



**Illicit Discharges & Dumping Work Group  
DRAFT Meeting Notes  
Tuesday, January 8, 2013, 2013  
8:30 AM to 10:00 AM  
H-GAC Conference Room A, Second Floor**

**Attendees**

Charlene Bohanon (Galveston Bay Foundation), Richard Chapin (City of Houston), Danielle Cioce (Harris County), Anita Hunt (Hunt & Hunt Engineering Corp.), Katie McCann (Galveston Bay Foundation), Denise Hall (Harris County), Rasheedah Mujtabay (City of Houston), Rachel Powers (H-GAC), Mary Purzer (AECOM)

**Call to Order/Welcome/Introductions**

Rachel called the meeting to order and initiated self-introductions.

**Review Notes from Last Year**

Rachel provided the notes from last year in case they were needed for reference.

**Update on I-Plan Approval Process**

The TCEQ unanimously approved the BIG I-Plan on January 30, 2013. The approved version included the changes to the I-Plan that had been discussed at previous BIG meetings. None of the changes were in the references sections.

**Review Annual Report format**

Rachel explained that the conceptual format for the annual report was developed in collaboration by the BIG and agreed to at the BIG mid-year meeting in October 2012. The report will consist of three main components:

- 1) At-a-Glance: The At-a-Glance section will be one 11x17 paper that includes cover page with a photo; a table of implementation activities, proposed milestones, and an evaluation of progress; and a sheet with background information, a map, and high-level review of progress overall.
- 2) A printed report: In addition to a narrative overview, the printed report will include information about progress and goals for each of the strategies in the plan. Each strategy will be described by a narrative description preceded by a tabular summary sheet, which will include recommendations from the workgroup to the BIG regarding progress, achievements, focus for the coming year, and revisions to the I-Plan.
- 3) Web-based support documents: If additional information, such as lengthy tables, are necessary, these will be provided in an on-line format.

**Review Implementation Progress--** The workgroup reviewed progress for each of the implementation activities, as follows.

Implementation Strategy 6.0: Illicit Discharges and Dumping

- 6.1: Detect and Eliminate Illicit Discharges
  - H-GAC examined about sixty 2010 Phase II MS4 Operator annual reports for information relating to illicit discharges.
    - Five reported identifying no illicit discharges
    - Three reported a combined total of 12 illicit discharges
    - One indicated that one illicit discharge had been resolved or eliminated
    - Most MS4s have been inspecting and/or mapping their system over the term of their permit.
  - JTF Efforts
  - The annual reports are not in a format that makes it easy to compare apples to apples when it comes to illicit discharges. Rachel shared EPA's Small MS4 Annual Report Form, and suggested that it would be very helpful if folks used it as a 'cover' for the full annual report.
- 6.2: Improve Regulation and Enforcement of Illicit Discharges
  - Most MS4s have reported having regulations pertaining to illicit discharges.
  - H-GAC has not compiled regulations.
- 6.3: Monitor and Control Waste Hauler Activities
  - No activity has been initiated.
  - Rachel indicated that she saw a presentation about the SJRA's restaurant grease trap program, which seemed excellent.

### **Confirm Recommendations to the BIG for Annual Report**

The work group reviewed the draft Implementation Strategy Cover Sheets for the two strategies: Stormwater & Land Development and Construction.

There were 8 attendees including no BIG members and 4 alternates.

For the At-a-glance table, the group recommended that the green squares for 6.1 and 6.2 be changed to read, "Started, On schedule."

For Progress, the group recommended the following wording:

"Activities have begun, although little information has been gathered about activities."

The wording for Achievements was appropriate.

For focus, the group recommended the following wording:

Focus in the coming year will be on gathering information about implementation and on identifying regulatory resources related to liquid waste hauling, liquid waste generators, and trip tickets.

The group did not recommend revisions to the I-Plan.

### **Adjourn**

#### **BIG Annual Meeting: Tuesday, May 14, 2013**

*Attendees were invited to attend a meeting of H-GAC's Local Environmental Enforcement Roundtable in conference room C immediately following the work group meeting.*