



A G E N D A
GULF COAST REGIONAL 9-1-1 EMERGENCY
COMMUNICATIONS DISTRICT
Board of Managers March 18, 2025
11:00 a.m. or upon adjournment of the H-GAC
Board of Directors
3555 Timmons Lane, 2nd Floor
Houston, TX 77027

1. CALL TO ORDER

- a. Roll Call of Board Members (Staff Contact: Kim Ward)
- b. Public Comments

ACTION ITEMS

2. Consent Agenda

- a. Minutes of the November 19, 2024, Board of Managers Meeting
Request approval of Minutes from November 19, 2024, Board of Managers meeting.
(Staff Contact: Kim Ward)

3. Financial Report – December 2024

Request approval of the December 2024 Financial Report.
(Staff Contact: Christina Ordonez-Campos)

4. Financial Report – February 2025

Request approval of the February 2025 Financial Report.
(Staff Contact: Christina Ordonez-Campos)

5. Fiscal Year 2025 Strategic Plan and Budget

Request approval of the Fiscal Year 2025 Plan and Budget; amount \$9,492,077.
(Staff Contact: Kim Ward)

6. Adoption of 9-1-1 Service Fee

Request action to adopt the 9-1-1 Service Fee of \$0.50 cents per access line to be imposed by the District in accordance with Chapter 772, Sub-Chapter H, of the Health and Safety Code, for fiscal year 2025. (Staff Contact: Kim Ward)

7. Recognition of National Public Safety Telecommunicator Week.

Adoption of Resolution proclaiming the week of April 13 – 19, 2025 as Public Safety Telecommunicator's Week in the eight county Gulf Coast Regional 9-1-1 Emergency Communications District region. (Staff Contact: Kim Ward)

INFORMATION ITEMS

8. District Report. (Staff Contact: Kim Ward)
9. Legislative Update. (Staff Contact: Kim Ward)
10. 9-1-1 Goes to Washington Conference Information. (Staff Contact: Kim Ward)
11. Adjourn. (Board Chair)

**Gulf Coast Regional 9-1-1 Emergency Communications District
Board of Managers Meeting
November 19, 2024**

ATTENDANCE ROSTER

The following members of the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District attended all or a portion of the November 19, 2024, Board meeting:

Wharton County Judge Phillipp Spenrath (Chair)
Walker County Commissioner Brandon Decker (Vice-Chair)
Colorado County Judge Ty Prause
Liberty County Judge Jay Knight
Matagorda County Judge Bobby Seiferman
Waller County Judge Trey Duhon

1. **CALL TO ORDER FOR PUBLIC HEARING**

Chairman Judge Spenrath called the Public Hearing of the Gulf Coast Regional 9-1-1 Emergency Communications District Board of Managers to order at 11:15 a.m. on Tuesday, November 19, 2024. The meeting was held in person at 3555 Timmons Lane, 2nd floor Conference Room D.

a. **Roll Call of Board Members**

Ms. Kim Ward conducted the roll call of the Board of Managers and certified there was a quorum. Chairman Spenrath resumed the Public Hearing.

b. The District did not receive a request from a member of the public to speak at the Public Hearing.

Ms. Kim Ward gave a presentation of the accomplishments of the District.

2. **RECONVENE THE BOARD OF MANAGERS MEETING**

Chairman Judge Spenrath closed the Public Hearing and reconvened the Board of Managers meeting at 11:24 a.m.

a. The District did not receive requests for Public Comments in writing or in-person.

ACTION ITEMS

Item 3. Approve Resolution to Continue the 9-1-1 District

Commissioner Decker made a Motion to approve a Resolution to continue the 9-1-1 District. Judge Prause seconded the Motion. The Board of Managers voted and approved the Resolution to continue the 9-1-1 District.

ITEM 4. Consent Agenda

Chairman Spenrath asked if there were any items that the Board Members would like to pull off the Consent Agenda to discuss. There were none. Judge Duhon made a Motion to approve items. Commissioner Decker seconded the Motion. The Board of Managers voted and approved the Consent Agenda.

ITEM 5. Financial Report

Mrs. Christina Ordonez-Campos presented the October 2024 Financial Report. On the Balance Sheet, accounts receivable of \$47,000 is from the Commission on State Emergency Communications Next Generation 911 project. Accounts payable of \$863,000 is money due to H-GAC for District expenses. The District reimburses H-GAC for costs. Deferred Liability is the Proposition 8 funds which will be recognized in FY2025 based on the spending plan Kim built.

On the Income Statement, State Comptroller payments totaled nearly \$3.4 million at the end of October 31st. The District is averaging \$338,000 per month. Total revenue through October 31st was \$4 million and expenditures totaled almost \$2.2 million. In Personnel, \$735,000 covers six full time employees' salaries and benefits. This is expected to go up with the appointment of new Director, Justin Bowers. The Consultant line item is nearly \$600,000; about \$360,000 is for Intrado.

Chairman Spenrath asked for a Motion to approve the October 2024 Financial Report. Judge Prause made the Motion to approve, and Commissioner Decker seconded the Motion. The Board of Managers voted and approved the October 2024 Financial Report.

INFORMATION ITEMS

ITEM 6. Geo-spatial Database Status Report

This was an information report. No further action was taken.

ITEM 7. Public Safety Answering Point Call Statistics Report

This was an information report. No further action was taken.

ITEM 8. Adjourn

Chairman Spenrath adjourned the meeting at 11:33 a.m.

**GULF COAST REGIONAL 9-1-1
BALANCE SHEET AS OF 12/31/2024**

ASSETS

Cash	\$	8,573,566
Investment		5,217,458
Accounts Receivable		69,713
Total Assets	\$	13,860,736

LIABILITIES AND FUND BALANCES

Liabilities:

Accounts Payable-H-GAC	\$	280,188
Deferred Liability		3,307,760
Total Liabilities	\$	3,587,948

Equity:

Unrestricted Retained Earnings	\$	8,264,823
Net Income		2,007,965
Total Fund Balance	\$	10,272,788

Total liabilities and fund balance	\$	13,860,736
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**GULF COAST REGIONAL 9-1-1
INCOME STATEMENT 1/1/2024 through 12/31/2024**

REVENUE

State Comptroller Payments	\$	3,625,746
Telephone Company Fees		464,865
Grant Revenue		265,201
CD Interest		165,458
Bank Interest		101,968
Total Revenue	\$	4,623,237

EXPENSE

Personnel	\$	854,649
Indirect		113,840
Travel		42,232
Consumable Supplies		87
Rent		34,435
Communications		110,852
Network (AT&T)		448,109
Consultants/Other		732,471
Equipment		4,179
Bank Fees		445
Other		273,974
Total Expenses	\$	2,615,273

NET INCOME \$ **2,007,965**

**GULF COAST REGIONAL 9-1-1
BALANCE SHEET AS OF 02/28/2025**

ASSETS

Cash	\$	9,285,426
Investment		5,332,926
Accounts Receivable		73,354
Total Assets	\$	14,691,706

LIABILITIES AND FUND BALANCES

Liabilities:

Accounts Payable-H-GAC	\$	708,818
Deferred Liability		3,137,805
Total Liabilities	\$	3,846,623

Equity:

Unrestricted Retained Earnings	\$	10,272,788
Net Income		572,296
Total Fund Balance	\$	10,845,084

Total liabilities and fund balance	\$	14,691,706
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GULF COAST REGIONAL 9-1-1
INCOME STATEMENT 1/1/2025 through 02/28/2025

REVENUE

State Comptroller Payments	\$	640,439
Telephone Company Fees		54,331
Grant Revenue		173,596
CD Interest		115,468
Bank Interest		17,093
Total Revenue	\$	1,000,926

EXPENSE

Personnel	\$	122,698
Indirect		16,343
Travel		6,340
Consumable Supplies		-
Rent		5,175
Communications		8,065
Network (AT&T)		68,001
Consultants/Other		158,472
Equipment		10,257
Bank Fees		-
Other		33,279
Total Expenses	\$	428,630

NET INCOME \$ **572,296**

Fiscal Year 2025 Strategic Plan and Budget

Background

During the Fiscal Year 2024, the Gulf Coast Regional Emergency Communications District provided infrastructure support and the following services to the 23 Public Safety Answering Points in the eight participating counties Brazoria, Chambers, Colorado, Liberty, Matagorda, Walker, Waller and Wharton:

- Maintained the 911 databases to no less than 98% overall matching of the ALI to roads centerline data preparing for the Next Generation 9-1-1 network.
- Maintained answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless, and Voice over Internet Protocol (VoIP) calls.
- Maintained and provided technical assistance for Automatic Location Identification (ALI) and Geographic Information System (GIS) systems.
- Conducted field tests for Wireless Network Performance for all 23 PSAPs to ensure proper 911 call routing and maintenance of regional cell tower data.
- Began transition to Next Generation 9-1-1 System.

Current Situation

The Fiscal Year 2025 budget has been completed and provides for the following services:

- Maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.
- Maintenance and technical assistance of Mapped ALI data.
- Maintain, support, and enhance 9-1-1 mapping for eight (8) rural counties databases.
- Maintain standardization of 9-1-1 data for eight (8) rural counties in compliance with the National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.
- Text-to-911
- Wireless and VoIP Network Performance Testing.
- Complete deployment of Next Generation 911 Network (NG911) across all eight counties within the Gulf Coast Regional 9-1-1 Emergency Communications District.
- Complete deployment of Next Generation 911 call handling equipment at the 23 Public Safety Answering Points (PSAPs). Ensure the functionality of call handling equipment, interoperability, text to 911 capability, Automatic Location Identification (ALI) and GIS data integration to provide accurate caller information.
- Complete implementation ALI/ANI data hosting and best practices for 9-1-1 Geo-spatial (GIS) data systems for path forward toward meeting NG911 ESInet standards.

Funding Source: Service Fee

Budgeted: Yes

Action Requested: Request approval of the Fiscal Year 2025 Plan and Budget; amount \$9,492,077.

**2025 BUDGET BY MAJOR OBJECT CLASSIFICATION
GULF COAST REGIONAL 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT**

Expenditures	2025	2024 Revised
Salaries and Benefits	\$1,063,063	\$798,859
Indirect	\$129,268	\$106,444
Consultant and Contracts	\$1,129,051	\$879,783
Pass-Thru	\$0	\$0
Travel	\$52,800	\$45,400
Rent	\$40,728	\$32,423
Expendable Equipment	\$12,600	\$4,966
Capital Equipment	\$3,650,000	\$0.00
Others	\$3,175,577	\$784,435
GIS & Network	\$116,760	\$82,183
Internal Services	\$122,230	\$93,110
TOTAL	<u>\$9,492,077</u>	<u>\$2,827,603</u>

Source of Funds		
Allocated	\$0	\$0
TWC	\$0	\$0
Gulf Coast 911 District	\$5,812,715	\$2,767,797
Workshop	\$0	\$0
Products Sales	\$0	\$0
CSEC	\$3,679,362	\$59,806
In-Kind	\$0	\$0
Required H-GAC Dollars	\$0	\$0
TOTAL	<u>\$9,492,077</u>	<u>\$2,827,603</u>

ADOPTION OF 9-1-1 SERVICE FEE

Background

Section 772.615 of the Health and Safety Code provides the Gulf Coast Regional 9-1-1 Emergency Communications District (GCRECD) Board of Managers authority to impose a 911 Service Fee on service users in the program region. Service providers in the GCRECD program region collect fees from their customers and remit to the District in a manner determined by the District.

Current Situation

The Board of Managers sets the service fee each year as part of the annual budget. The amount of the fee may not exceed \$0.50 per month for each access line. 911 funds are used to pay for administrative services for member governments that includes personnel employed by the district, maintenance of 911 call taking equipment, maintenance of 911 databases, network monitoring, and other services.

Action Requested

Request action to adopt the 911 service fee of \$0.50 cents per access line to be imposed by the District in accordance with Chapter 772, Sub-Chapter H, of the Health and Safety Code, for fiscal year 2025.

RECOGNITION OF PUBLIC SAFETY TELECOMMUNICATOR WEEK

Background

On October 9, 1991, the Congress of the United States proclaimed the second week of April as 'National Public Safety Telecommunicator Week' in recognition of the men and women that answer emergency and non-emergency telephone calls for assistance and serve as the first and most critical contact our citizens have with emergency services.

Current Situation

The public safety telecommunicators employed at the 23 Public Safety Answering Points located in the eight county Gulf Coast Regional 9-1-1 Emergency Communications District program region, answered over 300,000 emergency calls for assistance in calendar year 2024 and has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

Funding Source: N/A

Budgeted: N/A

Action Requested

In honor of the men and women whose diligence and professionalism keep our counties and citizens safe, staff recommends formally adopt the attached Resolution proclaiming the week of April 13 – 19, 2025 as Public Safety Telecommunicator Week in the eight county Gulf Coast Regional 9-1-1 Emergency Communications District.



RESOLUTION

A RESOLUTION PROCLAIMING APRIL 13 – 19, 2025, AS PUBLIC SAFETY TELECOMMUNICATORS WEEK IN THE GULF COAST REGIONAL 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT.

WHEREAS, emergencies that require police, fire or emergency medical services can occur anytime; and

WHEREAS, when these emergencies occur the public will often dial 9-1-1 for assistance; and

WHEREAS, the telecommunicators employed at the 23 Public Safety Answering Points located in the eight county Gulf Coast Regional 9-1-1 Emergency Communications District program region, answer those calls for assistance and serve as the first and most critical contact our citizens have with emergency services; and

WHEREAS, the safety of police officers, firefighters, and paramedics that serve our citizens is dependent on the quality and accuracy of information obtained from citizens who use the 9-1-1 system, and

WHEREAS, each public safety telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year, and

WHEREAS, on October 9, 1991, the Congress of the United States proclaimed the second week of April as ‘National Public Safety Telecommunicators Week’,

NOW, THEREFORE, BE IT RESOLVED that the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District proclaims the week of April 13 – 19, 2025 as Public Safety Telecommunicators Week in the GCRECD program region, in honor of the men and women whose diligence and professionalism keep our counties and citizens safe.

PASSED AND APPROVED by the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District on the 18th day of March 2025.

APPROVED:

Board Chair, Gulf Coast Regional 9-1-1
Emergency Communications District

ATTEST:
