

Houston-Galveston Area Emission Reduction Credit Organization (AERCO)

Agenda for the Board of Directors Meeting

Wednesday, February 14, 2018 – 2:00 PM

Houston-Galveston Area Council (H-GAC)

3555 Timmons Lane, Conference Room 2-A, Houston, Texas 77027

<http://www.h-gac.com/agendas/emissions/default.aspx>

- I. CALL TO ORDER** - *John Kush, Chair*
- II. INTRODUCTIONS**
- III. ADMINISTRATION** - *Cameron Stawicki, Houston-Galveston Area Council (H-GAC)*
 - A. Possible Upcoming Nominations and Renominations
 - B. Updated Directory of Board and Staff Members - *Annette Olsen, H-GAC*
 - C. Verification of Receipt of Emailed Member Meeting Materials Packages
- IV. ACTION ITEMS** - *Mr. Kush*
 - A. Ratification of Approvals
 - 1. February 8, 2017
 - 2. May 10, 2017
 - B. Meeting Summary from November 8, 2017
 - C. Financial Reports for Fourth Quarter 2017 - *Mr. Stawicki*
 - 1. Approval of Texas Commission on Environmental Quality (TCEQ) Third-Party Administrator Supplemental Environmental Project (SEP) Report through December 31, 2017
 - 2. Approval of AERCO Financial Report through December 31, 2017
 - D. 2017 Annual Report
- V. DISCUSSION ITEMS**
 - A. Bylaws Revision Draft - *Mr. Stawicki*
 - B. Emissions Banking and Trading (EBT) Report for Fourth Quarter 2017
- *Chad Cryer, TCEQ EBT*
- VI. OTHER BUSINESS** - *Mr. Kush*
 - A. Public Comments
 - B. Items for Discussion at Next AERCO Meeting on Wednesday, May 9, 2018,
2:00-3:30 PM in H-GAC's Conference Room 2-A
- VII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, H-GAC will provide reasonable accommodations for persons attending H-GAC events. Requests should be received at least twenty-four (24) hours prior to the event by H-GAC at 713-993-2488 or cleanvehicles@h-gac.com.

Houston-Galveston Area Emission Reduction Credit Organization (AERCO)

Proxy Form

I hereby authorize _____ to serve as my proxy and vote on my behalf, with full powers of substitution, for all matters to come before the AERCO Board of Directors meeting to be held on February 14, 2018, at the offices of the Houston-Galveston Area Council (H-GAC) at 3555 Timmons Lane, Conference Room 2-A, Houston TX 77027. Such matters include but are not limited to any quorum made and meeting adjournment.

I affirm that my proxy is a member of the AERCO Board of Directors.

I acknowledge that this completed proxy form must be received by an authorized H-GAC staff member by one of the following methods:

1. Email: cleanvehicles@h-gac.com

2. Mail: Cameron Stawicki
 Clean Vehicles Program Coordinator
 AERCO c/o H-GAC
 PO Box 22777
 Houston TX 77227-2777

Signature: _____

Printed Name: _____

Date: _____

Ratification of Approvals from February 8 and May 10, 2017

The following approvals from two (2) previous meetings are hereby ratified at the AERCO Board of Directors as of February 14, 2018:

1. *February 8, 2017*

- a. Approved staff distributing future member meeting materials packets electronically as well as by United States mail
- b. Approved resolutions recognizing and honoring the service of former members:
 - i. Jarod Davis, JD
 - ii. Orval Rhoads, PE RPLS
 - iii. Edward G. Fiesinger, PE
- c. Approved the Board summary for November 9, 2016
- d. Approved the fourth quarter 2016 TCEQ Third-Party Administrator SEP Report
- e. Approved the fourth quarter 2016 AERCO Financial Report
- f. Approved the 2016 annual report
- g. Approved the designation of SEP Funds for:
Santa Fe ISD (4 buses) \$260,000.00

2. *May 10, 2017*

- a. Approved the Board Minutes for February 8, 2017
- b. Approved 2017 Officer Nominations Committee consisting of Courtland Holman, Mary Jane Naquin, and B.J. Simon
- c. Approved the First Quarter 2017 TCEQ Third-Party SEP Administrator Report
- d. Approved the First Quarter 2017 AERCO Financial Report
- e. Approved the Designation of SEP Funds for two (2) project contracts:
 - i. Houston ISD (3 Buses) \$43,813.00
 - ii. Houston ISD (43 buses) \$202,867.02
 - 1. This amount is partial funding reimbursement for the requested maximum grant total of \$977,144.00.
 - 2. Although the maximum grant total grant is planned for distribution over five (5) contract years, each year must be submitted separately for Board approval.
 - 3. Grant sub-recipient understands that funding is not guaranteed from year to year and that it may therefore not receive the maximum total of \$977,144.00.

Ratification Totals for Previously Approved School Bus SEP Grants

Meeting Date	Grant Sub-Recipient	Number of Buses	Total Grant Funds
2/8/2017	Santa Fe ISD	4	\$260,000.00
5/10/2017	Houston ISD (partial grant funding for two contracts, with possible future full grant reimbursement over five years)	46	\$246,680.02
GRAND TOTAL		50	\$506,680.02