




HOUSTON- GALVESTON AREA COUNCIL
OFFICE OF THE EXECUTIVE DIRECTOR

TO: H-GAC Board of Directors
SUBJECT: Board Report
FROM: Chuck Wemple 
DATE: June 14, 2023

I'm looking forward to seeing each of you at our Board of Directors Meeting next week. Beginning this month, we will return to in-person Board meetings only. This approach will help ensure the critical conversations we need to have as a Board are in person where we can all fully listen and properly consider each other's perspectives. A summary of the June Board packet is included below.

We will have a special presentation from the Texas Land Commissioner, Dr. Dawn Buckingham. Commissioner Buckingham will make a special announcement regarding Community Development Block Grant - Mitigation grant awards in our region.

Consent Agenda – The consent agenda includes ten items that are routine, continuation of ongoing activities, and/or opportunities to expand our service to the region. The combined items represent just under \$11.4 million in contracts.

Our Texas Clean Rivers Program is a partnership between the Texas Commission on Environmental Quality, regional agencies, and local governments, with the aim of improving the quality of surface water that flows through our landscapes, cities and towns. The program intersects over 100 cities and all counties within the H-GAC region. Contract amount is \$2,299,516.

H-GAC implemented the Tow and Go Program in 2018 to reduce congestion on local area freeways caused by within the City of Houston and Harris County. During the last five years, the program has completed over 162,000 tows with average towing clearance time of just under 17 minutes. Contract amount with Harris County is \$7,350,000.

Our Workforce Team has two childcare-related items for approval this month. The first is the Childcare Provider Bootcamp. Our goal is to increase both the quality and availability of childcare services for working families in our region. Contract amount is \$525,000. The second item is for the Childcare Support Center, which will substantially improve the effectiveness of the support center and move families off of the waiting list. Contract amount is \$922,981.

The consent agenda also includes approval of the 2022 Annual Comprehensive Financial Report, the 2022 Employee Retirement Plan (both presented last month in draft format), a continuation of our HGACBuy 911 equipment product lines, a Livable Centers project in Alvin, a contract for strengthening our IT backup systems, and the May 2023 Board Meeting minutes.

Audit Committee – will meet at 8:00 a.m. to review and take action on the final versions of the annual audit and the employee retirement plan (presented last month as drafts and included on this month's consent agenda). Members of the committee will receive a committee agenda and meeting notice.

Legislative Committee – will meet at 8:30 a.m. to receive an update on the 88th Legislative Session. Members of the committee will receive a committee agenda and meeting notice.

Finance and Budget Committee – will meet at 9:00 a.m. to consider the monthly financial report, the results of the annual audit, the employee retirement plan, and finance-related items on the Board agenda. Members of the committee will receive a committee agenda and meeting notice. The Finance and Budget Committee will also hold an Executive Session to conduct my annual evaluation.

Transportation – In November 2020, the Transportation Policy Council approved the creation of the Regional Strategic Transportation Fund which provides a mechanism for local governments to purchase transportation credits and reduce their amount of local match required on major transportation projects. The transaction provides a flexible revenue stream for our agency to fund transportation improvements that may not happen otherwise. We are requesting authorization to exchange transportation development credits with the City of League City and the City of Pearland and receive revenue in the amounts of \$6,382,271 and \$491,093, respectively.

Since 1998, we have helped communities in our region explore and launch commuter transit programs that improve air quality and reduce congestion on major roadways. Examples include park and ride projects, commuter bus lines in our suburban areas, carpooling, and more. We are prepared to continue this important work by renewing our Advance Funding Agreement with TxDOT. Contract amount is \$7,000,000.

Human Services – We have received additional funding to support adult education and literacy programs associated with the Workforce Solutions program to help improve our region's workforce and attract employers to the 13-county region. The workforce team has assessed the performance and capacity of our partnership network and developed an approach to increasing contract amounts to make sure the funding is effectively used and the training is of high quality. They have selected fourteen contractors to provide the additional training and technical assistance. Details are included within the packet. Combined amount is \$20,980,070.

H-GAC Advisory Committee Appointments – This month we have nominations to the Gulf Coast Economic Development District and the Houston-Galveston Area Local Development Corporation.

Legislative Update – We will have a report on the legislative session.

Spotlight – Our spotlight this month will focus on Livable Centers.

Executive Director's Report – I will provide an overview of our current and upcoming activities.

Executive Session – The Board of Directors will hold an Executive Session to conduct my annual evaluation.

I appreciate your engagement and deliberation on the important action items before us. Please contact me if you have any questions or would like to discuss any of the agenda items.



AGENDA
HOUSTON-GALVESTON AREA COUNCIL
BOARD OF DIRECTORS MEETING
June 20, 2023 10:00 AM
3555 Timmons Lane, Conference Room 2B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. SPECIAL PRESENTATION
 - a. TEXAS LAND COMMISSIONER DAWN BUCKINGHAM
Commissioner Buckingham to make special announcement regarding Community Development Block Grant - Mitigation Funding. No action requested.
4. PUBLIC COMMENT
5. DECLARE CONFLICTS OF INTEREST

SAFETY TIP OF THE MONTH

ACTION

6. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – MAY 16, 2023
Request approval of the minutes of the May 16, 2023 H-GAC Board Meeting.
(Staff Contact: Rick Guerrero)
- b. CO-LOCATION SERVICES
Request approval to renew our service contract with Switch through July 20, 2026, with a total contract amount of \$76,968. (Staff Contact: Tanya Nguyen)
- c. HGACBUY – 911 EQUIPMENT AND EMERGENCY NOTIFICATION SOFTWARE AND SERVICES
Request authorization to negotiate a contract with the respondents listed in the Contract Award Recommendation Table for 911 Equipment and Emergency Notification Software and Services. (Staff Contact: Ronnie Barnes)
- d. CHILDCARE PROVIDER BOOT CAMP
Request approval to contract with the University of Houston for the development of a Childcare Provider Boot Camp and related project activities; contract amount is \$525,000. (Staff Contact: Juliet Stipeche)
- e. CHILDCARE SUPPORT CENTER
Request authorization to amend the current workforce support center contract with Equus Funds to implement a tiered pay system for existing staff; hire new staff; and purchase equipment, furniture and software licenses to support operations.

Increased amount is \$922,981. (Staff Contact: Juliet Stipeche)

f. TEXAS CLEAN RIVERS PROGRAM FISCAL YEAR 2024-2025

Request authorization to contract with Texas Commission on Environmental Quality for regional water quality monitoring; total contract is \$2,299,516. (Staff Contact: Justin Bower)

g. LIVABLE CENTERS STUDY – CITY OF ALVIN

Request authorization to contract with firms in order ranked to conduct the City of Alvin Livable Centers Study for a total contract amount of \$220,000. (Staff Contact: Jose Cantu)

h. TOW AND GO AGREEMENT – HARRIS COUNTY

Request authorization to enter into interlocal agreement with Harris County in the amount of \$7,350,000 for the Tow and Go Program. (Staff Contact: Craig Raborn)

i. 2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Request approval of the 2022 Annual Comprehensive Financial Report. (Staff Contact: Nancy Haussler)

j. 2022 EMPLOYEE RETIREMENT PLAN

Request approval of the 2022 Employee Retirement Plan. (Staff Contact: Nancy Haussler)

7. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT – MAY 2023

Request approval of the monthly financial report ending May 31, 2023. (Staff Contact: Jean Mahood)

8. TRANSPORTATION PLANNING

a. REGIONAL STRATEGIC TRANSPORTATION FUND INTERLOCAL AGREEMENT – LEAGUE CITY

Request authorization to enter an Interlocal Agreement with the City of League City to receive \$6,382,271 into the Regional Strategic Transportation Fund. (Staff Contact: Craig Raborn)

b. REGIONAL STRATEGIC TRANSPORTATION FUND INTERLOCAL AGREEMENT – CITY OF PEARLAND

Request authorization to enter an Interlocal Agreement with the City of Pearland to receive \$491,093 into the Regional Strategic Transportation Fund. (Staff Contact: Craig Raborn)

c. ADVANCE FUNDING AGREEMENT – COMMUTER AND TRANSIT PILOT PROGRAM

Request approval of resolution and authorization to enter into an agreement with the Texas Department of Transportation for the Commuter and Transit Pilot Program in the amount of \$7,000,000. (Staff Contact: Craig Raborn)

9. HUMAN SERVICES

a. WORKFORCE ADULT EDUCATION AND LITERACY CONTRACTS

Request approval of contracts to provide adult education and literacy services throughout the Gulf Coast region for the period July 1, 2023 through June 30, 2024; total amount of \$20,980,070. (Staff Contact: Juliet Stipeche)

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC JUNE 2023 ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

INFORMATION

11. REPORTS

a. LEGISLATIVE UPDATE

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)

b. H-GAC SPOTLIGHT – LIVABLE CENTERS

No action requested. For information only. (Staff Contact: Jose Cantu)

c. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

12. EXECUTIVE SESSION

a. EXECUTIVE SESSION – EVALUATION OF H-GAC EXECUTIVE DIRECTOR

The Board of Directors will hold an Executive Session to conduct an annual evaluation of the Executive Director in accordance with Government Code, Title 5, Section 551.074. (Contact: Chair Trey Duhon)

13. EXECUTIVE SESSION - FOLLOW-UP SESSION

a. EVALUATION OF H-GAC EXECUTIVE DIRECTOR

Discuss and possibly take action following Executive Session to evaluate performance of H-GAC's Executive Director. (Contact: Chair Trey Duhon)

14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

TEXAS LAND COMMISSIONER DAWN BUCKINGHAM

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Commissioner Buckingham to make special announcement regarding Community Development Block Grant - Mitigation Funding. No action requested.

H-GAC BOARD MEETING MINUTES – MAY 16, 2023

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the May 16 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the May 16, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

▢ Board Meeting Minutes - May 16, 2023

Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
May 16, 2023

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the May 16, 2023 Board meeting, in person or via videoconference:

Austin County Judge Tim Lapham
Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Tommy Hammond
Fort Bend County Judge KP George*
Galveston County Commissioner Darrell Apffel
Liberty County Judge Jay Knight
Matagorda County Judge Bobby Seiferman
Montgomery County Judge Mark Keough
Walker County Commissioner Brandon Decker
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

City of Alvin Councilmember Martin Vela
City of Baytown Council Member Laura Alvarado
City of Conroe Councilman Howard Wood
City of Deer Park Councilman Bill Patterson
City of Friendswood Mayor Mike Foreman (Alternate)
City of Galveston Mayor Dr. Craig Brown
City of Houston Council Member Sallie Alcorn

City of Houston Council Member Amy Peck
City of Huntsville Mayor Andy Brauninger
City of La Porte Councilmember Bill Bentley (Alternate)
City of Lake Jackson Mayor Gerald Roznovsky
City of Missouri City Council Member Jeffrey Boney
City of Pearland Mayor Kevin Cole
City of Sugar Land Mayor Joe Zimmerman

General Law Cities:

City of Pattison Mayor Joe Garcia
City of Waller Council Member Nancy Arnold

Home Rule Cities (Less than 25,000):

City of Dickinson Mayor Pro Tem Johnnie Simpson
City of Stafford Mayor Cecil Willis

Independent School Districts:

Huntsville ISD Trustee Rissie Owens

* Judge George had technical difficulties and was not audible or visible during the meeting, he was only able to listen to the meeting. His attendance did not count towards the quorum.

The following Board members were not marked in attendance at the May 16, 2023 Board meeting:

Colorado County Judge Ty Prause
Harris County Commissioner Rodney Ellis
Harris County Judge Lina Hidalgo
City of League City Council Member John Bowen

City of Pasadena Councilmember Cary Bass
City of Rosenberg Mayor Kevin Raines
City of Texas City Commissioner Jami Clark

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CALL TO ORDER

The Honorable Trey Duhon, Waller County Judge and Chair of the Board of the Directors, called the meeting to order at 10:03 a.m. on Tuesday, May 16, 2023 in person at 3555 Timmons Lane and connecting via Zoom videoconference.

1. INVOCATION

The Honorable Jay Knight, Liberty County Judge, gave the invocation.

2. PLEDGE OF ALLEGIANCE

The Honorable Phillip Spenrath, Wharton County Judge, led the Pledge of Allegiance and the Pledge to the Texas Flag.

ROLL CALL

Chair Duhon asked Rick Guerrero, H-GAC Director of Intergovernmental Relations, to conduct the Board of Directors roll call. Mr. Guerrero conducted the roll call and announced that a quorum was present.

Mr. Guerrero then welcomed the following special guests: Board Alternate Council Member Susan Schwarz from the City of Bunker Hill Village; Will Carter from Representative Brian Babin's office; Melissa Washington from the Texas General Land Office; and Mr. Alan Clark, former H-GAC Director of Transportation and current METRO Chief Strategy Officer. Additionally, Board Alternate Councilman Todd Yancey from the City of Conroe was in attendance via Zoom.

3. PUBLIC COMMENT

Chair Duhon invited comments from any members of the public who wished to participate during the meeting and asked Mr. Guerrero if any public comments had been received via email prior to the meeting. Mr. Guerrero gave an opportunity for those on the room and joining virtually via Zoom to make a public comment. With no other public comments raised, Mr. Guerrero read a letter received via email from Mrs. Gladys House El addressed to Mr. Chuck Wemple, H-GAC Executive Director. Mrs. House El's letter pertained to the Texas Commission on Environmental Quality and our contract renewal in the amount of \$2 million. She specifically questioned who monitors the actual work of the Texas Commission on Environmental Quality to reduce bacteria and other lethal toxins in water traveling to our neighborhoods. The letter also stated that Freedman's Town encountered problems when reporting brown tap water to the Texas Commission on Environmental Quality for immediate investigation; and citizens were told that despite the urgency, they would have to locate and assign matter to the appropriate department within the Texas Commission on Environmental Quality, which would take four to six weeks. Additionally, regarding the same matter, the Houston Public Works and Engineering deputy director mistakenly said that residents in Freedman's Town had not complained to her or the applicable city officials about the said matter, but the only penalty was the Texas Commission on Environmental Quality allowing her to correct her statement. Mrs. House El's letter also questioned who at H-GAC actually monitors and conducts a physical presence at the Texas Commission on Environmental Quality to start ensuring water quality in Moor American neighborhoods? How is the \$2 million applied within the Texas Commission on Environmental Quality? She also stated that on the numerous occasions that she contacted the Texas Commission on Environmental Quality, she has never spoken to a Moor and asked if any Moors were employed there and in what capacity to no avail.

Lastly, Mrs. House El addressed the Investment Report from the April Board meeting and asserted that H-GAC continuously supports racism and oppression by investing millions of dollars in the very banks that do not invest in our neighborhoods. She stated that Chase and Bank of America receive millions as the result of H-GAC's investment of Certificate of Deposits. Mrs. House El stated that the said major banks advertise reinvesting in large newspaper/print media and tv while failing the test of actual investing in our neighborhoods. She also questioned why H-GAC discriminates against smaller or mid-size banks such as Stellar (formerly Allegiance Bank that is the largest Houston based bank), Prosperity Bank, and American First National Bank, which really do invest in our neighborhoods.

After the public comment period concluded, Chair Duhon proceeded to the next item on the agenda.

4. DECLARE CONFLICTS OF INTEREST

Chair Duhon called for any Board member with a conflict of interest to declare it at that time. Hearing no conflicts, Chair Duhon proceeded to the next item on the agenda.

SAFETY TIP OF THE MONTH

Chair Duhon asked Jim Rouse, H-GAC Facilities Manager, to bring this month's safety tip. Mr. Rouse announced that there are no scheduled maintenance projects today. Hence, if any alarms are activated, they are real and we must exit to the nearest stairwell. Mr. Rouse gave a brief presentation encouraging all to stay safe during the upcoming tropical storm/hurricane season. The season begins in June, peaks in mid-August through mid-October; but storms can happen at any time so be prepared with supplies and an evacuation plan.

5. CONSENT AGENDA

Chair Duhon called for the Consent Agenda and asked if there were any questions or items that required discussion.

Chair Duhon announced that there was a question from the floor regarding item 5e, the Investment Report for first quarter 2023. Therefore, item 5e was removed from the consent agenda for discussion. Chair Duhon asked if there were any questions. There being no further questions, Sugar Land Mayor Joe Zimmerman moved to approve the Consent Agenda as amended. Brazoria County Commissioner Stacy Adams seconded the motion. Chair Duhon then called for a vote, which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. H-GAC BOARD MEETING MINUTES – APRIL 18, 2023** – approved the minutes of the April 18, 2023 H-GAC Board Meeting minutes.
- b. TEXAS COMMISSION ON ENVIRONMENTAL QUALITY CONTRACT - TOTAL MAXIMUM DAILY LOAD** – authorized to contract with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support; in the amount of \$2,000,000.
- c. REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION, TRANSPORTATION, AND DISPOSAL CONTRACT** – authorized to award

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contract to Clean Earth for regional household hazardous waste collection, transportation, and disposal.

- d. **ACOUSTIC AND AUDIO-VISUAL CONTRACTORS** – approved to contract with Dynasty Sound for a sound-masking system in the amount of \$48,856; and to solicit quotes and contract with vendors from approved governmental cooperatives for audio-visual equipment in the amount of \$356,112, including the first year of warranty and/or maintenance.

Chair Duhon asked for the question regarding item 5e from the floor. Montgomery County Judge Mark Keough questioned the guarantees with Chase and Bank of America. The guarantees are for \$250,000; but we have considerably more than that on deposit. How are the funds being guaranteed? H-GAC Director of Finance Jean Mahood answered that the deposits are guaranteed with collateral. There being no further questions, Sugar Land Mayor Joe Zimmerman moved to approve item 5e and Judge Keough seconded the motion. Chair Duhon then called for a vote, which resulted in unanimous approval by all members present.

- e. **INVESTMENT REPORT – FIRST QUARTER 2023** – approved the 2023 First Quarter Investment Report ending March 31, 2023.

6. **FINANCE AND BUDGET COMMITTEE**

a. **Monthly Financial Report – April 2023**

Chair Duhon announced that the Finance and Budget Committee met prior to the Board of the Directors meeting under the leadership of the Board Vice Chair, Liberty County Judge Jay Knight. He recognized Judge Knight, who reported that the committee met with a quorum present to consider several items on the agenda and the committee is now recommending these items to the Board.

Judge Knight recognized Jean Mahood, H-GAC Director of Finance, to present the financial status report for April. Ms. Mahood requested approval of the monthly financial report ending April 30, 2023.

Chair Duhon asked if there were any questions regarding the April financial report. There being none, Judge Spennrath moved to approve and Mayor Zimmerman seconded the motion. Chair Duhon called for the vote, which resulted in unanimous approval by all members present.

7. **AUDIT COMMITTEE**

a. **2022 Annual Comprehensive Financial Report**

Chair Duhon yielded the floor to the Audit Committee Chair, City of Missouri City Council Member Jeffrey Boney. Council Member Boney reported that the Audit Committee met prior to the Board of the Directors meeting with a quorum of the full committee present to consider several items on the agenda.

Council Member Boney recognized Nancy Haussler, H-GAC Chief Financial Officer, to present the 2022 Annual Comprehensive Financial Report and the 2022 Employee Retirement Plan, consecutively. Ms. Haussler asked Ms. Mahood to give the overview of the 2022 Annual Comprehensive Financial Report. Ms. Mahood announced that once again, the auditors have given an unmodified opinion of the financial statements, which is the highest opinion that can be

achieved. Chair Duhon asked how many years we have received the unmodified opinion. Ms. Mahood reported that H-GAC has received an unmodified opinion on our audits for the past 33 years. Chair Duhon asked all to join him in a round of applause for the Finance team for this excellent achievement. Ms. Haussler requested that our lead audit partner, Ms. Amanda Eaves, address additional information for the Board. Ms. Eaves reviewed the report of required communications from the auditors to the Board.

Chair Duhon asked if there were any questions. Mayor Zimmerman asked a question regarding personnel on page 65. Actual expenditures were listed as \$1.7 million, but budgeted expenditures were \$1.5 million; please explain the differences. Ms. Mahood explained that the budgeted amounts are estimates and as the programs grow, additional personnel are added to the budget. Mr. Wemple also stated that vacancies contribute to the difference, and sometimes we charge to the projects directly instead of the indirect fund. Mayor Zimmerman also asked if any of the programs were audited for federal or state compliance. Ms. Eaves responded that 3 federal and 3 state programs were audited. Federal highway planning/construction cluster, childcare cluster, and adult education/literacy. State clean rivers, childcare, and adult education/literacy. Mayor Zimmerman asked if workforce was audited and asked that they be included in next year's audit. Ms. Eaves responded in the affirmative and clarified that the childcare and adult education/literacy programs are included in workforce.

City of Pattison Mayor Joe Garcia asked a question regarding page 76, and stated that some of the statistics might contain errors. Specifically comparing Harris County and Liberty County. Judge Knight replied that the census numbers could be incorrect, as it was very difficult to get citizens to respond to the census during COVID. Mr. Wemple replied that the Data Analytics team would review for accuracy and make necessary changes prior to the next meeting.

Chair Duhon announced that the actions for the audits have been deferred to June. Item 7a is for information only.

b. 2022 Employee Retirement Plan

Ms. Haussler gave an overview of the 2022 Employee Retirement Plan. Ms. Haussler announced that once again, the auditors have given an unmodified opinion of the financial statements, which is the highest opinion that can be achieved. Ms. Haussler requested that our audit partner, Ms. Erica Brown, address additional information for the Board. Ms. Brown reviewed the report of required communications from the auditors to the Board. Ms. Brown asked if there were any questions.

Mayor Zimmerman asked how long the administrator of the plan, Fidelity, has had the contract. Ms. Haussler responded that Fidelity has been the administrator since 1995. Mayor Zimmerman then suggested that Mr. Wemple should consider another administrator that might do a better job with the employee investments, because the funds are heavily weighted to Fidelity money market and mutual funds. Ms. Haussler mentioned that Retirement Committee meets with Fidelity for presentations of various options for the investments.

City of Huntsville Mayor Andy Brauninger inquired about frequency of delinquency since the employee's are allowed to borrow up to 50% of their vested balance. Ms. Haussler replied that employees are payroll deductions are automatically activated when a loan is taken from the account. Mr. Wemple added that delinquency has not been an issue.

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Committee Chair Boney once again reminded the actions for the audits have been deferred to June and asked Ms. Haussler to inform on next steps. Ms. Haussler stated that any changes will be noted when the item returns to the Board for vote in June.

8. HUMAN SERVICES

a. Texas Education Agency Workforce Convener Grant

Chair Duhon asked Juliet Stipeche, H-GAC Director of Human Services, to present the next agenda item. Ms. Stipeche requested approval to accept Texas Education Agency funding related to the 2023-2024 Tri-Agency Grant for Regional Conveners in the amount of \$600,000.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and Council Member Boney seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

9. TRANSPORTATION PLANNING

a. Tow and Go Program – City of Houston

Chair Duhon asked David Fink, H-GAC Manager of Transportation, to present the next agenda item. Mr. Fink requested authorization to enter into an interlocal agreement with the City of Houston for the Tow and Go Program; total amount is \$3,905,000.

Chair Duhon asked Mr. Fink to share an example of the additional benefits of this program. Mr. Fink reported that medical emergencies, including several baby deliveries, have been aided and potential abduction attempts have been thwarted through this program. Chair Duhon asked if there were any more questions. There being none, City of Waller Council Member Nancy Arnold moved to approve and Judge Knight seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

10. RESOLUTION

a. Resolution Honoring Tom Lambert

Chair Duhon requested approval of resolution honoring the service of METRO President and Chief Executive Officer Tom Lambert to the region.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and City of Pearland Mayor Kevin Cole seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

Mayor Zimmerman and City of Houston Council Member and H-GAC Chair Elect Sallie Alcorn lauded Mr. Lambert for his exemplary service and wished him well for his retirement. Mr. Lambert said that he started at METRO in 1979 and has worked with every CEO and Board in METRO's history. Mr. Lambert graciously accepted his award and thanked the 4,200 METRO employees as well as partners throughout the region including H-GAC.

INFORMATION

11. REPORTS

a. Chief Operating Officer's Report

Chair Duhon called on Chief Operating Officer Onyinye Akujuo to provide an update on current and upcoming activities regarding agency operations. Ms. Akujuo commended H-GAC Director of Public Services Ronnie Barnes and Senior Manager Omar Fortune for hosting the Gulf Coast Regional Broadband Summit on April 20 at the Humble Civic Center. The purpose of the Summit was to initiate a dialogue to ensure high quality broadband access and adoption for all residents across our region. Over 130 participants gathered to hear speakers and panelists from federal, state, and local agencies including the National Telecommunications and Information Administration, Federal Communications Commission, Texas Broadband Development Office. Internet providers ATT, Comcast, Verizon, and T-Mobile also participated. The federal government recently passed an historic \$1.2 trillion Infrastructure Investment and Jobs Act, which represents the largest single investment in our nation's infrastructure. The Act includes \$42.5 billion allocated to broadband equity, access and deployment; with \$3 billion expected to come to Texas.

Ms. Akujuo has been invited by the Texas Broadband Development Office to chair the Gulf Coast Regional Working Group, and Mr. Fortune will also serve as a member of group from the regional council of governments perspective. For more information, please contact Onyinye.Akujuo@h-gac.com.

b. Legislative Update

Chair Duhon called on Mr. Guerrero for this item. Mr. Guerrero reported that the Legislative Committee met prior to the Board meeting with a quorum present with Mayor Zimmerman presiding as chair; and gave an update on legislative activities. Mr. Guerrero announced that the legislative session ends May 29 and we are tracking over 100 bills that could have a programmatic impact on the H-GAC region. A special session could be called by the Governor regarding legislation that he has deemed of special importance. Mr. Guerrero noted House Bill 2127, the Texas Regulatory Consistency Act, relating to state pre-emption of certain municipal and county regulations. The bill passed the House and moved to the Senate. Another bill of interest to our region is House Bill 9 which would amend current law to establish a Texas Broadband Infrastructure Fund, providing next generation 911 communications to improve public safety telecommunications and connectivity. Mr. Guerrero yielded the floor to Mayor Zimmerman. Mayor Zimmerman reiterated the importance of House Bill 2127 and the Annexation Bill, which will both significantly impact cities.

Chair Duhon asked if Mayor Zimmerman, Legislative Committee Chair, wanted to add anything to the Legislative Report since the committee met prior to Board. No action requested.

c. H-GAC Spotlight – Summer Youth Program

Chair Duhon called on LaToya Casimere, H-GAC Program Administrator in the Human Services department. Ms. Casimere reported that over 600 youth have been assigned a summer job with a wage of \$13/hour, with over 250 remaining on the wait list.

For more information, please contact LaToya.Casimere@wrksolutions.net.

d. Current and Upcoming H-GAC Activities

Mr. Wemple announced several current and upcoming activities for the agency. Mr.

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Wemple announced that the next Board of Directors meeting on June 20 will be held in-person only. Mr. Wemple also mentioned that the H-GAC Pop-Ups will continue with Liberty County on May 25. Mr. Wemple also reported that several key H-GAC team members will be departing next month. Chief Financial Officer Nancy Haussler will be retiring at the end of June. And Meagan Coughlin will be leaving H-GAC on June 1.

12. ADJOURNMENT

There being no further business to discuss, Chair Duhon adjourned the May 2023 meeting of the H-GAC Board of Directors at 11:33 a.m.

CO-LOCATION SERVICES

Background

The Houston-Galveston Area Council has contracted with Switch, formerly Data Foundry, to host the agency's critical applications and the Workforce Solutions Wide Area Network. Switch's Houston 2 data center is a new state-of-the-art data center with a 185-mph wind rating, specifically designed for high-performance computing environments. It serves as a secondary network for housing H-GAC's core services and the Workforce Solutions Wide Area Network, ensuring high availability connectivity between the Workforce Solutions contractors and the Texas Workforce Commission.

Current Situation

The current contract is up for renewal. H-GAC needs to renew the agreement with Switch to ensure business continuity and maintain reliable connection for the Workforce Solutions contractors. Staff received a service order to renew our current contract for a minimum monthly recurring charge of \$2,138 over a period of 36 months. The three-year term contract includes one full rack cabinet space and a 500 Megabytes rate network bandwidth service.

Funding Source

Local Funds and Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to renew our service contract with Switch through July 20, 2026, with a total contract amount of \$76,968. (Staff Contact: Tanya Nguyen)

HGACBUY – 911 EQUIPMENT AND EMERGENCY NOTIFICATION SOFTWARE AND SERVICES

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened 42 proposals for 911 Equipment and Emergency Notification Software and Services on May 18, 2023. The following companies submitted a proposal:

| | |
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| 911 Direct Holdings LLC * | Tallahassee, FL |
| AT&T Corp. DBA AT&T* | Dallas, TX |
| Bryx, Inc. | Rochester, NY |
| Carbyne, Inc* | New York, NY |
| CentralSquare Technologies, LLC | Lake Mary, FL |
| CenturyLink Communication LLC* DBA Lumen Technologies Group (Lumen) | Monroe, LA |
| Colossus, Incorporated DBA Caliber Safety | Winston Salem, NC |
| Comtech Solacom Technologies | Gatineau, Quebec, Canada |
| CSS Mindshare* | Lincoln, NE |
| Dictation Sales & Services, Inc. DBA Equature | Southfield, MI |
| Endura LLC DBA Concepts Seating Government | Brookfield, WI |
| ErgoFlex Systems, Inc. DBA Xybix Systems, Inc. | Littleton, CO |
| Evans Consoles Incorporated* | Grapevines, TX |
| Geo-Comm, Inc. | Saint Cloud, MN |
| Honeywell International, Inc. DBA US Digital Designs By Honeywell* | Tempe, AZ |
| HQE Systems, Inc* | Temecula, CA |
| Incident Communication Solutions DBA Peake LLC | Millersville, MD |
| Integrated Computer Systems, Inc DBA ICS | Mckinney, TX |
| Interaction Insight Corporation* | Red Bank, NJ |
| Intrado Life & Safety Solutions Corporation* | Longmont, CO |
| Invictus Apps, Inc. DBA Prepared | New York, NY |
| MCM Technology LLC DBA Mcmtech* | Birmingham, AL |
| MicroAutomation. Inc. | Centreville, VA |
| Motorola Solutions Connectivity, Inc. | Chicago, IL |
| Motorola Solutions, Inc. | Chicago, IL |
| National Public Safety Solutions DBA NPSS | Houston, TX |
| NGA 911, LLC DBA Next Generation Advanced (NGA) | Beverly Hills, CA |
| Noble 911 Services | Sisters, OR |
| NorthSouthGIS, LLC | Los Angeles, CA |
| NWN Corporation | Houston, TX |
| One Diversified, LLC | Norcross, GA |
| | |

| | |
|--|-------------------------|
| PURVIS Systems Incorporated | Middletown, RI |
| RapidDeploy, Inc. | Austin, TX |
| RapidSOS, Inc. | New York, Ny |
| Russ Bassett Corporation | Whittier, CA |
| SecuLore Solutions, LLC | Odenton, MD |
| Southern Software, Inc. | Southern Pines, NC |
| Stonehenge Properties LTD DBA Revcord* | Houston, TX |
| Tanches Global Management Inc.* | Houston, TX |
| Watson Furniture Group Inc DBA Watson Dispatch, Watson Consoles, Watson Desking | Poulsbo, WA |
| Westnet, LLC-A Delaware Limited Liability Company | Huntington Beach, CA |
| Western States Communications, Inc DBA WSC, Inc | San Angelo, TX |

*Joint Bidders

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of various types of 911 equipment, software and services used for emergency notification. All proposal responses have been evaluated by H-GAC staff. Thirteen of the 34 proposals being recommended for award are new vendors.

Funding Source

Participating local government purchases

Budgeted

NA

Action Requested

Request authorization to negotiate a contract with the respondents listed in the Contract Award Recommendation Table for 911 Equipment and Emergency Notification Software and Services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▢ EC07-23 Award Recommendation Table

Cover Memo

EC07-23 Award Recommendation Table

| Proposal | Product Category |
|---|-------------------------|
| AT&T Corp. DBA AT&T, Colossus, Incorporated, Motorola Solutions, Inc., Voice Products Inc., RapidDeploy, Inc., Intrado Life & Safety Solutions Corporation | A, B, D |
| Bryx, Inc. | A, D |
| Carbyne, Inc, Noble 911 Services, LLC, NWN Corporation, | A, B, D |
| CenturyLink Communication LLC DBA Lumen Technologies Group (Lumen), Intrado Life & Safety Solutions, MicroAutomation, Inc., Motorola Solutions, Inc. | A & B |
| Colossus, Incorporated DBA Caliber Safety | B & D |
| Comtech Solacom Technologies | A, B |
| CSS Mindshare*, Chickasaw Communications, Action Communications, Broadband Communications, Baytown Communications, Paragould Communications, Smith Two-Way Radio, Mid-State Communications, Self Radio, Inc., NW Radio | D |
| Dictation Sales & Services, Inc. DBA Equature | A, B, D |
| Endura LLC DBA Concepts Seating Government | C |
| ErgoFlex Systems, Inc. DBA Xybix Systems, Inc. | C |
| Evans Consoles Incorporated, Tech Center Design, Inc., Merrifield Office Solutions LLC | C, D |
| GeoComm, Inc. | B, D |
| Honeywell International, Inc. DBA US Digital Designs By Honeywell, ANCOM Communications, Inc., Chicago Communications LLC, Crosspoint Communications, Day Management Corp DBA Wireless Systems, ERS Wireless, General Communications, Inc. DBA GenComm, Mount Olympus Pro Audio (MOPA), RACOM, Ron Taylor Fidelity Solutions, Inc., | A, B, C, D |

| | |
|---|------------|
| HQE Systems, Inc | A, B, D |
| Incident Communication Solutions DBA Peake | A, B, C, D |
| Integrated Computer Systems, Inc DBA ICS | B |
| Interaction Insight Corporation, NWN Carousel | A, B, C, D |
| Intrado Life & Safety Solutions Corporation, Intuitus Corp | A, B, D |
| MCM Technology LLC | B, C, D |
| MicroAutomation. Inc. | A, B, D |
| Motorola Solutions, Inc. | A |
| NGA 911, LLC | A, B, D |
| Noble 911 Services | C |
| NorthSouthGIS, LLC | B, D |
| NWN Corporation | A, B, D |
| One Diversified, LLC | C, D |
| PURVIS Systems Incorporated | A, B, D |
| RapidSOS, Inc. | B, D |
| Russ Bassett Corporation | C |
| SecuLore Solutions, LLC | D |
| Stonehenge Properties LLC DBA Revcord, Firstline Business Systems, Sound Communications, KOVA Corporation, Vista Com, Louisiana Radio Communications, Quality Recording Solutions, Northland Business Systems, Foothill Communications, Warner Communications | A, D |
| Tanches Global Management Inc., RGB Spectrum | A |
| Watson Furniture Group Inc DBA Watson Dispatch, Watson Consoles, Watson Desking | C |
| Westnet, LLC-A Delaware Limited Liability Company | A, B, D |

H-GAC Product Categories:

A. 911 equipment, including fixed/portable PSAP workstation/terminal equipment; related hardwired/wireless telephone equipment; servers, mobile data terminal equipment; controllers, routers, installation of fiber optic cable

B. Software: 911 records management, Computer-Assisted Dispatch/Mapping (CAD/CAM), in-vehicle/handheld mapping systems, ePCR (electronic patient care reporting), language interpretation, Automatic Number/Location ID (ANI/ALI)

C. Emergency notification equipment, software, and services

D. Furniture, consoles

E. Other 911 related equipment, systems and services not otherwise specified

CHILDCARE PROVIDER BOOT CAMP

Background

In the summer of 2022, the Texas Workforce Commission announced a grant proposal targeting local workforce boards to provide comprehensive support specifically focused on three key goals: expansion of childcare facilities in regions experiencing shortages, augmentation of childcare services catering to infants and toddlers, and establishment of collaborative childcare initiatives in partnership with employers.

The Gulf Coast Workforce Board was awarded a \$2,880,507 grant dedicated to childcare expansion, covering a project duration of eighteen months, beginning in October 2023. This initiative entails collaboration with childcare providers, community partners, and existing resources to develop a meticulously devised strategy to substantially elevate the quality of childcare programs, particularly in areas characterized as childcare deserts. The comprehensive strategy encompasses the following key objectives:

1. Enhancing awareness and accessibility of quality Texas Workforce Commission programs for families, while concurrently fostering sustainable business operations for childcare providers;
2. Expanding the knowledge and availability of Texas Workforce Commission partnerships for both childcare providers and families;
3. Enhancing the accessibility of Texas Workforce Commission services specifically tailored to the childcare industry; and
4. Facilitating greater accessibility to upskilling and training opportunities provided through Texas Workforce Commission programs, primarily targeting childcare teachers and staff.

Current Situation

As part of the strategy to meet the grant objectives, H-GAC's staff procured a provider to offer a Childcare Provider Bootcamp. A stringent selection process was undertaken to find a qualified contractor capable of meeting the grant's stipulated requirements, and eight timely submissions were received from the following entities:

1. Community Preschools Corporation
2. Craving for a Change Foundation
3. Mother Daughter ISH
4. Stephanie LaShaun Robinson, LLC
5. TNR Advisors & Management Consultants, LLC
6. Train Bright
7. University of Houston
8. Wonderschool

A panel of four qualified individuals conducted a thorough review of the proposals, ultimately ranking the University of Houston as the highest-scoring candidate. The University of Houston showed notable strengths, including a proven record of enhancing childcare capacity within our local communities. Moreover, their interdisciplinary team approach positions them to use their collective expertise effectively in delivering the proposed outcomes.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to contract with the University of Houston for the development of a Childcare Provider Boot Camp and related project activities; contract amount is \$525,000. (Staff Contact: Juliet Stipeche)

CHILDCARE SUPPORT CENTER

Background

Workforce Solutions contracts with Equus to operate a support center to provide a single point of access for training and childcare scholarships. During the last five years, there has been a 65% increase in childcare funds for scholarships totaling over \$81 million; but staffing has increased less than 10%. This imbalance has resulted in an increase of unexpended funds from approximately \$25,000 in 2019 to \$18.5 million in 2022 and a significant list of customers waiting for an eligibility determination for financial assistance.

A staff of 89 oversees a workload encompassing over 7,000 applications for financial aid and responds to more than 850 daily calls. However, due to current staffing limitations, staff are unable to address more than 50% of the incoming calls. A variety of temporary solutions have been implemented to devote additional resources to increase capacity, but the lack of a permanent solution has created a bottleneck in the determination of eligibility and we continue to maintain a waiting list of customers.

Current Situation

H-GAC Workforce team members are leading an effort to restructure the support center to enhance operations and customer service. The primary focus lies in two critical areas: increasing child enrollments and improving call response capabilities using additional staff and technology. These strategic measures will enable the support center to enhance child enrollments, provide prompt call responses, and deliver a higher level of customer service to our region's residents.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request authorization to amend the current workforce support center contract with Equus Funds to implement a tiered pay system for existing staff; hire new staff; and purchase equipment, furniture and software licenses to support operations. Increased amount is \$922,981. (Staff Contact: Juliet Stipeche)

TEXAS CLEAN RIVERS PROGRAM FISCAL YEAR 2024-2025

Background

The Texas Clean Rivers Program is a partnership between the Texas Commission on Environmental Quality (TCEQ), regional agencies, and local governments, with the aim of improving the quality of surface water that flows through our landscapes, cities and towns. Since 1992, H-GAC has been the lead agency responsible for implementing the Texas Clean Rivers Program in four major basins that cover over 66% of the H-GAC region. This includes over 100 cities, all 13 H-GAC member counties and portions of two counties outside the H-GAC service area. The work that H-GAC conducts, under contract with the Texas Commission on Environmental Quality, includes water quality monitoring, analysis, stakeholder involvement and public awareness.

Current Situation

H-GAC has worked with the Texas Commission on Environmental Quality and local partners to develop the following two-year work plan, under which H-GAC will:

- Conduct water quality assessments that address specific concerns of local governments and other stakeholders.
- Continue serving as a water quality “data clearinghouse” for environmental agencies, local governments and the public.
- Coordinate multiple state and local agencies in the planning and implementation of water quality monitoring programs.
- Provide data to support Texas Commission on Environmental Quality in evaluating permits for wastewater treatment and conducting Total Maximum Daily Load studies.
- Continue to produce and distribute high quality publications to raise public awareness of water quality issues.

The Texas Commission on Environmental Quality has increased the base allocation for all Clean Rivers Program Partners, resulting in a \$368,286 increase for this two-year contract. This is the first increase in the base allocation since 2001.

This work will begin on September 1, 2023 and continue until August 31, 2025.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to contract with Texas Commission on Environmental Quality for regional water quality monitoring; total contract is \$2,299,516. (Staff Contact: Justin Bower)

LIVABLE CENTERS STUDY – CITY OF ALVIN

Background

Livable Centers are places where people can live, work, and play with less reliance on their cars. They encourage a complementary mix of land uses that are designed to be walkable, connected, and accessible by multiple modes of transportation, including bus, bike, or walking.

Establishing Livable Centers is one of the implementation strategies to reduce reliance on single-vehicle occupancy in H-GAC's 2045 Regional Transportation Plan. H-GAC and our local partners work with communities to identify a vision for the study area and specific recommendations, such as pedestrian and bicycle facilities.

A total of thirty-nine Livable Centers studies have been completed in our region, with six more in process or planned, as shown on the attached map. As part of the development of these studies, H-GAC engages consultants to provide planning and study development services.

Current Situation

The next Livable Centers study is ready to begin for the City of Alvin, for a study area of 13.18 square miles that contains Alvin's historic downtown, parks and open space, businesses, and residential neighborhoods. The study area was selected because this area of Alvin was established and developed many years prior to current development guidelines. There is limited opportunity to install sidewalks and bike lanes due to nonexistent setback requirements at the time of construction. The study will focus on a forward-looking vision and practical implementation strategies that consider responsible stewardship of the City of Alvin's existing resources to best meet the community's needs.

To support H-GAC and the City of Alvin in this process, H-GAC conducted an RFP for consultant services. A committee of representatives from H-GAC, the Texas Department of Transportation, and the City of Alvin evaluated three proposals submitted by firms on Thursday, April 6, 2023 and interviewed the top three ranked firms on Wednesday, May 4, 2023. Based on the committee's scoring and evaluation of the proposals and interviews, the recommendation and ranking are shown below:

1. Kimley-Horn
2. TJKM Transportation Consultants
3. Gap Strategies

Funding Source

Federal: \$198,000

Local: \$ 22,000

Budgeted

Yes

Action Requested

Request authorization to contract with firms in order ranked to conduct the City of Alvin Livable

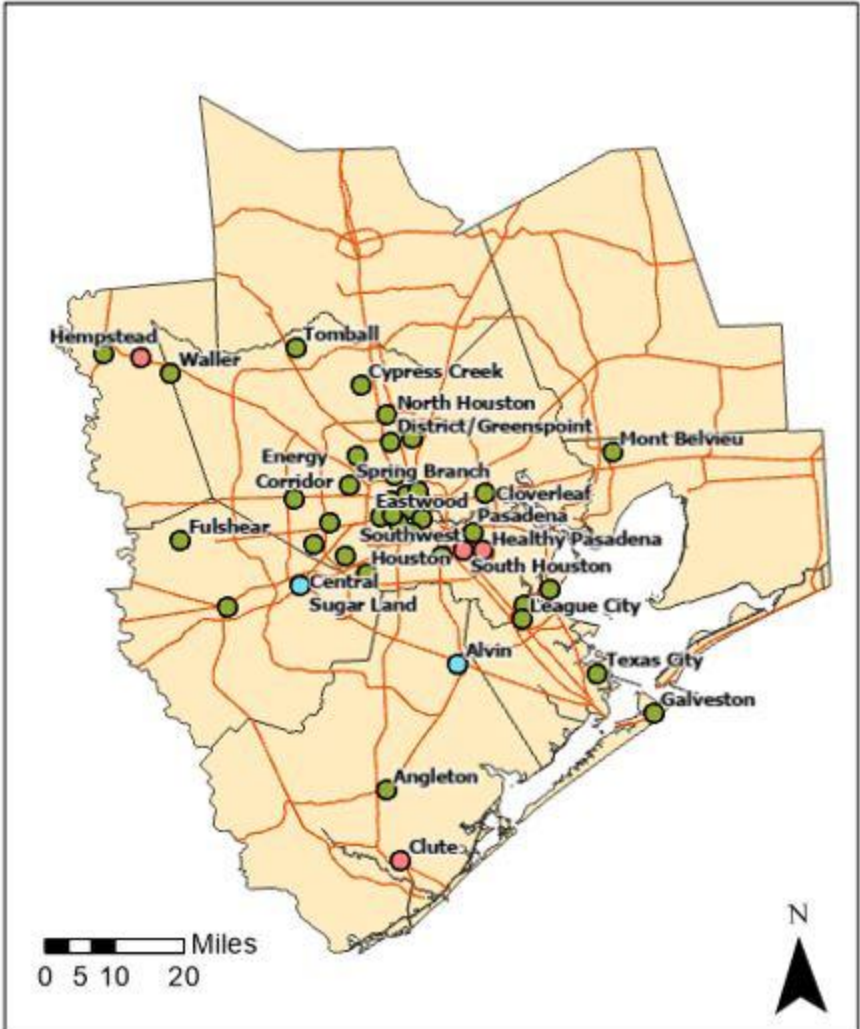
Centers Study for a total contract amount of \$220,000. (Staff Contact: Jose Cantu)

Page 2 of 3

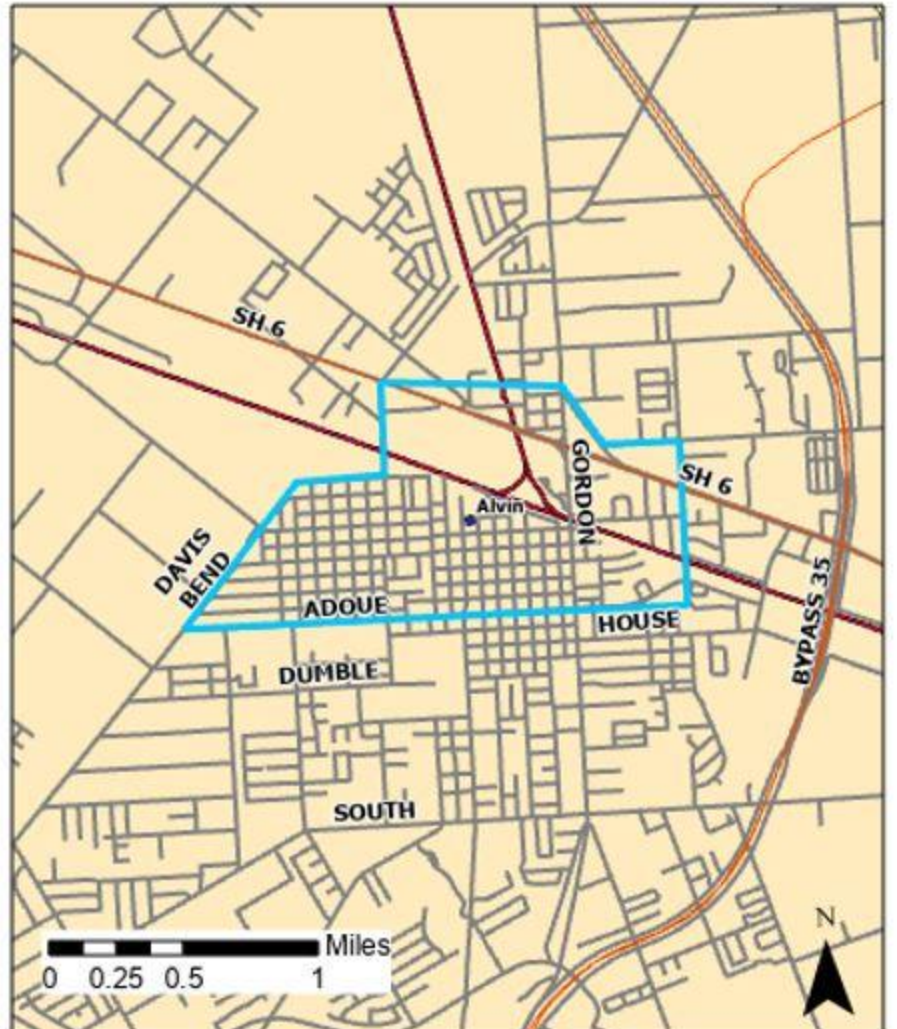
ATTACHMENTS:

▢ Alvin Study Area Map

Cover Memo



**Livable Centers
Study Areas**



TOW AND GO AGREEMENT – HARRIS COUNTY

Background

The Houston-Galveston Area Council works with local governments to implement the Tow and Go Program as part of regional incident management activities. The purpose of the Tow and Go Program is to quickly remove stalled vehicles from area freeways to a nearby safe location at no cost to the motorist, thereby reducing traffic congestion and secondary crashes. Currently, H-GAC has agreements with the City of Houston and Harris County to conduct these tows. Tow and Go service currently operates within unincorporated Harris County, as well as the cities of Bellaire, Deer Park, Houston, Humble, Jersey Village, La Porte, Pasadena, and Webster.

Since the Tow and Go program began on May 1, 2018, there have been over 162,000 tows provided at no cost to the driver. The average incident clearance time less than 17 minutes.

Current Situation

H-GAC is requesting to enter into an intergovernmental agreement with Harris County to reimburse Harris County for freeway monitoring, towing, and administrative costs associated with the Tow and Go Program. The agreement will support the continuation of the Tow and Go currently performed by Harris County for an 18-month period from August 1, 2023, through January 31, 2025. The Texas Department of Transportation has authorized the expenditure of these funds, and the funds are budgeted in the Transportation Improvement Program.

Funding Source

Surface Transportation Block Grant Funds

Budgeted

Yes

Action Requested

Request authorization to enter into interlocal agreement with Harris County in the amount of \$7,350,000 for the Tow and Go Program. (Staff Contact: Craig Raborn)

2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2022 Annual Comprehensive Financial Report. (Staff Contact: Nancy Haussler)

2022 EMPLOYEE RETIREMENT PLAN

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2022 Employee Retirement Plan. (Staff Contact: Nancy Haussler)

MONTHLY FINANCIAL REPORT – MAY 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending May 31, 2023. (Staff Contact: Jean Mahood)

ATTACHMENTS:

▢ Monthly Financial Report - May 2023

Cover Memo

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Five Months Ended May 2023**

Page 2 of 3

| | Budget Year to date | Actual Year to date | Variance Dollar | % |
|---|--------------------------------|--------------------------------|----------------------------|----------|
| Combined Revenues and Expenditures | | | | |
| Revenues | \$ 171,523,303 | \$ 160,628,861 | \$ (10,894,442) | -6% |
| Expenditures | (169,739,219) | (159,852,367) | 9,886,853 | -6% |
| Change in Combined Fund Balance | \$ 1,784,084 | \$ 776,495 | \$ (1,007,589) | |

| | | | | |
|--|-------------------|-------------------|-------------------|--|
| Change in Fund Balance by Fund Type | | | | |
| Change in fund balance - General Fund | \$ 477,422 | \$ 81,143 | \$ (396,279) | |
| Change in fund balance - Gulf Coast Regional 911 | 626,724 | 742,086 | 115,362 | |
| Change in fund balance - Enterprise Fund | (678,949) | (46,734) | 632,215 | |
| Total Change in Fund Balances | \$ 425,196 | \$ 776,495 | \$ 351,298 | |

Variance Analysis

The Board approved a reduction of H-GAC's fund balance for capital improvement in 2023. As a result, the budget year to date figures shown above will amortize the use of fund balance throughout the year. The actual balance will be shown in contrast so that the reader can see the comparison between budget and actual.

* The Cooperative Purchasing program has contributed a \$73,672 decrease toward the Enterprise fund balance YTD, and the EnergyPurchasing Corporation is reflecting a \$26,938 increase to the Enterprise fund balance.

HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Five Months Ended May 2023

Page 3 of 3

| | Annual Budget | Budget Year to Date* | Actual Year to Date | Variance Dollar | % |
|--|-----------------------|-----------------------|-----------------------|------------------------|------------|
| Revenues | | | | | |
| General and Enterprise Fund | | | | | |
| Membership dues | \$ 462,137 | \$ 435,795 | 443,691 | \$ 7,895 | 2% |
| HGAC Energy Purchasing Corporation | 75,000 | 36,698 | 59,467 | 22,770 | 62% |
| Cooperative Purchasing fees (a) | 5,500,000 | 2,032,800 | 1,780,614 | (252,186) | -12% |
| Gulf Coast Regional 911 fees | 2,742,629 | 1,397,918 | 1,788,820 | 390,902 | 28% |
| Interest Income | 75,000 | 42,278 | 107,168 | 64,891 | 153% |
| Other (b) | 7,391,987 | 2,047,580 | 2,911,824 | 864,244 | 42% |
| Total General and Enterprise Fund revenues | \$ 16,246,753 | \$ 5,993,069 | \$ 7,091,584 | \$ 1,098,516 | 18% |
| Special Revenue Fund | | | | | |
| Federal Grant | \$ 200,000 | \$ 60,660 | \$ 68,130 | \$ 7,470 | 12% |
| State Grants | 474,532,763 | 165,469,574 | 153,469,147 | (12,000,428) | -7% |
| Total Special Revenue Fund revenues | \$ 474,732,763 | \$ 165,530,234 | \$ 153,537,277 | \$ (11,992,957) | -7% |
| Total Revenues | \$ 490,979,516 | \$ 171,523,303 | \$ 160,628,861 | \$ (10,894,442) | -6% |
| Expenditures | | | | | |
| Personnel (c) | \$ 36,196,353 | \$ 14,222,849 | \$ 13,119,601 | \$ (1,103,247) | -8% |
| Pass-through funds - grant | 426,788,885 | 147,793,346 | 140,046,393 | (7,746,953) | -5% |
| Consultant and contract services (d) | 17,414,411 | 4,267,899 | 3,056,630 | (1,211,269) | -28% |
| Lease of office space | 2,107,342 | 808,286 | 709,965 | (98,320) | -12% |
| Equipment | 3,081,557 | 372,849 | 1,306,740 | 933,890 | 250% |
| Travel | 682,000 | 132,644 | 100,618 | (32,026) | -24% |
| Other expense | 5,192,635 | 2,141,346 | 1,512,419 | (628,927) | -29% |
| Total Expenditures | \$ 491,463,182 | \$ 169,739,219 | \$ 159,852,367 | \$ (9,886,853) | -6% |
| Excess of Revenues over(under) Expenditures | \$ (483,666) | \$ 1,784,084 | \$ 776,495 | \$ (1,007,589) | |

Variances:

*** This month we are presenting a slightly different variance analysis format. The new analysis compares actual year-to-date expenses against the past five-year average percentage to date, which will more closely track actual revenue and expense throughout the year.**

a) Cooperative Purchasing revenues has picked up some this month which narrows the variance gap.

b) The other revenues are exceeding the projection level mainly from the office renovation project and the Triple Loan program.

c) Personnel expenditures continue to stay behind projection as we continue to fill the vacant positions.

d) The consultant expenses are further behind compared to last month. We will make the necessary adjustments during our mid-year budget preparation.

REGIONAL STRATEGIC TRANSPORTATION FUND INTERLOCAL AGREEMENT – LEAGUE CITY

Background

In November 2020, the Transportation Policy Council (TPC) approved the update the Transportation Development Credit policy. As part of the policy update, the Transportation Policy Council approved the creation of the Regional Strategic Transportation Fund which provides a mechanism to exchange transportation development credits for local funds. These local funds would then be used to support lower-cost, high impact transportation projects that can be implemented in the near-term and improve funding flexibility.

Current Situation

H-GAC staff and the City of League City have held discussions to identify projects that are eligible for the Regional Strategic Transportation Fund program. If approved, the Transportation Policy Council would increase the federal funding amount and provide transportation development credits as the match. In exchange, the City would provide 10% of the project cost to be placed into the Regional Strategic Transportation Fund. The City would also commit to spend 10% of the project cost on other transportation activities within the region.

An Interlocal Agreement with the City of League City is needed to receive \$6,382,271 into the Regional Strategic Transportation Fund. The Transportation Policy Council can use the funds to support grant applications sponsored by H-GAC as well as projects that impact the following focus areas:

- Non-state routes in rural areas
- Maintenance and preservation of roadways in small-urban, rural and economically disadvantaged areas
- Investment in local active transportation projects
- Localized safety improvements to address discrete pedestrian conflict points and intersections

Funding Source

Federal

Budgeted

No

Action Requested

Request authorization to enter an Interlocal Agreement with the City of League City to receive \$6,382,271 into the Regional Strategic Transportation Fund. (Staff Contact: Craig Raborn)

REGIONAL STRATEGIC TRANSPORTATION FUND INTERLOCAL AGREEMENT – CITY OF PEARLAND

Background

In November 2020, the Transportation Policy Council (TPC) approved the update to the Transportation Development Credit policy. As part of the policy update, the Transportation Policy Council approved the creation of the Regional Strategic Transportation Fund which provides a mechanism to exchange transportation development credits for local funds. These local funds would then be used to support lower cost, high impact transportation projects that can be implemented in the near-term and improve funding flexibility.

Current Situation

H-GAC staff and the City of Pearland have held discussions to identify projects that are eligible for the Regional Strategic Transportation Fund program. If approved, the Transportation Policy Council would increase the federal funding amount and provide transportation development credits as the match. In exchange, the City would provide 10% of the project cost to be placed into the Regional Strategic Transportation Fund. The City would also commit to spend 10% of the project cost on other transportation activities within the region.

An Interlocal Agreement with the City of Pearland is needed to receive \$491,093 into the Regional Strategic Transportation Fund. The Transportation Policy Council can use the funds to support grant applications sponsored by H-GAC as well as projects that impact the following focus areas:

- Non-state routes in rural areas
- Maintenance and preservation of roadways in small-urban, rural and economically disadvantaged areas
- Investment in local active transportation projects
- Localized safety improvements to address discrete pedestrian conflict points and intersections

Funding Source

Federal

Budgeted

No; amends budget

Action Requested

Request authorization to enter an Interlocal Agreement with the City of Pearland to receive \$491,093 into the Regional Strategic Transportation Fund. (Staff Contact: Craig Raborn)

ADVANCE FUNDING AGREEMENT – COMMUTER AND TRANSIT PILOT PROGRAM

Background

The Commuter Transit and Pilot Program has been administered by H-GAC since 1998. Launched, by H-GAC's Commute Solutions team, this program seeks to reduce pollution and congestion in the region through piloting transit expansion projects like commuter bus, and transit supportive concepts like first mile/last miles shuttles, carshare, bike share and more.

Numerous pilot projects have resulted in successful ongoing transit services in locations such as Conroe, League City, Galveston, Fort Bend County, and Harris County Transit. The first suburb-to-suburb transit service pilot project (The Woodlands Township – The Energy Corridor District) is in its second year of operation.

H-GAC has funded the projects using Congestion Mitigation and Air Quality Funds accessed through Advance Funding Agreements (AFA) with the Texas Department of Transportation on a revolving basis.

Current Situation

The existing AFA funding agreement expires on August 31, 2024. There is substantial lead time needed to execute the next AFA, at least 6-8 months from the time of application. A resolution from the board granting permission to execute the agreement is needed as part of the application package.

The current request is to enter a new AFA for Control Section Job (CSJ) #912-00-687, MPO ID 18854, for an amount not to exceed \$7,000,000.

Funding Source

Federal - Congestion Mitigation and Air Quality Funding

Budgeted

Yes

Action Requested

Request approval of resolution and authorization to enter into an agreement with the Texas Department of Transportation for the Commuter and Transit Pilot Program in the amount of \$7,000,000. (Staff Contact: Craig Raborn)

ATTACHMENTS:

WORKFORCE ADULT EDUCATION AND LITERACY CONTRACTS

Background

The Adult Education and Family Literacy Act, which falls under Title II of the Workforce Innovation & Opportunity Act, authorizes publicly funded adult education activities. For the 2023-2024 period, the Workforce Board will continue to act as the grantee/fiscal agent for the region's adult education consortium, with Education Service Center (ESC) Region 6 serving as the lead agency providing technical assistance and support to fourteen contractors.

Current Situation

In the Gulf Coast region, we currently fund a consortium of adult education instruction at the 300 sites throughout the 13-county region. We fund both direct service providers and the Region 6 Education Support Center, which provides technical assistance and support to the consortium members. Consortium service contract providers deliver adult education and literacy instruction through face-to-face, remote, or hybrid methods. Services encompass English language instruction (also known as English Second Language (ESL)), literacy classes, adult basic education, adult secondary education, integrated education, GED preparation, joint basic education-skills training classes, college and career readiness, employability skills, services for internationally trained professionals, job search assistance, training, workplace literacy, and digital literacy. Since the onset of the pandemic in March 2020, adult education successfully transitioned from in-person to remote and hybrid instruction, continuing to provide the services referenced above to eligible residents in the 13-county region.

For 2023-2024, Adult Education will continue to:

- Identify Workforce Solutions youth customers and collaborate with career offices to inform them about available workforce services.
- Integrate adult education with Workforce Solutions' Employer Service component to meet the increasing demand for on-site basic skills and English language instruction by employers.
- Expand the availability of workforce services to the community by establishing connections and improving integration among adult education providers, career offices, workforce youth providers, and vocational rehabilitation, ensuring easy access to services regardless of entry point.
- Foster closer collaboration with workforce system childcare and youth services divisions to build stronger synergy within the workforce system.
- Enhance outcomes and capture co-enrollment across the workforce system
- Integrate services, such as adult education and literacy, throughout the Workforce Solutions system
- Develop stronger relationships with AEL service providers to learn more about their communities, services, and supports to enhance our workforce system with expanded partnership.

Staff estimates that approximately \$22.6 million will be available for the adult education program in 2023. This year, we are piloting a new method of distributing funds based on the Gulf Coast Workforce Board Audit and Monitoring Committee's performance report card system and whether a service provider is on a corrective action plan or not. Using this information, staff developed an allocation method for service providers taking into account current funding and a performance-based recommendation for increases of 0%, 3%, 6% or 9%

For the upcoming year, we have also allocated an additional \$720,000.00 for the Region 6 Education Support Center to purchase Burlington English, a comprehensive, web-based, fully blended series of courses for English language instruction that will be available to all consortium partners. Research has consistently shown that this type of instructional approach leads to notable increases in students' education fluency levels.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval of contracts to provide adult education and literacy services throughout the Gulf Coast region for the period July 1, 2023 through June 30, 2024; total amount of \$20,980,070. (Staff Contact: Juliet Stipeche)

ATTACHMENTS:

▢ Adult Education and Literacy Funding Chart Cover Memo

WORKFORCE ADULT EDUCATION AND LITERACY
JULY 1, 2023 – JUNE 30, 2024 CONTRACTS

Page 3 of 3

| Provider | Current | Proposed Range | | Increase |
|---------------------------------------|---------------------|---------------------|---------------------|----------|
| Adult Education Center | \$360,000 | \$344,808 | \$360,000 | 0% |
| A.A.M.A | \$770,000 | \$737,506 | \$839,300 | 9% |
| Alliance for Multicultural Community | \$705,000 | \$675,249 | \$726,150 | 3% |
| BakerRipley Adult Education | \$705,000 | \$675,249 | \$747,300 | 6% |
| Boys & Girls Club | \$360,000 | \$344,808 | \$392,400 | 9% |
| Brazosport College | \$820,000 | \$785,396 | \$844,600 | 3% |
| Chinese Community Center | \$370,000 | \$354,386 | \$392,200 | 6% |
| College of Mainland | \$1,350,000 | \$1,293,030 | \$1,390,500 | 3% |
| Community Family Center | \$687,000 | \$658,009 | \$728,220 | 6% |
| Harris County Department of Education | \$4,720,000 | \$4,520,816 | \$4,720,000 | 0% |
| Houston Community College | \$4,420,000 | \$4,233,476 | \$4,552,600 | 3% |
| Lone Star College | \$1,550,000 | \$1,484,590 | \$1,596,500 | 3% |
| San Jacinto College | \$820,000 | \$785,396 | \$869,200 | 6% |
| Wharton County Junior College | \$935,000 | \$895,543 | \$991,100 | 6% |
| Region 6 ESC | \$1,110,000 | \$1,063,158 | \$1,830,000 | |
| Total | \$19,682,000 | \$18,851,420 | \$20,980,070 | |

H-GAC JUNE 2023 ADVISORY COMMITTEE APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations to the Gulf Coast Economic Development District and the Houston-Galveston Area Local Development Corporation.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- | | | |
|---|---|------------|
| ▯ | JUNE 2023 ADVISORY COMMITTEE NOMINATIONS | Cover Memo |
|---|---|------------|

H-GAC JUNE 2023 ADVISORY COMMITTEE APPOINTMENTS**Gulf Coast Economic Development District**

Provides oversight to H-GAC's economic development planning program.

Nomination received for term expiring May 2024:

| Name | Representing | Nominated by |
|----------------|---------------------|-----------------------|
| Mike Ferdinand | Matagorda County | Judge Bobby Seiferman |

Houston-Galveston Area Local Development Corporation

Implement small business loan program by receiving loans for fixed assets; Small Business Administration provides financing.

Nominations received for terms expiring May 2024:

| Name | Representing | Nominated by |
|-----------------|---------------------|---------------------|
| Jessica Russell | Matagorda County | H-GAC Staff |
| Ray Pena | Fort Bend County | H-GAC Staff |
| Soledad Tanner | Harris County | H-GAC Staff |

LEGISLATIVE UPDATE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)

H-GAC SPOTLIGHT – LIVABLE CENTERS

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Jose Cantu)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

EXECUTIVE SESSION – EVALUATION OF H-GAC EXECUTIVE DIRECTOR

Background

In April 2018, a committee composed of Board officers, Election Committee members, Past Chairs, and representatives from Cities/Counties appointed Chuck Wemple as Executive Director of the Houston-Galveston Area Council.

Current Situation

Chuck Wemple has completed his fifth year of service as Executive Director. The Board of Directors conducts an annual evaluation of the Executive Director's performance. A survey was sent to all Board members to complete Chuck Wemple's performance review.

Funding Source

N/A

Budgeted

N/A

Action Requested

The Board of Directors will hold an Executive Session to conduct an annual evaluation of the Executive Director in accordance with Government Code, Title 5, Section 551.074. (Contact: Chair Trey Duhon)

EVALUATION OF H-GAC EXECUTIVE DIRECTOR

Background

Chuck Wemple has completed his fifth year of service as Executive Director. The Board of Directors conducts an annual evaluation of the Executive Director's performance. A survey was sent to all Board members to complete Chuck Wemple's performance review.

Current Situation

The Chair of the Finance and Budget Committee sent a memorandum and performance survey to all Board members. Following a duly called closed session, the H-GAC Board may take action in open session regarding the Executive Director's performance.

Funding Source

N/A

Budgeted

N/A

Action Requested

Discuss and possibly take action following Executive Session to evaluate performance of H-GAC's Executive Director. (Contact: Chair Trey Duhon)

2023 H-GAC BOARD OF DIRECTORS

AUSTIN COUNTY

County Judge Tim Lapham
VACANT

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CHAMBERS COUNTY

Commissioner Tommy Hammond
Commissioner Mark Tice

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

FORT BEND COUNTY

County Judge K.P. George
Commissioner Andy Meyers

GALVESTON COUNTY

Commissioner Darrell Apffel
Commissioner Joseph Giusti

HARRIS COUNTY

County Judge Lina Hidalgo
VACANT
Commissioner Rodney Ellis
VACANT

LIBERTY COUNTY

County Judge Jay Knight
Commissioner Greg Arthur

MATAGORDA COUNTY

County Judge Bobby Seiferman
Commissioner Mike Estlinbaum

MONTGOMERY COUNTY

County Judge Mark L. Keough
Commissioner Matt Gray

WALKER COUNTY

Commissioner Brandon Decker
Commissioner Bill Daugette

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

WHARTON COUNTY

County Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF ALVIN

Councilmember Martin Vela
Councilmember Joel Castro

CITY OF BAYTOWN

Council Member Laura Alvarado
Mayor Brandon Capetillo

CITY OF CONROE

Councilman Howard Wood
Councilman Todd Yancey

CITY OF DEER PARK

Council Member Bill Patterson
Council Member Tommy Ginn

CITY OF FRIENDSWOOD

Councilmember Sally Branson
Mayor Mike Foreman

CITY OF GALVESTON

Mayor Dr. Craig Brown
Mayor Pro Tem David Collins

CITY OF HOUSTON

Council Member Sallie Alcorn
Council Member Edward Pollard
Council Member Amy Peck
Council Member Mary Nan Huffman

CITY OF HUNTSVILLE

Mayor Andy Brauning
VACANT

CITY OF LA PORTE

Councilmember Chuck Engelken, Jr.
Councilman Bill Bentley

CITY OF LAKE JACKSON

Mayor Gerald Roznovsky
Councilmember R.L. "Buster" Buell

CITY OF LEAGUE CITY

Council Member John Bowen
Council Member Tommy Cones

CITY OF MISSOURI CITY

Council Member Jeffrey Boney
Council Member Floyd Emery

CITY OF PASADENA

Councilmember Cary Bass
Councilmember Phil Cayten

CITY OF PEARLAND

Mayor Kevin Cole
Mayor Pro Tem Tony Carbone

CITY OF ROSENBERG

Mayor Kevin Raines
Councilor Tim Krugh

CITY OF SUGAR LAND

Mayor Joe Zimmerman
Council Member Naushad Kermally

CITY OF TEXAS CITY

Commissioner Jami Clark
Mayor Dedrick Johnson, Sr.

GENERAL LAW CITIES

Mayor Joe Garcia, City of Pattison
Councilmember Teresa Vazquez-Evans,
City of Kemah

Council Member Nancy Arnold,
City of Waller
Council Member Susan Schwartz,
City of Bunker Hill Village

HOME RULE CITIES

Mayor Pro Tem Johnnie Simpson Jr.,
City of Dickinson
TBD

Mayor Cecil Willis, City of Stafford
Mayor Pro Tem Joe Compian,
City of La Marque

INDEPENDENT SCHOOL DISTRICTS

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2023 OFFICERS

CHAIR

County Judge Trey Duhon, Waller County

CHAIR ELECT

Council Member Sallie Alcorn, City of Houston

VICE CHAIR

County Judge Jay Knight, Liberty County

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| HON. TREY DUHON III COUNTY JUDGE WALLER COUNTY 836 AUSTIN ST, STE 203 HEMPSTEAD, TX 77445 (979)826-3357 (979)826-2112 FAX T.DUHON@WALLERCOUNTY | HON. RODNEY ELLIS COMMISSIONER, PRECINCT 1 HARRIS COUNTY 1001 PRESTON, 9TH FLOOR HOUSTON, TX 77002-4310 (713)755-6111 (713)755-6114 FAX COMM_ELLIS@CP1.HCTX.NET |
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