

Board of Directors



August Board Meeting

Schedule	Tuesday, August 18, 2026 10:00 AM — 11:00 AM CDT
Venue	Houston-Galveston Area Council 3555 Timmons Ln. Houston, TX 77027
Organizer	Krissia Reyes

Agenda

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. DECLARE CONFLICTS OF INTEREST

6. PUBLIC COMMENT

7. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Ron Papsdorf)

CONSENT AGENDA

8. JULY MEETING MINUTES

Request approval of the July 2026 Minutes. (Staff Contact: Rick Guerrero)

Board of Directors



9. RESOLUTION

Request approval of resolution honoring the service of outgoing board member Michelle Cruz Arnold. (Staff contact: Ron Papsdorf)

10. FREIGHT SUB-MODEL DEVELOPMENT

Request authorization to negotiate a two-year contract (FY2026–FY2028); amount not to exceed \$700,000 for the Freight Sub-model development. (Staff Contact: Pramod Sambidi)

11. PARTICULATE MATTER AIR QUALITY PLANNING GRANTS CONSULTANT SELECTION

Request authorization to contract with AECOM Technical Services, Inc, amount not to exceed \$627,967. (Staff Contact: Ebrahim Eslami)

12. ASANA PROJECT MANAGEMENT SOLUTION

Request approval to renew Asana Business License annual subscription for a total contract amount of \$156,175. (Staff Contact: Chau Le)

13. WORKFORCE: CHILD CARE OFFICE FURNITURE AND EQUIPMENT PURCHASE

Request approval to purchase office furniture and related equipment for the Child Care team in an amount not to exceed \$245,000. (Staff Contact: Thomas Brown)

FINANCE AND BUDGET COMMITTEE

14. MONTHLY FINANCIAL REPORT – JUNE 2026

Request approval of the monthly financial report ending June 30, 2026. (Staff Contact: Shaun Downie)

15. ACCOUNTING AND FINANCIAL POLICY

Request approval of the Accounting and Financial Policy. (Staff Contact: Shaun Downie & Maty Kieta)

Board of Directors



16. **BENEFITS INSURANCE COVERAGE 2026-2027 PLAN YEAR**
Request approval for the Executive Director to execute agreements for employee benefits coverage for the upcoming plan year. (Staff Contact: Laura Tomlinson)
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COMMUNITY AND ENVIRONMENTAL PLANNING

17. **WATER QUALITY MANAGEMENT PLAN UPDATE**
Request acceptance of the FY26 H-GAC 604(b) Water Quality Management Plan Update. (Staff Contact: Todd Running)
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WORKFORCE

18. **CHILD CARE SCHOLARSHIP SERVICES-CONTRACT AWARD**
Request approval to award a one-year contract to Equus to operate Child Care Scholarship Services in an amount not to exceed \$340,500,000, with the option to renew for up to three (3) additional one-year periods. (Staff Contact: Thomas Brown)
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19. **WORKFORCE FINANCIAL AID SERVICES-CONTRACT AWARD**
Request approval to award a one-year contract to BakerRipley to operate Workforce Financial Aid Services in an amount not to exceed \$142,375,000, with the option to renew for up to three (3) additional one-year periods. (Staff Contact: Thomas Brown)
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20. **CAREER SERVICES-CONTRACT RENEWAL**
Request approval to negotiate one-year renewals with BakerRipley, EDSI, and SERCO of Texas. This is the first renewal with two (2) optional one-year renewals remaining subject to satisfactory performance and Gulf Coast Workforce Board approval. (Staff Contact: Thomas Brown)
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Board of Directors



21. COMMUNICATION AND OUTREACH-CONTRACT RENEWAL

Request approval to negotiate a one-year contract with Outreach Strategists in an amount not to exceed \$900,000. This is the second renewal, with one (1) optional one-year renewal remaining, subject to satisfactory performance and Gulf Coast Workforce Board approval. (Staff Contact: Thomas Brown)

22. VOCATIONAL REHABILITATION PAYROLLING AND EMPLOYER OF RECORD-CONTRACT RENEWAL

Request approval to negotiate a one-year contract with ProSource Solutions III, Inc., in an amount not to exceed \$1,225,000. Execution of this contract is contingent upon both the program's continuation and the availability of funding. This is the final available renewal, with a competitive procurement for this service expected during the renewal term. (Staff Contact: Thomas Brown)

23. GRANT AND FUND MANAGEMENT SOFTWARE SOLUTION-CONTRACT AWARD

Request approval to negotiate with the two highest-ranked proposers to obtain the best price and most favorable contract terms, and to make a final selection based on the results of negotiations. The resulting contract will be for one year in an amount not to exceed \$200,000. (Staff Contact: Thomas Brown)

H-GAC ADVISORY COMMITTEES AND AFFILIATE GROUPS

24. AUGUST 2026 NOMINATIONS

Request approval of the advisory committee and affiliate group nominations. (Staff Contact: Rick Guerrero)

REPORTS

25. OUTREACH AND GOVERNMENT AFFAIRS REPORT

Update on important current and upcoming public affairs activities. No action requested. (Staff contact: Rick Guerrero)

Board of Directors



26. STRATEGIC PARTNERSHIPS AD HOC COMMITTEE

Update on Strategic Partnerships Ad Hoc Committee of the H-GAC Board.
(Contact: Hon. Trey Duhon)

27. EXECUTIVE SESSION

Pursuant to Texas Government Code Section 551.071, the board will enter into executive session to consult with its attorney on a matter in which the duty of the attorney to H-GAC under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act. (Staff Contact: Ron Papsdorf)

28. ADJOURNMENT

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
July 21, 2026

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the July 21, 2026 Board meeting:

- Judge Tim Lapham (Austin County, Vice Chair)
- Commissioner Stacy Adams (Brazoria County)
- Commissioner Tommy Hammond (Chambers County)
- Judge Ty Prause (Colorado County, Chair)
- Commissioner Hank Dugie (Galveston County)
- Commissioner Adrian Garcia (Harris County)
- Judge Jay Knight (Liberty County)
- Judge Bobby Seiferman (Matagorda County)
- Commissioner Brandon Decker (Walker County)
- Judge Phillip Spenrath (Wharton County)
- Councilmember Martin Vela (City of Alvin)
- Mayor Pro Tem Laura Alvarado (City of Baytown)
- Councilmember Tommy Ginn (City of Deer Park)
- Councilmember Sally Branson (City of Friendswood)
- Councilmember Jason Hardcastle (City of Galveston)
- Councilmember Joaquin Martinez (City of Houston)
- Councilmember Fred Flickinger (City of Houston)
- Mayor Russell Humphrey (City of Huntsville)
- Mayor Pro Tem Chuck Engelken (City of La Porte)
- Councilmember Joanna Ouderkirk (City of Missouri City)
- Mayor Pro Tem Clint Byrom (City of Pearland)
- Councilmember Stewart Jacobson (City of Sugar Land)
- Councilmember Nancy Arnold (City of Waller, Representing General Law Cities)
- Councilmember Ryan Taylor (City of Daisetta, Representing General Law Cities)
- Mayor Dan Davis (City of Manvel, Representing Home Rule Cities)
- Trustee Rissie Owens (Huntsville ISD, Representing Independent School Districts)

Not Present:

- Commissioner Andy Meyers (Fort Bend County)
- Commissioner Lesley Briones (Harris County)
- Judge Mark K. Keough (Montgomery County)
- Judge Trey Duhon (Waller County)
- Councilmember David Hairel (City of Conroe)
- Mayor Rhonda Seth (City of Lake Jackson)
- Mayor Nick Long (City of League City)
- Mayor Thomas Schoenbein (City of Pasadena)
- Mayor William Benton (City of Rosenberg)
- Councilmember Ross Gordon (City of Bellaire, Representing Home Rule Cities)

A quorum was confirmed and announced by Rick Guerrero.

1. CALL TO ORDER

Chair Ty Prause called the meeting to order at approximately 10:00 a.m. at 3555 Timmons Lane, Houston, Texas. The meeting room was declared open and accessible to the public.

2. INVOCATION

Councilmember Sally Branson delivered the invocation.

3. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance to the United States flag and the Pledge to the Texas flag.

4. ROLL CALL

Rick Guerrero conducted roll call and confirmed that a quorum was present.

Special guests were recognized, including representatives of local governments, congressional offices, the Texas General Land Office, and Board members' offices.

5. OATH OF OFFICE - VICE CHAIR

Chair Prause administered the oath of office to Judge Tim Lapham, who had been appointed by the board to serve the unexpired term as H-GAC Board Vice Chair.

6. DECLARE CONFLICTS OF INTEREST

The Chair requested declarations of conflicts of interest. None were reported.

7. PUBLIC COMMENT

No speakers were registered for public comment. A Board member announced the Texas Municipal League Region 14 summer meeting scheduled for August 6-7, 2026, in Galveston.

8. TEXAS GENERAL LAND OFFICE PRESENTATION

- Presented by: Melissa Washington and Denise Joseph, Texas General Land Office
- The presenters provided an overview of disaster recovery assistance available for households affected by the 2024 storms, including Hurricane Beryl and the May 2024 straight-line wind event.
- Approximately \$244 million was allocated for homeowner assistance to repair or reconstruct damaged homes, and approximately \$43 million was allocated for homeowner reimbursement.
- Eligible H-GAC-area counties included Walker, Montgomery, Liberty, Fort Bend, Brazoria, Galveston, Wharton, and Matagorda counties.
- The homeowner assistance program included repair or reconstruction, up to one year of applicable insurance payments, reasonable disability accommodations, and temporary relocation assistance of up to \$7,000 for low- to moderate-income homeowners. Reimbursement awards ranged from \$3,000 to \$75,000 for stick-built homes and up to \$50,000 for manufactured housing units.

- Applicants must document identity, legal status, ownership, primary residency, mortgage and property tax status, child support compliance when applicable, and flood insurance when required.
- Regional offices were available in Beaumont and Sugar Land, with satellite locations in Coldspring and Angleton. Staff also planned additional intake and pop-up events, including outreach in Walker and Liberty counties.

9. HONORING CHUCK WEMPLE

Chair Prause presented a resolution recognizing and honoring Charles "Chuck" Wemple upon his retirement as Executive Director of H-GAC. The resolution recognized his years of public service, regional leadership, organizational growth, innovation, and contributions to H-GAC and the Gulf Coast region.

Motion to approve the resolution was made by Commissioner Adrian Garcia and seconded by Councilmember Sally Branson.

All in favor; no opposed; motion passed.

Mr. Wemple thanked the Board and staff, reflected on his service to the agency and region, and expressed confidence in Ron Papsdorf as H-GAC's next Executive Director.

10. EXECUTIVE DIRECTOR'S REPORT

- Presented by: Ron Papsdorf
- Mr. Papsdorf thanked the Board for selecting him as H-GAC's fourth Executive Director and recognized the agency's leadership transition and staff support.
- He emphasized the interconnected nature of H-GAC's regional services and the importance of collaboration among member governments.
- Staff had begun development of the 2027 fiscal year Budget and Service Plan, with Board consideration planned before the fiscal year begins in January 2027.
- Recruitment for the Chief Financial Officer was underway, with first-round interviews expected by the end of July, final interviews anticipated by mid-August, and a target start date around early September.
- Recruitment had also begun for a successor to the Metropolitan Planning Organization director role.
- The Strategic Partnerships Ad Hoc Committee was expected to hold its first meeting in August.
- Mr. Papsdorf introduced an initiative to display photographs of community murals and landmarks in H-GAC offices to represent the breadth of communities served by the agency.

CONSENT AGENDA - ITEMS 11-20

The items on the Consent Agenda were considered in one motion. Motion to approve was made by Commissioner Adrian Garcia and seconded Councilmember Sally Branson. All in favor; no opposed; motion passed.

- 11. June Meeting Minutes - Approved the June 2026 Board meeting minutes.
- 12. Content Management System Upgrade - Approved contracts with firms in ranked order for an amount not to exceed \$150,000.
- 13. Executive Search Agency Utilization - Approved use of executive search services under the existing solicitation, with annual spending authority not to exceed \$250,000 for fiscal year 2026.

- 14. HGACBuy GE08-26 Auxiliary Power and Backup Generators - Authorized contracts with the recommended respondents.
- 15. HGACBuy HT07-26A Medium and Heavy Trucks, Truck Bodies, and Trailers - Authorized contracts with the recommended respondents.
- 16. 2027-2031 Public Transportation Master Agreement - Authorized the Executive Director or designee to execute the agreement with the Texas Department of Transportation and related documents.
- 17. Clean Vehicles Program Agreements - Approved agreements for acquisition of four school buses for Houston ISD.
- 18. NASA Subaward for Tropical Cyclone Multi-Hazard Risk Assessment - Approved acceptance of a Rice University subaward in an amount not to exceed \$53,727 over two years.
- 19. FY 2027 Contract for Criminal Justice and Homeland Security Services - Approved an interlocal agreement with the Office of the Governor, Public Safety Office, in a combined amount not to exceed \$422,554.43.
- 20. Quarterly Investment Report - Second Quarter 2026 - Approved the report for the period ending June 30, 2026.

21. APRIL 2026 MONTHLY FINANCIAL REPORT

- Presented by: Shaun Downie
- Cooperative purchasing revenue decreased from approximately \$907,000 in March to \$570,000 in April, primarily because quarterly billings had been recognized in the prior month.
- Other revenue was at approximately 32% of the annual budget, including a \$250,000 loan funded through the economic development program.
- Pass-through expenditures were at 25% of the annual budget. Community and Environmental Planning and Transportation remained below budgeted levels, while consultant expenses increased but remained below projections.
- Revenues remained ahead of expenses through April, resulting in a year-to-date surplus.

Motion to approve was made by Judge Phillip Spenrath.

Second by Councilmember Sally Branson.

All in favor; no opposed; motion passed.

22. MAY 2026 MONTHLY FINANCIAL REPORT

- Presented by: Shaun Downie
- Cooperative purchasing revenue decreased from approximately \$570,000 in April to \$517,000 in May, with an increase expected when second-quarter contract billings were recognized.
- Federal grant revenues were ahead of projected levels, primarily due to Federal Transit Administration grant activity and the Quick Clearance Program.
- Pass-through expenditures increased from 25% to 34% of the annual budget. Community and Environmental Planning, Transportation, consulting, and travel expenditures remained below projected levels.
- Revenue continued to grow faster than expenses, resulting in a positive year-to-date financial position.

Motion to approve was made by Judge Phillip Spenrath.

Second by Councilmember Sally Branson.

All in favor; no opposed; motion passed.

23. 2026 MID-YEAR BUDGET REVISION

- Presented by: Ron Papsdorf and Yvette Gonzalez
- Staff presented the annual mid-year budget revision to align budgeted revenues and expenditures with current-year activity.
- Indirect departments increased by approximately 0.85%, primarily for merit adjustments and planned leadership positions.
- The Aging program increased by approximately 34.36%, including approximately \$3.1 million in 2025 carryforward funding for existing services and staff.
- Community and Environmental Planning increased by approximately 3.09%, including additional 9-1-1 uninterruptible power supply maintenance sites in Chambers County and the City of Manvel.
- Enterprise Solutions increased by approximately 2%, and Local Funds increased by approximately 2.32%.
- Transportation decreased by approximately 16.48%, while Workforce increased by approximately 4.61%, including 37 proposed full-time equivalent positions to bring child care quality functions in-house.

Motion to approve the 2026 Mid-Year Budget Revision was made by Councilmember Stewart Jacobson and seconded by Councilmember Sally Branson.

All in favor; no opposed; motion passed.

24. TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

- Presented by: Ellary Makuch
- Staff presented proposed regional project priorities for the 2027 Texas Community Development Block Grant application cycle.
- The priorities were developed using stakeholder survey responses and a hybrid public meeting held July 9, 2026. The regional priorities will account for 25% of the total application score.
- Staff recommended submitting projects assigned to Tiers 1, 2, and 3 to the Texas Department of Agriculture by the July 31 deadline.

Motion to approve the final regional priority recommendations and submit them to the Texas Department of Agriculture was made by Councilmember Nancy Arnold and seconded by Councilmember Sally Branson.

All in favor; no opposed; motion passed.

25. JULY 2026 NOMINATIONS

- Presented by: Rick Guerrero
- The Board considered six nominations to the Natural Resources Advisory Committee for terms expiring in July 2028.
- The nominees were Brian Koch, Ken Barnadyn, Jonathan Holley, Tom Douglas, Katie Wilson, and Joe Garcia.

Motion to approve the advisory committee nominations was made by Vice Chair Tim Lapham and seconded by Councilmember Sally Branson.

All in favor; no opposed; motion passed.

26. OUTREACH AND GOVERNMENT AFFAIRS REPORT

- Presented by: Rick Guerrero
- Staff reported on a proposed federal Office of Management and Budget rule affecting federal grant administration across multiple agencies. H-GAC submitted comments regarding potential impacts and will continue monitoring the rule, which was expected to take effect in October 2026.
- Staff reported on federal legislation concerning housing, surface transportation reauthorization, and reauthorization of the Older Americans Act.
- The Board was informed that Houston Independent School District representative Michelle Cruz Arnold had resigned from the HISD Board of Trustees and that H-GAC would seek a new nomination for the Board seat.

27. ADJOURNMENT

Motion to adjourn was made and approved. With no further business, the meeting adjourned at approximately 10:56 a.m.

FREIGHT SUB-MODEL DEVELOPMENT

Background

H-GAC recently developed a new regional travel forecasting model that better reflects how people travel today, including changes in travel patterns since the pandemic, increased teleworking, new transit options, and the growing use of electric vehicles.

To build on this effort, H-GAC is seeking consultant services to develop a new freight and service vehicles sub-model that represents the region for transportation planning. The model will use local survey data collected by TxDOT in 2025 and will be integrated into H-GAC's existing regional travel forecasting system.

The enhanced model will support the development of the Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), corridor and roadway studies, project evaluation, and air quality planning. The selected consultant will also provide model testing, refinement, documentation, and staff training to support successful implementation.

Current Situation

H-GAC issued a competitive, sealed solicitation to solicit qualified Contractor(s) for the goods or services requested under Project ID: RFP-TRN26-05. Two responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

Vendor	Written Proposals	Ranking Order
Cambridge System	94.43	1
AECOM	81.53	2

Evaluation Criteria: Project Understanding and Technical Approach, Relevant Freight Modeling Experience and Past Performance, Key Personnel and Organizational Capacity, Calibration, Validation, and Integration Strategy, Schedule, Level of Effort, and Deliverables.

Funding Source

Transportation Planning Funds

Budgeted

Yes

Action Requested

Request authorization to negotiate a two-year contract (FY2026–FY2028) with contractors in above order of ranking, in an amount not to exceed \$700,000. (Staff contact: Pramod Sambidi)

PARTICULATE MATTER AIR QUALITY PLANNING GRANTS CONSULTANT SELECTION

Background

H-GAC released a solicitation for a qualified firm to support activities related to the Texas Commission on Environmental Quality's (TCEQ) FY26-27 "Rider 7" Air Quality Planning Grant Program. The program supports local air quality planning efforts for fine particulate matter (PM2.5) within the 8-county transportation management area. The project builds on previous Rider 7 planning efforts by implementing a new phase of PM2.5 monitoring, analysis, modeling, and planning activities to improve the region's technical understanding of particulate matter and support future air quality planning. The selected contractor will implement a regional PM2.5 monitoring network, conduct filter-based sampling; validate and analyze newly collected monitoring data, and compare the results with existing regional monitoring networks to better understand PM2.5 patterns. The contractor will also develop and apply a modeling framework to evaluate particulate matter formation, transport, and source contributions, and perform emissions scenario and sensitivity analyses. Finally, the contractor will develop a monitoring and planning framework that supports future regional air quality planning and technical coordination.

Current Situation

H-GAC issued a competitive, sealed solicitation to solicit qualified Contractor(s) for the goods or services requested under Project ID: RFP-TRN26-08. One responsive submission was received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and ranking are presented below:

Vendor	Final Tabulation	Ranking Order
AECOM Technical Services, Inc.	82.83	1

Evaluation Criteria: Methodology/Approach; Qualifications/Experience; Project Organization, Key Personnel and Management Plan; Schedule and Level of Effort by Task

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to contract with AECOM Technical Services, Inc, amount not to exceed \$627,967. (Staff Contact: Ebrahim Eslami)

ASANA PROJECT MANAGEMENT SOLUTION

Background

H-GAC uses Asana to provide organization-wide visibility, transparency, and accountability across the projects and services we deliver to the region. The platform streamlines reporting and metrics generation, reducing manual effort and improving data consistency. Over the current term, Asana has expanded its capabilities as an automated business process platform; we now leverage Asana forms and workflow automations that feed directly into projects and integrate with SharePoint and Outlook. Renewal will preserve these efficiencies and support continued process automation.

Current Situation

The current subscription for H-GAC is at the end of its annual agreement and requires renewal to ensure uninterrupted service. Data Services recommends renewing the subscription for a total of 500 licenses for a one-year term from October 16, 2026, through October 15, 2027, at a cost of \$156,175. The subscription licenses will be purchased through an approved purchasing contract. Future subscription costs are subject to vendor pricing adjustments and will be evaluated during the next renewal cycle.

Funding Source

N/A

Budgeted

Yes

Action Requested

Request approval to renew Asana Business License annual subscription for a total amount of \$156,175. (Staff Contact: Chau Le)

WORKFORCE: CHILD CARE OFFICE FURNITURE AND EQUIPMENT PURCHASE**Background**

The Gulf Coast Workforce Board is expanding its Child Care team to support additional program responsibilities that were previously performed by contractors or subrecipients. As part of this transition, approximately 25 additional staff will be located at the Houston-Galveston Area Council San Felipe office.

The increase in staffing requires additional workstations, office furniture, and related equipment to provide appropriate workspace for the newly assigned staff.

Current Situation

Staff solicited pricing from furniture vendors with cooperative purchasing contracts to identify the most cost-effective option for the required furniture and equipment.

The proposed purchase includes workstations, private office furniture, task and guest chairs, tables, and associated delivery and installation. Based on the pricing received, the anticipated cost is approximately \$241,431.

The purchase will be funded with Child Care and Development Fund funds and is necessary to support expanded administration of Child Care Scholarship Services.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to purchase office furniture and related equipment for the Child Care team in an amount not to exceed \$245,000. (Staff Contact: Thomas Brown)

MONTHLY FINANCIAL REPORT – JUNE 2026

Background

H-GAC prepares the monthly financial report to provide the Board with an overview of the organization's financial position and operating results. This report helps the Board monitor financial performance and budget compliance.

Current Situation

As of June, revenue and expenditure are below the year-to-date budget, primarily due to the timing of revenue recognition, lower personnel spending, and delays in contract and program activity. Pass-through activity, which represents a significant portion of our revenue and expenditures, is below budget due to lower childcare enrollments in Workforce, delays in contract execution for C&E, and contract amendments, billing delays, and the timing of subrecipient contracts in Transportation programs. We anticipate pass-through expenditures to increase in the coming months as several grants approach the end of their grant cycles and programs spend down the remaining available funds. Revenue performance varies by program, with strong activity in Gulf Coast 911 and Cooperative Purchasing helping offset lower results in other areas.

Funding Source

Not Applicable

Budgeted

Not Applicable

Action Requested

Request approval of the monthly financial report ending June 30, 2026. (Staff Contact: Shaun Downie)



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY26 Monthly Financial Report

For Month Ending June 30, 2026

Prepared on August 5th, 2026

Esteemed H-GAC Board of Directors and Executive Director Ron Papsdorf, please find attached the financial report for June 2026. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to reach out to one of the accounting managers. Respectfully submitted, Arathi Nayak - Accounting Manager and Shaun Downie - Senior Accounting Manager.

SUMMARY OF KEY CHANGES

REVENUES

> Cooperative Purchasing Fees revenue continues to fluctuate. June revenue totaled \$567.6K, bringing year-to-date revenue to 42% of the annual budget. Second-quarter reporting received in July is expected to improve year-to-date results.

> Interest income is at 37% of the annual budget. Interest earnings remain below prior-year levels due to the current rate environment and fluctuations in cash balances available for investment.

> For Gulf Coast Regional 911, in addition to the cash receipt related to the 911 equipment purchase received in Q1, year-to-date Proposition 8 expenditures recognized total approximately \$1.3 million. The budget has been revised to reflect updated 911 spending activity and align with current expenditure projections.

EXPENDITURES

> Personnel expenditures remain within budget as we continue to fill vacant positions. Year-to-date personnel costs are at 42% of the annual budget, compared to 50% of the year elapsed, reflecting the timing of position vacancies and hiring activity.

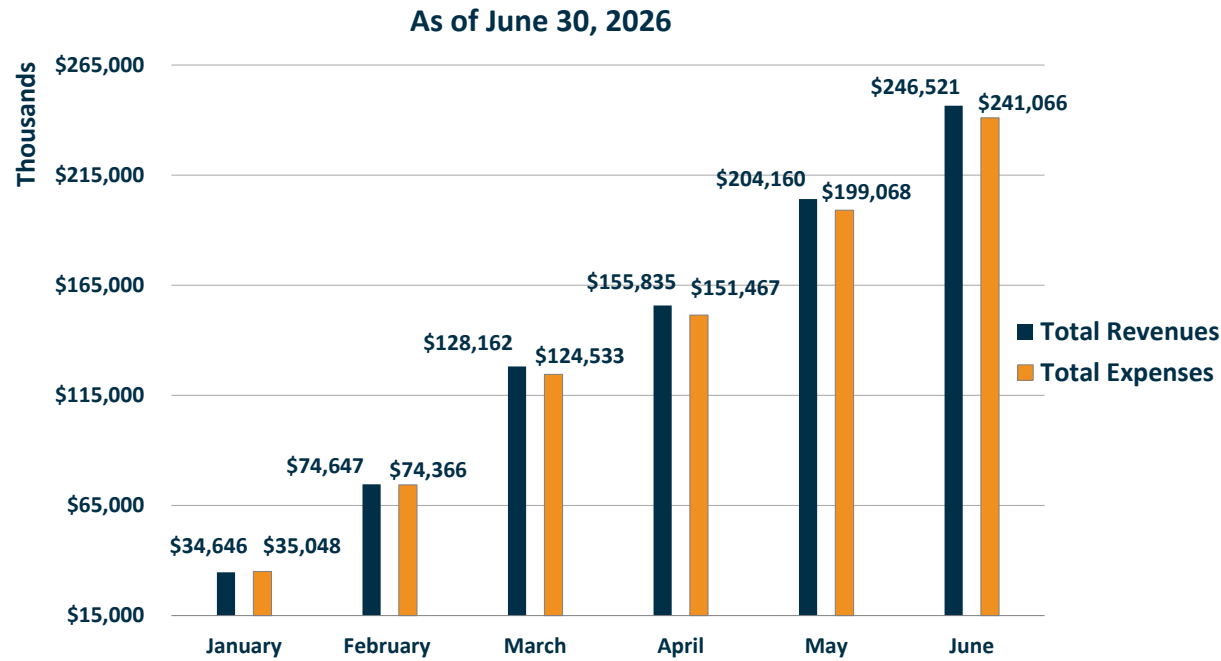
> Consultant and Contract Services expenditures remain below projected levels due to the timing of projects and contract activity. The budget was reduced by 14.6% during the mid-year budget revision process to better align with current spending trends.

> Renovation costs are still being paid, and equipment spending is expected to increase as the remaining invoices are processed. Of the \$2 million renovation budget, approximately \$98K is expected to remain after all payments are completed. Other equipment costs are expected to materialize during the fourth quarter.

*** Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. ***

The activity (revenues and expenses) included in this report reflect actual amount recorded to date; some billings have not yet been processed or fully recorded. Reported figures are presented on a cumulative Year-to-Date basis and may be adjusted in subsequent periods to reflect finalized amounts.

Monthly Trends Chart



HOUSTON GALVESTON AREA COUNCIL (H-GAC)**FY26 Monthly Trends Report****For Month Ending June 30, 2026**

	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ 38,083	\$ 249,630	\$61,023	\$8,501	\$6,895	\$ 2,526
HGAC Energy Corporation	3,735	9,939	8,215	2,980	7,289	9,419
Cooperative Purchasing Fees	199,384	406,185	907,615	570,363	517,124	567,566
Gulf Coast Regional 911 Fees	319,365	37,540	4,460,648	931,207	772,175	457,518
Interest Income	33,613	105,697	79,347	78,313	96,736	54,335
Other Revenues	68,866	392,365	101,900	94,430	121,230	213,048
General Funds - Local	69,655	129,840	184,352	442,690	786,748	484,628
Total General & Enterprise Fund Revenues	\$ 732,701	\$ 1,331,196	\$ 5,803,100	\$ 2,128,484	\$ 2,308,198	\$ 1,789,040
Special Revenue Fund						
Federal Grants	\$ 512,118	\$ 500,931	\$1,171,718	\$1,022,904	\$610,208	\$ 232,788
State Grants	33,401,154	38,168,463	46,540,458	24,521,780	45,406,474	40,339,380
Total Special Revenue Fund Revenues	\$ 33,913,272	\$ 38,669,393	\$ 47,712,176	\$ 25,544,684	\$ 46,016,681	\$ 40,572,168
Total Revenues	\$ 34,645,973	\$ 40,000,590	\$ 53,515,276	\$ 27,673,168	\$ 48,324,879	\$ 42,361,209
Expenditures						
Personnel	\$ 4,233,634	\$ 4,360,096	\$5,227,066	\$4,335,643	\$4,169,306	\$ 4,483,497
Pass-through Funds - Grant	28,908,852	33,193,949	43,162,096	19,468,024	40,556,534	34,134,062
Consultant and Contract Services	283,688	998,384	690,651	1,345,520	1,786,555	1,871,837
Lease of Office Space	181,274	195,662	200,471	152,829	183,247	184,625
Equipment	39,967	47,911	341,429	934,520	65,742	298,761
Travel	15,066	16,492	48,147	37,328	79,348	56,467
Other Expenses	1,385,364	505,970	496,713	660,450	760,032	968,538
Total Expenditures	\$ 35,047,845	\$ 39,318,465	\$ 50,166,573	\$ 26,934,314	\$ 47,600,764	\$ 41,997,788
Excess of Revenues Over(Under) Expenditures	\$ (401,872)	\$ 682,125	\$ 3,348,703	\$ 738,854	\$ 724,115	\$ 363,421

HOUSTON GALVESTON AREA COUNCIL (H-GAC)**FY26 Budget to Actual Report - All Funds****For Month Ending June 30, 2026****50 % of Year
Elapsed**

	FY26 Annual Budget	FY26 Year-to Date Budget	FY26 Year-to-Date Actuals	FY26 % of Actuals to Annual Budget	FY26 % of Actuals to YTD Budget
Revenues					
General & Enterprise Fund Revenues					
	FY26 Annual Budget	FY26 Year-to Date Budget	FY26 Year-to-Date Actuals	FY26 % of Actuals to Annual Budget	FY26 % of Actuals to YTD Budget
Membership Dues	\$ 466,583	\$ 373,389	\$ 366,659	79%	98%
HGAC Energy Purchasing Corporation	135,000	67,523	41,577	31%	62%
Cooperative Purchasing Fees	7,556,971	2,747,323	3,168,237	42%	115%
Gulf Coast Regional 911 Fees	9,355,194	3,241,509	6,978,454	75%	215%
Interest Income	1,200,000	541,798	448,041	37%	83%
Other Revenues	2,188,437	1,266,300	991,839	45%	78%
General Funds - Local	5,742,177	3,010,000	2,097,914	37%	70%
Total General & Enterprise Fund Revenues	\$ 26,644,362	\$ 11,247,842	\$ 14,092,719	53%	125%
Special Revenue Fund					
	FY26 Annual Budget	FY26 Year-to Date Budget	FY26 Year-to-Date Actuals	FY26 % of Actuals to Annual Budget	FY26 % of Actuals to YTD Budget
Federal Grant	\$ 7,875,088	\$ 3,028,817	\$ 4,050,666	51%	134%
State Grants	584,179,539	265,281,441	228,377,709	39%	86%
Total Special Revenue Fund Revenues	\$ 592,054,627	\$ 268,310,258	\$ 232,428,375	39%	87%
Total Revenues	\$ 618,698,989	\$ 279,558,100	\$ 246,521,094	40%	88%
Expenditures					
	FY26 Annual Budget	FY26 Year-to Date Budget	FY26 Year-to-Date Actuals	FY26 % of Actuals to Annual Budget	FY26 % of Actuals to YTD Budget
Personnel	\$ 64,137,302	\$ 28,838,627	\$ 26,809,243	42%	93%
Pass-through Funds - Grant	507,913,797	228,810,715	199,423,517	39%	87%
Consultant and Contract Services	21,545,932	12,153,687	6,976,635	32%	57%
Lease of Office Space	3,599,393	1,785,908	1,098,108	31%	61%
Equipment	6,476,840	2,098,580	1,728,330	27%	82%
Travel	1,215,721	411,978	252,848	21%	61%
Other Expenses	13,810,004	5,452,814	4,777,067	35%	88%
Total Expenditures	\$ 618,698,989	\$ 279,552,309	\$ 241,065,748	39%	86%
Excess of Revenues Over(Under) Expenditures	\$ -	\$ 5,791	\$ 5,455,346		
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 52,762,360	\$ 46,532,496	\$ 52,762,360		
Ending Fund Balance (all funds) - June. 30 (2)	\$ 52,762,360	\$ 46,538,287	\$ 58,217,706		

(1) All beginning fund balances are as of January 1 of each year. The January 1, 2026 beginning fund balance is based on the 2026 ACFR presented at the May 2026 Board meeting.

(2) All ending fund balances are as of June 30 each year.

The Year-to-Date budget has been calculated using a three-year average spending & earning pattern. Historical monthly expenditure trends were analyzed to determine the proportion of annual spending incurred in each period, and these percentages were applied to the current year's approved budget to derive the YTD budget.

ACCOUNTING AND FINANCIAL POLICY

Background

A benchmarking exercise was conducted against other government organizations to make informed updates to the delegation of financial authority and approval thresholds in the Accounting and Financial Policy, ensuring alignment with Texas standards and applicable regulatory requirements.

Key changes include adding delegation of financial authority and outlining approval thresholds and separating the policies from the procedures.

Current Situation

The Finance Division retained a Finance Consultant who worked closely with the Accounting and Finance team to establish an Accounting and Financial Policy. This policy serves as the overarching framework for a series of numbered and distinct accounting and financial policies, reflects current best practices, and helps ensure ongoing compliance with applicable laws, regulations, standards, and requirements.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the Accounting and Financial Policy. (Staff Contact: Maty M. Keita)



Accounting and Financial Policy

Finance Division (FD)

Policy Number 1

Version 1.1

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1. INTRODUCTION

The Houston-Galveston Area Council (H-GAC) is committed to maintaining sound financial management practices that ensure responsible stewardship of public funds, support informed decision-making, promote transparency and accountability, and uphold public trust.

This Accounting and Financial Policy establishes the overarching framework for financial operations, accounting, budgeting, investment, reporting, internal controls, grant administration, compliance, and the management of public funds.

It consolidates core financial governance expectations into a single authoritative policy aligned with Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB) standards, 2 CFR Part 200 (Uniform Guidance), Texas Grant Management Standards (TxGMS), Texas Government and Local Government Codes, as well as other applicable federal, state, and local laws, regulations, and requirements.

H-GAC recognizes that effective stewardship of public funds requires a consistent, well-governed financial management framework. Clearly established financial policies ensure that H-GAC avoids risks that could compromise operational effectiveness, public confidence, and compliance with applicable laws and funding requirements.

H-GAC has a long-standing history of clean audits, routinely undergoes compliance monitoring by various funding partners and state and federal agencies, and has an existing set of board-approved fiscal policies. This policy addresses and ensures that H-GAC continues to have:

- Clear roles, responsibilities, and accountability for financial decision-making.
- Timely and accurate financial reporting and audit readiness.
- Standardized, transparent, and consistent accounting, budgeting, and financial management practices across divisions and departments.
- Strong internal controls that reduce the risk of error, fraud, waste, abuse, or misappropriation of public funds.
- Expenditures, financial commitments, or transactions within delegated authority.
- Financial practices that maintain confidence from the Board of Directors, regulators, auditors, and the public.
- Compliance with all applicable laws, regulations, finance and accounting standards, and audit requirements.

This policy also establishes a governance framework that promotes sound financial management, accountability, transparency, effective internal controls, regulatory compliance, and prudent stewardship of public funds, while supporting H-GAC 's mission and strategic objectives.

2. AUTHORITY

In accordance with Section 1 of Article VI of the H-GAC's Bylaws, the Board of Directors shall be the governing body of the Houston-Galveston Area Council. It shall be responsible for the general policies and programs of the Houston-Galveston Area Council and for control of its funds.

The Chair of the Houston-Galveston Area Council, or if absent, the Chair Elect, or if absent, the

Vice Chair, shall preside at meetings of the Board of Directors. In the event all officers are absent, members present shall designate a presiding officer. The Vice Chair shall also serve as Chair of the Board's Finance and Budget Committee, and shall attest the official actions of the Board as necessary.

3. POLICY STATEMENT

The Houston-Galveston Area Council (H-GAC) is committed to maintaining a comprehensive financial management framework and system that:

- Safeguards public funds, assets, and financial resources.
- Provides transparent, accountable financial reporting.
- Supports strategic planning and fiscal sustainability.
- Produces complete, accurate, and timely financial information.
- Maintains effective internal controls.
- Promotes the efficient and ethical use of resources.
- Prevents fraud, waste, abuse, and misuse of public funds.
- Ensures compliance with applicable laws, regulations, finance and accounting standards, and audit requirements.

Accordingly, all financial transactions shall be properly authorized, documented, recorded, and subject to appropriate oversight.

4. PURPOSE

The purpose of this policy is to establish an overarching framework for financial governance that promotes fiscal integrity and operational efficiency by:

- Supporting transparent financial reporting.
- Promoting consistent accounting and financial management practices.
- Defining financial responsibilities and authority.
- Establishing minimum internal control standards.
- Maintaining compliance with applicable laws, regulations, finance and accounting standards, and audit requirements.
- Safeguarding and responsibly managing public funds and financial resources.

5. SCOPE

This policy applies to:

- Executive Management.
- The Finance Division.
- Directors and Managers of Divisions and Departments.
- Employees with financial responsibilities.
- Contractors and Consultants performing financial functions.
- Volunteers handling public funds.
- Financial systems, transactions, and reporting activities.
- All organizational funds, assets, liabilities, revenues, expenditures, investments, grants, cooperative agreements, contracts, and financial records.

6. GOVERNANCE PRINCIPLES

Accounting and financial management shall be guided by the following principles:

- Accountability
- Transparency
- Stewardship
- Integrity
- Ethical conduct
- Compliance
- Consistency
- Fiscal responsibility
- Efficiency
- Risk management
- Effective internal controls
- Continuous improvement

7. POLICY REQUIREMENTS

H-GAC shall maintain documented accounting concepts, principles, and procedures that, at a minimum, cover:

- Revenues and cash receipts.
- Accounts payable management.
- Accounts receivable management (non-grant).
- Direct and indirect costs and employee benefits.
- Purchase card.
- Journal entries.
- Payroll and related items.
- Tax reporting and regulatory filings.
- Investment and cash management.
- Travel and related requirements.
- Food and Beverage and related requirements.
- Property and equipment.
- Leases.
- Grant administration (Federal/State).
- Subrecipient grant administration.
- Month-end and year-end closing.
- Monthly and annual financial reporting.
- Reconciliations.
- Annual audit preparation and process.
- Budget and service plan.
- Workforce Contractors Financial Reporting and Cash Draw.

The Finance Division and other responsible divisions and departments shall maintain procedure manuals that support this policy.

8. ROLES AND RESPONSIBILITIES

8.1 Board of Directors

Responsible for:

- Providing governance oversight.
- Approving policies, programs, and budgets.
- Controlling organizational funds.

8.2 Executive Director

Responsible for:

- Ensuring implementation of this policy.
- Promoting a culture of ethical accounting and financial management.
- Assigning appropriate responsibilities for accounting and financial management.

8.3 Chief Financial Officer

Responsible for:

- Monitoring internal controls.
- Maintaining accurate accounting and financial records.
- Coordinating audits and financial reporting processes.
- Providing comprehensive financial reports.
- Ensuring compliance with applicable laws, regulations, finance and accounting standards, and audit requirements.

8.4 Division Chiefs, Department Directors, and Managers

Responsible for:

- Managing approved budgets.
- Authorizing expenditures within delegated authority.
- Maintaining supporting documentation.
- Ensuring compliance with established accounting and financial policies and procedures.

8.5 Employees

Responsible for:

- Complying with policies and procedures.
- Maintaining accurate records.
- Safeguarding public and organizational assets and ensuring their proper use.
- Promptly reporting suspected fraud, waste, abuse, misappropriation, or policy violations.

9. INTERNAL CONTROL REQUIREMENTS

H-GAC shall uphold the following minimum internal control standards:

- Segregation of duties.
- Appropriate authorization levels.
- Management review and approval.

- Safeguarding of resources.
- System access controls and audit trails.
- Reconciliations and monitoring.
- Risk assessments.
- Measures designed to prevent fraud, waste, abuse, and misappropriation.

10. FINANCIAL SYSTEMS, DATA SECURITY, AND RECORDS MANAGEMENT

H-GAC shall maintain secure financial systems that provide:

- Accurate accounting records.
- Reliable audit trails.
- Appropriate user access controls.
- Data backup and disaster recovery.
- Cybersecurity protections.
- Secure electronic records.

Financial records shall be stored securely and retained in accordance with applicable records retention laws, regulations, and requirements. They shall also be protected from unauthorized access, disclosure, alteration, or destruction.

11. MONITORING AND COMPLIANCE

Compliance with this policy shall be monitored through:

- Management reviews and oversight.
- Internal reviews.
- Internal audit activities where applicable.

Material instances of noncompliance shall be promptly investigated and addressed by Management.

12. REVIEW REQUIREMENTS

This policy shall be reviewed:

- Periodically.
- When opportunities for improvements are identified.
- Following operational or organizational changes.
- Following audit recommendations.
- Whenever applicable legislative, regulatory standards or requirements change.

Written procedure manuals supporting this policy shall be reviewed and updated at least every two (2) years, or sooner if required.

13. REGULATORY REFERENCES

This policy and Appendix A are intended to align with, and shall be interpreted consistently with, the following authorities:

Authority	Website/Link
Governmental Accounting Standards Board (GASB) Statements and Codification	https://gars.gasb.org/Home
2 CFR Part 200 (Uniform Guidance)	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200
Texas Grant Management Standards (TxGMS)	https://comptroller.texas.gov/purchasing/grant-management/
Texas Workforce Commission Policies	https://www.twc.texas.gov/agency/grant-administration-financial-reporting
Texas Local Government Code Chapter 201 (Local Government Records Act)	https://statutes.capitol.texas.gov/?tab=1&code=LG&chapter=LG.201&artSec=
Texas Local Government Code Chapter 252 (Purchasing and Contracting Authority of Municipalities)	https://statutes.capitol.texas.gov/?tab=1&code=LG&chapter=LG.252&artSec=
Texas Local Government Code Chapter 271 (Purchasing and Contracting Authority of Municipalities, Counties, and Certain Other Local Governments)	https://statutes.capitol.texas.gov/?tab=1&code=LG&chapter=LG.271&artSec=
Texas Local Government Code Chapter 391 (Regional Planning Commissions)	https://statutes.capitol.texas.gov/?tab=1&code=LG&chapter=LG.391&artSec=
Texas Government Code Chapter 552 (Public Information)	https://statutes.capitol.texas.gov/?tab=1&code=GV&chapter=GV.552&artSec=
Texas Government Code Chapter 791 (Interlocal Cooperation Contracts)	https://statutes.capitol.texas.gov/?tab=1&code=GV&chapter=GV.791&artSec=
Texas Government Code Chapter 2251 (Payment for Goods and Services)	https://statutes.capitol.texas.gov/docviewer?docName=GV.2251.htm
Texas Government Code Chapter 2254 (Professional and Consulting Services)	https://statutes.capitol.texas.gov/?tab=1&code=GV&chapter=GV.2254&artSec=
Texas Government Code Chapter 2256 (Public Funds Investment Act)	https://statutes.capitol.texas.gov/?tab=1&code=GV&chapter=GV.2256&artSec=

VERSION HISTORY

Houston-Galveston Area Council (H-GAC) Finance Division (FD) Policy Number	Effective/Revision Date	Version	Summary of Revisions	Approved By
Not Applicable	March 20, 2018	1.0	Publication Date of Accounting & Financial Policies and Procedures Manual.	H-GAC's Board of Directors
H-GAC_FD-1	August 18, 2026	1.1	Separated the Accounting & Financial Policies data from the Accounting & Financial Policies and Procedures Manual so that they can be standalone documents.	

APPENDIX A - DELEGATION OF FINANCIAL AUTHORITY

1. Purpose

This Appendix is an integral part of the Houston-Galveston Area Council (H-GAC)'s Accounting and Financial Policy, establishing the delegation of financial authority and approval thresholds for financial transactions. Its purpose is to promote sound financial management, accountability, segregation of duties, and operational efficiency while safeguarding public funds.

The approval authorities outlined herein represent the maximum authority delegated by the Board of Directors. Nothing in this Appendix prevents a higher level of review or approval when deemed necessary by the Executive Director or required by applicable law, grant agreements, procurement policies, Board actions, or other governing policies.

This Appendix shall be read and applied in conjunction with the Accounting and Financial Policy and, upon approval by the Board of Directors, shall possess the same authority as the policy of which it is a part.

2. General Requirements

The following requirements apply to all financial transactions.

- No employee shall approve a transaction that directly benefits the employee.
- The employee initiating a transaction shall not serve as the final approver.
- The Finance Division shall verify that funds are available before processing any payment.
- Expenditures related to federal and state grants must comply with applicable grant requirements.
- Approval authority shall not be divided or split to bypass approval thresholds or procurement requirements.
- Electronic approvals shall have the same authority as written approvals.

3. Delegation of Financial Authority and Approval Thresholds

A. Purchase Orders, Contracts, Invoices, and Accounting System Workflow Approvals

The roles listed below, or their respective delegated authorities, are authorized to approve purchase orders, contracts, invoices, and accounting system workflows data for H-GAC within the specified thresholds.

Role / Approver	Approval Threshold
Program Manager	\$0 - \$7,000
Assistant Director *	\$7,001 - \$16,000
Director	\$16,001 - \$20,000
Division Chief Officer / Chief Financial Officer	\$20,001 - \$50,000
Deputy Executive Director	\$50,001 - \$80,000
Executive Director	Up to \$100,000
Board of Directors **	Over \$100,000

** Applies only to those departments with this position.*

*** The supporting documentation showing approval by the Board of Directors for amounts over \$100,000.00 is verified in the accounting system.*

These approval thresholds apply to:

- Purchase Requisitions.
- Purchase Orders.
- Vendor Invoices.
- Contract Payment Requests.
- Accounting System Workflow Approvals.

The Finance Division may require additional approvals for unusual, complex, or high-risk transactions, and no transaction may bypass required approval.

B. Electronic Disbursement Approval Authority

Electronic disbursements include Automated Clearing House (ACH) payments, electronic funds transfers (EFT), and wire transfers.

The roles listed below, or their respective delegated authorities, are authorized to approve electronic disbursements for H-GAC within the specified thresholds.

Role / Approver	Electronic Disbursement Amount
Chief Financial Officer and Executive Director	All Amounts / No Thresholds

Additional Requirements:

- Two signatures are required for all electronic disbursements.
- An Electronic Funds Transfer (EFT) batch report shall be generated, detailing the items included in the batch and the total batch amount.
- The EFT transmittal approval form shall be signed by authorized signers.
- Upon approval, the EFT file shall be uploaded to the bank by the Accounting Manager and subsequently released by the Executive Assistant to the Executive Director.

C. Check Signing Authority

The roles listed below, or their respective delegated authorities/signers, are authorized to sign checks for H-GAC within the specified thresholds.

Role / Approver	Check Amount / Threshold
Chief Financial Officer or Executive Director	Up to \$6,000
Chief Financial Officer and Executive Director	Over \$6,000

Additional Requirements:

- All checks exceeding \$6,000 require two signatures.
- Checks shall never be made payable to “bearer” or “cash.”
- Blank checks shall never be signed prior to their use.
- Check signers shall not approve their own reimbursement requests.
- Check signers shall not reconcile bank accounts.
- Check stock shall be maintained under secure control by the Finance Division.
- Check signers should examine all original supporting documentation to ensure that each item has been properly verified prior to signing a check.

Checks should not be signed if supporting documentation appears to be missing or there are any questions about a disbursement.

D. Purchase Card Limits

Below are the maximum H-GAC purchase card thresholds that are allowed per role.

Role	Maximum Credit Limit / Threshold
Department Assistant / Departmental Card	\$6,000
Manager / Assistant Director	\$8,000
Facilities Manager	\$10,000
Director	\$10,000
Division Chief Officer / Chief Financial Officer	\$15,000
Deputy Executive Director	\$20,000
Executive Director	\$25,000

Additional Requirements:

- The issuance of an H-GAC purchase card is a privilege, and requests shall not be automatically approved.
- Divisions, departments, and staff members seeking to obtain a purchase card to process business related expenses shall submit a request to the Chief Financial Officer or a delegated authority with justification and demonstrated need.
- All cardholders shall sign a credit cardholder acknowledgement prior to receiving their purchase cards and shall follow the current credit card policy.
- With the prior concurrence of the Chief Financial Officer, Deputy Executive Director, or Executive Director, the spending limit may be temporarily raised above the maximum credit limit or threshold for specific purchase cards. Such cardholders shall be subject to additional oversight.

Misuse of H-GAC purchase cards may result in the suspension or revocation of card privileges.

4. Emergency Authority

In accordance with Section 1 of Article VI of the H-GAC's Bylaws, in the event of a declared Federal, State or Local emergency or disaster, and the H-GAC Board of Directors is unable to convene in a duly or special called meeting, H-GAC Board officers, can exercise temporary

authority to empower the Executive Director to authorize related procurements, or agreements which require immediate action related to declared emergency or disaster.

All agreements, or procurements must be presented for ratification at the next duly or special called meeting of the H-GAC Board.

5. Internal Control Requirements for this Appendix

To maintain effective internal controls:

- Duties shall be appropriately segregated.
- Electronic approval logs shall be retained.
- All bank accounts shall be reconciled monthly, within 30 to 60 days of the bank statement date, by an individual independent of the disbursement process.
- The thresholds shall be reviewed periodically by the Chief Financial Officer or a delegated authority.
- All credit card statement reconciliations shall be reviewed by an individual other than the cardholder.
- The Chief Financial Officer or a delegated authority is responsible for monitoring compliance with this delegation of financial authority and approval thresholds.

Any modifications to this delegation of financial authority and approval thresholds shall require re-approval by the Board of Directors.

BENEFITS INSURANCE COVERAGE 2026-2027 PLAN YEAR

Background

The Houston-Galveston Area Council (H-GAC) annually evaluates its employee benefits program to ensure the agency continues to offer competitive, comprehensive benefits while maintaining fiscal responsibility. The H-GAC Board annually considers and approves the agency's medical, dental, vision, voluntary life, and long-term disability insurance offerings.

H-GAC offers employees three medical plan options with varying levels of coverage, allowing employees to select the plan that best meets their individual needs. Employees contribute toward the cost of two of the three available medical plans.

Current Situation

Staff evaluated each line of coverage based on premium rates, plan design, provider networks, employee impact, carrier performance, and overall value. Where appropriate, coverage was marketed to ensure the recommended renewals represent the best overall value for H-GAC while continuing to provide competitive, high-quality benefits for employees.

Medical Coverage

With the assistance of Alliant Insurance Services, H-GAC conducted a comprehensive market evaluation of its medical insurance program. Renewal proposals were obtained from H-GAC's current carrier, Blue Cross Blue Shield of Texas (BCBSTX), as well as Aetna and Cigna.

Staff evaluated each proposal based on cost, plan design, provider network access, employee disruption, and overall value. While all three carriers submitted competitive proposals, staff determined that renewing coverage with BCBSTX provides the best overall value for H-GAC and its employees, with a 9% premium increase. This recommendation maintains continuity of care by minimizing disruption to provider networks and prescription drug coverage while continuing to provide comprehensive medical benefits at competitive rates.

As part of this renewal, H-GAC will transition its employee benefits plan year to a calendar-year schedule. Aligning the plan year with the annual deductible period, as well as H-GAC's fiscal year, will simplify benefits administration, improve the employee experience by reducing confusion related to deductibles, and create a more seamless annual enrollment process.

Dental Coverage

Delta Dental, H-GAC's current dental insurance carrier, provided a rate pass, allowing the agency to maintain its existing dental plan with no increase in premium rates. Based on the favorable renewal terms, staff recommends renewing dental coverage with Delta Dental for the upcoming plan year. This renewal preserves comprehensive dental benefits while avoiding additional costs for the agency and employees.

Vision Coverage

EyeMed, H-GAC's current vision insurance carrier, also provided a rate pass, allowing H-GAC to maintain its existing vision plan with no increase in premium rates. Staff recommends

continuing vision coverage through EyeMed to ensure uninterrupted access to quality vision benefits while maintaining stable premium rates for the upcoming plan year.

Life & Disability Coverage

Reliance Standard, H-GAC's current provider of group life and disability insurance, proposed a modest rate increase of 7.5% following several years without a premium adjustment. As part of the renewal process, H-GAC marketed its life and disability coverage to evaluate available alternatives; however, the competing proposals did not provide a more favorable overall value. Based on the market evaluation, staff recommends renewing life and disability coverage with Reliance Standard. Renewing with the incumbent carrier provides continuity of coverage while continuing to offer competitive benefits for employees.

The following charts outline the proposed medical renewal rates.

Medical Coverage				
	BCBSTX Current		BCBSTX Renewal/Proposal	
Total Annual Cost	\$	6,098,011.80	\$	6,648,547.65
Employer Cost	\$	4,861,838.78	\$	5,355,464.34
Employee Cost	\$	1,264,673.02	\$	1,321,583.31

Medical & Dental Contributions (in dollars by month)								
Plan	Employee Only		Employee + Spouse		Employee + Children		Employee + Family	
	Current	Proposed	Current	Proposed	Current	Proposed	Current	Proposed
Preferred Provider Organization (PPO)	\$ 122.85	\$ 128.38	\$ 1,008.48	\$ 1,053.86	\$ 504.12	\$ 526.80	\$ 1,210.52	\$ 1,264.99
Consumer Driven Health Plan (CDHP)	\$ -	\$ -	\$ 955.93	\$ 998.95	\$ 500.52	\$ 523.05	\$ 1,193.68	\$ 1,247.40
Health Maintenance Organization (HMO)	\$ 33.04	\$ 34.53	\$ 805.70	\$ 841.95	\$ 393.60	\$ 411.31	\$ 945.19	\$ 987.72

Funding Source

N/A

Budgeted

Yes.

Action Requested

Request approval for the Executive Director to execute agreements for employee benefits coverage with the following providers for the upcoming plan year:

- Medical: Blue Cross Blue Shield of Texas
- Dental: Delta Dental

- Vision: EyeMed
- Voluntary Life and Long-Term Disability: Reliance Standard

The renewal also includes transitioning H-GAC's employee benefits plan year to a calendar-year schedule to better align with annual deductibles and improve the employee benefits experience.

(Staff Contact: Laura Tomlinson)

WATER QUALITY MANAGEMENT PLAN UPDATE

Background

The Texas Commission on Environmental Quality (TCEQ) administers 604(b) planning funds from the U.S. Environmental Protection Agency under the Clean Water Act. As the Governor-designated agency for water quality management planning in this region, H-GAC has had a long-standing contractual agreement with TCEQ to conduct planning and analytical efforts under this program. The activities of this annual project cover the entire 13-county H-GAC region and are summarized each year in a Water Quality Management Plan Update document. This document becomes part of the State of Texas's Water Quality Management Plan.

Current Situation

The work conducted under this program includes maintaining several wastewater infrastructure databases, facilitating watershed planning efforts, providing staff support for the Natural Resources Advisory Committee, and providing planning assistance to local governments. Highlights of the work conducted in FY26 include: Working with Authorized Agents throughout the 13-county H-GAC region to update location information on over 155,000 permitted septic tanks and other on-site sewage facilities; Coordination and program support for the Supplemental Environmental Project to repair or replace failing septic systems; Maintaining and expanding databases of wastewater infrastructure and monitoring data for permitted facilities; Providing program support for various watershed-based plans; Performed analysis of wastewater permit limit exceedances for the 13 county region.

The Natural Resources Advisory Committee met on August 6, 2026, and voted to recommend this Water Quality Management Plan Update to the Board for review and acceptance. Once accepted by the Board of Directors, the report will be submitted to TCEQ for certification and inclusion in the State's Water Quality Management Plan. The 2026 update can be found on the H-GAC website: <https://www.h-gac.com/water-quality-management-planning>.

Funding Source

N/A

Budgeted

N/A

Action Required

Request acceptance of the FY26 H-GAC 604(b) Water Quality Management Plan Update. (Staff Contact: Todd Running)

REGIONAL WASTEWATER TREATMENT INFRASTRUCTURE

Each year, the Houston-Galveston Area Council prepares a Water Quality Management Plan Update in cooperation with the Texas Commission on Environmental Quality (TCEQ). This report provides an overview of regional wastewater infrastructure and discharge activities that impact water quality in our region. Data collected through this annual update are used by numerous planning efforts that H-GAC conducts in collaboration with local government partners, including the Bacteria Implementation Group, Clean Rivers Program, Total Maximum Daily Load projects, and Watershed Protection Plans.

WHAT'S IN THE UPDATE?

In the FY 2026 Water Quality Management Plan Update, H-GAC analyzed and updated the regional database for permitted wastewater treatment facilities based on data acquired from TCEQ and the United States Environmental Protection Agency between January 1, 2025, and December 31, 2025. This included information on permits, service area boundaries, outfall locations, and discharge monitoring report (DMR) data for permitted wastewater treatment facilities in the region.

BY THE NUMBERS

1,524 Permitted Wastewater Outfalls in the Houston-Galveston Region

1,094 Permitted Wastewater Outfalls in the Houston-Galveston Region Reporting DMR Data

Wastewater Treatment Facilities by Size (Flow in Millions of Gallons Per Day (MGD))

Variable/Intermittent	12.8%
< 0.1 MGD	27.8%
0.1 to 0.5 MGD	26.2%
0.5 to 1 MGD	14.3%
1 to 5 MGD	14.2%
5 to 10 MGD	3.5%
> 10 MGD	2.1%

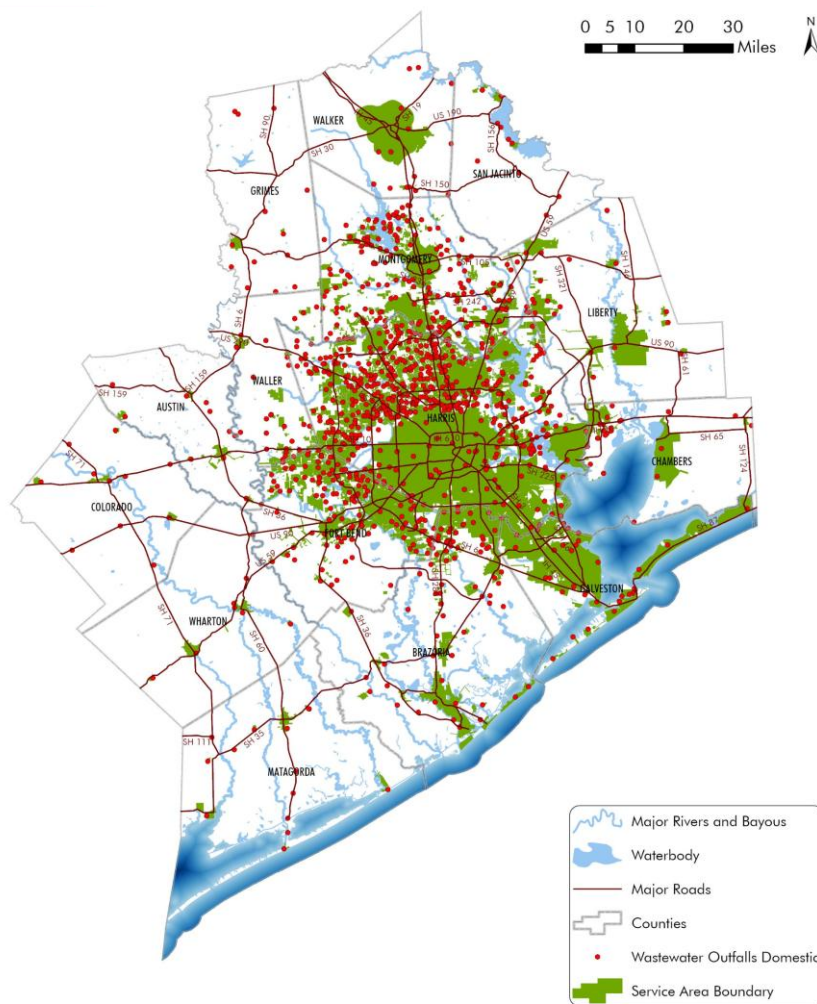
Total Daily Effluent Discharge (in Gallons)

621,000,000

Bacteria DMR Analysis

2025 Bacteria Single Grab Samples Collected **9,442** Compliance with Bacteria Single Grab Effluent Permit Limits **94.7%**

2025 Bacteria Single Grab Sample Permit Exceedances **505**



Funding for this project was provided by the Environmental Protection Agency through Clean Water Act Section 604(b) grants to the Houston-Galveston Area Council, administered by the Texas Commission on Environmental Quality

Contracts:
582-25-00048
582-26-00051



2026 WATER QUALITY MANAGEMENT PLAN UPDATE

About the Update

The Water Quality Management Plan Update is completed annually by the Houston-Galveston Area Council (H-GAC) in cooperation with the Texas Commission on Environmental Quality. This report provides an overview of regional wastewater infrastructure and discharge activities from the previous calendar year that impact water quality in our region. Data collected through this annual update are used by numerous planning efforts that H-GAC conducts in collaboration with local government partners, including the Bacteria Implementation Group, Clean Rivers Program, Watershed-Based Plans, and Urban Forestry Efforts.

To view the full draft of the latest Water Quality Management Plan Update, please visit:

<https://www.h-gac.com/water-quality-management-planning>

Regional Wastewater Infrastructure



H-GAC updated the regional database for permitted wastewater treatment facilities, service area boundaries, and outfall locations for 1,524 facilities. Collaborating with the Association of Water Board Directors, H-GAC published a new [TexasWaterCareers.com](https://www.texaswatercareers.com) website to share water and wastewater operator training and employment information to attract new talent to the water workforce.

Analysis of Discharge Monitoring Data



H-GAC evaluated self-reported discharge monitoring report data from the region's domestic wastewater treatment facilities in 2025. Facilities ranged in size from <0.1 MGD to >10 MGD with the most common size (66%) being 0.5 MGD or smaller. Over 94% of all facilities reporting bacteria data were in compliance with single grab effluent limits.

Analysis of Sanitary Sewer Overflows Data



H-GAC examined the locations, frequency, and causes of the 1,484 reported unauthorized discharges from sanitary sewer collection systems or treatment facilities in the region in 2025. Rain/inflow/infiltration was the most common reported cause of events and contributed the highest volume of overflow.

On-Site Sewage Facility Database Update



H-GAC updated a regional database of 155,590 permitted on-site sewage facilities. Using 9-1-1 address data for improved spatial accuracy, H-GAC estimates there are over 196,875 additional unpermitted systems in the region, for an estimated total of 352,465 OSSFs within the H-GAC region.

WORKFORCE: CHILD CARE SCHOLARSHIP SERVICES-CONTRACT AWARD

Background

Historically, child care scholarship eligibility and payment functions were administered through separate contracts. Child Care Scholarship Services support eligible families by helping them access and maintain affordable child care while they work, attend school, or participate in workforce activities. Services include determining and maintaining eligibility, coordinating child care placements with eligible providers, and administering scholarship payments to providers on behalf of participating families.

To improve efficiency, strengthen accountability, and streamline service delivery, the Gulf Coast Workforce Board consolidated these functions under a single Child Care Scholarship Services contract. This integrated model is designed to simplify operations, reduce administrative burden, provide more consistent services to families and child care providers, and better position the Board to evaluate additional functions that may be more effectively administered through Board oversight.

Current Situation

A Request for Proposal (RFP-HS-WKF-CCSS-03-26) was released on March 30, 2026, to procure a provider capable of delivering comprehensive Child Care Scholarship Services for families and providers. Three (3) responses were received and evaluated:

Rank	Vendor Name	Score
1	Arbor E&T, LLC dba Equus Workforce Solutions	141.32
2	ChildCareGroup	139.19
3	BakerRipley	116.19

Arbor E&T, LLC dba Equus Workforce Solutions (Equus) scored the highest among the proposers. Equus is a national workforce development organization with more than 50 years of experience designing and delivering workforce programs for federal, state, and local governments. Equus operates hundreds of workforce service locations nationwide and provides a broad range of services, including career center operations and workforce payment administration. Equus has successfully served as the contractor for the Financial Aid Support Center since 2022 and has demonstrated experience administering child care scholarship eligibility services within the Gulf Coast region.

On August 4, 2026, the Gulf Coast Workforce Board approved the recommended funding award.

Funding Source:

Texas Workforce Commission

Budgeted:

Yes

Action Requested

Request approval to award a one-year contract to Equus to operate Child Care Scholarship Services in an amount not to exceed \$340,500,000, with the option to renew for up to three (3) additional one-year periods. (Staff Contact: Thomas Brown)

WORKFORCE FINANCIAL AID SERVICES-CONTRACT AWARD

Background

The Gulf Coast Workforce Board's workforce system relies on multiple partners to ensure eligible individuals receive training and support services that lead to employment. Career Services providers are responsible for determining participant eligibility, developing service strategies, and authorizing workforce-related services. A separate entity is responsible for processing workforce-related payments and ensuring that approved services are paid accurately and timely. Under the Gulf Coast Workforce Board's previous service delivery model, this entity also administered child care payments; however, those responsibilities have been transitioned to the Child Care Scholarship Services division, allowing this procurement to focus exclusively on workforce-related payment processing and Gulf Coast Provider Network oversight.

In addition to payment processing, the Gulf Coast Workforce Board maintains the Gulf Coast Provider Network, a network of training providers that deliver workforce training services throughout the region. Effective administration of this network requires ongoing provider engagement, monitoring, technical assistance, and oversight to help ensure quality services and compliance with applicable requirements.

Workforce Financial Aid Services supports both of these critical activities by processing workforce-related payments and providing proactive oversight of the Gulf Coast Provider Network. Through these responsibilities, the contractor will help ensure workforce investments are administered efficiently, and that training services remain accessible, accountable, and responsive to regional workforce needs.

Current Situation

A Request for Proposal (RFP-HS-WKF-FAS-03-26) was released on March 26, 2026, to procure a provider capable of delivering Workforce Financial Aid Services.

Four (4) responses were received and evaluated:

Proposer	Rank	Score
BakerRipley	1	137.9
Arbor E&T, LLC dba Equus Workforce Solutions	2	118.93
Brook & West LLC	3	0
The Strategic CFO LLC	3	0

BakerRipley scored the highest among the proposers.

BakerRipley is a private, nonprofit, human services organization founded in 1907 whose mission is bringing resources, education, and connection to underserved neighborhoods. BakerRipley operates in over 70 different locations throughout the Houston metropolitan area, and in 60 counties throughout Texas, providing services to the communities through child care management, free income tax preparation, adult education, Head Start, Early Head Start and charter schools, as well as programs for disaster recovery, early childhood development, youth, the elderly and low-income families.

BakerRipley is a current contractor with the Gulf Coast Workforce Board, operating Career Services and the Financial Aid Payment Office (FAPO). The organization has provided workforce services in the Gulf Coast region since 2012, operating multiple Career Offices.

Due to the critical nature of child care payment processing, transition funding is being provided to support continuity of operations through December 2026, when Child Care Scholarship Services assumes responsibility for payment administration.

On August 4, 2026, the Gulf Coast Workforce Board approved the recommended funding award.

Funding Source:

Texas Workforce Commission

Budgeted:

Yes

Action Requested

Request approval to award a one-year contract to BakerRipley to operate Workforce Financial Aid Services in an amount not to exceed \$142,375,000, with the option to renew for up to three (3) additional one-year periods. (Staff Contact: Thomas Brown)

Contract Period	Total
Workforce Financial Aid Services	\$35,300,000
Child Care Transition (Oct.-Dec.)	\$107,075,000
Total Board-Approved Maximum	\$142,375,000

WORKFORCE: CAREER SERVICES-CONTRACT RENEWAL

Background

Last year, the Gulf Coast Workforce Board embarked on a transformative shift in career services to create a dynamic, employer-integrated workforce system that meets the evolving demands of the regional economy. This initiative integrated workforce services and employer engagement into a single, responsive system that enhances job matching, strengthens employer partnerships, and maximizes the impact of workforce investments.

This initiative shifted the Gulf Coast Workforce Board away from the traditional career offices model to a regional model that includes career offices, mobile services, virtual services, and innovative approaches.

The Houston-Galveston Area Council released a Request for Proposal (RFP) to procure career services providers across the three regions. Following the evaluation process and Gulf Coast Workforce Board approval, contracts were awarded to BakerRipley (East), Educational Data Systems, Inc. (EDSI) (West), and SERCO of Texas (North).

Current Situation

Since contract execution, all three providers have navigated the transition to the regional service delivery model, including staffing, operational setup, and service alignment.

All providers have implemented staffing and operational changes in response to Gulf Coast Workforce Board feedback. While these actions demonstrate a commitment to improvement, measurable performance gains have not yet been fully realized. Board staff will continue working closely with each provider to monitor performance, provide technical assistance as needed, and determine whether additional corrective actions are necessary.

On August 4, 2026, the Gulf Coast Workforce Board approved the recommended funding award.

Funding Source:

Texas Workforce Commission

Budgeted:

Yes

Action Requested

Request approval to negotiate one-year renewals with BakerRipley, EDSI, and SERCO of Texas in the amounts listed below. This is the first renewal with two (2) optional one-year renewals remaining subject to satisfactory performance and Gulf Coast Workforce Board approval: (Staff Contact: Thomas Brown)

Regions	Total
East – BakerRipley	\$25,700,000
North – SERCO of Texas	\$20,300,000
West – EDSI	\$16,300,000
Total	\$62,300,000

WORKFORCE: COMMUNICATION AND OUTREACH-CONTRACT RENEWAL

Background

Following a competitive procurement in 2024, the Gulf Coast Workforce Board contracts with Outreach Strategists who provides outreach strategy, branding strategy, and both print and virtual collateral to support our regional workforce system. This work is integral to the Gulf Coast Workforce Board's efforts to enhance stakeholder understanding of Workforce Solutions – Gulf Coast and improve service delivery across the region through strategic planning.

Current Situation

For the last year, Outreach Strategists has provided effective and consistent outreach and communication services. Outreach Strategists has assisted the Gulf Coast Workforce Board by:

- Coordinating the Gulf Coast Workforce Board Legislative Luncheon.
- Coordinating and editing the Gulf Coast Workforce Board Operational Guidebook
- Coordinating and editing the Gulf Coast Workforce Board Employer Engagement Guidebook
- Filming the Gulf Coast Workforce Board – Workforce Solutions Podcast
- Compiling and distributing monthly newsletters
- Providing materials for Gulf Coast Workforce Board staff meetings.
- Booking meeting space for Gulf Coast Workforce Board and Board staff meetings.

Overall, Outreach Strategists has met performance expectations and remains under the approved budget.

For the upcoming contract year, the proposed budget has been reduced from \$1,050,000 to \$900,000 due to the expiration of Houston Endowment grant funding that supplemented the prior contract.

On August 4, 2026, the Gulf Coast Workforce Board approved the recommended funding award.

Funding Source:

Texas Workforce Commission

Budgeted:

Yes

Action Requested

Request approval to negotiate a one-year contract with Outreach Strategists in an amount not to exceed \$900,000. This is the second renewal, with one (1) optional one-year renewal remaining, subject to satisfactory performance and Gulf Coast Workforce Board approval. (Staff Contact: Thomas Brown)

WORKFORCE: VOCATIONAL REHABILITATION PAYROLLING AND EMPLOYER OF RECORD-CONTRACT RENEWAL

Background

In 2019, ProSource Solutions III, Inc. (ProSource) began serving as the payroll service provider for the Texas Workforce Commission's Vocational Rehabilitation Services, supporting young customers in year-round part-time jobs. Vocational Rehabilitation staff identify job opportunities, while ProSource acts as the employer of record for customers participating in work experience opportunities. In 2023, the Gulf Coast Workforce Board conducted a new competitive procurement for these services, and ProSource was once again selected to provide payroll services.

Current Situation

ProSource is currently meeting expectations as the employer of record for the Vocational Rehabilitation program. From October 2025 through June 2026, ProSource received approximately 160 referrals from Vocational Rehabilitation.

ProSource charges a percentage markup rate on payroll wages, ranging from 16% to 21%, which decreases as customer enrollment increases. This rate includes payroll taxes. Based on ProSource's performance and continued ability to provide these services, staff recommend continuing our partnership.

On August 4, 2026, the Gulf Coast Workforce Board approved the recommended funding award.

Funding Source:

Texas Workforce Commission

Budgeted:

Yes

Action Requested

Request approval to negotiate a one-year contract with ProSource Solutions III, Inc., in an amount not to exceed \$1,225,000. Execution of this contract is contingent upon both the program's continuation and the availability of funding. This is the final available renewal, with a competitive procurement for this service expected during the renewal term. (Staff Contact: Thomas Brown)

GRANT AND FUND MANAGEMENT SOFTWARE SOLUTION-CONTRACT AWARD

Background

Gulf Coast Workforce Board staff currently manage grant budgets, expenditures, and subrecipient reimbursement requests through manual processes. As the number of funding streams, grant awards, and reporting requirements has grown, these methods have become increasingly complex and time-intensive.

Staff are required to maintain multiple manual tracking tools to monitor expenditures across funding sources and grant years while separately reviewing and processing monthly reimbursement requests submitted by subrecipients. A more centralized approach will improve operational efficiency, strengthen financial oversight, reduce administrative burden, and enhance the accuracy and consistency of grant management activities.

Current Situation

H-GAC issued a competitive, sealed solicitation to solicit qualified Contractor(s) for the goods or services requested under Project ID: RFP-HS-WKF-GFMSS-03-26. 18 responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses and interviews/demonstrations, the recommendation and rankings are presented below:

Vendor	Final Tabulation	Ranking Order
REI Systems, Inc.	151.43	1
Concourse Tech Inc.	150.93	2
Fluxx Labs, Inc.	147.07	3
IGX Solutions	136.5	4
Submittable	127.28	5
Autocene Government Solutions, Inc.	121	6
Catalyst Consulting Group, Inc.	76.36	7

Sikich LLC	74.14	8
Weaver and Tidwell, L.L.P.	72.79	9
Integrated Solutions Consulting	65.93	10
Canopy Management Consulting Group	65.79	11
radianHub, LLC	65	12
Applied Logic LLC	64.71	13
Kambrian Corporation	63.93	14
Vulcan Technologies, Inc.	62.36	15
Dulles Technology Partners Inc	60.21	16
AI Coalition Network LLC	1	17
Euna Solutions, Inc.	1	18

Evaluation Criteria: Cloud Security Compliance Requirement; Data Residency Requirement; Methodology/Approach; Experience/Qualifications; Pricing/Cost Proposal; Software Interface & Usability; Past Performance; Interviews/Demonstrations.

Funding Source:

Texas Workforce Commission

Budgeted:

Yes

Action Requested

Request approval to negotiate with the two highest-ranked proposers to obtain the best price and most favorable contract terms, and to make a final selection based on the results of negotiations.

The resulting contract will be for one year in an amount not to exceed \$200,000. (Staff Contact: Thomas Brown)

**AUGUST 2026 ADVISORY COMMITTEE AND AFFILIATE GROUP
APPOINTMENTS**

CRIMINAL JUSTICE ADVISORY COMMITTEE

The Criminal Justice Advisory Committee advises the Houston-Galveston Area Council (H-GAC) Board on law enforcement and criminal justice issues, recommending funding priorities for criminal justice grants and other regional criminal justice issues.

Nominations received for terms expiring in June 2028:

Name	Representing	Nominated by
Ricky Bort (alternate)	Brazoria County	Stacy Adams

REGIONAL FLOOD MANAGEMENT COMMITTEE

The Regional Flood Management Committee addresses flood and floodplain management issues for the thirteen-county region. The committee advises elected officials in their decision-making responsibilities by making recommendations on issues related to all aspects of flood management in the Gulf Coast Planning Region.

Nominations received for terms expiring in May 2028:

Name	Representing	Nominated by:
Andrea Broughton (primary) Jorge Reyna (alternate)	At Large- City of Manvel At Large- City of Manvel	Committee Nomination Committee Nomination

EXECUTIVE SESSION

Background

Section 551.071 of the Texas Open Meetings Act authorizes a governmental body to consult with its attorney in an executive session to seek his or her advice on legal matters.

Current Situation

The Executive Director and H-GAC legal counsel will convene the board of directors in an executive session.

Funding Source

N/A

Budgeted

N/A

Action Requested

Pursuant to Texas Government Code Section 551.071, the board will enter into executive session to consult with its attorney on a matter in which the duty of the attorney to H-GAC under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act. (Staff Contact: Ron Papsdorf)