



A G E N D A
HOUSTON-GALVESTON AREA COUNCIL
FINANCE AND BUDGET COMMITTEE MEETING
February 16, 2020 9:15 AM

https://zoom.us/webinar/register/WN_oss3DXX-TWOfBbQwLkugRg

1. CALL TO ORDER
2. N/A
3. PUBLIC COMMENTS – Members of the public may participate by sending comments to BoardPublicComments@h-gac.com; by joining online via website; or by dialing US: 1-888-788-0099 (Toll Free) or 1-877-853-5247 (Toll Free) (Webinar ID: 950 4599 1329; Participant ID: 409075; Passcode: 931969)
4. DECLARE CONFLICTS OF INTEREST

ACTION

5. CONSENT AGENDA
Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.
 - a. N/A
 - b. HGACBUY – LAW ENFORCEMENT SPEED DETECTION AND VIDEO EQUIPMENT
Request authorization of contracts with respondents for law enforcement speed detection and video equipment. (Staff Contact: Ronnie Barnes)
 - c. AGREEMENT WITH TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Request authorization to execute an agreement with Texas Commission on Environmental Quality; amount not to exceed \$250,000. (Staff Contact: Craig Raborn)
 - d. UPDATE OF THE REGIONAL GOODS MOVEMENT PLAN
Request authorization to negotiate a consulting contract with firms in order ranked to update the Regional Goods Movement Plan; amount not to exceed \$900,000. (Staff Contact: Craig Raborn)
6. FINANCE AND BUDGET COMMITTEE
Report on activities and Committee recommendations.
 - a. MONTHLY FINANCIAL REPORT – JANUARY 2021
Request approval of monthly financial report ending January 31, 2021. (Staff Contact: Nancy Haussler)
 - b. INVESTMENT REPORT – 4TH QUARTER 2020

Request approval of the fourth quarter investment report ending December 31, 2020. (Staff Contact: Nancy Haussler)

7. COMMUNITY AND ENVIRONMENTAL PLANNING

a. BRAYS OAKS LIVABLE CENTERS STUDY

Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the Brays Oaks Management District; amount not to exceed \$242,500. (Staff Contact: Jeff Taebel)

8. ADJOURNMENT

HGACBUY – LAW ENFORCEMENT SPEED DETECTION AND VIDEO EQUIPMENT

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened fourteen bids for Law Enforcement Speed Detection and Video Equipment on December 7, 2020. The following companies submitted bids:

Applied Concepts, Inc. dba Stalker Radar	Richardson, TX
COBAN Technologies, Inc.	Houston, TX
Digital Ally, Inc.	Lenexa, KS
Kustom Signals, Inc.	Lenexa, KS
Laser Technology, Inc.	Centennial, CO
Monitor Systems	Dallas, TX
Portable Computer Systems, Inc. dba PCS Mobile	Denver, CO
Safety Vision, LLC	Houston, TX
Securewatch24, LLC	New York, NY
SF Mobile Vision, Inc. dba Safe Fleet Law Enforcement	Houston, TX
Turn-Key Mobile, Inc.	Jefferson City, MO
Vetted Security Solutions, LLC	St. Petersburg, FL
Vigilant Solutions, LLC	Livermore, CA
WatchGuard Video, Inc.	Allen, TX

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of speed detection instruments/systems (fixed vehicle-mounted detectors and hand-held designs); unmanned speed radar displays (free standing signs and trailers); and in-vehicle video recording systems and other related equipment. Three new brands have been added, covering speed detection, car video, body-worn camera, and mobile computing. All bid responses have been evaluated by H-GAC staff. Twelve bids are being recommended for award. The response from Portable Computer Systems, Inc. dba PCS Mobile was deemed non-compliant due to omission of required documentation.

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization of contracts with respondents for law enforcement speed detection and video equipment. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▫ EF04-21: Award Recommendation Table

Cover Memo

EF04-21: Award Recommendation Table

Manufacturer	Product Code	Bidder
A: Speed Detection		
Decatur Electronics	EF21A2-EF21A3	Securewatch24, LLC
Digital Ally, Inc.	EF21A4	Digital Ally, Inc.
Kustom Signals, Inc.	EF21A8-EF21A17	Kustom Signals, Inc.
LTI	EF21A20-EF21A23	Laser Technology, Inc.
Monitor Systems	EF21A25-EF21A27	Monitor Systems
Stalker	EF21A35- EF21A37	Applied Concepts, Inc. dba Stalker Radar
Tru-Speed	EF21A38	Laser Technology, Inc.
B: Video Equipment		
Coban	EF21B4-EF21B5	COBAN Technologies, Inc.
Digital Ally, Inc.	EF21B11-EF21B12	Digital Ally, Inc.
Getac	EF21B16-EF21B17	Securewatch24, LLC
Panasonic	EF21B24-EF21B25	Turn-Key Mobile, Inc.
Kustom Signals, Inc.	EF21B26-EF21B29	Kustom Signals, Inc.
Safety Vision	EF21B30-EF21B34	Safety Vision, LLC
SF Mobile-Vision	EF21B35, EF21B37	SF Mobile Vision, Inc. dba Safe Fleet Law Enforcement
Stalker	EF21B39	Applied Concepts, Inc. dba Stalker Radar
TruCam	EF21B40	Laser Technology, Inc.
Vigilant Solutions	EF21B41, EF21B47-EF21B56	Vigilant Solutions, LLC
WatchGuard Video	EF21B42-EF21B43	WatchGuard Video, Inc.
C: Miscellaneous (System Software, Mobile computing, Docking/mounting Solutions and other related equipment)		
CradlePoint	EF21C3	Turn-Key Mobile, Inc.
Decatur Electronics	EF21C4	Securewatch24, LLC
Gamber Johnson	EF21C5	Turn-Key Mobile, Inc.
Genetec	EF21C6-EF21C8	Turn-Key Mobile, Inc.
Getac	EF21C9	Securewatch24, LLC
Havis	EF21C10	Turn-Key Mobile, Inc.
Panasonic	EF21C12	Turn-Key Mobile, Inc.
Vigilant Solutions	EF21C21- EF21C23	Vigilant Solutions, LLC
Watch Guard Video	EF21C24-EF21C25	WatchGuard Video, Inc.

AGREEMENT WITH TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Background

In 2011, the Texas Commission on Environmental Quality (TCEQ) entered into an agreement with H-GAC to provide funding to H-GAC to provide technical assistance to TCEQ on specific air quality improvement projects in relation to attainment of federal air quality standards for ground level ozone.

Current Situation

The agreement provides funding to H-GAC on a reimbursement basis for technical tasks when requested by TCEQ to be performed by H-GAC staff. Potential projects under the agreement may include:

- Air quality modeling and support
- Development of and assistance with emissions inventories
- Atmospheric chemistry research
- Analysis of existing TCEQ emission reduction projects
- Analysis of mobile technical support projects
- Coordination with local officials regarding potential amendments to the State Implementation Plan to meet air quality requirements.

TCEQ has requested to renew this agreement with H-GAC, as it expired on August 31, 2020. TCEQ has not requested any work tasks after August 2020. The renewal of this agreement will be through August 31, 2026. The maximum authorized reimbursement amount in the agreement is \$250,000.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to execute an agreement with Texas Commission on Environmental Quality; amount not to exceed \$250,000. (Staff Contact: Craig Raborn)

UPDATE OF THE REGIONAL GOODS MOVEMENT PLAN

Background

The Houston-Galveston region is served by an intermodal network of road, rail, water, air, and pipeline facilities through which goods are transported. H-GAC developed a Regional Goods Movement Plan in 2013. The purpose of the Regional Goods Movement Plan is to examine trucking, railroad, marine, pipeline, and air freight movement to develop strategies and projects to decrease congestion and improve freight mobility and safety in the eight-county region. H-GAC is preparing to conduct a planning effort to update this plan. H-GAC also completed a Ports Area Mobility Study in 2020 that analyzed supply chains linking the four deep-water ports in the region and identified port related mobility recommendations.

In May 2020, the Board of Directors provided authorization to execute an Advanced Funding Agreement with Texas Department of Transportation to update H-GAC's Regional Goods Movement Plan. This agreement included \$1,000,892 in federal funds for the planning project.

Current Situation

The Houston-Galveston Area Council issued a Request for Proposals in October 2020 to procure a consultant to assist with the update of the Regional Goods Movement Plan. H-GAC received two proposals and the Proposal Evaluation Committee recommended the consultant proposals in the ranked order below:

1. HDR Engineering, Inc.
2. Cambridge Systematics, Inc.

Funding Source

Federal Funds - Texas Department of Transportation

Budgeted

Yes

Action Requested

Request authorization to negotiate a consulting contract with firms in order ranked to update the Regional Goods Movement Plan; amount not to exceed \$900,000 . (Staff Contact: Craig Raborn)

MONTHLY FINANCIAL REPORT - JANUARY 2021

ATTACHMENTS:

- Monthly Financial Report - January 2021 PDF

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the One Month Ended January 2021**

	Budget Year to date	Actual Year to date	Variance Dollar	%
Combined Revenues and Expenditures				
Revenues	\$ 32,646,331	\$ 14,030,212	\$ (18,616,119)	-57%
Expenditures	(32,237,467)	(14,041,949)	18,195,518	-56%
Change in Combined Fund Balance	\$ 408,864	\$ (11,737)	\$ (420,601)	

Change in Fund Balance by Fund Type				
Change in fund balance - General Fund	\$ 60,364	\$ 153,252	\$ 92,888	
Change in fund balance - Gulf Coast Regional 911	671,632	26,058	(645,574)	
Change in fund balance - Enterprise Fund	183,933	(191,046)	(374,979)	
Total Change in Fund Balances	\$ 915,929	\$ (11,737)	\$ (927,665)	

Variance Analysis

The presentation of the change in fund balance by fund type is intended to highlight the effects of revenue and expenditure transactions by fund. The General Fund (GF) consists of those funds not associated with grant programs or enterprise activities. The Special Revenue Fund (SRF) consists of those funds that are restricted for a specific purpose. HGAC's grant programs are in this fund. The Enterprise Fund is used to track activities of the Cooperative Purchasing program and the Energy Purchasing Corporation. The variances of specific revenues and expenditures are explained on the second page of this report.

The enterprise fund is reflecting a negative fund balance as explained on page 2 of this report.

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the One Month Ended January 2021**

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 395,538	\$ 395,538	\$ 105,361	\$ (290,177)	-73%
HGAC Energy Purchasing Corporation	130,000	7,500	9,460	1,960	26%
Cooperative Purchasing fees	5,500,000	458,333	82,605	(375,728)	-82%
Gulf Coast Regional 911 fees	4,036,797	336,400	206,814	(129,586)	-39%
Interest Income	35,000	2,917	-	(2,917)	-100%
Other	3,981,468	331,789	161,561	(170,228)	-51%
Total General and Enterprise Fund revenues	\$ 14,078,803	\$ 1,532,477	\$ 565,801	\$ (966,675)	-63%
Special Revenue Fund					
Federal Grant	\$ 3,556,065	\$ 296,339	\$ 23,280	\$ (273,059)	-92%
State Grants	369,810,185	30,817,515	13,441,131	(17,376,384)	-56%
Total Special Revenue Fund revenues	\$ 373,366,250	\$ 31,113,854	\$ 13,464,411	\$ (17,649,443)	-57%
Total Revenues	\$ 387,445,053	\$ 32,646,331	\$ 14,030,212	\$ (18,616,119)	-57%
Expenditures					
Personnel	\$ 27,608,829	\$ 2,300,736	\$ 1,739,883	\$ (560,853)	-24%
Pass-through funds - grant	341,090,281	28,424,190	11,647,946	(16,776,244)	-59%
Consultant and contract services	11,480,098	956,675	146,291	(810,384)	-85%
Lease of office space	1,791,142	149,262	149,120	(142)	0%
Equipment	1,677,448	139,787	17,577	(122,210)	-87%
Travel	327,205	27,267	738	(26,529)	-97%
Other expense	2,874,595	239,550	340,394	100,844	42%
Total Expenditures	\$ 386,849,598	\$ 32,237,467	\$ 14,041,949	\$ (18,195,518)	-56%
Excess of Revenues over(under) Expenditures	\$ 595,455	\$ 408,864	\$ (11,737)	\$ (420,601)	

Variances:

The January financial report shows large variances in virtually every revenue and expense line. Most of the activity in January is booked to the month of December which is the last month of the fiscal year. Consequently, the generation of revenue and expense for January 2021 will be reported on the February report. This pattern repeats each fiscal year. These variances are not abnormal and will become more indicative of financial operations by the second quarter of the fiscal year.

INVESTMENT REPORT - 4TH QUARTER 2020

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the fourth quarter investment report ending December 31, 2020. (Staff Contact: Nancy Haussler)

ATTACHMENTS:

▢ 4th Quarter Investment Report

PDF

**Houston Galveston Area Council
Investment Report
For the Twelve Months Ended December 31, 2020**

	Book Value	Market Value	Percent of Portfolio	
Beginning Balance 12/31/2019				\$ 8,435,008.75
Certificate of Deposit (Maturity 6/11/2021) Yield 0.08% Chase Bank	1,044,734.36	1,044,734.36	12.30%	
Certificate of Deposit (Maturity 05/10/2021) Yield 0.08% Chase Bank	3,106,379.34	3,106,379.34	36.57%	
Money Market Fund Yield 0.049% BOA Balance as of December 31, 2020	4,344,260.06	4,344,260.06	51.14%	
	\$ 8,495,373.76	\$ 8,495,373.76	100.00%	\$ 8,495,373.76
Total Investment Income Y-T-D	\$ 60,365.01			

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.


 Jean Mahood
 Investment Officer


 Nancy Hausler
 Chief Financial Officer

BRAYS OAKS LIVABLE CENTERS STUDY

Background

Establishing “Livable Centers” is one of the implementation strategies of H-GAC’s 2045 Regional Transportation Plan. The aim of this strategy is to create more walkable, mixed-use places that reduce reliance on single-vehicle occupancy. A total of thirty-one have been completed in our region.

Current Situation

The next Livable Centers study is ready to begin in the Brays Oaks Management District. The overall goal of the study is to create a Livable Centers plan that will lead to a healthy, sustainable, context-sensitive, multi-modal environment and address the needs of residents, property owners, business owners and visitors for shopping, dining, recreation, entertainment, learning, wellness and more. A committee of representatives from H-GAC, TxDOT, and the Brays Oaks District evaluated six proposals submitted by firms on January 19, 2021. Based on the committee’s scoring and evaluation of the proposals and interviews, the recommendation and ranking are shown below:

1. Lionheart Places, LLC
2. Kimley-Horn and Associates, Inc.
3. Design Workshop

Funding Source

Federal and Local

Budgeted

Yes

Action Requested

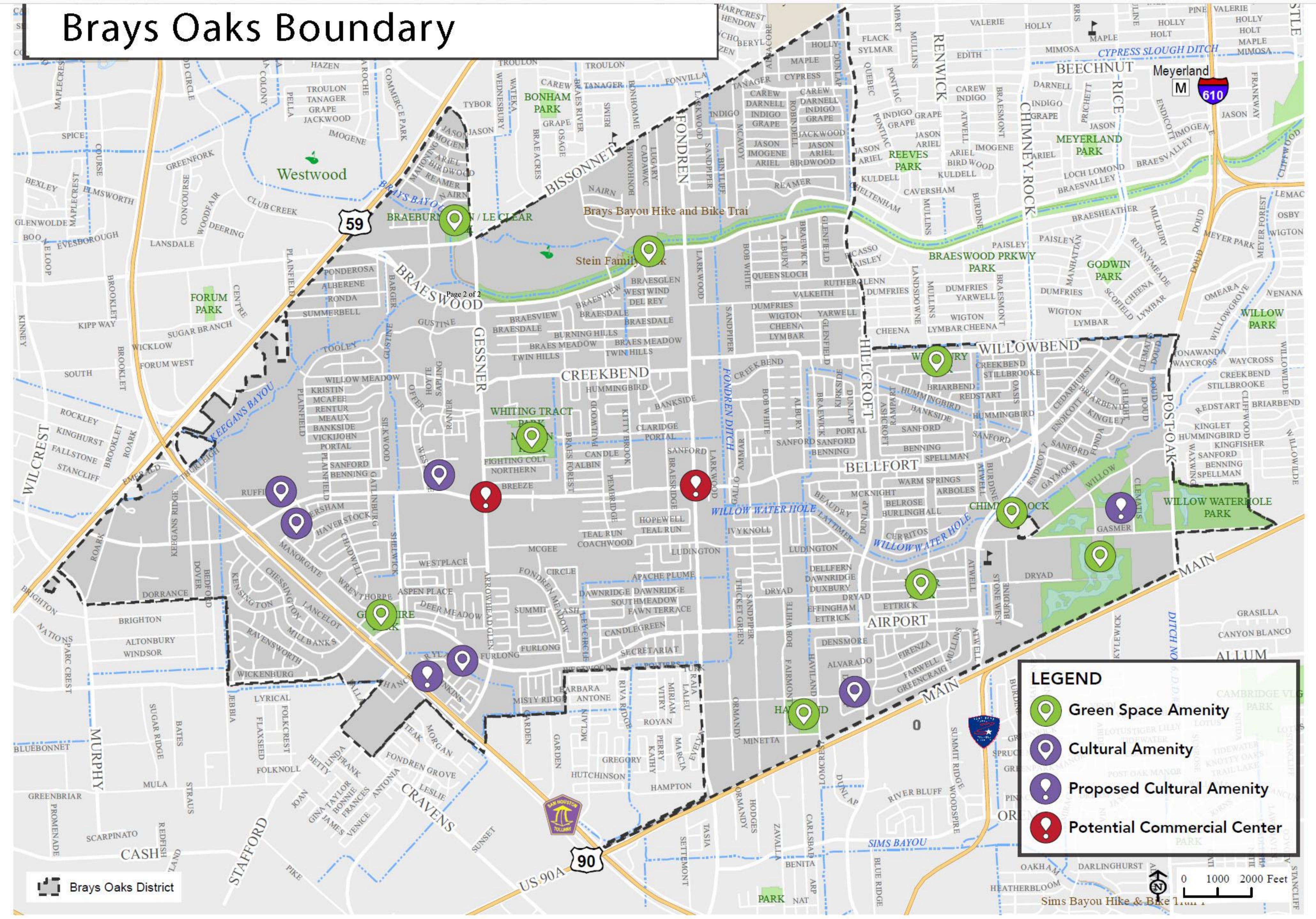
Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the Brays Oaks Management District; amount not to exceed \$242,500. (Staff Contact: Jeff Taebel)

ATTACHMENTS:

▫ Brays Oaks Study Boundary





Cover Memo

Brays Oaks Boundary



Page 2 of 2

LEGEND

-  Green Space Amenity
-  Cultural Amenity
-  Proposed Cultural Amenity
-  Potential Commercial Center

 Brays Oaks District

0 1000 2000 Feet

Sims Bayou Hike & Bike Trail