The Board annually reviews and approves the agency job classifications. The classifications group comparable jobs and set the minimum and maximum salary for each job group. An individual's compensation within the range will be determined by management's evaluation of current performance and expectation of future performance. Each year, the schedule is reviewed for equity using multiple data sources.

Additionally, state law requires regional councils to implement a salary classification system similar to the State of Texas compensation system. Salary classifications must be submitted to the Governor's office for review.

Current Situation

A comparison of H-GAC's 2024 Proposed Salary Ranges to the State Salary Ranges for the 2023-2024 biennium is provided in the attachment. We recommend a salary structure which is comparable to the state's schedule. The proposed schedule will allow management to compensate employees on merit. H-GAC does not offer cost of living adjustments or other across the board adjustments.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the recommended employee salary ranges for 2024. (Staff Contact: Teri Ramsey)

ATTACHMENTS:

▫ Pay Range Matrix 2024

Cover Memo

H-GAC Salary Range Matrix 2024									
H-GAC Level	H-GAC Description	MRP	H-GAC Titles	2024 Salary Range			State Salary Group	2023 - 2024 State Salary Range	
		Midpoint		Minimum	Midpoint	Maximum			
14	Management VI	\$279,725	Executive Director	\$214,200	\$279,725	\$345,250	Group 9	\$214,200	\$345,250
12	Management V	\$191,123	Chief Financial Officer	\$142,032	\$191,123	\$240,214	B-33	\$142,032	\$240,214
12			Chief Outreach & Government Affairs Office						
12			Chief Operating Officer						
11	Management IV	\$167,880	Director	\$117,383	\$167,880	\$218,376	B-32	\$129,121	\$218,376
11							B-31	\$117,383	\$198,522
10	Management III	\$152,617	Assistant Director	\$106,712	\$152,617	\$198,522	B-31	\$117,383	\$198,522
10			Early Childhood Edu & Strategic Partnerships				B-30	\$106,712	\$180,475
10			Senior Manager / Senior Advisor						
9	Management II	\$138,743	Manager	\$97,010	\$138,743	\$180,475	B-30	\$106,712	\$180,475
9							B-29	\$97,010	\$164,069
8	Mgt I - Prof. IV	\$114,665	Audio Visual Administrator	\$80,174	\$114,665	\$149,155	B-28	\$88,191	\$149,155
8			Audit Supervisor				B-27	\$80,174	\$135,594
8			Contract Administrator						
8			Ombudsman Program Administrator						
8			Principal Accountant						
8			Principal Communications Coordinator						
8			Principal Compliance Coordinator						
8			Principal Data Analyst						
8			Principal Financial Analyst						
8			Principal GIS Analyst						
8			Principal Graphic Designer						
8			Principal Industry Liaison						
8			Principal Legal Liaison						
8			Principal Planner						
8			Principal Program Coordinator						
8			Principal Quality Assurance Analyst						
8			Program Administrator						
8			Project Manager						
8			Web/ Sharepoint Administrator						
7	Professional III	\$94,763	Account Liaison	\$66,259	\$94,763	\$123,267	B-26	\$72,886	\$123,267
7			Lead Procurement Coordinator				B-25	\$66,259	\$108,666
7			Lead Program Coordinator						
7			Lead Quality Assurance Analyst						
7			Lead Travel Coordinator						
7			Senior Accountant						
7			Senior Accountant/ Finance Coordinator						
7			Senior Auditor						
7			Senior Business Development Coordinator						
7			Senior Data Analyst						
7			Senior Financial Analyst						
7			Senior GIS Analyst						
7			Senior Government Relations Coordinator						
7			Senior Operations Analyst						
7			Senior Outreach Coordinator						
7			Senior Payroll Analyst						
7			Senior Planner						
7			Senior Project Coordinator						
7			Senior Program Coordinator						
7			Senior Recruiter						
7			Senior Specifications Coordinator						
7			Senior Systems Analyst						
7			Senior Video/ Photographer						
7			Senior Webmaster						
7			Senior Writer and Editor						
6	Professional II	\$76,422	Accountant	\$51,287	\$76,422	\$101,556	B-24	\$62,004	\$101,556
6			Accounting/Finance Coordinator				B-23	\$58,184	\$94,913
6			Administrative Coordinator				B-22	\$54,614	\$88,703
6			Attorney				B-21	\$51,278	\$82,901
6			Auditor				A-21	\$51,278	\$82,901
6			Benefits Coordinator						
6			Communications Coordinator						
6			Data Analyst						
6			Executive Assistant						
6			Facilities Coordinator						
6			Financial Analyst						
6			GIS Analyst						
6			Graphic Designer						
6			HR Coordinator						
6			Loan Coordinator						
6			Operations Analyst						
6			Outreach Coordinator						
6			Planner						
6			Procurement Coordinator						
6			Program Coordinator						

H-GAC Salary Range Matrix 2024								
H-GAC Level	H-GAC Description	MRP	H-GAC Titles	2024 Salary Range			State Salary Group	2023 - 2024 State Salary Range
		Midpoint		Minimum	Midpoint	Maximum		
6			Project Coordinator					
6			Property Control Coordinator					
6			Quality Assurance Analyst					
6			Recruiter					
6			Specifications Coordinator					
6			Systems Analyst					
6			Volunteer Coordinator					
6			Webmaster					
5	Professional I	\$61,361	Administrative Assistant	\$45,244	\$61,361	\$77,477	B-20	\$48,158 \$77,477
5			Audit Specialist				B-19	\$45,244 \$72,408
5			Benefits Counselor				A-20	\$48,158 \$77,477
5			Contract Specialist				A-19	\$45,244 \$72,408
5			Customer Service Specialist					
5			Data Specialist					
5			Finance Specialist					
5			Human Resources Specialist					
5			Information Specialist					
5			Loan Specialist					
5			Ombudsman					
5			Outreach Specialist					
5			Payroll Specialist					
5			Procurement Specialist					
5			Program Specialist					
5			Records Information Specialist					
5			Quality Assurance Specialist					
5			Systems Application Specialist					
5			Systems Specialist					
4	Skilled III	\$55,096	PC Support/Helpdesk Tech	\$42,521	\$55,096	\$67,671	B-18	\$42,521 \$67,671
3	Skilled II	\$45,511	Intern	\$35,976	\$45,511	\$55,045	B-15	\$35,976 \$55,045
2	Skilled I	\$42,287	Print and Mail Associate	\$32,439	\$42,287	\$52,134	A-14	\$34,144 \$52,134
2			Receptionist				A-13	\$32,439 \$49,388
1	Support	\$32,320	None	\$26,781	\$32,320	\$37,859	A-09	\$26,781 \$37,859

ORIENTATION TO BUDGET & SERVICE PLAN

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

For information only; no action requested. (Staff Contact: Chuck Wemple)

PRESENTATION OF PROPOSED H-GAC 2024 BUDGET & SERVICE PLAN

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Presentation and discussion of proposed H-GAC 2024 Budget & Service Plan. For information only; no action requested. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

▢ Budget & Service Plan Summary

Cover Memo

**2024 PROPOSED BUDGET AND SERVICE PLAN
SUMMARY**

Unified Budget			\$550,571,729
	Increase	11.62%	57,296,835
Pass-through funds			479,466,417
	Increase	11.16%	48,123,476
Operations			71,105,312
	Decrease	14.81%	9,173,362
Increases			
Workforce		9.74%	41,664,390
Community & Environmental		89.19%	6,398,265
Transportation		34.83%	6,144,033
Aging		28.69%	3,703,203
Shared Services		30.08%	2,048,054
Data Services		24.71%	1,578,033
Public Services		0.99%	96,316
Decreases			
Capital Expenditures		94.63%	4,321,958
Local Activities		6.70%	14,400
Employee Benefits			
Released Time		14.81%	\$4,164,631
Insurance, Retirement and Social Security		<u>31.55%</u>	<u>8,871,320</u>
Total Benefits & Release Time		46.37%	\$13,035,951

EXTERNAL AUDITOR SELECTION

Background

The H-GAC Audit Committee periodically receives and reviews proposals from CPA firms to provide external audit services in compliance with federal and state laws and the Single Audit Act Amendments of 1996. In November 2019, the Audit Committee recommended and the Board approved the selection of the CPA firm of Forvis, LLP, then known as BKD, as the independent external auditor for H-GAC with the option of two additional one-year extensions.

Current Situation

The H-GAC Procurement staff issued a Request for Qualifications and received written proposals from three CPA firms. Staff evaluated the written proposals as well as conducted interviews with representatives from the CPA firms. The evaluation team included the Director of Finance, Director of Internal Audit, a Finance Manager, and two Audit Supervisors. The three highly qualified CPA firms that submitted proposals were Whitley Penn LLP; Macias, Gini, & O'Connell, LLP; and Patillo, Brown, & Hill. Forvis, our current CPA firm, did not submit a proposal.

The evaluation team recognized and scored Whitley Penn, LLP as the leading applicant for a contract for external audit services. Since Whitley Penn scored more than 10 points higher than the other firms, they were the only firm asked to make a presentation to the H-GAC Audit Committee.

On September 26, 2023, the Audit Committee reviewed the staff's summary of proposals and the oral presentation by Whitley Penn, LLP. After a Q&A session and discussion, the Audit Committee decided to recommend an external auditor to the Board of Directors.

Funding Source

Indirect Cost Funding

Budgeted

Yes

Action Requested

Request approval for the Executive Director to negotiate with the CPA firm recommended by the Audit Committee for external audit services; contract in the amount of \$108,000. (Staff Contact: Charles Hill)

HOMEOWNER WASTEWATER ASSISTANCE IN VULNERABLE COMMUNITIES

Background

Failing on-site sewage facilities, such as septic and aerobic systems, are a problem for homeowners, community health, and water quality throughout the H-GAC region. System failures occur for a variety of reasons, but older systems that are poorly maintained or designed are most vulnerable. These issues are compounded when system failures occur in homes where the owner is struggling financially and has not been able to maintain or repair their system. In an effort to help these homeowners and their communities, H-GAC developed the Homeowner Wastewater Assistance Program to repair or replace failing systems at no cost for lower income households. The program is currently funded through two Supplemental Environmental Projects with the Texas Commission on Environmental Quality and Harris County District Attorney's Office as well as contributions from corporate partners. These funding sources are sporadic, and demand has far outstripped available funding in recent years, leading H-GAC to apply for a variety of supplementary funding opportunities to support these efforts.

Current Situation

H-GAC has been awarded Bipartisan Infrastructure Law funds through the Galveston Bay Estuary Program to help expand the Homeowner Wastewater Assistance Program. The funds will be used to repair and/or replace failing on-site sewage facilities for households in the Lower Galveston Bay Watershed that are at or below 80% of the median household income of the county they reside in; who own and reside in the home; and are located in a community identified as having vulnerable and underrepresented populations. To enhance these efforts, H-GAC will also conduct homeowner education courses in those same communities on how to properly maintain an on-site sewage facility.

The funding amount for this project is \$365,000. This project will start on the date the contract is signed through August 31, 2026.

Funding Source

Texas Commission on Environmental Quality – Galveston Bay Estuary Program

Budgeted

Yes

Action Requested

Request authorization to enter into a contract with the Galveston Bayou Estuary Program to repair or replace failing on-site sewage facilities within vulnerable communities in the lower Galveston Bay Watershed for an amount of \$365,000. (Staff Contact: Todd Running)

REGIONAL PUBLIC TRANSPORTATION COORDINATION PLANNING – 2024 GRANT AGREEMENT

Background

The Houston-Galveston Area Council (H-GAC) is the region's lead agency for coordinated transportation and human services planning. In this role, H-GAC updates the Regionally Coordinated Transportation Plan every five years, most recently in 2022. H-GAC is also responsible for working with regional stakeholders to revise the plan as needed and implement recommendations from this plan.

In its role as the lead agency, H-GAC is eligible to apply for annual Regional Public Transportation Coordination Plan funding, authorized by the Federal Transit Administration out of Section 5304 planning funds, and distributed to sub-recipients by the Texas Department of Transportation. These funds can be used for certain plan update and implementation activities.

Current Situation

H-GAC has been awarded \$40,000 in Regional Public Transportation Coordination Plan funds to support the following activities:

- Continuation of a paratransit/non-emergency medical transportation advisory workgroup to work together to find ways to close gaps in paratransit and non-emergency medical transportation services;
- Conducting a Paratransit and Non-Emergency Medical Transportation Provider Summit to enhance coordination between providers and reduce barriers to service use;
- Continuing stakeholder meetings and visits with regional transit and human service agencies in the 13 county area;
- Coordinating with Harris County Transit to continue developing the Mobility Links program, and further examine mobility management options in the region.

H-GAC is required to sign a project grant agreement to begin using these funds and performing the activities described above.

Funding Source

Federal Transit Administration, Section 5304 planning funds

Budgeted

No

Action Requested

Request authorization to enter into a project grant agreement with the Texas Department of Transportation to support regional public transportation coordinated planning for fiscal year 2024 in the amount of \$40,000. (Staff Contact: Craig Raborn)

H-GAC OCTOBER 2023 ADVISORY COMMITTEE APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations to the Criminal Justice Advisory Committee, Gulf Coast Economic Development District, Natural Resources Advisory Committee, Regional Flood Management Committee, and Solid Waste Management Committee.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- H-GAC October 2023 Advisory Committee Appointments Cover Memo

H-GAC OCTOBER 2023 ADVISORY COMMITTEE APPOINTMENTS

Criminal Justice Advisory Committee

Advises H-GAC Board on criminal justice programs and funding priorities.

Nominations for terms expiring in May 2025:

Name	Representing	Nominated by
Chris Hadash (Primary)	Law Enforcement	Judge Seiferman
Chris Peikert (Alternate)	Law Enforcement	Judge Seiferman

Gulf Coast Economic Development District

Provides oversight to H-GAC's economic development planning program.

Nomination received for term expiring May 2026:

Name	Representing	Nominated by
Mike Ferdinand	Matagorda County	Judge Seiferman

Natural Resources Advisory Committee

This committee makes recommendations to the Board on issues related to natural resources in the Gulf Coast Planning Region.

Nominations received for terms expiring May 2025:

Name	Representing	Nominated by
Bill Balboa	Matagorda County	Judge Seiferman

Regional Flood Management Committee

The Regional Flood Management Council's purpose is to assist and advise elected officials in their decision-making responsibilities by making recommendations on issues related to all aspects of flood management in the Gulf Coast Planning Region.

Nominations received for terms expiring May 2025:

Name	Representing	Nominated by
Lisa Krobot (Primary)	Matagorda County	Judge Seiferman
Mary Savage (Alternate)	Matagorda County	Judge Seiferman

Solid Waste Management Committee

Advises H-GAC Board and its member local governments on solid waste management issues.

Nominations received for terms expiring in May 2025:

Name	Representing	Nominated by
-------------	---------------------	---------------------

Zoe Killian	Non-Profits	Solid Waste Management Committee
Lora-Marie Bernard	At-Large	Solid Waste Management Committee
Terry Woodson	Industry	Solid Waste Management Committee
Debbie Elliott	Subregion 2	Solid Waste Management Committee
Cristanto Cruz (Primary)	Matagorda County	Judge Seiferman
Brian Moudy (Alternate)	Matagorda County	Judge Seiferman

SELECT COMMITTEE – H-GAC BOARD COMPOSITION

Background

In April 2021, Board of Directors Chair Judge Phillip Spenrath appointed a special committee of Board members to analyze the results of the most recent federal census, identify potential impacts on representation for the region, and make recommendations to the H-GAC Board on possible bylaw amendments. Members of the Special Committee on Board Composition met over the course of nine months with a final meeting on January 26, 2022 to discuss various voting options and composition scenarios. The committee voted to keep the composition of the Board as it currently exists. The Board of Directors made no change to the composition at the time.

Current Situation

Following discussions with fellow officers, Chair Trey Duhon is reactivating the select committee to review the voting structure of the Board, representation by all participating members, and recommend bylaw changes, if any, to the H-GAC Board of Directors. The work of the committee will focus on city of Houston Proposition B and may consider changes beyond the scope of that specific proposition.

A proposed roster will be provided at the meeting.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of reactivation of the Select Committee on Board Composition and recommended roster. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

RESOLUTION HONORING MAYOR ANDY BRAUNINGER

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of resolution honoring the service of Huntsville Mayor Andy Brauningger to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Trey Duhon)

ATTACHMENTS:

H-GAC SPOTLIGHT – JOB FAIR FOR VETERANS: RED, WHITE AND YOU!

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Michelle Castrow)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

AUSTIN COUNTY

County Judge Tim Lapham
VACANT

WHARTON COUNTY

County Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF MISSOURI CITY

Council Member Jeffrey Boney
Council Member Floyd Emery

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CITY OF ALVIN

Councilmember Martin Vela
Councilmember Joel Castro

CITY OF PASADENA

Council Member Dolan Dow
Council Member Ruben Villarreal

CHAMBERS COUNTY

Commissioner Tommy Hammond
Commissioner Mark Tice

CITY OF BAYTOWN

Council Member Laura Alvarado
Mayor Brandon Capetillo

CITY OF PEARLAND

Mayor Kevin Cole
Mayor Pro Tem Tony Carbone

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

CITY OF CONROE

Councilman Howard Wood
Councilman Todd Yancey

CITY OF ROSENBERG

Mayor Kevin Raines
Councilor Tim Krugh

FORT BEND COUNTY

County Judge K.P. George
Commissioner Andy Meyers

CITY OF DEER PARK

Council Member Bill Patterson
Council Member Tommy Ginn

CITY OF SUGAR LAND

Mayor Joe Zimmerman
Council Member Stewart Jacobson

GALVESTON COUNTY

Commissioner Darrell Apffel
Commissioner Joseph Giusti

CITY OF FRIENDSWOOD

Councilmember Sally Branson
Mayor Mike Foreman

CITY OF TEXAS CITY

Commissioner Jami Clark
Mayor Dedrick Johnson, Sr.

HARRIS COUNTY

County Judge Lina Hidalgo
VACANT
Commissioner Rodney Ellis
VACANT

CITY OF GALVESTON

Mayor Dr. Craig Brown
Mayor Pro Tem David Collins

GENERAL LAW CITIES

Mayor Joe Garcia, City of Pattison
Councilmember Teresa Vazquez-Evans,
City of Kemah

LIBERTY COUNTY

County Judge Jay Knight
Commissioner Greg Arthur

CITY OF HOUSTON

Council Member Sallie Alcorn
Council Member Edward Pollard
Council Member Amy Peck
Council Member Mary Nan Huffman

Council Member Nancy Arnold,
City of Waller
Council Member Susan Schwartz,
City of Bunker Hill Village

MATAGORDA COUNTY

County Judge Bobby Seiferman
Commissioner Mike Estlinbaum

CITY OF HUNTSVILLE

Mayor Andy Brauning
Mayor Pro Tem Russell Humphrey

HOME RULE CITIES

Mayor Pro Tem Johnnie Simpson Jr.,
City of Dickinson
VACANT

MONTGOMERY COUNTY

County Judge Mark L. Keough
Commissioner Matt Gray

CITY OF LA PORTE

Councilmember Chuck Engelken, Jr.
Councilman Bill Bentley

Mayor Pro Tem Joe Compian,
City of La Marque
VACANT

WALKER COUNTY

Commissioner Brandon Decker
Commissioner Bill Daugeette

CITY OF LAKE JACKSON

Mayor Gerald Roznovsky
Councilmember R.L. "Buster" Buell

INDEPENDENT SCHOOL DISTRICTS

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

CITY OF LEAGUE CITY

Council Member John Bowen
Council Member Tommy Cones

Note: Names of Alternates are indented

2023 OFFICERS

CHAIR

County Judge Trey Duhon, Waller County

CHAIR ELECT

Council Member Sallie Alcorn, City of Houston

VICE CHAIR

County Judge Jay Knight, Liberty County

HON. STACY L. ADAMS COMMISSIONER, PRECINCT 3 BRAZORIA COUNTY PO Box 548 ALVIN, TX 77512 (281)331-3197 (281)331-6586 FAX STACYA@BRAZORIA-COUNTY.COM	HON. SALLIE ALCORN COUNCIL MEMBER, AT-LARGE POSITION 5 CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3017 (832)395-9426 FAX ATLARGE5@HOUSTONTX.GOV
HON. LAURA ALVARADO COUNCIL MEMBER, DISTRICT 1 CITY OF BAYTOWN PO Box 424 BAYTOWN, TX 77522 (281)420-6500 (281)420-7176 FAX DISTRICT.1@BAYTOWN.ORG	HON. DARRELL APFFEL COMMISSIONER, PRECINCT 1 GALVESTON COUNTY Po Box 8327 BACLIFF, TX 77518 (409)770-5474 (409) 765-2915 FAX DARRELL.APFFEL@CO.GALVESTON.TX.US
HON. NANCY ARNOLD COUNCIL MEMBER CITY OF WALLER 2105 BOIS D'ARC ST WALLER, TX 77484 (281)813-2511 (936)372-3477 FAX ARNOLDN@MSN.COM	HON. JEFFREY BONEY COUNCIL MEMBER CITY OF MISSOURI CITY 1522 TEXAS PKWY MISSOURI CITY, TX 77489-2170 (281)403-8500 (281)403-0683 FAX JEFFREY.BONEY@MISSOURICITYTX.GOV
HON. JOHN BOWEN COUNCIL MEMBER CITY OF LEAGUE CITY 300 W WALKER ST LEAGUE CITY, TX 77573 281)554-1000 (281)554-1020 FAX JOHN.BOWEN@LEAGUECITYTX.GOV	HON. SALLY HARRIS BRANSON COUNCILMEMBER, POSITION 2 CITY OF FRIENDSWOOD 910 S FRIENDSWOOD DR FRIENDSWOOD, TX 77546-4856 (281)996-3270 (281)482-1634 FAX SBRANSON@FRIENDSWOOD.COM
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