



A G E N D A
GULF COAST REGIONAL 9-1-1 EMERGENCY
COMMUNICATIONS DISTRICT
Board of Managers November 19, 2024
11:00 a.m. or upon adjournment of H-GAC Board
3555 Timmons Lane, 2nd Floor
Houston, TX 77027

1. CALL TO ORDER FOR PUBLIC HEARING
 - a. Roll Call of Board Members. (Staff Contact: Kim Ward)
 - b. Conduct public hearing and solicit public comments on the continuation of the Gulf Coast Regional 9-1-1 Emergency Communications District (GCRECD) and the 9-1-1 Service Fee. (Staff Contact: Board Chair)
2. RECONVENE THE BOARD OF MANAGER'S MEETING (Board Chair)
 - a. Public Comments
The Board of Managers opens the floor for any public comments. (Board Chair)

ACTION ITEMS

3. Approve Resolution to Continue the 9-1-1 District
Request approval of Resolution authorizing the continuance of the Gulf Coast Regional 9-1-1 Emergency Communications District and 9-1-1 Service Fee.
(Staff Contact: Kim Ward)
4. Consent Agenda
 - a. Minutes of the October 15, 2024, Board of Managers Meeting
Request approval of Minutes from October 15, 2024, Board of Managers meeting.
(Staff Contact: Kim Ward)
 - b. Network Monitoring Services Contract
Request authorization to renew the contract with National Public Safety Solutions through September 30, 2025, amount \$53,730 for network monitoring services.
(Staff contact: Kim Ward)
 - c. Emergency Medical Dispatch Resource Center Contract
Request authorization to renew the contract with the Montgomery County Hospital District for Emergency Medical Dispatch Resource Center Services effective January 1, 2025, for a period of five years, amount: \$68,000.
(Staff Contact: Kim Ward)

5. Financial Report
Request approval of the October 2024 Financial Report. (Staff Contact: Christina Ordonez-Campos)

INFORMATION ITEMS

6. Geospatial Database Status Report. (Staff Contact: Kim Ward)
7. Public Safety Answering Point Call Statistics Report. (Staff Contact: Kim Ward)
8. Adjourn. (Board Chair)



RESOLUTION

A RESOLUTION AUTHORIZING THE CONTINUATION OF THE DISTRICT AND THE 9-1-1 SERVICE FEE

WHEREAS, Section 772.620 of the Act requires the Board of Managers to hold a public hearing every three years from the date of the creation of the District to solicit public comments with regard to the continuation of the District and the 9-1-1 Emergency Service Fee; and

WHEREAS, on November 19, 2024, the Gulf Coast Regional 9-1-1 Emergency Communications District held the public hearing at 3555 Timmons Lane, 2nd Floor; and

WHEREAS, public comment was solicited on continuation of the District; and

WHEREAS, there was no call by the public to dissolve the District; and

WHEREAS, the Board of Managers, premised on the public hearing, has determined that it is in the public interest that the Gulf Coast Regional 9-1-1 Emergency Communications District continue its existence and the charging of the 9-1-1 Emergency Service Fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE GULF COAST REGIONAL 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT SHALL, AS PROVIDED BY LAW: Continue the Gulf Coast Regional 9-1-1 Emergency Communications District; and continue the 9-1-1 Service Fee in the amount of 50 cents per month per local exchange line.

PASSED AND APPROVED by the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District on the 19th day of November 2024.

APPROVED:

Board Vice-Chair, Gulf Coast Regional 9-1-1
Emergency Communications District

ATTEST:

Gulf Coast Regional 9-1-1 Emergency
Communications District

**Gulf Coast Regional 9-1-1 Emergency Communications District
Board of Managers Meeting
October 15, 2024**

ATTENDANCE ROSTER

The following members of the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District attended all or a portion of the October 15, 2024, Board meeting:

Wharton County Judge Phillipp Spenrath (Chair)
Walker County Commissioner Brandon Decker (Vice-Chair)
Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Tommy Hammond
Liberty County Judge Jay Knight

1. **CALL TO ORDER**

Chair, Judge Spenrath called the meeting of the Gulf Coast Regional 9-1-1 Emergency Communications District Board of Managers to order at 11:20 a.m. on Tuesday, October 15, 2024. The meeting was held in person at 3555 Timmons Lane, 2nd floor Conference Room D.

a. **Roll Call of Board Members**

Ms. Kim Ward conducted the roll call of the Board of Managers and certified there was a quorum. Chairman Spenrath resumed the meeting.

b. **Public Comments**

There were no public comments.

ACTION ITEMS

ITEM 2. Consent Agenda

Chairman Spenrath asked if there were any items that the Board Members would like to pull off the Consent Agenda to discuss. There were none. Commissioner Adams made a Motion to approve items. Commissioner Hammond seconded the Motion. The Board of Managers voted and approved the Consent Agenda.

ITEM 3. Financial Report

Mrs. Christina Ordonez-Campos presented the August 2024 Financial Report. She began her report by providing an explanation of the Balance Sheet. She reported that the investment listed is the \$5,000,000 CD with interest. The account receivable of \$36,000 is what is owed to the District by the Commission on State Emergency Communications. The accounts payable, \$364,000, is money owed back to H-GAC by the District for expenses as of August 31, 2024.

The Deferred Liability of \$1,000,000 is funds relating to the Proposition 8 revenue that will be recognized in FY2025. She believed that Kim Ward has presented a spending plan for that revenue.

She then presented the Income Statement. She reported that State Comptroller payments of \$2.8 million includes approximately \$400,000 from Proposition 8 and remaining are payments received from the regular revenue at approximately \$350,000 a month.

Personnel expenses consist of six full-time staff salary and benefits. Mrs. Ordonez-Campos pointed out that staff is working with the bank to remove the \$445 in bank fees. For Consultant expenses as of August 31st, the District has spent \$447,000. Most expenditures, approximately \$252,000, relates to Intrado.

Chairman Spenrath asked for a Motion to approve the August 2024 Financial Report. Judge Knight made the Motion to approve, and Commissioner Decker seconded the Motion. The Board of Managers voted and approved the August 2024 Financial Report.

ITEM 4. 9-1-1 District Planning and Development Plan

Ms. Kim Ward reminded the Board of Managers that the Plan was sent to the Board members in August of 2024. Kim Ward gave a high-level overview of the Districts Planning and Development Plan. She discussed administrative tasks that are either in progress or will be done in FY2025.

Chairman Spenrath asked for a Motion to approve the 9-1-1 District Planning and Development Plan. Commissioner Decker made the Motion to approve, and Commissioner Adams seconded the Motion. The Board of Managers voted and approved the 9-1-1 District Planning and Development Plan.

ITEM 5. Next Generation 9-1-1 Service Fund – Proposition 8 Spending Plan

Ms. Kim Ward presented the Next Generation 9-1-1 Service Fund – Proposition 8 Spending Plan. Ms. Ward reminded the Board members that receipt of these funds was approved during the May 2024 Board meeting. She explained that the difference between the amount of \$3,463,035.59 approved during the May Board meeting and the \$3,505,133.75 spending plan being presented today, is that the District was also paid the interest that was earned while the funds were still with the State. She reviewed each line item with the Board and answered questions. Community and Environmental Director Justin Bower addressed Commissioner Decker's concern about cyber-security gap analysis for their radio system and finding a funding source for that activity.

Chairman Spenrath asked for a Motion to approve the Next Generation 9-1-1 Service Fund – Proposition 8 Spending Plan. Judge Knight made the Motion to approve, and Commissioner Decker seconded the Motion. The Board of Managers voted and approved the Next Generation 9-1-1 Service Fund – Proposition 8 Spending Plan.

INFORMATION ITEMS

ITEM 6. Next Generation 9-1-1 Project Update.

This was an information report. No further action was taken.

ITEM 7. Public Safety Answering Point Call Statistics Report

This was an information report. No further action was taken.

ITEM 8. Geo-spatial Database Status Report

This was an information report. No further action was taken.

ITEM 9. Adjourn

Chairman Spenrath adjourned the meeting at 11:54 a.m.

Network Monitoring Services Contract

Background

The Gulf Coast Regional 9-1-1 Emergency Communications District (GCRECD) contracts for network monitoring services. The services included 24x7x365 monitoring of routers, firewalls, and response to cyber threats to the IP-based network responsible for routing 911 calls to the 23 Public Safety Answering Points.

Current Situation

The network monitoring services include:

- Monitoring routers and firewalls of the landline and wireless LTE network
- Response to cyber threats and outages
- Remote configuration support
- Multi-Factor Authentication process for access to network firewalls

The current contract is scheduled to expire December 31, 2024. Staff is requesting to renew the contract through September 30, 2025, in the amount of \$53,730 while we complete the migration to the Next Generation 9-1-1 system.

Funding Source

911 Service Fee

Budgeted

Yes

Action Requested

Request authorization to renew the contract with National Public Safety Solutions through September 30, 2025, for network monitoring services; amount \$53,730.

Emergency Medical Dispatch Resource Center Contract

Background

The Gulf Coast Regional 9-1-1 Emergency Communications District contracts with the Montgomery County Hospital District to serve as an emergency medical dispatch resource center for Public Safety Answering Points (PSAPs) in its program region. The purpose of the emergency medical dispatch resource center is not to dispatch emergency personnel or equipment but to serve as a resource to provide medical pre-arrival instructions for Public Safety Answering Points that cannot provide those services. The Alvin Police Department, El Campo Police Department, and Wharton Police Department are the three Public Safety Answering Points that currently utilize the service. The cost for each Public Safety Answering Point is \$18.00 per call, with a monthly minimum of ten calls per month.

Current Situation

The existing contract is scheduled to expire January 1, 2025. Staff is requesting to renew the contract for a five-year term; same price and terms.

Funding Source: 9-1-1 Service Fee

Budgeted: Yes

Action Requested

Request authorization to renew contract with the Montgomery County Hospital District for Emergency Medical Dispatch Resource Center services for a period of five years; amount \$68,000.

Financial Report

GULF COAST REGIONAL 9-1-1 BALANCE SHEET AS OF 10/31/2024

ASSETS

	\$
Cash	8,931,213
Investment	5,163,499
Accounts Receivable	47,539
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	\$
Total Assets	14,142,250
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LIABILITIES AND FUND BALANCES

Liabilities:

	\$
Accounts Payable-H-GAC	863,991
Deferred Liability	3,105,134
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	\$
Total Liabilities	3,969,125

Equity:

	\$
Unrestricted Retained Earnings	8,264,823
Net Income	1,908,302
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	\$
Total Fund Balance	10,173,125
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	\$
Total liabilities and fund balance	14,142,250
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Financial Report

**GULF COAST REGIONAL 9-1-1
INCOME STATEMENT 1/1/2024 through 10/31/2024**

REVENUE

State Comptroller Payments	\$	3,388,166
Telephone Company Fees		446,499
Grant Revenue		36,143
CD Interest		111,499
Bank Interest		82,604
Total Revenue	\$	4,064,911

EXPENSE

Personnel	\$	735,430
Indirect		97,959
Travel		35,791
Consumable Supplies		49
Rent		29,826
Communications		80,430
Network (AT&T)		353,239
Consultants/Other		578,221
Equipment		4,179
Bank Fees		445
Other		241,042
Total Expenses	\$	2,156,609

NET INCOME \$ **1,908,302**

Geospatial Database Status Report

**GIS Road Centerline Match Results
11/04/2024**

TN % Matched and GIS Errors	BRAZORIA COUNTY	CHAMBERS COUNTY	COLORADO COUNTY	LIBERTY COUNTY	MATAGORDA COUNTY	WALKER COUNTY	WALLER COUNTY	WHARTON COUNTY	Grand Total
% Matched ALI to RCL	98%	99%	100%	99%	100%	98%	98%	100%	99%
% Matched ALI to SSAP	66%	70%	83%	74%	93%	95%	84%	91%	78%
% Matched VoIP To RCL	89%	94%	94%	91%	97%	93%	90%	95%	90%
% Matched VoIP To SSAP	58%	70%	75%	49%	92%	89%	72%	70%	64%
GIS Errors	3029	569	4	4737	26	557	393	89	9404

**ALI = Automatic Location Information to GIS

**SSAP = Site Structure Address Point

**RCL = Road Center Line

**VOIP = Voice Over Internet Protocol

Total Calls by PSAP January 1 through October 31, 2024									
County	PSAP Name	Landline/ Other	Text	VOIP	Wireless	TOTAL 911 CALLS	Admin Calls (if avail)	TOTAL CALLS	Percent of Calls Answered <15 Seconds
Brazoria	Alvin Police Department	580	52	532	10287	11451	N/A	11451	94%
Brazoria	Angleton Police Department	880	22	504	6770	8176	N/A	8176	99%
Brazoria	Brazoria County Sheriffs Department	1811	183	905	40421	43320	81094	124414	99%
Brazoria	Brazoria Police Department	544	9	122	1986	2661	N/A	2661	96%
Brazoria	Clute Police Department	208	23	322	3718	4271	N/A	4271	98%
Brazoria	Freeport Police Department	413	352	136	4074	4975	N/A	4975	100%
Brazoria	Lake Jackson Police Department	1006	30	573	8446	10055	N/A	10055	99%
Brazoria	West Columbia Police Department	822	7	60	1977	2866	N/A	2866	94%
Chambers	Chambers County Sheriffs Office	633	56	363	14474	15526	48109	63635	99%
Chambers	Mont Belvieu Police Department	301	262	210	3669	4442	N/A	4442	97%
Colorado	Colorado County Sheriffs Office	477	28	707	9921	11133	N/A	11133	99%
Liberty	Cleveland Police Department	655	17	250	5166	6088	N/A	6088	96%
Liberty	Dayton Police Department	576	6	250	4367	5199	N/A	5199	96%
Liberty	Liberty County Sheriffs Office	1772	104	398	28242	30516	N/A	30516	92%
Liberty	Liberty Police Department	373	36	335	3530	4274	N/A	4274	99%
Matagorda	Bay City Police Department	2130	85	165	5536	7916	N/A	7916	100%
Matagorda	Matagorda County Sheriffs Office	696	37	157	6641	7531	N/A	7531	100%
Walker	Walker County Public Safety Communication Center	3199	558	1338	27487	32582	58092	90674	97%
Waller	Brookshire Police Department	333	11	170	2296	2810	N/A	2810	94%
Waller	Waller County Sheriffs Office	383	65	556	17679	18683	14483	33166	97%
Wharton	El Campo Police Department	957	21	292	4112	5382	N/A	5382	99%
Wharton	Wharton County Sheriffs Office	424	19	101	7869	8413	N/A	8413	96%
Wharton	Wharton Police Department	1899	8	404	4256	6567	N/A	6567	98%
	TOTAL ALL PSAPS	21072	1991	8850	222924	254837	201778	456615	
	Percent Total 911 Calls	8%	1%	3%	88%				

Adjourn