

Reopening of City Government City of Pearland, Texas – May 1, 2020

The City is planning to incrementally and safely reopen its facilities and return employees to their normal work sites. Input from departments is critical to restoring municipal services and operations in a measured, low-risk manner that impede the spread of Coronavirus. For the planning effort, **each department must complete the attached template to articulate its plan, by division and facility, as to when and how they will resume internal and external activities, operations and services that have been interrupted.** Completed template should be submitted by email to Mellanee Roberts at mroberts@pearlandtx.gov. Departments should refrain from resuming operations that have been suspended until plans have been reviewed and approved by City leadership.

Department plans will rest upon the following objectives:

- (1) impede the spread of coronavirus among City staff,
- (2) minimize impact of Coronavirus on the Pearland community,
- (3) minimize the risk of Coronavirus exposure to City staff by the public;
- (4) support and flexibility for staff colleagues whenever possible, taking into consideration situations such as responsibilities to care for family members, daycare, etc; and
- (5) comply with direction and expectations set forth by the Governor. Safety protocols have been developed and attached herein, which facilitate resumption of municipal services and operations in a low-risk manner.

Consider that some activities involving face-to-face interaction with the public, such as police records or utility billing may resume earlier than others, such as widely-attended planning, development and permitting meetings. Additional safety protocols department feel appropriate to safely resume a particular, unique operation should also be included.

The attached template is divided into phases to mirror Federal and State guidelines for social and economic restoration. I encourage you to read the guidance issued by The President and the Governor to gain an understanding of this measured approach which emphasizes continued social-distancing and disease prevention practices to help prevent a resurgence of the pandemic (references listed below).

Please remember, as you are making your departmental plans, that all personal protective equipment and signage must be available before staff returns and training must occur before staff begins to work with guests, visitors or customers. Safety will issue the requests for the PPE and help the departments determine what signage is needed and where it needs to be placed.

Phase IA – Preparation Phase (May 4, 2020 – May 11, 2020)

Departments maintain current status and prepare to repopulate City facilities and resume low-risk public interaction (e.g. police records, utility billing, etc.).

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Phase IB – Transition Phase (May 11, 2020 – May 25, 2020)

Departments begin repopulating City facilities and resume low-risk public engagements, subject to appropriate safety protocols set forth in the attached safety plan and any additional measures identified by departments.

Phase 2 – Normalization Phase (May 25, 2020 – TBD)

The majority of staff have resumed their workplaces in City facilities. City services, activities and operations have returned to normal, with few exceptions involving higher-risk activities and populations.

Phase 3 – Normal Operations (TBD)

Normal departmental services, activities and operations are restored.

Workplace staffing is unrestricted. Vulnerable individuals no longer require special accommodations; however, an extension of special accommodations may be allowed on an individual basis, in consultation with Human Resources.

To assist departmental planning, attached is the plan developed by the Parks and Recreation Department as an example; it describes how the department will restore its operations in a manner envisioned by both the President and the Governor.

Vulnerable Individuals Defined

- Elderly individuals
- Individuals with serous underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.

Planning Resources.

1. Federal Guidelines Opening Up America Again
2. State of Texas Executive Order GA-16 dated April 17, 2020
3. State of Texas Executive Order GA-18 dated April 27, 2020
4. Texans Helping Texans – The Governor’s Report to Open Texas dated April 27, 2020
5. Pearland Parks & Recreation Reopening Plan
6. Department Reopening Plan Template

Enclosure: (1) Parks and Recreation Department Reopening Plan
(2) City of Pearland Reopening Plan Template
(3) City Safety Protocols