H-GAC Disadvantaged Business Enterprise 2020 Workshop
Welcome and Introductions

H-GAC Procurement and Contracts Staff
The Houston-Galveston Area Council

H-GAC is the regional organization through which local governments consider issues and cooperate in solving area wide problems. Through H-GAC, local governments also initiate efforts in anticipating and preventing problems, saving public funds.

The 13-county H-GAC service region is growing, becoming more diverse, and constantly changing. In order to address the needs of citizens and businesses, local governments are providing leadership to guide regional development wisely and manage change constructively.
H-GAC Disadvantaged Program Summary

Policy/Governing Law

- It is the policy of H-GAC to assist small, DBE, MBE, women-owned businesses and HUBs in learning how to do business with H-GAC. It is also a further policy of H-GAC that these sources shall have the maximum feasible opportunity to compete.
- Texas Local Government Code Chapter 252
- Code of Federal Regulations 2 CFR 200

Definition of DBE for H-GAC

- “DBE” means, collectively, HUB’s, MBEs, WBEs, and SBEs, or other designation as identified by the applicable recognized certifying agency.
Program Goals

Factors We Consider

- Fiscal Year Expenditure (Budgets)
- Availability of DBE in that Category
- Historical DBE Utilization
- Other Relevant Factors as Appropriate

5 Year DBE Goal Plan (2019-2023)

<table>
<thead>
<tr>
<th>Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>H-GAC ordinarily does not utilize services in these categories</em></td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>2024</td>
</tr>
<tr>
<td>Heavy Construction (other than building contracts)*</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
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</tr>
<tr>
<td>All Building Construction (including general contractors and operative building contracts)*</td>
<td>2.0%</td>
<td>2.0%</td>
<td>2.0%</td>
<td>2.0%</td>
<td>2.0%</td>
</tr>
<tr>
<td>All Special Trade Construction Contracts*</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
<td>1.0%</td>
</tr>
<tr>
<td>Professional Services Contracts</td>
<td>24.0%</td>
<td>25.0%</td>
<td>26.0%</td>
<td>27.0%</td>
<td>28.0%</td>
</tr>
<tr>
<td>Other Services Contracts</td>
<td>2.0%</td>
<td>2.5%</td>
<td>3.0%</td>
<td>3.5%</td>
<td>4.0%</td>
</tr>
<tr>
<td>Commodities Contracts</td>
<td>3.0%</td>
<td>3.5%</td>
<td>4.0%</td>
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General Procedure

- Procurement team is responsible for identifying qualified firms
- H-GAC utilizes the State of Texas Historically Underutilized Business (HUB) Directory
- H-GAC will utilize other sources as necessary or as mandated by law
- H-GAC monitors awards and payments from the prime contractor
Doing Business with H-GAC
Structure of H-GAC

- 8 Departments
  - Administration – Executive Director; Internal Audit; Procurement and Contracts
  - Community and Environmental – Sustainable Development; Water Resources; Clean Rivers
  - Communications – PR; Outreach
  - Data Services – IT; GIS; 911
  - Finance/Budget
  - Human Services – Aging; Workforce
  - Public Services – HGACBuy, Local Development Corporation; Public Safety; HGACEnergy
  - Transportation – Planning; Metropolitan Planning Organization for 8 of the 13 counties in the H-GAC region
Procurement is Centralized at H-GAC

Procurements are separated by:
- Formal (Over $50k)
- Informal (Under $50k)

Over $50k requires Board of Directors Approval

Some Goals set by Funding Source

Utilization of Cooperative Contracts

Procurement locates DBE's
Procurement Statistics

Awarded Project Breakdown

Award Value to DBE Firms

- Procurement Value Non-DBE Firms: 65.6%
- Procurement Value DBE Firms: 34.6%
What Do We Buy?
Contact us:

Purchasing@h-gac.com

www.h-gac.com/procurement

H-GAC
Procurement and Contracts
Thank you for attending!