

Case Preparation

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Case Preparation

- Building a Case starts before you ever even get a case
- Need to have a working relationship with your prosecutors
 - Build your case to their personality
 - Know certain pet peeves
 - Organization from the start!

Case Preparation

- The Beginning
 - What type of case are you working?
 - Work the case as if it's a murder and going to court next week
 - Document everything
 - Maintain accurate field notes
 - Morton Act Concerns
 - What is my wanted end result
 - Clean-up
 - Correct the behavior
 - Criminal Charges
 - All of the above???

Case Preparation

- Work every angle with what you are trying to prove
- Establish knowledge of the crime
 - Interviews
 - Place them at the scene, did they know it was occurring, what was done to prevent it
 - Evidence
 - Images or video or even written communications

Case Preparation

- Document
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- Document
- Put it in your report!

Case Preparation

- Case File
 - Organization
 - Tabs, dividers
 - Thoroughness
 - Did you chase down all the leads
 - Professional Writing Skills
 - The Defense will read your report, the jury will see your report
 - Have your writing reflect your skill and intelligence
 - Who else will be reading your report??

Case Preparation

- Elements of a Well-Prepared Case File
 - Case Summary/Narrative
 - Defendant/Complainant Information
 - Location Information
 - Photos/Videos

Questions

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