

A G E N D A

I. Call to Order

- Confirm quorum

II. What We Heard: June Subcommittee

- Purpose is to address outstanding questions and comments from June TIP Subcommittee meeting

III. Milestone Policy Working Group

- Callie Barnes will provide an update.

IV. TA Investment Category Criteria

- Brian D. Smith II will request concurrence.

V. Standard Operating Procedure

- Staff and Subcommittee members will continue discussing the development of an H-GAC SOP.
- Staff has requested feedback on TxDOT's SOP.

VI. Announcements

- Letters of Support for TxDOT's TA Program Call
- RTP Listing
- Meeting Minutes Posted to Website
- Next TIP Subcommittee meeting: August 6 at 9:30 AM

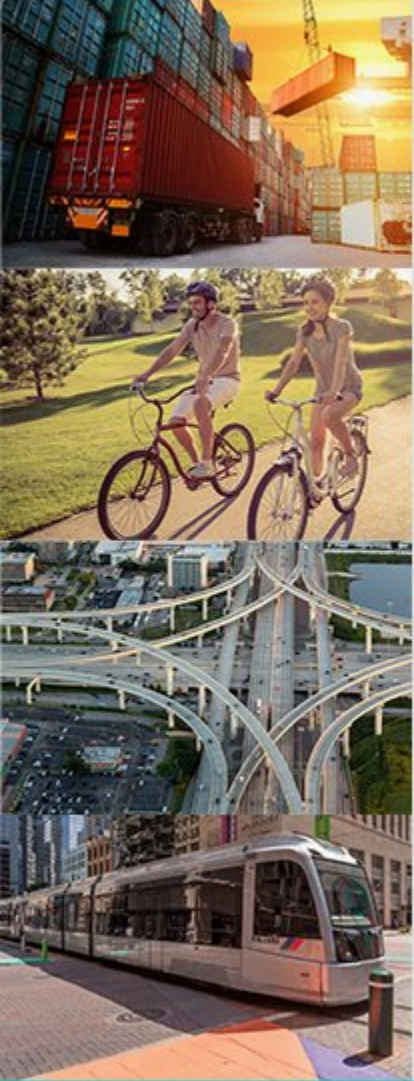


Transportation Improvement Program (TIP) Subcommittee



July 2, 2025

Agenda

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1. Call to Order
 2. What we heard: June TIP Subcommittee
 3. TASA Investment Category Criteria Presentation
 4. Standard Operating Procedure (SOP) Presentation
 5. Project Development and Delivery Milestone Policy Update
 6. Announcements

Call to Order - TIP Subcommittee Roster

Nominated Position	Primary-Name	Organization	Alternate-Name	Organization
Active Transportation	Luis Guajardo	Harris County Pct. 4	Jeffrey English	TxDOT Houston District
Local Government	Stacy Slawinski	Fort Bend County	Rick Staigle	Fort Bend County
Local Government	Melanie Beaman	City of Sugar Land	Vacant	Vacant
Local Government	Jason Smith	Montgomery County	Tommy Woolley	Montgomery County
Local Government	Ruthanne Haut	The Woodlands Township	Dr. Shelley Sekula-Gibbs	The Woodlands Township
Local Government	Brandon Cook	City of Galveston	Robert Winiecke	City of Galveston
Local Government	Lorenzo Wingate	City of Pearland	Fabiola De Carvalho	City of Pearland
Local Government	Wael Tabara	Brazoria County	Karen McKinnon	Brazoria County
Local Government	Patrick Mandapaka	Harris County	Kristian Heighway	Harris County
Local Government	Joi Johnson	City of Missouri City	Vacant	Vacant
Local Government	Jildardo Arias	City of Friendswood	Michael Shannon	Galveston County
Local Government	David Wurdlow	City of Houston	Marlene Gafrick	City of Houston
Local Government	Kris Larson	Downtown Houston	Sherry Weesner	Memorial Heights TIRZ
Local Government	Kathie Reyer	City of Shenandoah	Byron Hebert	City of Katy
Planning	Amy Skicki	BAYTRAN	Andrea French	Scenic Houston
Port	Rohit Saxena	Port Houston	Candice Armenoff	Port Houston
Port	Vacant	Vacant	Vacant	Vacant
State	Catherine McCreight	TxDOT Houston District	Grady Mapes	TxDOT Houston District
State	Nancy Peron	TxDOT Beaumont District	Lisa Collins	TxDOT Beaumont District
Transit	Alan Clark	METRO	Clint Harbert	METRO
Transit	Perri D'Armond	Fort Bend County Transportation	Pamela Lebrane	Fort Bend County Transportation
Transit	Ken Fickes	Harris County Transit	Vernon Chambers	Harris County Transit

What we heard: June TIP Subcommittee



- **If each project is different, what policy will be put in place to ensure project delivery?**
 - The Working Group will propose a policy that provides checkpoints that projects need to meet to continue to move forward in its delivery.
- **Transit agencies use placeholder projects that need to be accounted for in a potential Transit SOP.**
 - Staff will coordinate with transit agencies to guarantee transit input before SOP development.



Draft Active Transportation Investment Category Focused Criteria




Brian D. Smith, II (H-GAC)
TIP Subcommittee
July 2, 2025

Draft AT Investment Category Criteria



- Ask: Concurrence on Investment Category Criteria
- 100 Point Scoring System (ref. Project Selection Process Document, 2023)
 - 55 points – Investment Category Focused Criteria*
 - 15 points – Benefits to Other Categories*
 - 30 points – Planning Factors
 - *Deviation from other investment categories
- Criteria will be used to score projects in the upcoming Transportation Alternatives Set-Aside (TASA) Call for Projects (Summer/Fall 2025).

AT Investment Category Focused Criteria



Criteria	Score
Investment Category Focused Criteria	
Project has local support	5
Project improves or provides new connectivity to community and economic destinations	15
Project addresses existing high-crash spots for pedestrians/cyclists	10
Project removes physical barriers to walking/bicycling	10
Project fills a critical gap in the existing bike/ped network	10
Project readiness	10
TOTAL	55
Benefits to Other Investment Categories	
Project benefits high growth area needs	5
Project improves traffic conditions for transit users	5
Project improves daily traffic operations	5
TOTAL	15
Planning Factors	
Safety	7
Resiliency	5
Access/Connectivity	5
Impact on Vulnerable Populations	5
Impact on Cultural/Natural	5
Innovation	3
TOTAL	30
TOTAL	100

Change:

- Remove “Project has local support” criteria; Add to “Project readiness”
 - Recommended by TPC
 - Make local support a requirement

Contact

Brian D. Smith, II
**Principal Planner, Active
Transportation**

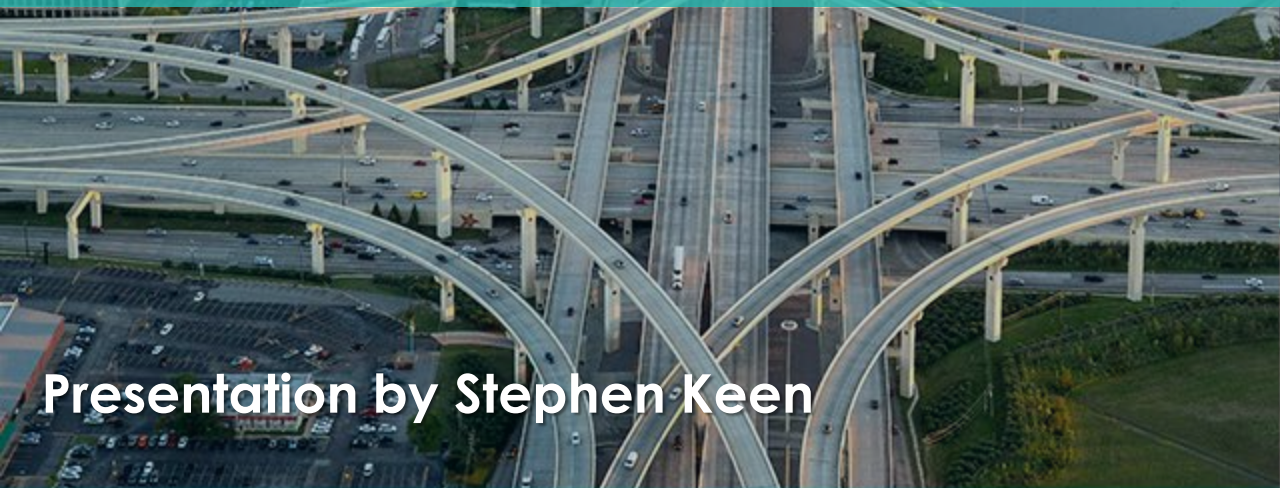
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Standard Operating Procedure Presentation



Presentation by Stephen Keen

Standard Operating Procedure (SOP)



- Why an SOP?
 - Avoid delays in STIP project approvals.
 - Project description standardization.
 - Some funding categories have specific requirements (cat 5, cat 7).
- TxDOT Houston published an SOP for TxDOT projects programmed in the TIP and RTP.
 - Staff requested comments on SOP.
- Staff also coordinating with Transit partners on SOP development.
 - Will present at the Regional Transit Coordination Subcommittee meeting on July 10th
- Goal: Develop H-GAC SOP in anticipation of the next TIP
 1. Work being delivered
 2. Funding eligibility
 3. Conformity determination, exempt, or exempt from regional emissions analysis (EREA)

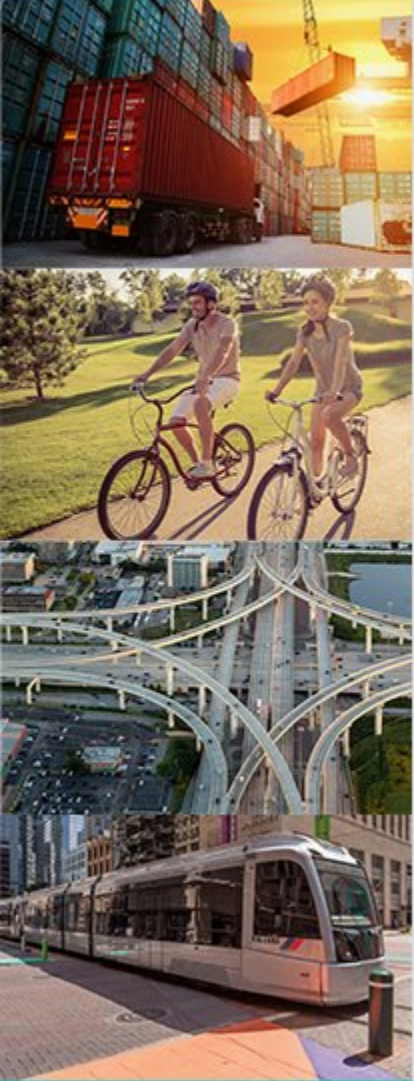
Standard Operating Procedure

SOP Examples

- Widen to 4 lanes with access management and intersection improvements.
- Reconstruct and widen from 2 to 4 lanes with access management including raised median, dedicated right turns, a NB shared use path, and a SB sidewalk.
- Reconfigure intersection to improve congestion and safety.
- Reconstruct intersection with dedicated left turn lanes, restripe crosswalks, and add pedestrian signals.
- This project addresses safety and congestion by implementing intersection improvements, and other associated improvements.
- Reconstruct from 4 to 4 lanes and implement intersection improvements, including left turn lanes at Cemetery Rd and Coale Rd, shared use path on both sides, pedestrian tunnel at Phillips Rd, replace traffic signal at Phillips Rd, and widen raised medians along the corridor.



Discussion

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- Staff requested TIP Subcommittee members to review TxDOT's SOP and provide feedback.
 - What could be beneficial for an H-GAC SOP?
 - **Include improvement activities/specific improvements**
 - **Do not include why the improvement activities are included.**
 - **Do not include materials nor other design decisions**

Going Forward

- Present to the RTCS to discuss Transit SOP.
- A draft SOP will be presented to the TIP Subcommittee, TAC and TPC.
 - TIP Subcommittee approval.
 - RTCS approval for the Transit SOP.
- Aiming for an approved SOP by the Fall
 - 2027-2030 Transportation Improvement Program





Project Development and Delivery Milestone Policy Workgroup Update



Presentation by Callie Barnes/Vice Chair David Wurdlow



Announcements



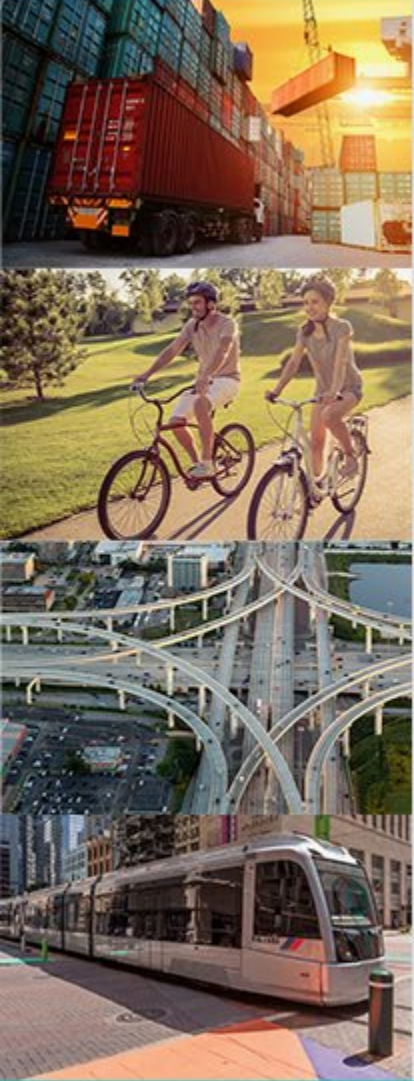
H-GAC Letters of Support



TxDOT Transportation Alternatives (TA) Program Call for Projects

- Bicycle and Pedestrian Facilities & Planning Studies
 - Improve safety, access, and mobility to:
 - Public Transportation
 - Schools
-
- Projects align with the Regional Transportation Plan vision and goals
 - 26 Letters of Support
 - TxDOT announces TA project selections late August or September
 - H-GAC Active Transportation Call for Project after selections

Announcements

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- Coordinating with sponsors on minor updates to RTP listing.
 - Meeting Minutes are posted to the website.
 - TIP Amendment Form
 - **Transportation Advisory Committee (TAC)**
 - Next Meeting: **July 16, 2025**, at 9:30 am (In-Person).
 - **Transportation Policy Council (TPC)**
 - Next Meeting: **July 25, 2025**, at 9:30 am (In-Person).
 - **Transportation Improvement Program Subcommittee**
 - Next Meeting: **August 6, 2025**, at 9:30 am (Virtual)