



A G E N D A
HOUSTON-GALVESTON AREA COUNCIL
FINANCE AND BUDGET COMMITTEE MEETING
July 18, 2023, 9:15 AM
3555 Timmons Lane, Conference Room 2D
Houston, TX 77027

1. CALL TO ORDER
2. N/A
3. PUBLIC COMMENTS
4. DECLARE CONFLICTS OF INTEREST

ACTION

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. N/A
- b. PHONE SYSTEM REPLACEMENT
Request authorization to contract with Ring Central Inc. and CDW-G to provide phone services for a period of 60 months, with a total contract amount of \$446,385. (Staff Contact: Tanya Nguyen)
- c. H-GAC.COM WEBSITE REDESIGN
Request authorization to contract with the top ranked vendor for website redesign services for H-GAC for an amount up to \$100,000. (Staff Contact: Ashley Seals)
- d. CLEAN RIVERS PROGRAM FISCAL YEAR 2024-2025 WATER QUALITY MONITORING SUBCONTRACTS
Request authorization to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$334,192. (Staff Contact: Todd Running)
- e. REGIONAL HOMELAND SECURITY PLANNING INITIATIVE – FISCAL YEAR 2023
Request resolution and authorization to submit an application for the Fiscal Year 2023 Regional Homeland Security Planning Initiative in the amount of \$282,405. (Staff Contact: Justin Bower)
- f. ADVANCE FUNDING AGREEMENT – TRAVEL DEMAND MANAGEMENT MARKETING, OUTREACH AND EDUCATION
Request approval to enter into an Advance Funding Agreement with the Texas Department of Transportation for CSJ 0912-00-500 in the amount of \$4,140,000. (Staff Contact: Craig Raborn)

- g. AREA AGENCY ON AGING FISCAL YEAR 2024-2026 AREA PLAN
Request approval of 2024-2026 Area Plan for the Area Agency on Aging. (Staff Contact: Curtis Cooper)
- h. SENIOR VACCINATION PUBLIC OUTREACH
Request authorization for radio advertising related to seniors vaccination awareness; total amount \$121,560. (Staff Contact: Curtis Cooper)
- i. WORKFORCE FULL-SERVICE PRINTING AND DELIVERY SERVICES
Request approval to renew ImageSet's contract for the second of three possible years to serve as the designated provider of workforce printing and delivery services for Workforce Solutions in the amount of \$300,000. (Staff Contact: Juliet Stipeche)
- j. GENERAL CONTRACTOR – OFFICE RENOVATION
Request approval to increase the budget amount by \$150,000 to \$2,650,000 to complete the renovation of leased office space on the 2nd, 4th, and 5th floors at 3555 Timmons. (Staff Contact: Jim Rouse)
- k. INVESTMENT OFFICERS APPOINTMENT
Request approval of the new investment officer and alternate for H-GAC. (Staff Contact: Jean Mahood)
- 6. FINANCE AND BUDGET COMMITTEE
Report on activities and Committee recommendations.
 - a. MONTHLY FINANCIAL REPORT – JUNE 2023
Request approval of the monthly financial report ending June 30, 2023. (Staff Contact: Jean Mahood)
- 7. COMMUNITY AND ENVIRONMENTAL PLANNING
 - a. SOLID WASTE MANAGEMENT AND IMPLEMENTATION PROGRAM – FISCAL YEARS 2024-2025
Request approval of application submittal, adoption of a resolution, and authorization to contract with the Texas Commission on Environmental Quality for fiscal year 2024-2025 solid waste management implementation program in the amount of \$2,013,328. (Staff Contact: Justin Bower)
- 8. N/A
- 9. REPORTS
 - a. N/A
 - b. N/A

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

c. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

PHONE SYSTEM REPLACEMENT

Background

The Houston-Galveston Area Council has been utilizing Mitel Connect as its telephony solution since 2015. However, the current system, which is on-premises and based on legacy architecture, has reached its end of life. Without significant upgrades to the hardware and software, the existing phone system no longer meets the requirements of the agency's hybrid work environment. It poses challenges and lacks the modern features necessary to support productivity and connectivity.

Current Situation

The Data Services Information Technology team conducted thorough evaluation, research, and engaged stakeholders to assess various phone solutions based on several criteria, including Microsoft Teams integration, scalability, disaster recovery, analytics and reporting tracking, and routing of calls for providing better customer service.

The team recommends RingCentral integrating with Microsoft Teams as the best Unified Communication as a Service (UCaaS) solution for the agency. The proposed RingCentral system will replace the current Mitel Connect phone system and seamlessly integrate with the Microsoft Teams audio application, offering enhanced functionality such as instant messaging, presence, and mobility.

The total one-time cost to set up the new system, including hardware, software and professional services is \$112,743, with an annual recurring services cost of \$83,377. The licenses and services will be purchased through Government Cooperative Contracts.

Funding Source

Local Funds

Budgeted

Yes

Action Requested

Request authorization to contract with Ring Central Inc. and CDW-G to provide phone services for a period of 60 months, with a total contract amount of \$446,385. (Staff Contact: Tanya Nguyen)

H-GAC.COM WEBSITE REDESIGN

Background

H-GAC's primary website, h-gac.com, is a critical part of the agency, as it both facilitates our programs' work with various regional entities and is our primary outreach method to the public. In most cases, it is our primary method of distributing information and materials, encouraging community engagement and involvement, and educating the region on a variety of topics.

The current design of H-GAC's website is the result of a redesign project completed in 2014. There have been some modifications to the design over the years, but no major design work has been completed. The 2014 redesign project introduced our website to the concepts of Responsive Design via the Bootstrap Framework and achieved our goal of implementing a clean, modern, and mobile-friendly design.

After monitoring and reviewing stakeholder feedback, H-GAC would like to:

- Enhance the user experience with a more engaging, visually interesting website
- Make it simple for visitors to find what they are looking for
- Make it easy for visitors to learn who H-GAC is and what our programs do for the region
- Continue to facilitate our programs' work with various regional entities.

Current Situation

Staff released a request for proposals on June 21 to perform a website redesign and plan to have a contractor selected and an agreement signed by early August to meet a deadline for early January completion of the updated website.

Funding Source

Local Funds

Budgeted

Yes

Action Requested

Request authorization to contract with the top ranked vendor for website redesign services for H-GAC for an amount up to \$100,000. (Staff Contact: Ashley Seals)

CLEAN RIVERS PROGRAM FISCAL YEAR 2024-2025 WATER QUALITY MONITORING SUBCONTRACTS

Background

Since 1992, H-GAC has been the lead agency responsible for implementing the Texas Clean Rivers Program in four major basins covering over 66% of the H-GAC region. To fill gaps and focus on problem areas, H-GAC coordinates with local agencies and subcontracts with local governments and academic institutions, to collect and analyze water quality samples in areas where there are no professional monitoring programs in place.

Current Situation

During fiscal year 2022-2023, H-GAC contracted with the City of Houston Department of Health and Human Services, the Environmental Institute of Houston at the University of Houston-Clear Lake, and the Texas Research Institute for Environmental Studies at Sam Houston State University to provide a variety of water quality monitoring services. H-GAC's Clean Rivers Program Steering Committee has recommended reissuing subcontracts to these providers.

Under these subcontracts, the City of Houston will continue water quality monitoring within the city and its extraterritorial jurisdiction at 73 sites. The Environmental Institute of Houston will conduct quarterly water quality monitoring at 75 sites in selected areas of the region where there is no local monitoring program. Sites are located in Austin, Brazoria, Chambers, Colorado, Galveston, Harris, Liberty, Matagorda, and Wharton Counties. The Texas Research Institute for Environmental Studies would conduct quarterly monitoring at 11 sites in the upper reaches of streams in Liberty and Walker Counties. All data will be collected under an approved Quality Assurance Project Plan. Monitoring activities will commence on September 1, 2023 and continue through August 31, 2025.

The proposed budgets for each subcontract are as follows:

- \$146,292 - City of Houston Health & Human Services
- \$161,900 - Environmental Institute of Houston - UH Clear Lake
- \$26,000 - Texas Research Institute for Environmental Studies at Sam Houston State University

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$334,192. (Staff Contact: Todd Running)

REGIONAL HOMELAND SECURITY PLANNING INITIATIVE – FISCAL YEAR 2023

Background

The Public Safety Department assists local jurisdictions with a variety of planning and coordination services as part of an ongoing relationship with the Office of the Governor's Public Safety Office. Through this Regional Homeland Security Planning Initiative, H-GAC facilitates a Regional Homeland Security Coordinating Council; manages an Emergency Preparedness program to increase regional resilience to natural and manmade disasters; and provides direct support to member governments and regional coalitions on a range of security and resilience planning activities. The intent of this program is to increase the ability of the region to prevent, respond, and recover from all hazards, including acts of terrorism.

Current Situation

This grant project will allow H-GAC to continue these homeland security planning activities for the 13-county region. H-GAC staff will coordinate the development of the Regional Homeland Security Implementation Plan; work with the Houston Urban Area Security Initiative; coordinate the Regional Homeland Security Coordinating Council/Homeland Security Advisory Committee; represent the region as part of statewide homeland security/emergency management work groups; and conduct regional and local homeland security and emergency management catastrophic planning. In addition, H-GAC staff will assist jurisdictions with adopting/revising the Gulf Coast State Planning Regional Mutual Aid Agreement. Lastly, the grant project will provide H-GAC staff the training and associated travel required to perform the activities in accordance with best practices.

Funding Source

Public Safety Office, Office of the Governor

Budgeted

Yes

Action Requested

Request resolution and authorization to submit an application for the Fiscal Year 2023 Regional Homeland Security Planning Initiative in the amount of \$282,405. (Staff Contact: Justin Bower)

ATTACHMENTS:

ADVANCE FUNDING AGREEMENT – TRAVEL DEMAND MANAGEMENT MARKETING, OUTREACH AND EDUCATION

Background

The Commute Solutions program focuses on Travel Demand Management Marketing, Outreach, and Education in the Houston-Galveston Transportation Management Area. The program which has been administered by H-GAC since 1992, aims to reduce peak period trips and improve traffic mobility and air quality by reducing ozone-forming vehicle emissions.

Commute Solutions activities in the eight-county Transportation Management Area include worksite-based transportation demand management support such as employee surveys, origin and destination analyses, and help with telework planning and implementation. Staff members also conduct regionwide marketing and education campaigns, including coordination of an ozone action campaign to reduce pollution during peak ozone season and launching a year-long bike encouragement campaign to increase bicycle use for transportation.

Commute Solutions is funded through the Congestion Mitigation and Air Quality program of the Federal Highway Administration. These funds are accessed on a revolving basis through Advance Funding Agreements with the Texas Department of Transportation.

Current Situation

The existing Advance Funding Agreement expires on September 1, 2024. Substantial lead time is needed to execute the next funding agreement, at least 6-8 months from the time of application. A resolution from the board granting permission to execute the agreement with the Texas Department of Transportation is needed as part of the application package. The application will request \$4,140,000 to support the TDM Outreach, Marketing and Education program, Commute Solutions. These funds are programmed in the region's Transportation Improvement Program.

Funding Source

Federal Highway Administration - Congestion Mitigation and Air Quality Program

Budgeted

Yes

Action Requested

Request approval to enter into an Advance Funding Agreement with the Texas Department of Transportation for CSJ 0912-00-500 in the amount of \$4,140,000. (Staff Contact: Craig Raborn)

ATTACHMENTS:

AREA AGENCY ON AGING FISCAL YEARS 2024-2026 AREA PLAN

Background

The Area Agency on Aging's Area Plan describes the goals, objectives and local strategies to help older individuals in the Houston-Galveston area live healthy and full lives. The plan establishes the framework for services in a 12-county area, detailing how the Area Agency on Aging will support and deliver a holistic continuum of services for individuals 60 years and older. H-GAC prepares this plan normally every three years or as directed by the Texas Health and Human Services Commission.

To develop the plan, H-GAC's Area Agency on Aging staff conducted a strengths, weaknesses, opportunities and threats (SWOT) analysis with advisory council members and key stakeholders regarding program operations. Staff also analyzed the projected population growth in the region and completed a preparedness assessment on meeting an increased demand in services. In addition, staff addressed stakeholder and public input from a statewide survey which identified current and future needs and priorities of older adults and informal caregivers of older adults.

Current Situation

The proposed 2024-2026 Area Plan (October 1, 2023 through September 30, 2026) includes local strategies for providing congregate and home-delivered meals, transportation, in-home services (personal assistance and respite care), case management, evidence-based intervention/training, health maintenance, emergency response, residential repair, information, referral, and assistance, benefits counseling, and long-term care ombudsman assistance.

H-GAC contracts with community-based service providers to deliver nutrition services and transportation. These providers also offer senior center activities.

Area Agency on Aging staff assist consumers with access to a variety of direct services through contractors to provide personal assistance, respite care, residential repair, and health maintenance. Area Agency on Aging staff also provides benefits counseling for clients who request such assistance. Staff located in our Conroe and Richmond satellite offices assist clients in coordinating a variety of direct, in-home, or other services.

H-GAC Area Agency on Aging staff also work with a network of certified volunteer ombudsmen throughout the region, connecting with residents of nursing homes and assisted living facilities to provide advocacy and assistance.

The Aging and Disability Advisory Committee approved the 2024-2026 Area Plan at its June 15 meeting.

Annually, when fiscal year funding becomes available to H-GAC, the Aging and Disability Advisory Committee approves contracts for all aging programs services. The proposed 2024-2026 plan does not contain funding; the Health and Human Services Commission provides dollar estimates in late summer for the fiscal year beginning October 1. The Area Agency on Aging priorities and goals will be line with fiscal year 2022 service delivery.

During fiscal year 2022:

- 7,357 consumers received 147,965 home-delivered meals and 450,531 congregate meals

served in fifty-four senior citizens centers.

- 75,952 transportation trips were made to and from the doctor, store, bank, senior centers, and other destinations.
- 192 older adults in the region accessed 18,600 hours of personal assistance and caregiver respite care services.
- 891 individuals were assisted with accessing Medicare benefits and 362 older adults received training on how to manage their health.
- Staff and volunteers made 2,016 visits to nursing homes and assisted living facilities.
- \$7,953,629 was expended for all services.

Funding Source

Health and Human Services Commission

Budgeted

Yes

Action Requested

Request approval of 2024-2026 Area Plan for the Area Agency on Aging. (Staff Contact: Curtis Cooper)

SENIOR VACCINATION PUBLIC OUTREACH

Background

The Area Agency on Aging received funding from the state to increase awareness of vaccination opportunities for older adults. These funds can be used to help provide information, education, and outreach to support vaccination efforts for seniors.

All 28 Area Agencies on Aging in Texas were offered low-cost access to an immunization awareness campaign from Legacy79, a media company which originally developed this campaign for Alamo Council of Governments Area Agency on Aging. This campaign will be modified to reflect the Houston-Galveston Area Agency on Aging region.

Current Situation

The Houston-Galveston Area Council will purchase a pre-developed broadcast recording from Legacy79 and conduct a radio advertising campaign targeting older adults in the 12-counties served by the Houston-Galveston Area Agency on Aging.

Strategy	Potential Vendors	Cost Estimate
Purchase campaign package	Legacy79	\$1,560
Radio Advertising- approximately 1,000 broadcasts	iHeart Cox Media Cumulus media	\$120,000

Funding Source

Texas Health and Human Services Commission

Budgeted

Yes

Action Requested

Request authorization for radio advertising related to seniors vaccination awareness; total amount \$121,560. (Staff Contact: Curtis Cooper)

WORKFORCE FULL-SERVICE PRINTING AND DELIVERY SERVICES

Background

Workforce Solutions service providers and the Houston-Galveston staff produce various handouts, flyers, and posters to communicate service information to Workforce Solutions customers, as well as branded stationery and other businesses supplies necessary for the operations of Workforce Solutions. The workforce system uses a single supplier who operates an electronic storefront for these items. This structure allows for centralized template management for Workforce Solution's franchised model and allows each entity using the service to individually purchase and pay directly for items as needed.

Last year, H-GAC procured ImageSet to provide the printing and delivery service, and the Board approved a one-year contract renewable for up to two additional years.

Current Situation

ImageSet has been operating the electronic Workforce Solutions storefront satisfactorily for the under its current contract.

Funding Source

Texas Workforce Solutions

Budgeted

Yes

Action Requested

Request approval to renew ImageSet's contract for the second of three possible years to serve as the designated provider of workforce printing and delivery services for Workforce Solutions in the amount of \$300,000. (Staff Contact: Juliet Stipeche)

GENERAL CONTRACTOR – OFFICE RENOVATION

Background

H-GAC renegotiated its lease with 3555 Timmons LLC in March 2022. As a result of that negotiation, the landlord agreed to provide a tenant improvement allowance for renovation of the leased office space on the 2nd, 4th and 5th floors.

Current Situation

In December 2022, the Board approved Byrd Construction as the General Contractor for the renovation of our leased office space at 3555 Timmons. The original approved amount was not to exceed \$2,500,000. H-GAC, Kirksey Architects, and Byrd Construction implemented cost controls including the reuse of equipment and materials currently in use. However, due to unforeseen events during the renovation there is a need to increase the budget amount by \$150,000 to complete the construction. We are requesting an increase of the total budget amount to \$2,650,000.

Funding Source

Tenant Improvement Allowance
Enterprise funds

Budgeted

Yes

Action Requested

Request approval to increase the budget amount by \$150,000 to \$2,650,000 to complete the renovation of leased office space on the 2nd, 4th, and 5th floors at 3555 Timmons. (Staff Contact: Jim Rouse)

INVESTMENT OFFICERS APPOINTMENT

Background

H-GAC is required to maintain an investment policy that is consistent with the Public Funds Investment Act. Required under that policy is the designation of an investment officer. The duties of the investment officer include evaluating investment options in accordance with the Board approved investment policy. The investment officer evaluates risk of investment alternatives, cash flow requirements, and effectiveness of past investment choices. The investment officer also reports, on a quarterly basis, the results of the investment portfolio in a prescribed format consistent with the Public Funds Investment Act. Finally, the investment officer must stay current on all laws and regulations regarding the investment of public monies with a focus of preservation of principal as the primary objective.

Current Situation

The current investment officer is the Director of Finance. The role can be performed by another individual as long as they receive at least 16 hours of continuing education bi-annually in a state approved public funds investment curriculum. As the team members advance in the department, they assume additional responsibilities to increase their knowledge and skills. The Director of Finance is recommending that Accounting Manager Shaun Downie be appointed as the investment officer for the Houston-Galveston Area Council and that Principal Accountant Arathi Nayak be appointed as the alternate. Mr. Downie and Ms. Nayak have attended the required training for this duty.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the new investment officer and alternate for H-GAC. (Staff Contact: Jean Mahood)

MONTHLY FINANCIAL REPORT – JUNE 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending June 30, 2023. (Staff Contact: Jean Mahood)

ATTACHMENTS:

▢ Monthly Financial Report - June 2023

Cover Memo

HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Six Months Ended June 2023

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	Budget Year to date	Actual Year to date	Variance Dollar	%
Combined Revenues and Expenditures				
Revenues	\$ 209,766,605	\$ 197,225,403	\$ (12,541,202)	-6%
Expenditures	(207,683,385)	(196,229,756)	11,453,629	-6%
Change in Combined Fund Balance	\$ 2,083,220	\$ 995,647	\$ (1,087,573)	

Change in Fund Balance by Fund Type				
Change in fund balance - General Fund	\$ 572,906	\$ 68,963	\$ (503,943)	
Change in fund balance - Gulf Coast Regional 911	752,069	891,801	139,733	
Change in fund balance - Enterprise Fund	(814,739)	34,883	849,622	
Total Change in Fund Balances	\$ 510,236	\$ 995,647	\$ 485,411	

Variance Analysis

The Board approved a reduction of H-GAC's fund balance for capital improvement in 2023. As a result, the budget year to date figures shown above will amortize the use of fund balance throughout the year. The actual balance will be shown in contrast so that the reader can see the comparison between budget and actual.

* The Cooperative Purchasing program has contributed a \$3,655 increase toward the Enterprise fund balance YTD, and the EnergyPurchasing Corporation is reflecting a \$31,228 increase to the Enterprise fund balance.

HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Six Months Ended June 2023

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	Annual Budget	Budget Year to Date*	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 462,137	\$ 435,795	443,691	\$ 7,895	2%
HGAC Energy Purchasing Corporation	75,000	44,940	71,857	26,917	60%
Cooperative Purchasing fees (a)	5,500,000	2,382,600	2,246,018	(136,582)	-6%
Gulf Coast Regional 911 fees	2,742,629	1,586,062	2,127,464	541,402	34%
Interest Income (b)	75,000	57,698	125,252	67,554	117%
Other	7,391,987	2,373,567	3,572,274	1,198,707	51%
Total General and Enterprise Fund revenues	\$ 16,246,753	\$ 6,880,662	\$ 8,586,556	\$ 1,705,894	25%
Special Revenue Fund					
Federal Grant	\$ 200,000	\$ 70,640	\$ 93,759	\$ 23,119	33%
State Grants	474,532,763	202,815,303	188,545,088	(14,270,215)	-7%
Total Special Revenue Fund revenues	\$ 474,732,763	\$ 202,885,943	\$ 188,638,847	\$ (14,247,096)	-7%
Total Revenues	\$ 490,979,516	\$ 209,766,605	\$ 197,225,403	\$ (12,541,202)	-6%
Expenditures					
Personnel (c)	\$ 36,196,353	\$ 16,979,709	\$ 15,678,363	\$ (1,301,346)	-8%
Pass-through funds - grant	426,788,885	181,427,955	170,950,749	(10,477,206)	-6%
Consultant and contract services	17,414,411	5,490,764	4,146,474	(1,344,290)	-24%
Lease of office space	2,107,342	949,357	914,136	(35,221)	-4%
Equipment (d)	3,081,557	447,750	1,980,024	1,532,274	342%
Travel	682,000	171,114	144,316	(26,798)	-16%
Other expense	5,192,635	2,216,736	2,415,694	198,958	9%
Total Expenditures	\$ 491,463,182	\$ 207,683,385	\$ 196,229,756	\$ (11,453,629)	-6%
Excess of Revenues over(under) Expenditures	\$ (483,666)	\$ 2,083,220	\$ 995,647	\$ (1,087,573)	

Variances:

*** This month we are presenting a slightly different variance analysis format. The new analysis compares actual year-to-date expenses against the past five-year average percentage to date, which will more closely track actual revenue and expense throughout the year.**

a) Cooperative Purchasing revenues show big increases both in the months of May and June, which narrows the variance.

b) Interest income continues to do well. We have increased the projections in our mid-year budget revision.

c) Personnel expenses continue to stay behind during the summer months, which is our heavy vacation season.

d) Equipment expenses, which mainly consist of the office renovation project this year, shows a big variance compared to the prior year's average spending.

SOLID WASTE MANAGEMENT AND IMPLEMENTATION PROGRAM – FISCAL YEARS 2024-2025

Background

The Houston-Galveston Area Council performs many functions to ensure coordination and implementation of regional solid waste projects and plans and to help local governments better deliver services to their constituents. In addition to coordination and implementation, H-GAC performs grant administration and management activities funded through the Texas Commission on Environmental Quality Solid Waste Management Grant Program.

Current Situation

H-GAC will receive \$2,013,328 from the Texas Commission on Environmental Quality for solid waste administration, coordination, and implementation activities in fiscal years 2024 and 2025. As part of this effort, H-GAC will issue a Request for Applications in September 2023 for local government projects to apply for funding through the Texas Commission on Environmental Quality grant program. A total of \$1,000,000 will be available for local government projects for the 2024-2025 biennium. Depending on the quantity and quality of the applications received, the Solid Waste Management Committee may recommend not awarding the full \$1,000,000 and issue a second Request for Applications for funds not awarded.

All eligible grant projects must support priorities identified in H-GAC's regional solid waste management plan. The grant project categories are:

- Local enforcement
- Litter and illegal dumping cleanup and community collection events
- Source reduction and recycling
- Local solid waste management plans
- Citizens' collection stations and "small" registered transfer stations
- Household hazardous waste disposal
- Technical studies
- Educational and training projects

The contract period is from September 1, 2023 to August 31, 2025.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request approval of application submittal, adoption of a resolution, and authorization to contract with the Texas Commission on Environmental Quality for fiscal year 2024-2025 solid waste management implementation program in the amount of \$2,013,328. (Staff Contact: Justin Bower)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)