

TIP SUBCOMMITTEE MEETING

JUNE 4, 2025 – 9:30 AM

PLEASE USE THE TEAMS INVITATION

TELECONFERENCE PARTICIPATION VIA MICROSOFT TEAMS

+1 346-262-0140 United States, Houston

Phone conference ID: 499 499 533#

AGENDA

1. Call to Order
2. May Meeting Minutes*
3. What we heard: May 2025
4. Project Delivery Update – Callie Barnes
5. TASA Investment Category Criteria – Brian D. Smith II
6. Standard Operating Procedure (SOP) – Stephen Keen
7. RTP Listing and Conformity Brief Update – Stephen Keen
8. Announcements
9. Adjournment

*Denotes action item

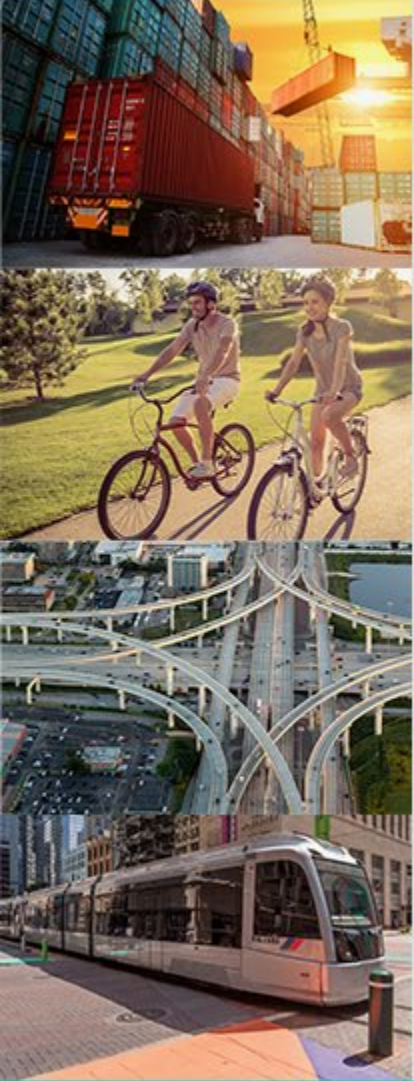


Transportation Improvement Program (TIP) Subcommittee



June 4, 2025

Agenda

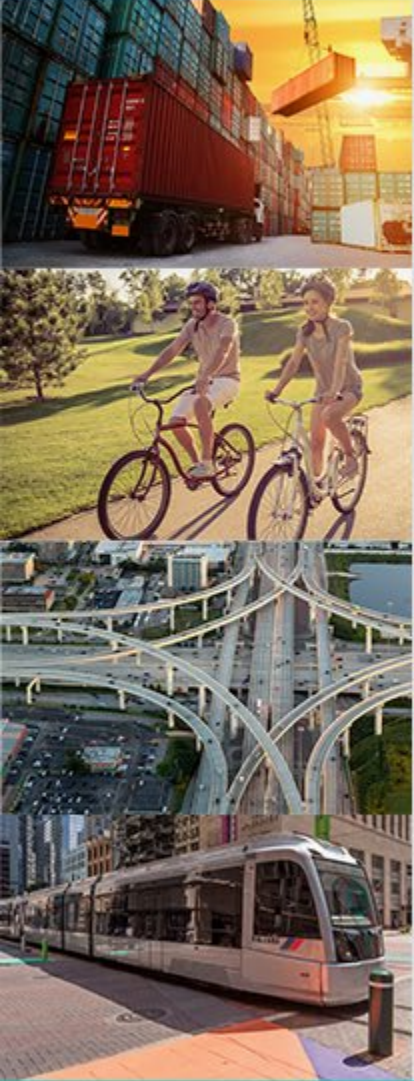
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1. Call to Order
 2. Meeting Minutes*
 3. What we heard: May TIP Subcommittee
 4. Project Development and Delivery Milestone Policy Update
 5. TASA Investment Category Criteria Presentation
 6. Standard Operating Procedure (SOP) Presentation
 7. RTP Listing and Conformity Brief Update
 8. Announcements

*Action Items

Call to Order - TIP Subcommittee Roster

Nominated Position	Primary-Name	Organization	Alternate-Name	Organization
Active Transportation	Luis Guajardo	Harris County Pct. 4	Jeffrey English	TxDOT Houston District
Local Government	Stacy Slawinski	Fort Bend County	Rick Staigle	Fort Bend County
Local Government	Melanie Beaman	City of Sugar Land	Vacant	Vacant
Local Government	Jason Smith	Montgomery County	Tommy Woolley	Montgomery County
Local Government	Ruthanne Haut	The Woodlands Township	Dr. Shelley Sekula-Gibbs	The Woodlands Township
Local Government	Brandon Cook	City of Galveston	Robert Winiecke	City of Galveston
Local Government	Lorenzo Wingate	City of Pearland	Fabiola De Carvalho	City of Pearland
Local Government	Wael Tabara	Brazoria County	Karen McKinnon	Brazoria County
Local Government	Patrick Mandapaka	Harris County	Kristian Heighway	Harris County
Local Government	Joi Johnson	City of Missouri City	Vacant	Vacant
Local Government	Jildardo Arias	City of Friendswood	Michael Shannon	Galveston County
Local Government	David Wurdlow	City of Houston	Marlene Gafrick	City of Houston
Local Government	Kris Larson	Downtown Houston	Sherry Weesner	Memorial Heights TIRZ
Local Government	Kathie Reyer	City of Shenandoah	Byron Hebert	City of Katy
Planning	Amy Skicki	BAYTRAN	Andrea French	Scenic Houston
Port	Rohit Saxena	Port Houston	Candice Armenoff	Port Houston
Port	Vacant	Vacant	Vacant	Vacant
State	Catherine McCreight	TxDOT Houston District	Grady Mapes	TxDOT Houston District
State	Nancy Peron	TxDOT Beaumont District	Lisa Collins	TxDOT Beaumont District
Transit	Alan Clark	METRO	Clint Harbert	METRO
Transit	Perri D'Armond	Fort Bend County Transportation	Pamela Lebrane	Fort Bend County Transportation
Transit	Ken Fickes	Harris County Transit	Vernon Chambers	Harris County Transit

Acceptance of Meeting Minutes

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- May Meeting Minutes – Recap
 1. Project Development and Delivery Milestone Policy Workgroup Update
 2. TIP/STIP Standard Operating Procedure
 3. Announcements
 - Acceptance of Meeting Minutes is an Action Item.

What we heard: May TIP Subcommittee



- **Is TxDOT represented on the Milestone Policy Workgroup? Is Transit?**
 - Yes, the workgroup has two TxDOT members and two Transit members. Staff will coordinate with TxDOT Beaumont to ensure they have an opportunity for representation.
- **How long until the project delivery milestone working group sends a set of recommendations to TPC?**
 - Tentatively several months away.
- **A potential Transit SOP cannot be developed similarly to highway and bike/ped SOP**
 - Staff understands Transit member concerns and will ensure buy-in on a Transit SOP before moving for approval.



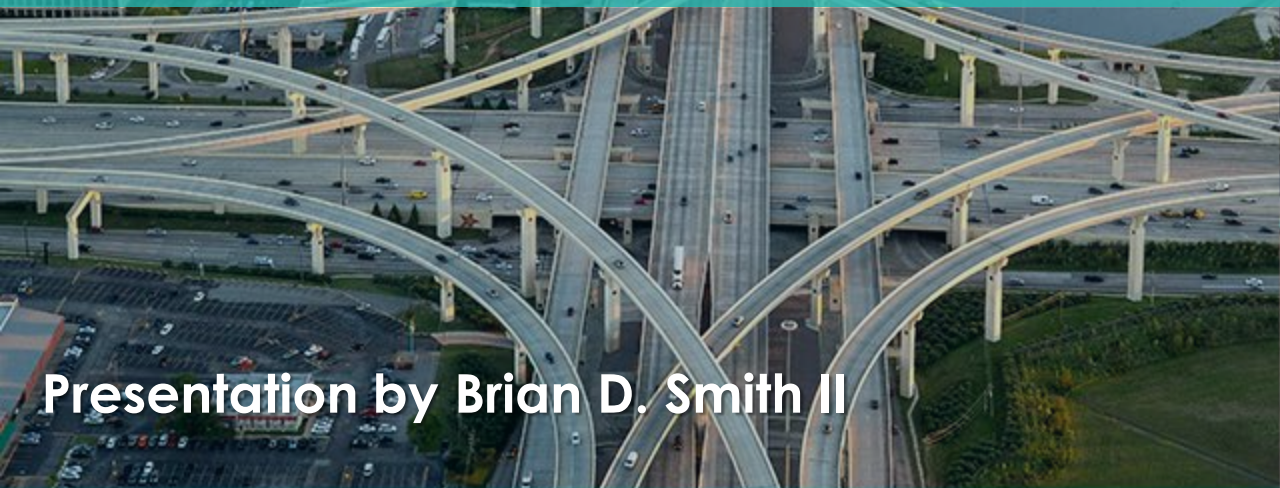
Project Development and Delivery Milestone Policy Workgroup Update



Presentation by Callie Barnes



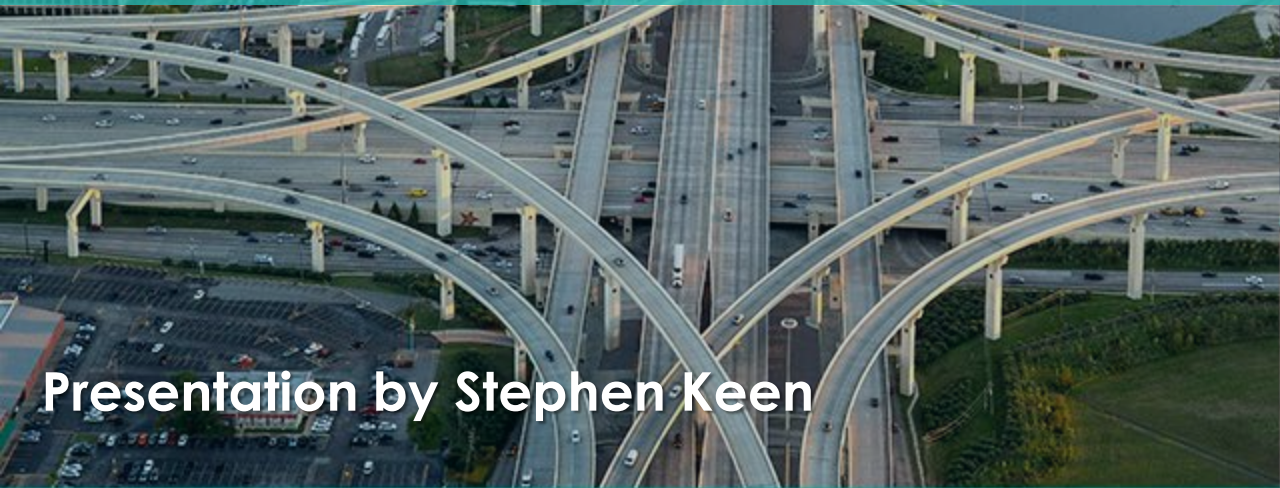
TA Investment Category Criteria Presentation



Presentation by Brian D. Smith II



Standard Operating Procedure Brief Presentation



Presentation by Stephen Keen

Standard Operating Procedure (SOP)

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- Why an SOP?
 - Avoid delays in STIP project approvals.
 - Project description standardization.
 - Some funding categories have specific requirements (cat 5, cat 7).
 - TxDOT Houston District adopted an SOP for the TIP, UTP, and RTP.
 - Staff requests comments on SOP.
 - Staff also coordinating with Transit partners on SOP development.
 - Goal: Develop H-GAC SOP in anticipation of the next TIP
 1. Work being delivered
 2. Funding eligibility
 3. Conformity determination, exempt, or exempt from regional emissions analysis

Going Forward

Request for TIP Subcommittee Members

1. Review TxDOT SOP
2. Provide H-GAC staff with feedback before or during next TIP Subcommittee meeting.

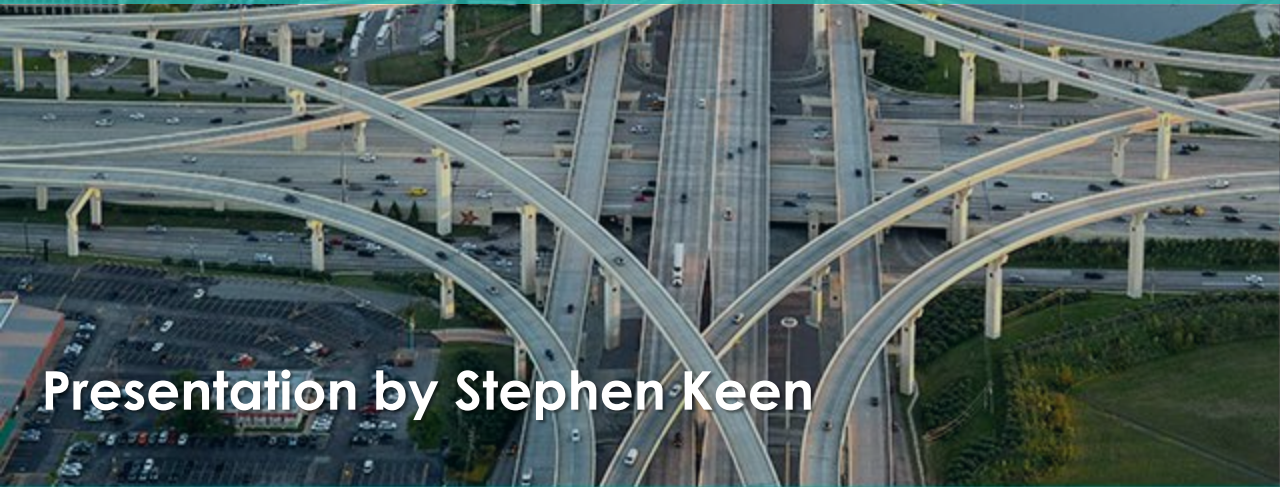
H-GAC Staff

1. Accrue member feedback on SOP
2. Coordinate meeting with Transit partners and FTA to discuss SOP
3. Develop draft SOP for review – Date TBD





RTP Listing and Air Quality Conformity Update

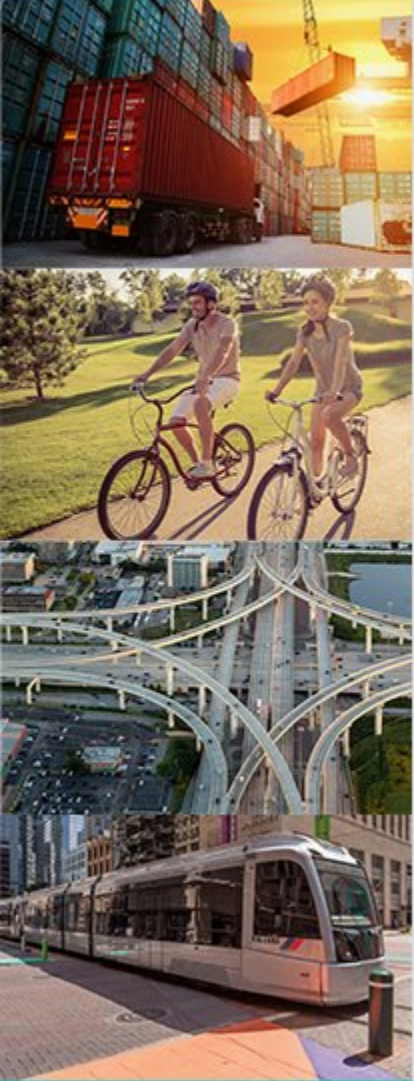


Presentation by Stephen Keen

RTP Listing

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- Staff contacted local sponsors for project updates.
 - 1000+ projects
 - TIP projects are included
 - Updates to the following:
 - Sponsorship
 - Project Limits
 - Project Description
 - Total Project Cost
 - Fiscal Year
 - Network updated
 - Will receive conformity determination early 2026
 - Will be big milestone for H-GAC project listings

Announcements

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- Transportation Advisory Committee (TAC)
 - Next Meeting: June 18, 2025, at 9:30 am (In-Person).
 - Transportation Policy Council (TPC)
 - Next Meeting: June 27, 2025, at 9:30 am (In-Person).
 - Transportation Improvement Program Subcommittee
 - Next Meeting: July 2, 2025, at 1:30 pm (Virtual).
 - Contact information
 - **stephen.keen@h-gac.com**