

Board of Directors



January Finance and Budget Committee Meeting

Schedule Tuesday, January 20, 2026 9:00 AM — 10:00 AM CST

Venue Houston-Galveston Area Council 3555 Timmons Ln. Houston, TX 77027

Organizer Kelley Misetich

Agenda

1. CALL TO ORDER

2. PUBLIC COMMENT

3. DECLARE CONFLICTS OF INTEREST

4. CONSENT AGENDA

4a. INVESTMENT POLICY 2026

Request approval of H-GAC's investment policy and approval of the FY26 investment officers. (Staff Contact: Gilda Mendoza)

4b. QUARTERLY INVESTMENT REPORT-FOURTH QUARTER 2025

Request approval of the Quarterly Investment Report for Fourth Quarter FY2025 ending December 31, 2025. (Staff Contact: Shaun Downie)

4c. GATEKEEPER CONTRACT LIFECYCLE MANAGEMENT SOFTWARE

RENEWAL

Request authorization to renew Gatekeeper contract management software for a 2nd year agreement, for an amount of \$246,467 starting March 1, 2026. (Staff Contact: Staci Stalarow)

Board of Directors



4d. REGIONAL JUVENILE MENTAL HEALTH SERVICE GRANT

Request approval of resolution authorizing H-GAC to apply for mental health service grant, the amount of \$128,742. (Staff Contact: Madeline McGallion)

4e. INSURANCE BROKERAGE SERVICES

Request approval to contract with the top-ranking bidder, Holmes Murphy, estimated term dates are February 15, 2026, to February 14, 2027. (Staff Contact: Scott Young)

4f. HGACBUY SW04-26 SWEEPING EQUIPMENT

Request authorization to contract with the respondents listed in the Contract Awards Recommendation Table for Sweeping Equipment. (Staff Contact: Ronnie Barnes)

5. FINANCE AND BUDGET COMMITTEE

5a. DECEMBER 2025 MONTHLY FINANCIAL REPORT

Request approval of the monthly financial report ending December 31, 2025. (Staff Contact: Christina Ordonez-Campos)

5b. BI-ANNUAL OPERATING RESERVE REPORTING

No action required. Information only. (Staff Contact: Christina Ordonez-Campos)

6. ELDER JUSTICE PROGRAM

6a. ELDER JUSTICE PROGRAM VICTIMS OF CRIME ACT GRANT

RENEWAL

Request authorization for the Elder Justice Program to apply for Victims of Crime Act funds in the amount of \$566,347. (Staff Contact: Madeline McGallion)

6b. ELDER JUSTICE PROGRAM-EDWARD BYRNE CRIMINAL JUSTICE GRANT APPLICATION

Request authorization for the Elder Justice Program to apply for Edward Byrne Justice Assistance Grant funds in an amount not to exceed \$150,000. (Staff Contact: Madeline McGallion)

Board of Directors



7. H-GAC FUNDING DEVELOPMENT PROGRAM

No action required. Information only. (Staff Contact: Megan Lyons)

8. EXECUTIVE DIRECTORS REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

9. ADJOURNMENT

2026 INVESTMENT POLICY

Background

H-GAC is required to maintain an investment policy that is consistent with Texas Government Code Chapter 2256 - Public Funds Investment Act. The board shall review the policy at least annually.

Current Situation

The policy has been reviewed and updated by H-GAC's finance division.

Additionally, according to the policy, primary and secondary investment officer(s) must be designated and approved by the Finance & Budget Committee and the Board of Directors annually.

For fiscal year 2026, the investment officers are:

Christina Ordonez-Campos, CPA, Chief Financial Officer (Primary)

Shaun Downie, Accounting Manager (Secondary)

Arathi Nayak, Accounting Manager (Secondary)

Funding Source

N/A

Budgeted

Not Applicable

Action Requested

Request approval of H-GAC's investment policy and approval of the FY26 investment officers.
(Staff Contact: Gilda Mendoza)

H-GAC INVESTMENT POLICY

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I. PURPOSE

The purpose of this policy is to establish objectives and guidelines for managing the investment of the available funds after the determination of the anticipated cash flow requirements of H-GAC. Available funds shall be invested in accordance with statutes, rules, regulations, and Texas Government Code Chapter 2256, the Public Funds Investment Act (PFIA). The investment policy addresses the methods, procedures and practices that must be exercised to ensure effective fiscal management of the agency's funds.

H-GAC may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with GAAP (Generally Accepted Accounting Principles).

II. SCOPE

This investment policy shall direct the investment of all financial assets of H-GAC which are comprised of the following funds:

- Governmental Funds including the General and Grant Funds
- Proprietary Funds
- Component Units
- Any new fund created by H-GAC, except that which is specifically exempted from this Policy by the Budget and Finance Committee and Board of Directors or by law.

III. OBJECTIVES

- Suitability of investments to the financial requirements of H-GAC.
- Preservation and safety of principal.
- Financial security and liquidity of H-GAC funds.
- Ability to liquidate investments before their maturity should the need arise.
- Diversification of the investment portfolio.
- Maximization of interest yield of funds through methods allowed under Federal and State law.
- Preservation of public trust.

H-GAC INVESTMENT POLICY

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IV. RESPONSIBILITY

Planning the investment program is the joint responsibility of the Executive Director, the Chief Financial Officer, the Controller, and the Investment Officer(s). The investment program shall be reviewed and approved by the Budget and Finance Committee and Board of Directors prior to its adoption. Any policy changes require similar approval.

A primary & a secondary investment officer must be designated and approved by the Budget and Finance Committee and the Board of Directors on a yearly basis. The investment officers will be responsible for effectively supervising and managing the assets of the investment fund.

H-GAC investments shall be made with judgement and care under circumstances then prevailing that persons of prudence, discretion, and intelligence exercise the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

V. AUTHORIZED INVESTMENTS

The following are authorized investments for H-GAC funds:

1. Obligations of the United States or its agencies and instrumentalities.
2. Direct obligations of the State of Texas or its agencies.
3. Other obligations, the principal, and the interest of which are unconditionally guaranteed or insured by the State of Texas or the United States.
4. General obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
5. Certificates of Deposit issued by State and National banks domiciled in the State of Texas the payment of which is insured in full by the Federal Deposit Insurance Corporation.
6. Fully collateralized direct Repurchase Agreements with a defined termination date purchased pursuant to a master contractual agreement which specified the rights and obligations of both parties, and which requires that securities involved in the transaction be held in a safekeeping account subject to the control and custody of H-GAC.
7. No Load Money Market Mutual Funds and No-Load Mutual Funds. To be an allowable investment, money market funds must adhere to a 90-day.

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weighted average maturity. No-load mutual funds with a weighted average maturity of up to 2 years are allowable if they are registered with the Securities and Exchange Commission, invest exclusively in obligations authorized by the Public Funds Investment Act, adhere to the requirements set forth for investment pools and are continuously rated by at least one nationally recognized investment rating firm at not less than AAA or its equivalent. A government may invest no more than 15% of its operating funds (excluding bond proceeds, reserves, and debt service funds) in this type of mutual fund.

8. Time deposits in the Council's depositories.
9. Investment pools created to function as money market funds must mark-to-market daily and maintain a market value ratio between .995 and 1.005. These pools must be continuously rated no lower than AAA, AAA-m, or an equivalent rating by at least one nationally recognized rating agency.
10. Banker's Acceptances 1) 270 days (about 9 months) or fewer, 2) Liquidated in full at maturity, 3) Eligible Federal Reserve Bank collateral, 4) U.S. Bank rated not less than A-1 or P-1.
11. Any combination of the foregoing.

Any law passed by the Texas State legislature changing the scope of legal investments available to a Council of Governments shall be considered included as part of this Investment Policy.

H-GAC is not required to liquidate investments that were authorized investments at the time of purchase. *PFIA §2256.017*

H-GAC monitors investments upon each maturity and compares interest rates offered from various brokers and the State of Texas to assure that rates are competitive for the market. Such comparisons are reviewed by the investment officer(s) and the CFO before investments are made. The comparison analysis is retained for review.

VI. MATURITY OF INVESTMENTS

The Council measures interest rate risk using the weighted average maturity method based on the fund in which the Council makes investments.

For pooled funds, the portfolio is measured using the dollar-weighted average maturity allowed based on the stated maturity date for the portfolio. PFIA §2256.005(b)(4)(c)

Portfolio maturities will be structured to meet the liquidity needs of H-GAC first and then to achieve the highest prudent return of interest. When H-GAC has funds

H-GAC INVESTMENT POLICY

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that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon H-GAC's investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by H-GAC is five years unless specific authority is given to exceed this limit.

Reserve funds may be invested in securities exceeding five years if the maturity of such investments is made to coincide as practicable as possible with the expected use of funds. Any proposed investments in securities exceeding five years of maturity must be disclosed to and approved by the Budget and Finance Committee and the Board of Directors including any appropriate time restrictions. The settlement of all transactions, except investment pool funds and mutual funds, is on a delivery versus a payment basis.

VII. COLLATERALIZATION REQUIREMENTS

H-GAC's depository accounts must be collateralized. The H-GAC Budget and Finance Committee and the Board of Directors shall select the form of securities pledge contract or surety bond used to secure H-GAC funds. Additional, substitution, or withdrawal of collateral for H-GAC funds shall be subject to approval of H-GAC's Board of Directors.

The Chief Financial Officer is authorized to accept from depositories of H-GAC funds, as security for deposits, the following kinds of securities: Direct obligations of the United States of America backed by its full faith and credit; evidence of indebtedness guaranteed by Federal Intermediate Credit Banks, Federal Land Banks, Banks for Cooperative, Federal Farm Credit System, Federal Home Loan Banks, Federal National Mortgage Association; any general or special obligations (approved by the Attorney General of Texas) issued by a State of Texas public agency payable from taxes, revenues, either or both, provided all of such obligations are rated A or better by a generally recognized national bond-rating agency.

Securities and collateral will be held by a third-party custodian designated by the H-GAC and held in the H-GAC's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

At all times, such securities shall have a market value of not less than 101% of the amount of the deposits secured thereby, adjusted by the insurance coverage provided those deposits by the Federal Deposit Insurance Corporation.

H-GAC INVESTMENT POLICY

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VIII. WRITTEN CERTIFICATION FROM INVESTMENT FIRMS

H-GAC may conduct business with any broker or investment advisor licensed to do business in the State of Texas and authorized to negotiate transactions on the national stock exchange. H-GAC's Budget and Finance Committee and the Board of Directors will approve qualified brokers and investment advisor to conduct investment transactions on behalf of the Council. Any business organization which seeks to sell an authorized investment to H-GAC must provide a written instrument certifying that they have received and thoroughly reviewed H-GAC's investment policy and have implemented reasonable procedures and controls to preclude imprudent or noncompliant investment activities arising from investment transactions.

The governing body of an entity subject to this subchapter or the designated investment committee of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity. PFIA §2256.025.

IX. PROHIBITED TRANSACTIONS

The Investment Officer is prohibited from:

1. Shorting securities.
2. Selling calls on securities owned by H-GAC.
3. Entering reverse repurchase agreements.
4. Trading in options or futures contracts.
5. Purchasing mortgage-backed derivatives known as principal only (PO's), interest only (IO's) and inverse floaters.
6. Purchasing or selling securities from dealers or public depositories other than those approved by the Budget and Finance Committee.
7. Making any other investment transaction on behalf of H-GAC that is prohibited by law or that has not been authorized by the Budget and Finance Committee.

X. REPORTING REQUIREMENTS

The investment officer is responsible for preparing and submitting quarterly written reports on investment transactions and performance to the Budget and Finance Committee and the Executive Director as described in the Public Funds Investment Act. The report must:

H-GAC INVESTMENT POLICY

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1. Describe in detail the investment position of H-GAC on the date of the report.
2. Be prepared and signed by the investment officer.
3. State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested.
4. State the maturity date of each directly held separate asset that has a maturity date.
5. Contain a summary statement of each pooled fund group that states the:
 - a. beginning and ending market values for the reporting period, and
 - b. additions and changes to the market value during the period.
6. State the compliance of the investment portfolio of H-GAC as it relates to:
 - a. the investment strategy expressed in H-GAC's investment policy, and
 - b. relevant provisions of PFIA §2256.023.
7. State the percentage of the total portfolio which each type of investment represents.

If the investment officer has a personal business relationship with an entity or is within the second degree by affinity or consanguinity to an individual seeking to sell an investment to H-GAC, the investment officer must file a statement disclosing that personal business interest, or relationship, with the Texas Ethics Commission, the Budget and Finance Committee, and the Board of Directors in compliance with PFIA §2256.005(i)

In addition, investment pools must provide investment officers with a disclosure instrument which contains specific and detailed information. Investment pools must provide investment officers with transaction confirmations and a detailed monthly report.

XI. CONTINUING EDUCATION

It is H-GAC's policy to provide training required by the Public Funds Investment Act and periodic training in investments for the investment officer through courses and seminars offered by professional organizations and associations to insure the quality, capability, and currency of the investment officer in making investment decisions. The Chief Financial Officer and investment officer(s) shall attend at least one training session relating to their investment responsibilities within 12 months of assuming duties of which the initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *PFIA §2256.008(1)*.

The Chief Financial Officer and the investment officer(s) shall attend an investment training session not less than once in a two year period that begins on

H-GAC INVESTMENT POLICY

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the first day of the agency's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than ten hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by the Budget & Finance Committee advising the investment officer. *PFIA* §2256.008(2).

XII. ANNUAL REVIEW

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *PFIA* §2256.005(e).

XIII. ANNUAL AUDIT

An independent review by an external auditor of the investment accounts is done in conjunction with H-GAC's annual audit to ensure compliance with policies and procedures and adherence to internal controls. The results of the audit are reported in the Annual Comprehensive Financial Report of H-GAC.

XIV. NOTIFICATION OF INVESTMENT CHANGES

It shall be the duty of the investment officer(s) to notify the Budget and Finance Committee of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

Date of last review: January 2025

QUARTERLY INVESTMENT REPORT – FOURTH QUARTER 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

Not Applicable

Action Requested

Request approval of the Quarterly Investment Report for Fourth Quarter FY2025 ending December 31, 2025. (Staff Contact: Christina Ordonez-Campos)

Houston Galveston Area Council
Investment Report
For Quarter Ending December 31st, 2025

	Opening Balance FY 25	Interest Earned FY 25	Deposits/ Withdrawal	Current Balance / Market Value	Percent of Portfolio
TexPool Prime Account Yield 3.99% Book Value \$8,500,000	9,303,738	413,921	-	9,717,660	100.00%
Balance as of December 31, 2025	\$ 9,303,738	\$ 413,921	\$ -	\$ 9,717,660	100.00%

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie

Shaun Downie
Investment Officer

Christina Ordóñez-Campos, CPA

Christina Ordóñez-Campos
Chief Financial Officer

Houston Galveston Area Council - Component Unit
Investment Report
For Quarter Ending December 31st, 2025

	Opening Balance FY 25	Interest Earned FY 25	Current Balance / Market Value	Percent of Portfolio
Local Development Corporation Certificate of Deposit (Maturity 1/1/2026) Yield 3.62% Chase Bank	\$ 336,255	\$ 13,317	\$ 349,572	5.54%
Corporation for Regional Excellence Certificate of Deposit (Maturity 1/3/2026) Yield 3.62% Chase Bank	516,092	20,386	\$ 536,479	8.50%
Gulf Coast 911 Regional District Certificate of Deposit (Maturity 1/8/2026) Yield 3.62% Chase Bank	5,217,458	206,363	\$ 5,423,821	85.96%
Balance as of December 31, 2025	\$ 6,069,806	\$ 240,067	\$ 6,309,872	100.00%

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie

Shaun Downie
Investment Officer

Christina Ordóñez-Campos, CPA

Christina Ordóñez-Campos
Chief Financial Officer

GATEKEEPER CONTRACT LIFECYCLE MANAGEMENT SOFTWARE RENEWAL

Background

H-GAC processes approximately 1,800 contracts annually and continues to experience growth in both contract volume and complexity. As operations expanded, the agency required a scalable, centralized contract management system to support transparency, compliance, and effective oversight across the full contract lifecycle.

Current Situation

Gatekeeper continues to meet the agency's operational and compliance needs by supporting the full contract management lifecycle, integrating with existing systems, and providing advanced reporting, risk assessment, and data analytics. Renewal of the Gatekeeper software will ensure continuity of operations, preserve institutional knowledge within the system, and support ongoing enhancements to contract oversight and performance management. The renewal of the software is provided through the Texas Department of Information Resources, contract DIR-CPO-5346, with BFS Strategic Partners.

Funding Source

Indirect

Budgeted

Yes

Action Requested

Request authorization to renew Gatekeeper contract management software, for a 2nd year agreement, for an amount of \$246,467 starting March 1, 2026. (Staff Contact: Staci Stalarow)

REGIONAL JUVENILE MENTAL HEALTH SERVICES

Background

For more than 15 years, the Houston-Galveston Area Council has successfully applied for and received Office of the Governor state funding awards to support regional juvenile justice and mental health initiatives. These awards have enabled H-GAC to contract with juvenile probation departments across the region to provide psychological and psychiatric assessments and individual or group counseling services. Through this sustained regional approach, H-GAC has strengthened local capacity and ensured consistent, timely access to mental health services for justice-involved youth.

Current Situation

The Houston-Galveston Area Council will apply for Office of the Governor funding to support juvenile probation departments by ensuring youth referred for services receive timely psychological and/or psychiatric evaluations. Based on clinical need, evidence-based individual and group therapy and/or counseling services shall be provided by licensed mental health professionals.

Funding Source

Office of the Governor, (State Criminal Justice Planning), FY2027 Juvenile Justice and Youth Diversion Grant Program

Budgeted

Yes

Action Requested

Request approval of resolution authorizing H-GAC to apply for mental health service grant, the amount of \$128,742. (Staff Contact: Madeline McGallion)



RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT APPLICATION TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE GRANTS DIVISION FOR **FISCAL YEAR 2027 REGIONAL JUVENILE MENTAL HEALTH SERVICES PROGRAM:**

WHEREAS, The Houston-Galveston Area Council finds it in the best interest of the citizens of Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller and Wharton that the Regional Juvenile Mental Health Services be operated for the FY2027 and

WHEREAS, The Houston-Galveston Area Council agrees that in the event of loss or misuse of the Office of the Governor funds, The Houston-Galveston Area Council assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Houston-Galveston Area Council designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, The Houston-Galveston Area Council designates Chief Financial Officer as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that Houston-Galveston Area Council Board of Directors approves submission of the grant application for the Regional Juvenile Mental Health Service Program to the Office of the Governor.

Grant Number: 2606715 Application Amount: \$ 128,741.60

PASSED AND APPROVED this 20th day of January, 2026, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

APPROVED:

The Honorable Jay Knight
County Judge
Liberty County
H-GAC Chair

ATTEST:

The Honorable TY Pause
County Judge,
Colorado County
H-GAC Vice Chair

INSURANCE BROKERAGE SERVICES

Background

The Houston-Galveston Area Council requires various insurance policies to protect its facilities and employees, including property, crime, fidelity bonds, cyber and other liability coverages.

Current Situation

HGAC issued a competitive, sealed solicitation to solicit qualified Contractor(s) for the goods or services requested under Project ID: RFQ-FI-INSBK-10-25. Three responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

Vendor	Final Tabulation	Ranking Order
Holmes Murphy	87	1
Alliant Insurance Services, Inc.	81.67	2
MYC Insurance Solutions LLC	51	3

Evaluation Criteria: Firm Qualifications, Firm Experience/Capabilities, Key Personnel Qualifications, Methodology/Approach/Schedule, and Reasonableness of Fee Schedule/Hourly Rate

Compensation for Holmes Murphy will be derived solely from standard carrier commissions, with no additional fees charged to H-GAC.

Funding Source

Various

Budgeted

Yes

Action Requested

Request approval to contract with the top-ranking bidder, Holmes Murphy. The estimated term dates are February 15, 2026, to February 14, 2027. (Staff Contact: Scott Young).

HGACBUY SW04-26 SWEEPING EQUIPMENT

Background:

The H-GAC Cooperative Purchasing Program establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened 10 proposals for sweeping equipment on November 20, 2025. The following companies submitted a proposal:

Boschung America, LLC	Addison, IL
Global Environmental Products, Inc.	San Bernadino, CA
Karcher Municipal North America Corporation	Dedham, MA
Nescon, LLC	Mesa, AZ
Nilfisk, Inc.	Brooklyn Park, MN
ODRA, LLC	Grand Forks, ND
Stewart-Amos Equipment Co.	Harrisburg, PA
Texan Waste Equipment, Inc., dba Heil of Texas	Houston, TX
Total Battery Service, LLC, dba Dogget Warehouse Solutions	Houston, TX
Tymco, Inc.	Waco, TX

Current Situation:

This contract is an existing contract in our portfolio, consisting of various types of equipment related to our members' mechanical sweeping needs for public streets and venues. All proposal responses have been evaluated by H-GAC staff. 10 proposals are being recommended for award. Request authorization to contract with each respondent listed in the Contract Awards Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source: Participating local government purchasers.

Budgeted: NA

Action Requested: Request authorization for contracts with the respondents listed in the Contract Awards Recommendation Table for Sweeping Equipment. (Staff Contact: Ronnie Barnes)

HGACBuy
Contract Awards Recommendation Table
Sweeping Equipment (SW04-26)

Award Recommendations	Description
Boschung America, LLC	Current Boschung sweeping equipment catalog and options
Global Environmental Products, Inc.	Current Global sweeping equipment catalog and options
Karcher Municipal North America Corporation	Current Karcher sweeping equipment catalog and options
Nescon, LLC	Current Nescon sweeping equipment catalog and options
Nilfisk, Inc.	Current Nilfisk sweeping equipment catalog and options
ODRA, LLC	Current ODRA sweeping equipment catalog and options
Stewart-Amos Equipment Co.	Current Stewart-Amos sweeping equipment catalog and options
Texan Waste Equipment, Inc., dba Heil of Texas	Current Schwarze sweeping equipment catalog and options
Total Battery Service, LLC, dba Doggett Warehouse Solutions	Current PowerBoss sweeping equipment catalog and options
Tymco, Inc.	Current Tymco sweeping equipment catalog and options

MONTHLY FINANCIAL REPORT – DECEMBER 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

Not Applicable

Action Requested

Request approval of the monthly financial report ending December 31, 2026. (Staff Contact: Christina Ordonez-Campos)



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Monthly Financial Report

For Month Ending December 31, 2025 - PRELIMINARY

Prepared on January 7th, 2026

Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

SUMMARY OF KEY CHANGES

***** Please note: At the February board meeting, we will present the final 2025 results (post-close, unaudited). January 2026 financials will be presented in March to capture pass-through January expenses, typically received in the second week of the following month. We will follow this financial reporting process going forward, providing the board with a more accurate view of the organization's financial position. *****

REVENUES

- > As of December 2025, 88% of membership fees have been collected. The remaining unpaid balances will be carried forward and included in the respective members' 2026 invoices.
- > Cooperative purchasing revenue increased significantly compared to November, rising from 854K to 1.6 mil in monthly receipts. As a result, revenue is currently 5% above budget. Additional collections are anticipated prior to the final close of 2025.
- > Although interest income declined in the second half of 2025 due to lower interest rates, it closed the year 6% above budget.

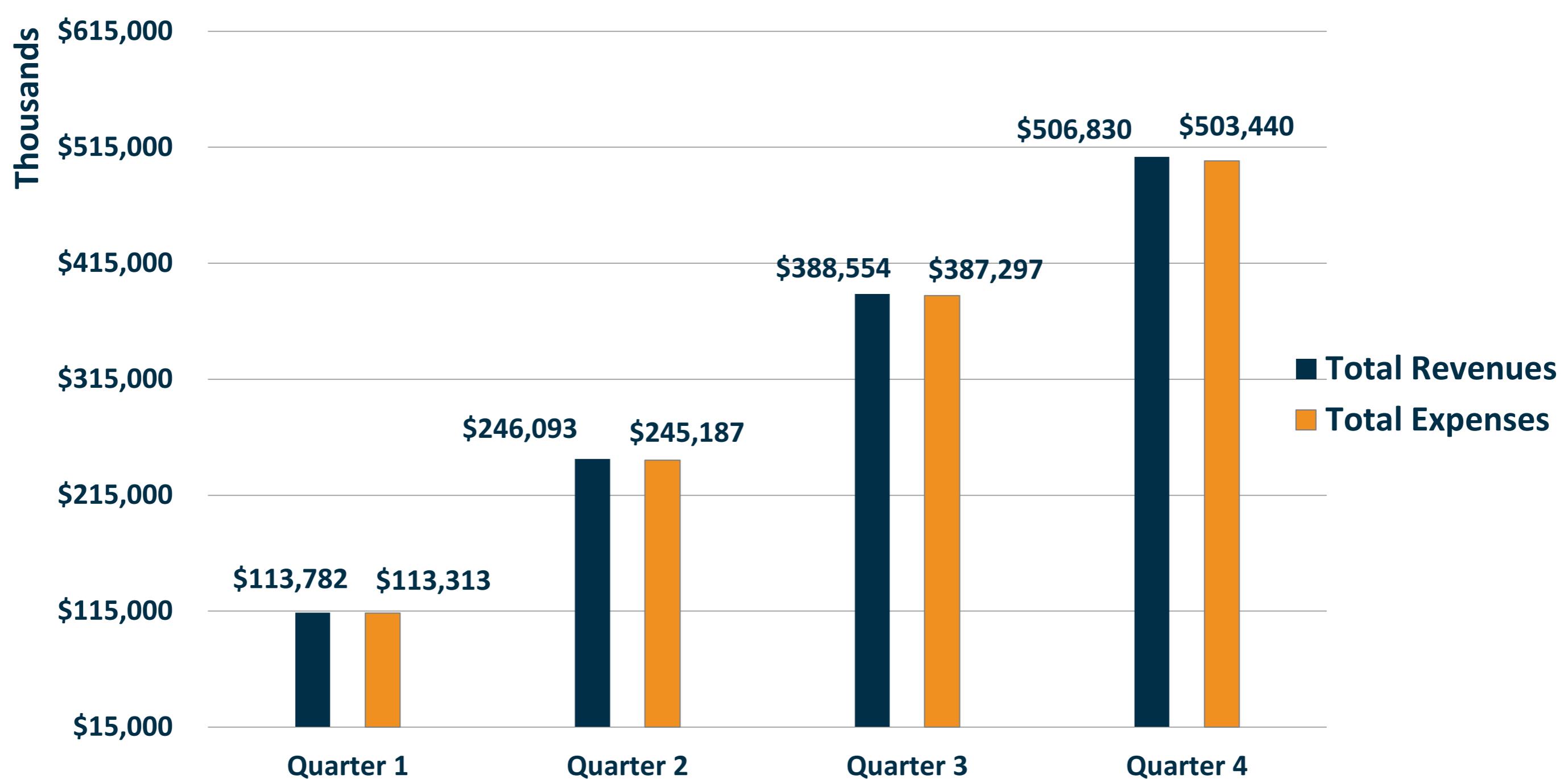
EXPENDITURES

- > Personnel expenditures remain within budget as we continue to fill vacant positions. Year-to-date personnel costs are at 80% of the budget, compared to 100% of the year that has elapsed. As of December 31, total headcount was 447 employees, compared to 376 in December 2024.
- > Pass-through expenses are currently below projected levels, particularly in the Workforce program. Most December pass-through expenses are still being reported. 2025 final reporting and accruals are expected to reduce the variance.
- > Consultant expenses are currently 62% of budget, remaining significantly below projected levels. We anticipate the variance will decrease as remaining expenses are accrued prior to the FY25 final close.

***** Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. *****

Quarterly Trends Chart

As of December 31, 2025



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Quarterly Trends Report

For Month Ending December 31, 2025 - PRELIMINARY

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<u>Revenues</u>				
General & Enterprise Fund Revenues				
Membership Dues	\$ -	\$ 305,595	\$ 6,028	\$ 98,160
HGAC Energy Corporation	24,309	29,360	38,154	20,650
Cooperative Purchasing Fees	1,076,030	1,548,937	1,419,954	3,443,115
Gulf Coast Regional 911 Fees	1,045,363	1,767,489	1,292,038	1,124,777
Interest Income	414,587	289,287	326,018	243,725
Other Revenues	442,002	1,021,203	349,528	423,579
Total General & Enterprise Fund Revenues	\$ 3,002,290	\$ 4,961,871	\$ 3,431,720	\$ 5,354,006
Special Revenue Fund				
Federal Grants	\$ 81,175	\$ 68,712	\$ 168,559	\$ 301,503
State Grants	110,698,514	127,280,687	138,860,704	112,619,900
Total Special Revenue Fund Revenues	\$ 110,779,690	\$ 127,349,398	\$ 139,029,263	\$ 112,921,403
Total Revenues	\$ 113,781,979	\$ 132,311,269	\$ 142,460,982	\$ 118,275,409
Expenditures				
Personnel	\$ 10,160,488	\$ 11,503,546	\$ 13,759,635	\$ 11,605,279
Pass-through Funds - Grant	99,464,950	115,046,882	123,167,828	98,745,821
Consultant and Contract Services	1,879,196	3,029,246	2,315,159	2,879,592
Lease of Office Space	375,414	377,877	387,330	452,246
Equipment	146,886	109,815	301,694	265,714
Travel	99,172	160,152	215,702	149,907
Other Expenses	1,187,183	1,646,144	1,963,138	2,044,316
Total Expenditures	\$ 113,313,289	\$ 131,873,661	\$ 142,110,485	\$ 116,142,874
Excess of Revenues Over(Under) Expenditures	\$ 468,690	\$ 437,608	\$ 350,498	\$ 2,132,534

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Budget to Actual Report - All Funds

For Month Ending December 31, 2025 - PRELIMINARY

	100% of Year Elapsed					
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Revenues						
General & Enterprise Fund Revenues						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Membership Dues	\$ 466,414	\$ 409,783	88%	\$ 462,137	\$ 446,936	97%
HGAC Energy Purchasing Corporation	130,000	112,473	87%	80,000	130,642	163%
Cooperative Purchasing Fees	7,124,694	7,488,035	105%	5,640,451	5,857,187	104%
Gulf Coast Regional 911 Fees	5,465,253	5,229,665	96%	2,767,797	4,793,513	173%
Interest Income	1,200,000	1,273,617	106%	1,200,000	1,494,224	125%
Other Revenues	7,992,736	2,236,312	28%	7,173,876	5,225,642	73%
Total General & Enterprise Fund Revenues	\$ 22,379,097	\$ 16,749,885	75%	\$ 17,324,261	\$ 17,948,146	104%
Special Revenue Fund						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Federal Grant	\$ 695,000	\$ 619,949	89%	\$ 695,000	\$ 370,113	53%
State Grants	568,351,064	489,459,805	86%	523,305,764	503,793,935	96%
Total Special Revenue Fund Revenues	\$ 569,046,064	\$ 490,079,754	86%	\$ 524,000,764	\$ 504,164,047	96%
Total Revenues	\$ 591,425,161	\$ 506,829,638	86%	\$ 541,325,025	\$ 522,112,193	96%
Expenditures						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Personnel	\$ 58,728,438	\$ 47,028,948	80%	\$ 39,263,214	\$ 36,434,959	93%
Pass-through Funds - Grant	493,399,060	436,425,481	88%	478,270,303	463,500,763	97%
Consultant and Contract Services	16,205,886	10,103,193	62%	14,691,223	9,692,187	66%
Lease of Office Space	2,496,177	1,592,866	64%	1,461,237	1,470,945	101%
Equipment	6,702,797	824,108	12%	602,696	598,306	99%
Travel	1,078,717	624,933	58%	700,865	485,513	69%
Other Expenses	12,814,086	6,840,780	53%	6,754,873	5,270,787	78%
Total Expenditures	\$ 591,425,161	\$ 503,440,309	85%	\$ 541,744,411	\$ 517,453,461	96%
Excess of Revenues Over(Under) Expenditures	\$ -	\$ 3,389,329		\$ (419,386)	\$ 4,658,732	
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 45,454,933	\$ 45,454,933		\$ 43,468,636	\$ 43,468,636	
Ending Fund Balance (all funds) - Dec. 31 (2)	\$ 45,454,933	\$ 48,844,262		\$ 43,049,250	\$ 48,127,368	

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of end of December 31 for each year.

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

5 Year Trends Report

For Month Ending December 31, 2025 - PRELIMINARY

	FY25 Year-to-Date Actuals	FY24 Year-to-Date Actuals	FY23 Year-to-Date Actuals	FY22 Year-to-Date Actuals	FY21 Year-to-Date Actuals
<u>Revenues</u>					
General & Enterprise Fund Revenues					
Membership Dues	\$ 409,783	\$ 446,936	\$ 462,336	\$ 433,546	\$ 384,743
HGAC Energy Purchasing Corporation	112,473	130,642	137,642	176,091	78,678
Cooperative Purchasing Fees	7,488,035	5,857,187	5,113,994	4,597,909	4,359,291
Gulf Coast Regional 911 Fees	5,229,665	4,793,513	4,150,653	4,456,324	4,060,432
Interest Income	1,273,617	1,494,224	750,283	69,115	3,105
Other Revenues	2,236,312	5,225,642	6,126,799	3,115,138	4,180,112
Total General & Enterprise Fund Revenues	\$ 16,749,885	\$ 17,948,146	\$ 16,741,707	\$ 12,848,123	\$ 13,066,361
Special Revenue Fund					
Federal Grants	\$ 619,949	\$ 370,113	\$ 167,371	\$ 210,108	\$ 319,234
State Grants	489,459,805	503,793,935	420,199,195	426,492,156	335,638,820
Total Special Revenue Fund Revenues	\$ 490,079,754	\$ 504,164,047	\$ 420,366,566	\$ 426,702,264	\$ 335,958,054
Total Revenues	\$ 506,829,638	\$ 522,112,193	\$ 437,108,273	\$ 439,550,387	\$ 349,024,415
Expenditures					
Personnel	\$ 47,028,948	\$ 36,434,959	\$ 32,310,616	\$ 28,922,007	\$ 25,928,825
Pass-through Funds - Grant	436,425,481	463,500,763	385,189,467	392,361,142	307,966,670
Consultant and Contract Services	10,103,193	9,692,187	7,695,869	9,833,705	8,041,787
Lease of Office Space	1,592,866	1,470,945	1,680,916	1,727,912	1,721,715
Equipment	824,108	598,306	4,293,195	432,185	581,355
Travel	624,933	485,513	436,655	310,331	89,465
Other Expenses	6,840,780	5,270,787	4,642,401	3,692,231	2,711,599
Total Expenditures	\$ 503,440,309	\$ 517,453,461	\$ 436,249,119	\$ 437,279,513	\$ 347,041,416
Excess of Revenues Over(Under) Expenditures	\$ 3,389,329	\$ 4,658,732	\$ 859,154	\$ 2,270,874	\$ 1,982,999
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 45,454,933	\$ 43,468,636	\$ 40,013,176	\$ 38,694,329	\$ 36,062,620
Ending Fund Balance (all funds) - Dec. 31 (2)	\$ 48,844,262	\$ 48,127,368	\$ 40,872,330	\$ 40,965,203	\$ 38,045,619

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of December 31st for each year.

BI-ANNUAL OPERATING RESERVE REPORTING

Background

In October 2025, the board approved the operating reserve policy for H-GAC. A bi-annual report to the board is required to demonstrate compliance with the policy. This will be the first report for fiscal year 2026.

Current Situation

The current balance in the operating reserve will be presented by the Chief Financial Officer.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action required. Information only. (Staff Contact: Christina Ordonez-Campos)

H-GAC OPERATING RESERVE BI-ANNUAL REPORTING

As of January 9th, 2026

2025 Revised Budget (Non-pass through)		
Annual Revenue Budget	\$	98,026,101
Monthly Revenue Budget		8,168,842
60 Days Policy Requirement	\$	16,337,684

Cash & Investment Balances at 12/31/2025		
Operating Account	\$	15,236,282
Investments (TexPool)		9,717,660
Total Operating Reserve	\$	24,953,942

*** The requirements of the Operating Reserve Policy approved by the board in October 2025 have been met. ****

**ELDER JUSTICE PROGRAM
VICTIMS OF CRIME ACT GRANT RENEWAL
FOR FISCAL YEAR 2026-2027**

Background

H-GAC's Elder and Vulnerable Adult Justice Program provides free legal representation to elderly and disabled victims of crime, in legal matters that help to stop the abuse, minimize or prevent ongoing harm or obtain restitution for the victim. With a small team of three attorneys, the Elder Justice Program is able to service roughly 350 victims of elder abuse per year. At present, the Elder Justice Program serves victims of elder abuse in Chambers, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Waller and Wharton counties. Program services will hopefully expand as funds become available.

Current Situation

Since its founding in 2018, the H-GAC Elder and Vulnerable Adult Justice Program has been primarily funded by a Victims of Crime Act grant awarded by the Public Safety Office, Office of the Governor. The Elder Justice Program seeks authorization to apply for a renewal of the funding that underwrites the three existing attorney positions. If renewed, this Victims of Crime Act grant will cover program operating expenses from October 1, 2026, through September 30, 2027.

New this year, the Elder Justice Program will also apply for partial funding (20%) for a new, fourth attorney position dedicated to helping evict individuals from a senior's home who pose a risk to the senior's physical, financial or emotional safety. Adult Protective Services and law enforcement route these calls to the Elder Justice Program as no other legal-services agency helps evict abusive family members, caregivers who've crossed the line to freeloaders, or individuals using a senior's home to conduct illegal activities that put the senior at risk. Given that there are no alternative sources of legal assistance in evicting abusers, the Elder Justice Program will provide eviction services for senior crime victims in **all thirteen counties of the H-GAC region.**

Note: Funds to underwrite the remaining 80% of costs (\$172,000) for the eviction project are being solicited from private foundations and will serve as the required Match for Victims of Crime Act funds awarded by the Office of the Governor.

Funding Source: VA-Victims of Crime Act Formula Grant Program

Budgeted

Yes

Action Requested:

Request authorization for the Elder Justice Program to apply for Victims of Crime Act funds in the amount of \$566,347. (Staff Contact: Madeline McGallion)



RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, FOR **FISCAL YEAR 2026—2027 VICTIMS OF CRIME ACT** GRANT FUNDS FOR THE ELDER AND VULNERABLE ADULT JUSTICE PROGRAM AS SET FORTH BELOW:

WHEREAS, the Houston-Galveston Area Council is a council of governments serving the 13-county Gulf Coast Planning Area, which has more than 7 million residents, and

WHEREAS, by 2030, 1 in 5 Texans will be aged 65+ while crimes against seniors are expected to double given the sheer numbers of financial crimes occurring online;

WHEREAS, H-GAC's Elder and Vulnerable Adult Justice Program offers legal representation and advocacy to help seniors recover from being victims of crime, and

WHEREAS VOCA funds to continue these victim services are available from the Office of the Governor, Public Safety Office, and applying for these funds is in our region's best interest; and

BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that:

1. The Executive Director is hereby designated as the Authorized Official with the authority to apply for, accept, reject, alter, or terminate this grant on behalf of H-GAC.
2. The Chief Financial Officer is hereby designated as the Financial Officer with the authority to submit financial and/or programmatic reports or alter a grant on behalf of H-GAC.
3. H-GAC agrees to provide all applicable matching funds.
4. In the event of loss or misuse of grant funds, H-GAC assures the Office of the Governor that funds will be returned to the Public Safety Office in full.

NOW THEREFORE, BE IT RESOLVED that Houston-Galveston Area Council Board of Directors approves the submission of a Victims of Crime Act (VOCA) grant application funding H-GAC's Elder and Vulnerable Adult Justice Program to the Office of the Governor.

Grant Number: 3386609 Application Amount: \$566,347

PASSED AND APPROVED this 20th day of January 2026, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

APPROVED:

ATTEST:

The Honorable Jay Knight
County Judge, Liberty County
H-GAC Chair

The Honorable TY Praise
County Judge, Colorado County
H-GAC Vice Chair

**ELDER JUSTICE PROGRAM
EDWARD BYRNE CRIMINAL JUSTICE GRANT APPLICATION
FOR FISCAL YEAR 2026-2027**

Background

Since its founding in 2018, the H-GAC Elder and Vulnerable Adult Justice Program has been primarily funded by a Victims of Crime Act grant awarded by the Public Safety Office, Office of the Governor. In order to build a coordinated community response to elder abuse—which is one of the fastest-growing crimes in the United States—H-GAC has had to go outside of the Victims of Crime Act grant that sustains the Elder Justice Program to provide day-long skills training for prosecutors and law-enforcement. H-GAC has also underwritten three delegations of regional prosecutors travelling to the National Institute on Prosecuting Elder Abuse. In June 2025, H-GAC joined the National Center on Abuse in Later Life and the National Council of Juvenile and Family Court Judges in convincing the Department of Justice in underwriting a Texas edition of the National Institute on Prosecuting Elder Abuse, wherein H-GAC recruited and played host to some 40 Texas prosecutors, ten national prosecutors and a ten-person faculty. There is no like, multi-day intensive skills training for law enforcement officers charged with investigating elder-abuse crimes anywhere in the United States—and with this grant proposal, the Elder Justice Program proposes to fill that gap.

Current Situation

The State of Texas has “specialized officer training” as one of four priorities under the Edward Byrne Criminal Justice Grant Program. The Elder Justice Program proposes to build a multi-day training for officers who investigate elder-abuse crimes similar in format and scope to the National Institute on Prosecuting Elder Abuse. Like National Institute on Prosecuting Elder Abuse, the proposed inaugural Texas Institute on Policing Elder Abuse will be three days of intensive training, with attendance limited to 50 investigators from throughout Texas who apply for the program. H-GAC plans to bring in national trainers in consultation with the National Center on Abuse in Later Life and the International Association of Chiefs of Police. Topics that go far beyond a cursory overview of elder abuse, thanks to representatives from leading police elder-abuse units as well nationally recognized psychologists, medical examiners, forensic accountants and prosecutors. If awarded, Byrne Criminal Justice Grant funds will be used to pay for trainers, transportation and hotel costs for trainers and officer-participants alike, and for H-GAC staff time organizing the June 2027 event. To ensure that cost is not a barrier to small and/or rural Texas law-enforcement agencies sending investigators, H-GAC will provide meeting space, technical support and daytime meals for all attendees out of its own resources.

Funding Source: DJ-Edward Byrne Memorial Justice Assistance Grant Program

Budgeted

Yes

Action Requested:

Request authorization for the Elder Justice Program to apply for Edward Byrne Justice Assistance Grant funds in an amount not to exceed \$150,000. (Staff Contact: Madeline McGallion)



RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, FOR A **FISCAL YEAR 2026—2027 EDWARD BYRNE ACT CRIMINAL JUSTICE GRANT** FOR THE H-GAC CENTER ON ABUSE IN LATER LIFE AS SET FORTH BELOW:

WHEREAS, the Houston-Galveston Area Council is a council of governments serving the 13-county Gulf Coast Planning Area, which has more than 7 million residents, and

WHEREAS, by 2030, 1 in 5 Texans will be aged 65+ even as crimes against seniors are expected to double given the volume of financial crimes occurring online; and

WHEREAS, the mission of the H-GAC Center on Abuse in Later Life is to equip local governments to meet the needs of seniors who have been victims of crime; and

WHEREAS the Office of the Governor, Public Safety Office, has available Edward Byrne Act Criminal Justice Grants that could underwrite training and support for local law enforcement in how to investigate elder abuse; and applying for these funds is in our region's best interest; and

BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that:

1. The Executive Director is hereby designated as the Authorized Official with the authority to apply for, accept, reject, alter, or terminate this grant on behalf of H-GAC.
2. The Chief Financial Officer is hereby designated as the Financial Officer with the authority to submit financial and/or programmatic reports or alter a grant on behalf of H-GAC.
3. H-GAC agrees to provide all applicable matching funds.
4. In the event of loss or misuse of grant funds, H-GAC assures the Office of the Governor that funds will be returned to the Public Safety Office in full.

NOW THEREFORE, BE IT RESOLVED that Houston-Galveston Area Council Board of Directors approves the submission of an Edward Byrne Criminal Justice Grant application on behalf of the H-GAC Center on Abuse in Later Life to the Office of the Governor.

Grant Number: 5701801

Application Amount: Not to exceed \$150,000

PASSED AND APPROVED this 20th day of January 2026, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

APPROVED:

ATTEST:

The Honorable Jay Knight
County Judge, Liberty County
H-GAC Chair

The Honorable TY Prause
County Judge, Colorado County
H-GAC Vice Chair

FUNDING DEVELOPMENT PROGRAM

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

An update on the rollout of H-GAC's Funding Development Program. No action requested.

(Staff Contact: Meghan Lyons)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)