



AGENDA
GULF COAST REGIONAL 9-1-1 EMERGENCY
COMMUNICATIONS DISTRICT
Board of Managers
May 16, 2023
11:00 AM or upon adjournment of H-GAC Board
3555 Timmons Lane, 2nd Floor
Houston, TX 77027

1. CALL TO ORDER
 - a. ROLL CALL OF BOARD MEMBERS
(Staff Contact: Kim Ward)
 - b. PUBLIC COMMENT - Members of the public may participate by registering to attend onsite; by sending comments to BoardPublicComments@h-gac.com; by joining online via our website; or by dialing 1-888-788-0099 or 1-877-853-5247 (Meeting ID 869 8574 0129; Passcode: 210493)

ACTION ITEMS

2. CONSENT AGENDA
 - a. MINUTES OF THE JANUARY 17, 2023, BOARD OF MANAGERS MEETING
Request approval of Minutes from January 17, 2023, Board of Managers meeting.
(Staff Contact: Chuck Wemple)
 - b. TEXT TO 911 CONTROL CENTER SERVICES CONTRACT EXTENSION
Request authorization to extend contract with Intrado Life and Safety Solutions, Corporation effective July 17, 2023 for a period of one year; amount of \$35,520.
(Staff Contact: Kim Ward)
3. FINANCIAL REPORT
Request approval of the April 2023 Financial Report. (Staff Contact: Jean Mahood)
4. NEXT GENERATION 9-1-1 EQUIPMENT AND SERVICES
Request Board authorization to negotiate contract with AT&T Services, Inc for deployment of Next Generation 9-1-1 equipment and network services for a period of seven (7) years; amount of \$12,388,000 with a three (3) year option. (Staff Contact: Kim Ward)

INFORMATION ITEMS

5. LEGISLATIVE UPDATE
(Staff Contact: Kim Ward)
6. GEO-SPATIAL DATABASE STATUS REPORT
No action requested. (Staff Contact: Kim Ward)
7. PUBLIC SAFETY ANSWERING POINT CALL STATISTICS REPORT
No action requested. (Staff Contact: Kim Ward)
8. ADJOURNMENT

ROLL CALL OF BOARD MEMBERS

PUBLIC COMMENT

MINUTES OF THE JANUARY 17, 2023, BOARD OF MANAGERS MEETING

ATTACHMENTS:

	Description	Type
■	Minutes of the January 17 2023, Board of Managers Meeting	Cover Memo

**Gulf Coast Regional 9-1-1 Emergency Communications District
Board of Managers Meeting
January 17, 2023**

ATTENDANCE ROSTER

The following members of the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District attended all or a portion of the January 17, 2023 Board meeting:

Brazoria County Commissioner Stacy Adams (Acting Chairman)
Liberty County Judge Jay Knight
Matagorda County Judge Bobby Seiferman
Walker County Commissioner Brandon Decker
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

1. **CALL TO ORDER**

Acting Chairman, Commissioner Adams, called the meeting of the Board of Managers to order at 11:08 a.m. on Tuesday, January 17, 2023. The meeting was held Hybrid on Zoom and in person at 3555 Timmons Lane, 2nd floor Conference Room B.

a. **Roll Call of Board Members**

Ms. Kim Ward called out the Board member roster to certify that there was a quorum. Acting Chairman Adams acknowledged a quorum with six of the eight board members present and presided throughout the meeting.

b. **Public Comments**

There were no public comments.

ACTION ITEMS

ITEM 2. Consent Agenda

Acting Chairman Adams stated that this is the first meeting to consolidate a list of items that are of routine in nature and may be acted on in a single motion unless requested otherwise by a member of the Board. This is similar to the H-GAC Board of Director's meeting, as a Consent Agenda. Acting Chairman Adams asked for any corrections, additions, or deletions to the Meeting Minutes for November 15, 2022 and to approve routine operations of the Geospatial Software License Renewal. There were no corrections to the Meeting Minutes.

Judge Spenrath made a Motion to approve and Judge Duhon seconded the Motion. The Board of Managers voted and approved all Consent Agenda items.

ITEM 3. Financial Report

Mrs. Jean Mahood presented the Balance Sheet for the month of December for her first report. The total cash for the 911 District as of December was \$7.6 million with a small grant receivable amount of \$14,364. The accounts payable to H-GAC was \$1,278,829 which gave a fund balance of \$6,375,390. Mrs. Mahood presented the Income Statement for the second report stating that the total revenue of \$4.2 million and total expenses around \$2.9 million gives the District a net income of \$1,338,737 as of December. Mrs. Mahood stated that this is a preliminary report which is based on the first closing of December. There might be changes as we continue to close fiscal year 2022.

Acting Chairman Adams asked for a Motion to approve the December 2022 Financial Report. Judge Duhon made a Motion to approve and Judge Spennrath seconded the Motion. The Board of Managers voted and approved the December 2022 Financial Report.

ITEM 4. Fiscal Year 2023 Strategic Plan and Budget

Ms. Kim Ward took a moment to welcome our two new Board members, Judge Bobby Seiferman and Commissioner Brandon Decker. She reported that back in December of 2022 the H-GAC Board of Director's approved a budget package for the agency which included the District's budget. However, Texas Health and Safety Code, Sub-Chapter H, requires the Board of Managers to approve the District's budget every fiscal year.

The first item Ms. Ward presented was the District's accomplishments in Fiscal Year 2022. The key accomplishments include maintenance of call handling equipment in 23 call centers, maintenance of the 911 database to 99% overall matching of Automatic Location Identification data to road data, improved the 911 data quality, provided high resolution Aerial Imagery, Location-based routing deployment by T-Mobile and AT&T, and completed assessment of 911 system and provided the findings and recommendations to the Board of Managers.

Ms. Ward presented a comparison from the 2022 to 2023 fiscal year budget. The biggest difference between the two is the grant fund that was awarded in fiscal year 2022 for the deployment of Next Generation services.

In addition to the routine services that the District provides, the fiscal year 2023 budget provides for language line translation services, maintenance of the call handling equipment, emergency medical dispatch resources for the call centers that participate, ongoing maintenance of location and mapping data, and improving data for call routing. This fiscal year will include publishing a Request For Proposal to start replacing call handling equipment. She anticipates bringing the results of the Request for Proposal to the Board in May.

Acting Chairman Adams asked for a Motion to approve the fiscal year 2023 plan and budget in the amount of \$5,174,722. Judge Duhon made a Motion to approve and Judge Spenrath seconded the Motion. The Board of Managers voted and approved the fiscal year 2023 plan and budget.

ITEM 5. Adoption of the 9-1-1 Service Fee

Ms. Kim Ward stated that as per the District's Statute the Board of Managers is required to adopt the 9-1-1 service fee of \$0.50 per month for each access line. Unless there is a legislative change, the amount for the wire line and VoIP landline will not change. Ms. Ward requested approval to adopt the 911 service fee of \$0.50 cents per access line to be imposed by the District in accordance with Chapter 772, Sub-Chapter H, of the Health and Safety Code, for fiscal year 2023.

Acting Chairman Adams asked for a Motion to approve the 911 Service Fee. Judge Spenrath made a Motion and Judge Duhon seconded the Motion. The Board of Managers voted and approved the adoption of the 911 service fee.

ITEM 6. Election of 2023 Chair and Vice Chair

Mr. Chuck Wemple asked for any nominations to elect for the position of Chairman and Vice-Chairman. Judge Duhon nominated Commissioner Adams to take the role of Chairman and Judge Spenrath as Vice-Chairman. There were no other nominations.

The Board of Managers voted and approved Brazoria County Commissioner Stacy Adams as Chairman and Wharton County Judge Phillip Spenrath Vice-Chairman.

INFORMATION ITEMS

ITEM 7. FY 2022 Geo-Spatial Database Status Report

Ms. Ward reminded the Board that she reported at the last Board meeting that Liberty County was in the process of getting their road name structure changed to meet the Next Generation 911 call routing requirements and the work continues in this report. Ms. Ward assured once the process and changes are made, the percentages for the county will go back up. As far as Waller County, it is the District's understanding that there is an annexation in progress. Once that is complete, the percentage will go back up. She answered questions pertaining to the report. No further action was taken.

ITEM 8. FY 2022 PSAP Call Statistics

Ms. Ward presented the call statistics report stating that our 911 calls for fiscal year 2022 total 311,181. She stated that this is a decrease of approximately 25,000 calls from 2021. The decrease in calls could result in no calls to 911 for non-emergency incidents. There was an increase in calls to the administration lines for non-emergencies and increase in text calls to 911. Ms. Ward expressed no concerns regarding the statistics as the public is educated that the 911 line is only for emergency-related incidents. No further action was taken on this report.

ITEM 9. Adjourn

Chairman Adams adjourned the meeting at 11:30 a.m.

TEXT TO 911 CONTROL CENTER SERVICES CONTRACT EXTENSION

Background

In 2018 the GCRECD executed a contract with West Safety Solutions Corporation (now dba as Intrado Life and Safety Solutions, Corporation) for a three-year period to provide Text-to-911 Control Center Services. This service allows for the delivery of text calls to 911 to all 23 Public Safety Answering Points. The contract allowed for two one-year period extensions at same price and terms.

Current Situation

The contract will expire July 17, 2023. Staff is requesting to extend the contract with Intrado Life and Safety Solutions, Corporation, for a period of one-year same cost and terms.

Funding Source

911 Service Fee

Budgeted


Yes

Action Requested

Request authorization to extend contract with Intrado Life and Safety Solutions, Corporation effective July 17, 2023 for a period of one year; amount of \$35,520. (Staff Contact: Kim Ward)

FINANCIAL REPORT

ATTACHMENTS:

	Description	Type
	Balance Sheet	Cover Memo
	Income Statement	Cover Memo

**GULF COAST REGIONAL 9-1-1
BALANCE SHEET AS OF 04/30/2023**

ASSETS

Cash	\$	7,080,668
Accounts Receivable	\$	40,713
Total Assets	\$	<u>7,121,381</u>

LIABILITIES AND FUND BALANCES

Liabilities:

Accounts Payable-H-GAC	\$	593,634
Total Liabilities	\$	<u>593,634</u>

Equity:

Unrestricted Retained Earnings	6,014,150
Net Income	513,598
Total Fund Balance	<u>6,527,747</u>

Total liabilities and fund balance	<u>7,121,381</u>
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GULF COAST REGIONAL 9-1-1
INCOME STATEMENT 1/1/2023 through 04/30/2023

REVENUE

State Comptroller Payments	\$	1,113,091
Telephone Company Fees		229,637
Grant Revenue		9,778
Bank Interest		30,397
Total Revenue	\$	1,382,902

EXPENSE

Personnel	\$	249,612
Indirect		28,606
Travel		6,488
Consumable Supplies		49
Rent		15,083
Communications		28,082
Network (AT&T)		107,073
Consultants/Other		347,669
Equipment		-
Bank Fees		65
Other		86,578
Total Expenses	\$	869,305

NET INCOME **\$** **513,598**

NEXT GENERATION 9-1-1 EQUIPMENT AND SERVICES

Background

On June 30, 2022, the Gulf Coast Regional 9-1-1 Emergency Communications District (GCRECD) received a Next Generation 9-1-1 Federal Grant fund in the amount of \$3,777,763. The purpose of this grant is to support the District transition from legacy system to Next Generation 9-1-1 technology capable of interoperability to better serve the communities and improve emergency response times. The state had imposed a deadline on expending the funds as December 31, 2024.

Current Situation

On January 27, 2023, the GCRECD released a Request for Proposal (RFP) seeking qualified contractor for the following services:

- Provide and implement market-ready solutions for Next Generation 9-1-1 call handling equipment at the 23 Public Safety Answering Points (PSAPs)
- Implementation of a Next Generation 9-1-1 Emergency Services Internet Protocol network (ESInet) and Next Generation Core Services (NGCS)

Four proposals were received and evaluated by staff and the Assistant Director of the Walker County Public Safety Communications Center. The team assessed the submissions based on several criteria, including qualifications and experience, methodology and approach, past performance and references, and pricing. The top two vendors and their proposed technologies for the projects, ranked in order of preference, are as follows:

1. AT&T Services, Inc.
2. Motorola Solutions Connectivity, Inc.

The evaluation committee conducted a demonstration and interview from each vendor regarding their proposed solution and determined that the AT&T Services, Inc. is the best option based on several factors, among which are:

1. AT&T is currently the network provider for GCRECD, with existing infrastructure covering all eight counties. This means that there is no requirement to construct new infrastructure even if another provider is selected.
2. AT&T's Viper solution for replacing call handling equipment is the same system being used at the PSAPs today. This minimizes the need for extensive training and allows for smoother transition for 9-1-1 call center staff.
3. AT&T Viper solution offers language translation for text calls, while Motorola's plan to provide this service is not expected until 2024
4. Price. The cost breakdown for call handling and Next Generation network is as follows:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
AT&T	\$4,045,611	\$1,390,287	\$1,390,287	\$1,390,287	\$1,390,287	\$1,390,287	\$1,390,287
Motorola	\$6,665,440	\$1,507,887	\$1,507,887	\$1,507,887	\$1,507,887	\$1,582,888	\$1,582,888

Funding Source

Federal 911 Grant Program / 911 Service Fee

Budgeted

Yes

Action Requested

Request Board authorization to negotiate contract with AT&T Services, Inc for deployment of Next Generation 9-1-1 equipment and network services for a period of seven (7) years; amount of \$12,388,000 with a three (3) year option. (Staff Contact: Kim Ward)

LEGISLATIVE UPDATE

ATTACHMENTS:

	Description	Type
1	Legislative Update	Cover Memo

Legislative Update

HB 3290/SB 1858 – Next Generation 9-1-1 Service Fund

Representative Ryan Guillen (R-Rio Grande City) / Senator Kelly Hancock (R-N. Richland Hills)

- Allows for the transfer of any amount available from federal money provided to this state from the Coronavirus American Rescue Plan Act of 2021 (ARPA Funds) or from any other federal governmental source.
- The Comptroller is responsible for the distribution of the funds.
- Funds can only be used for the deployment and reliable operation of Next Generation 9-1-1 service, including the cost of equipment, operations, and administration.
- Allows for the transfer of money from any state governmental source.
- The Commission on State Emergency Communications is responsible for distribution of funds as it does today with wireless funds. The funding amount will be based on the population of the area served by the District.
- Funds from the Coronavirus American Rescue Plan Act of 2021 must be distributed by August 31, 2024.
- Extends deadline for funds to be spent from December 31, 2024, to December 31, 2026.
- Bill effective date September 1, 2023.

HB 9 – Development and Funding of Broadband and Telecommunications Services

Representative Trent Ashby (R-Lufkin)

- Creates the Texas Broadband Infrastructure Fund.
- Bill provides funding for Next Generation 9-1-1 Service Fund.
- Funding does increase from \$0.50 to \$0.85. For clarification, this addition covers the delta between the existing funding and proposed new funding.
- Funds will be distributed annually no later than September 15th of each year.
- Bill effective date January 1, 2024, if the constitutional amendment is passed.
- Funding for Next Generation 9-1-1 will expire September 1, 2035.

SB 838 – Relating to School Districts and Open-Enrollment Charter Schools Providing Silent Panic Alert Technology in Classrooms (Alyssa’s Law)

- Creates requirement for each school district and open-enrollment charter schools to provide each classroom with silent panic alert technology that allows for immediate contact with district or school emergency services agencies, law enforcement agencies, health departments, and fire departments.
- Sent to Governor Abbott for Signature April 27, 2023.
- Bill effective date September 1, 2023.
- Schools have until 2024 – 2025 to implement.

Action Requested: Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Kim Ward)

GEO-SPATIAL DATABASE STATUS REPORT

ATTACHMENTS:

	Description	Type
▣	Database Status Report	Cover Memo

TN Address to GIS Road Centerline Match Results 04/17/2023

Categories	BRAZORIA COUNTY	CHAMBERS COUNTY	COLORADO COUNTY	LIBERTY COUNTY	MATAGORDA COUNTY	WALKER COUNTY	WALLER COUNTY	WHARTON COUNTY	Grand Total
Matched	41420	11522	3802	6538	6061	21569	7191	6404	104507
Unmatched	1249	41		422		206	69		1987
Total TNs	42669	11563	3802	6960	6061	21775	7260	6404	106494

% Matched	97%	100%	100%	94%	100%	99%	99%	100%	98%
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PUBLIC SAFETY ANSWERING POINT CALL STATISTICS REPORT

ATTACHMENTS:

	Description	Type
D	PSAP Call Statistics Report	Cover Memo

Total Calls by PSAP January 1 through April 30, 2023

County	PSAP Name	Landline/ Other	Text	VOIP	Wireless	TOTAL 911 CALLS	Admin Calls (if avail)	TOTAL CALLS	Percent of Calls Answered <15 Seconds
Brazoria	Alvin Police Department	321	20	264	4304	4909	N/A	4909	96%
Brazoria	Angleton Police Department	551	7	122	2758	3438	N/A	3438	99%
Brazoria	Brazoria County Sheriffs Department	1045	50	418	18961	20474	36519	56993	99%
Brazoria	Brazoria Police Department	215	2	36	784	1037	N/A	1037	93%
Brazoria	Clute Police Department	139	6	161	1710	2016	N/A	2016	98%
Brazoria	Freeport Police Department	165	8	41	1821	2035	8844	10879	98%
Brazoria	Lake Jackson Police Department	410	13	231	4039	4693	N/A	4693	100%
Brazoria	West Columbia Police Department	216	0	24	707	947	N/A	947	92%
Chambers	Chambers County Sheriffs Office	271	20	174	7355	7820	19588	27408	99%
Chambers	Mont Belvieu Police Department	188	13	111	1726	2038	430	2468	98%
Colorado	Colorado County Sheriffs Office	494	10	241	3969	4714	N/A	4714	99%
Liberty	Cleveland Police Department	238	6	100	2482	2826	N/A	2826	97%
Liberty	Dayton Police Department	179	22	50	1804	2055	N/A	2055	95%
Liberty	Liberty County Sheriffs Office	642	31	166	10875	11714	N/A	20790	99%
Liberty	Liberty Police Department	280	2	114	1563	1959	N/A	1959	99%
Matagorda	Bay City Police Department	128	27	61	2391	2607	N/A	2607	100%
Matagorda	Matagorda County Sheriffs Office	112	21	60	3298	3491	N/A	3491	99%
Walker	Walker County Public Safety Communication Center	1383	43	548	11294	13268	23677	36945	97%
Waller	Brookshire Police Department	159	10	24	920	1113	N/A	1113	98%
Waller	Waller County Sheriffs Office	329	29	231	7262	7851	6026	13877	98%
Wharton	El Campo Police Department	437	1	59	1684	2181	N/A	2181	98%
Wharton	Wharton County Sheriffs Office	584	7	78	3520	4189	N/A	4189	96%
Wharton	Wharton Police Department	915	8	138	1815	2876	N/A	2876	97%
	TOTAL ALL PSAPS	9401	356	3452	97042	110251	95084		
	Percent Total 911 Calls	8%	1%	3%	88%				

ADJOURNMENT