




HOUSTON- GALVESTON AREA COUNCIL
OFFICE OF THE EXECUTIVE DIRECTOR

TO: H-GAC Board of Directors
SUBJECT: Board Report
FROM: Chuck Wemple 
DATE: January 12, 2022

Happy New Year! I'm looking forward to seeing each of you at our first Board of Directors Meeting of 2022. The start of a new year often brings new members to the H-GAC Board. If this is your first Board meeting, we welcome you and look forward to working together to tackle some of our region's biggest challenges. We had a great in-person turnout the last few months, and I encourage you to attend the January meeting in person if possible. We will maintain a Zoom option for board members who wish to remain remote for the near future. A summary of the January Board packet is included below.

Consent Agenda – The consent agenda includes five items that are routine, continuation of ongoing activities, and/or opportunities to expand our service to the region. The combined items represent \$500,000 in contracts.

We are launching two outreach campaigns over the next few weeks. One for our commuting alternatives program and a second to raise awareness for the upcoming hurricane season.

The Commute Solutions marketing and outreach campaign. will utilize various media outlets to increase awareness about options to reduce peak hour traffic congestion and improve air quality. Contract amount \$250,000.

The Hurricane Preparedness Outreach Campaign. The goal of the outreach campaign is to increase awareness about hurricane evacuation planning, especially for those residents living in zip code zones that are subject to storm surge. Contract amount \$250,000.

The Parks and Natural Areas Subcommittee of H-GAC's Natural Resources Advisory Committee has a mission to promote the expansion and enhancement of the region's parks and natural areas. We are requesting adoption of a resolution recognizing January as Parks and Natural Areas Month in support of our associated awards program.

The consent agenda also includes approval of our Investment Policy and the December 2021 Board Meeting minutes.

Finance and Budget Committee – will meet at **9:15 a.m.** to consider the monthly financial report and finance-related items on the Board agenda. Members of the committee will receive a committee agenda and meeting notice, in addition to the general Board packet. We will also hold an executive session of the finance and budget committee, if necessary, pursuant to Chapter 551.089 of the Texas Government Code to discuss security devices or security audits.

Human Services – H-GAC is the Area Agency on Aging for 12 of the 13 counties in our region. As part of our service to help older individuals live healthy and independent lives, we contract with providers to deliver health education, nutrition and other services to individuals and their caregivers. We are requesting authorization to amend our current contracts in the amount of \$1,836,682 and authorize new contracts in the amount of \$286,000 for a total of \$2,122,682.

Community and Environmental Planning – H-GAC developed Texas' first regional solid waste management plan in 1994 and completed and revised the plan in 2007. We have completed a substantial technical review and public engagement process and are now ready to present an updated plan for your consideration. We are requesting approval of the draft Regional Solid Waste Management Plan 2022-2042.

H-GAC Advisory Committee Appointments – are made by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month we have several nominations to the Area Emission Reduction Credit Organization and Gulf Coast Economic Development District for your consideration.

Executive Session – Our agency recently experienced a cybersecurity attack. I have kept the Board Officers updated throughout our recovery. Our systems are fully restored. We will discuss security-related aspects during a brief executive session.

Spotlight – This month our spotlight will focus on our Criminal Justice Grants Program which provides funding opportunities for local governments to strengthen their communities.

I appreciate your engagement and deliberation on the important action items before us. Please contact me if you have any questions or would like to discuss any of the agenda items.

CW/ma



AGENDA
HOUSTON-GALVESTON AREA COUNCIL
BOARD OF DIRECTORS MEETING
January 18, 2022 10:00 AM

Zoom Link to Participate:
<https://us06web.zoom.us/join/91234567890>
Gprj4pH9wTfLxRyN54UGDAqAiLA8vm

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT – Members of the public may participate by registering to attend onsite; by sending comments to BoardPublicComments@h-gac.com; by joining online via our website; or by dialing 1-877-853-5247 or 1-888-788-0099 (Webinar ID 822 8810 5358; Participant ID 463631; Passcode 693564).
4. DECLARE CONFLICTS OF INTEREST

ACTION

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – DECEMBER 21, 2021
Request approval of the minutes of the December 21, 2021 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)
- b. INVESTMENT POLICY
Request approval of the 2022 H-GAC Investment Policy. (Staff Contact: Nancy Haussler)
- c. 2022 COMMUTE SOLUTIONS OUTREACH CAMPAIGN
Request authorization to contract with media vendors to purchase print/digital, social media, billboards, and radio/tv to promote commute solutions within the Gulf Coast region; total amount is \$250,000. (Staff Contact: Craig Raborn)
- d. 2022 HURRICANE PREPAREDNESS OUTREACH CAMPAIGN
Request authorization to contract with media vendors to purchase radio, digital, and social media to promote hurricane preparedness within the Gulf Coast region; total amount is \$250,000. (Staff Contact: Craig Raborn)
- e. PARKS AND NATURAL AREAS AWARDS – RESOLUTION
Request adoption of resolution recognizing January as Parks and Natural Areas Month in support of Parks and Natural Areas Awards program. (Staff Contact: Jeff Taebel)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

- a. MONTHLY FINANCIAL REPORT – DECEMBER 2021
Request approval of the monthly financial report ending December 31, 2021.

(Staff Contact: Nancy Haussler)

7. HUMAN SERVICES

a. AGING SERVICES 2022 CONTRACTS

Request authorization to amend 2022 existing aging services contracts to \$1,836,682 and authorize new contracts for \$286,000 for a total of \$2,122,682. (Staff Contact: Curtis Cooper)

8. COMMUNITY AND ENVIRONMENTAL PLANNING

a. REGIONAL SOLID WASTE MANAGEMENT PLAN 2022-2042

Request approval of the Draft Regional Solid Waste Management Plan 2022-2042 and adoption of the resolution supporting the plan. (Staff Contact: Jeff Taebel)

9. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC JANUARY 2022 ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

INFORMATION

10. EXECUTIVE SESSION

a. EXECUTIVE SESSION – CYBERSECURITY

The Board of Directors may go into executive session, if necessary, pursuant to Chapter 551.089 of the Texas Government Code to discuss security devices or security audits. (Staff Contact: Chuck Wemple)

11. EXECUTIVE DIRECTOR'S REPORT

a. H-GAC SPOTLIGHT – CRIMINAL JUSTICE GRANTS PROGRAM

No action requested. For information only. (Staff Contact: Madeline McGallion)

b. CURRENT AND UPCOMING H-GAC ACTIVITIES

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – DECEMBER 21, 2021

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the December 21 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the December 21, 2021 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- ▢ Board Meeting Minutes – December 21 2021 Cover Memo

**MEETING MINUTES
H-GAC BOARD OF
DIRECTORS
December 21, 2021**

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the December 21, 2021 Board meeting, in person or via videoconference:

Austin County Judge Tim Lapham
Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Billy Combs
(Alternate)
Fort Bend County Commissioner
Andy Meyers
Harris County Commissioner Adrian Garcia
Matagorda County Judge Nate McDonald
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

City of Conroe Mayor Pro Tem Raymond
McDonald
City of Friendswood Councilmember Sally
Branson
City of Galveston Mayor Dr. Craig Brown
City of Houston Council Member Sallie
Alcorn
City of Houston Council Member Dr. Letitia
Plummer
City of Huntsville Mayor Andy Brauninger
City of La Porte Councilmember
Chuck Engelken

City of Lake Jackson Mayor Gerald
Roznovsky
City of League City Council Member
Larry Millican
City of Missouri City Council
Member Jeffrey Boney
City of Pasadena Councilmember Cary Bass
City of Sugar Land Mayor Joe Zimmerman
City of Texas City Commissioner Jami
Clark

Home Rule Cities (Less than 25,000):
City of Dickinson Councilmember
William King III
City of Sealy Mayor Carolyn Bilski

General Law Cities:
City of Waller Council Member
Nancy Arnold
City of Pattison Mayor Joe Garcia

Independent School Districts:
Huntsville ISD Trustee Rissie Owens

The following Board members were not marked in attendance at the December 21, 2021 Board meeting:

Colorado County Judge Ty Prause
Galveston County Commissioner Ken
Clark Harris County Judge Lina Hidalgo
Liberty County Judge Jay Knight
Montgomery County Commissioner Charlie
Riley

Walker County Commissioner Jimmy Henry
City of Baytown Council Member Charles
Johnson
City of Deer Park Councilman Bill Patterson
City of Pearland Mayor Kevin Cole
City of Rosenberg Mayor Kevin Raines

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CALL TO ORDER

The Board Chair, Wharton County Judge Phillip Spenrath, called the meeting to order at 10:00 a.m. on Tuesday, December 21, 2021 via webinar and teleconference at 1-877-853-5247.

ROLL CALL

Chair Spenrath asked Rick Guerrero, Houston-Galveston Area Council Director of Intergovernmental Relations, to conduct the Board of Directors roll call. Mr. Guerrero conducted the roll call and announced that a quorum was present. Mr. Guerrero then welcomed several special guests, including Brooke Bacuetes, Melissa Washington, Shannon Longoria & Randall Freeze from the General Land Office; Hudson Peterson from Senator Cornyn's office; the Executive Director & Associate Director of the Texas Association of Regional Councils, Ginny Lewis Ford and Kimberly Lile Dowty. Several of our H-GAC Board Alternates were also present: City of Bunker Hill Village Councilmember Susan Schwartz, City of Sugar Land Council Member Stuart Jacobson, and City of Missouri City Council Member Lynn Clouser

1. INVOCATION

Matagorda County Judge Nate McDonald gave the invocation.

2. PLEDGE OF ALLEGIANCE

Waller County Judge Trey Duhon led the Pledge of Allegiance and the Pledge to the Texas Flag.

3. PUBLIC COMMENT

Chair Spenrath invited comments from any members of the public who wished to participate during the call and asked Mr. Guerrero if any public comments had been received via email prior to the meeting. Mr. Guerrero stated that no members of the public were at the onsite meeting nor had we received any public comments via the email address posted publicly. He then opened the floor for public comments to those who had joined the meeting via webinar or teleconference. Mr. Guerrero announced if there was anyone on the line who would like to make a public comment, they could do so now by stating their name and they will have three minutes to make a public comment. He asked them to unmute their microphones at this time. There were no additional public comments, therefore, Chair Spenrath proceeded to the next item on the agenda.

4. DECLARE CONFLICTS OF INTEREST

Chair Spenrath called for any Board member with a conflict of interest to declare it at that time. Hearing none, Chair Spenrath proceeded to the next item on the agenda.

5. CONSENT AGENDA

Chair Spenrath called for the Consent Agenda and asked if there were any questions. Hearing none, he entertained motions from the floor for approval of the eight items on the Consent Agenda.

City of Sugar Land Mayor Joe Zimmerman moved to approve the Consent Agenda and Fort Bend County Commissioner Andy Meyers seconded the motion. Chair Spenrath then called for a vote, upon which the vote resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. **H-GAC BOARD MEETING MINUTES – November 16, 2021** – approved the minutes of the November 16, 2021 H-GAC Board Meeting.
- b. **H-GAC INVESTMENT OPTIONS** – approved request of the Texpool Investments resolution.
- c. **H-GAC TRAVEL POLICIES & PROCEDURES - REVISION** – authorized to accept the revised travel policy.
- d. **GEOGRAPHIC INFORMATION SYSTEM SOFTWARE MAINTENANCE - AGREEMENT RENEWAL** – approved request to renew annual maintenance and support agreement with Environmental Systems Research Institute (ESRI); total amount is \$64,100.
- e. **WORKFORCE CONTRACT – VIRTUAL REALITY** – approved request to contract with TRANSFR VR for a virtual reality training subscription to include at least 25 virtual reality headsets and associated software for a total amount of \$133,333.
- f. **CITY OF CONROE COMMUTER AND TRANSIT SERVICES PILOT PROJECT – AGREEMENT EXTENSION** – authorized to extend the agreement period with the City of Conroe to allow a fourth year of pilot service for the Commuter and Transit Services Pilot Project with no increase in funding.
- g. **CLEAN VEHICLES AND HEAVY-DUTY DIESEL REPLACEMENT ASSISTANCE - AGREEMENTS** – authorized request of agreements for acquisition of 1 vehicle and 10 school buses; total amount \$4,594,048.
- h. **TOW AND GO PROGRAM – 2022 PUBLIC OUTREACH CAMPAIGN** – authorized request to buy media ads for billboards, radio airtime and social media to conduct a Tow and Go™ Public Outreach Campaign. Total amount for media buys is \$320,000.

6. **FINANCE AND BUDGET COMMITTEE**

a. **Monthly Financial Report – November 2021**

Executive Director Chuck Wemple recognized Nancy Haussler, H-GAC Chief Financial Officer, to present the Financial Report for November. Ms. Haussler began by stating that all outstanding membership dues had been received since the report presented was published. Just as reported in the November Board meeting the Cooperative Purchasing Program would not meet its projected revenue. According to Ms. Haussler's sources this is due to the delay in receiving products needed to fulfill outstanding orders. She continued that our federal and state grants are not meeting the projected goals at this time. Much of this money was received very late in the year but will carry over into the next year for use in our transportation, aging, human services and workforce programs. Ms. Haussler asked if there were any questions on the Financial Report. There being none, City of Dickinson Mayor Pro Tem William King III moved to approve, and City of Friendswood Council Member Sally Branson seconded the motion. Chair Spennrath called for the vote, which resulted in unanimous approval by all members present.

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7. BUDGET AND SERVICE PLAN

a. Public Hearing

Chair Spenrath recessed the regular board meeting at 10:15 a.m. and moved to the public hearing regarding the proposed Houston-Galveston Area Council's 2022 budget and service plan. Mr. Chuck Wemple, Executive Director took the floor to present the budget proposal for 2022. He began by stating that this was the third presentation of the budget and service plan and today the board would be acting on it. 2022 will bring several challenges and opportunities, but we will be focusing on strengthening and expanding HGACBUY and our loan programs. The plan for HGACBUY is to improve the product lines, prices, improve purchases through HGACBUY and maintain a strong compliance on the procurement requirements. We are also looking to create and launch a Rural Transportation Planning Organization. As for our loan program, we look to create deeper relationships with our banks and other funding sources to assist our small businesses. Other opportunities we look forward to is recruiting and retaining our talented staff, creating a better work atmosphere with future renovations of our workplace and with new technological advances we look forward to spending more time in our communities and tailoring customer service to those communities that may have challenges in getting to our offices in the city.

Mr. Wemple continued that there will be a standard dues adjustment. Dues are adjusted based on population growth every 10 years based on the census. The rate of four cents per person remains the same, has stayed the same for decades, however, it will be adjusted based on population growth, so with our 2020 census the membership dues revenue will increase. There will be a net increase of \$66,598 for the entire region. H-GAC has also adjusted the proposed merit pool for 2022, after conversation and a request by the Board last month to increase the pool from 4% to 6% to account for rapidly rising inflation. So, the merit pool has gone from \$835,516 to \$1,306,866.

An important detail to touch upon is that H-GAC is funded very differently than local government, many of our funds are restricted for various specific programs and uses. About 98% are restricted, 2% unrestricted and so our unified budget is \$479,321,669, this is the largest budget we have ever had. Departments that are going upward in changes are the following: Workforce, Transportation, Aging, Data Services, Community & Environmental and our capital is up as well. Only two areas where H-GAC saw decreases and that was with Public Services, due to the completion of the Harris County loan program and our Local funds due to our revenue streams down almost \$5,000 in 2022. Mr. Wemple concluded his presentation by stating the budget and service plan includes more than just dollar amounts, it includes goals and performance measures and scores of bullet points that list out what H-GAC plans to achieve in the coming year. He also stated that the Board would receive updates on those bullet points throughout the year through our services report. Chair Spenrath opened the floor to questions, hearing none, he closed the public hearing at 10:23 a.m. and reconvened the regular Board meeting.

b. H-GAC 2022 Budget and Service Plan

Chair Spenrath opened the floor for a vote on approval of the H-GAC 2022 Budget and Service Plan. Commissioner Meyers moved to approve and City of Pattison Mayor Joe Garcia seconded the motion. Chair Spenrath called for the vote, which resulted in unanimous approval by all members present.

c. Recommended Salary and Benefit Program 2022

Ms. Haussler took to the floor to present the recommended employee salary ranges and vacation cap for 2022. She began by stating H-GAC is required to compare our salary ranges with the state of Texas salary ranges. However, under Chapter 391 there is a caveat, if the prevailing wage of the principal county exceeds the prevailing wage of the state by 20 percent or more, then we are not required to have our salary range reflect that of the state, and this is not the case for this year. The Texas Workforce Commission evaluated the prevailing wage for Harris County and compared it with the state and found that there was an 18.9% difference in the prevailing wage. The legislature did not change the salary schedule from the previous biennium and are keeping the same salary schedule for a four-year term.

With that difference H-GAC revised its salary ranges to be consistent with that of the state's ranges.

Even with the increase many of our employees will still fall within the ranges and will not receive any increase in their pay.

Ms. Haussler concluded her presentation with vacation pay. Many of our employees have reached maximum or capped on their vacation accrual and due to Covid-19 have been unable to use their vacation time. She requested that at this time we adjust the cap for just one year from 240 to 260 hours, so employees have a greater opportunity to use their accrued time. This has been included in the calculations and 2022 budget as well. There being no questions, Mayor Pro Tem King moved to approve, and Huntsville ISD Trustee Rissie Owens seconded the motion. Chair Spenrath called for the vote, which resulted in unanimous approval by all members present.

8. COMMUNITY AND ENVIRONMENTAL PLANNING

a. Solid Waste Management Grants – Fiscal Year 2022-2023

Chair Spenrath recognized Jeff Taebel, Director of Community and Environmental. Mr. Taebel requested authorization to contract with recommended applicants for an amount of \$990,135.

Mr. Taebel began his presentation by stating H-GAC has a two-year cycle of receiving funding from the Texas Commission on Environmental Quality to provide solid waste Pass-Through grants that help reduce waste, address illegal dumping or improper disposal of solid waste issues. The Board Solid Waste Management Committee designated a committee to conduct a review of applications and scored them. These scores were evaluated on the project merit, cost effectiveness and level of local effort. The committee received 29 applications totaling nearly \$2,000,000, which is double the amount of funding to distribute. The committee is recommending negotiation of contracts with the entities that were provided in the board packet. There being no questions, Mayor Zimmerman moved to approve, and City of Waller Council Member Nancy Arnold seconded the motion. Chair Spenrath called for the vote, which resulted in unanimous approval by all members present.

9. WATER RESOURCES COMMITTEE

a. Water Resources Committee Update

Chair Spenrath once again recognized Jeff Taebel to present action item A. The action requested was to add the City of Seabrook waste-water treatment plant replacement to our list of urgent need projects on the Flood Management Priority Projects list. This plant and the primary lift station serve the entirety of the City of Seabrook and portions of the City of Pasadena. This

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plant was completely inundated in Hurricane Ike and the surrounding infrastructure was damaged. This facility is located on an island in a very low-lying area, and it is an ongoing risk for storm surge events. The Water Resources Committee has found that this project qualified under our urgent need criteria and voted to recommend it to the Board. Commissioner Meyers moved to approve, and Mayor Pro Tem King seconded the motion. With no additional discussion, Chair Spenrath called for the vote, which resulted in unanimous approval by all members present.

10. ELECTION COMMITTEE

a. Election Committee – 2022 H-GAC Board Officers

Chair Spenrath recognized Council Member Arnold, who chairs the Election Committee. Chair Arnold began by stating five of the six members of the election committee met that morning and were slated to complete two tasks. The first was to bring recommendations to the Board for our 2022 officers. The three nominees for H-GAC Board Chair, Chair Elect and Vice Chair were Mayor Pro Tem William H. King III, Commissioner Ken Clark and Council Member Sally Branson, respectively. The second was to gain authorization to issue general assembly ballots to Board members to finalize the election and results to be presented at the February general meeting. Chair Arnold made the motion to approve the nominations and the issuance of general assembly ballots to Board members; Mayor Zimmerman seconded the motion. With no additional discussion, Chair Spenrath called for the vote, which resulted in unanimous approval by all members present.

11. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. December 2021 H-GAC Advisory Committee Appointments

Chair Spenrath recognized Rick Guerrero, Director of Intergovernmental Relations to request approval of appointments to our H-GAC Advisory Committees. Mr. Guerrero took to the floor and presented 6 appointments to H-GAC's Advisory Committees. He did note that H-GAC received two nominations after the issuance of the Board packet, that he was submitting for additional approval. Alisa Max and Jonathan Steiber, both representing Harris County to the Regional Flood Management Committee. Commissioner Meyers moved to approve, and Mayor Pro Tem King seconded the motion. With no additional discussion, Chair Spenrath called for the vote, which resulted in unanimous approval by all members present.

12. EXECUTIVE DIRECTOR'S REPORT

a. H-GAC Spotlight – Silver Santa Program

Mr. Wemple recognized Lisa Hayes, Lead Ombudsman Coordinator in Human Services. Ms. Hayes began by stating she has led the Silver Santa program for 11 years and it is funded primarily on the generosity and kindness of members of the community and the H-GAC staff. This year the program sponsored three nursing homes: Huntsville, The Rio at Mainland in Texas City and Parkview Manor in Weimer. She stated that every year the program sponsors different nursing homes within our region. Our program has been rather popular, and we are now getting requests from nursing homes around our region to be chosen for our Silver Santa program. Pre-pandemic Silver Santa would take individual wish lists, however, due to the pandemic we have moved to providing every resident with a throw, a pair of socks, diet friendly snacks and an in-room activity that fits their functioning level. So, items provided would be fidget blankets, crossword puzzles, jigsaw puzzles and we even provided some Amazon Fires this year so residents could communicate with family outside the nursing facility.

b. Current and Upcoming H-GAC Activities

Mr. Wemple took to the floor to report on current and upcoming H-GAC activities. Mr. Wemple began his update with thanking our members and their input on the various committees and the H-GAC team for finishing 2021 strong and moving forward into 2022 with purpose. He went on to congratulate Trustees Rissie Owens and Jennifer Key on their reappointments as H-GAC's primary and alternate representatives for ISDs after our annual ISD caucus earlier this month. Our annual meeting will be a little different this year, we will be doing a breakfast scheduled for Friday, February 4, 2022 at the Briar Club. Breakfast will be served at 8:30 a.m. and our program is scheduled to begin at 9:30 a.m., formal invitations will be sent out soon. Our Election Law workshop will be held in person on Thursday, February 10, 2022 from 7:30 a.m. to 3:30 p.m. location to be determined. He concluded his presentation by thanking everyone again and wishing everyone a fantastic holiday season.

13. ADJOURNMENT

There being no further business to discuss, Chair Spenrath adjourned the December Meeting of the H-GAC Board of Directors at 11:10 a.m.

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INVESTMENT POLICY

Background

Houston-Galveston Area Council is required to maintain an Investment Policy that is consistent with the Public Funds Investment Act. The policy must identify that the goal of public investment is (1) a protection of principal; and (2) an increase on earnings through allowable investments. The policy is subject to revision as the law changes and the investment landscape changes.

Current Situation

The Public Funds Investment Act requires that we annually submit our written policy to our governing body for approval. This policy is being submitted to assure compliance with the act.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2022 H-GAC Investment Policy. (Staff Contact: Nancy Haussler)

ATTACHMENTS:

▢ 2022 Investment Policy

Cover Memo

I. OBJECTIVES

- Understand suitability of investments to the financial requirements of H-GAC
- Preservation and safety of principal
- Financial security and liquidity of H-GAC funds
- Ability to liquidate investments before their maturity should the need arise.
- Diversification of the investment portfolio.
- Maximize interest yield of funds through methods allowed under Federal and State law.

II. RESPONSIBILITY

Planning the investment program is the joint responsibility of the Controller, the Executive Director, and the Investment Officer. The investment program shall be reviewed and approved by the Budget and Finance Committee and Board of Directors prior to its institution. Any policy changes requires similar approval.

An investment officer must be designated and approved by the Budget and Finance Committee and the Board of Directors. The investment officer will be responsible for effectively supervising and managing the assets of the investment fund.

H-GAC investments shall be made with judgement and care under circumstances then prevailing that persons of prudence, discretion, and intelligence exercise the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

III. AUTHORIZED INVESTMENTS

The following are authorized investments for H-GAC funds:

1. Obligations of the United States or its agencies and instrumentalities.
2. Direct obligations of the State of Texas or its agencies.
3. Other obligations, the principal of the interest on which are unconditionally guaranteed or insured by the State of Texas or the United States.
4. General obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
5. Certificates of Deposit issued by State and National banks domiciled in the State of Texas the payment of which is insured in full by the Federal Deposit Insurance Corporation.

6. Fully collateralized direct Repurchase Agreements with a defined termination date purchased pursuant to a master contractual agreement which specified the rights and obligations of both parties and which requires that securities involved in the transaction be held in a safekeeping account subject to the control and custody of H-GAC.
7. No Load Money Market Mutual Funds and No Load Mutual Funds. To be an allowable investment, money market funds must adhere to a 90-day weighted average maturity. No-load mutual funds with a weighted average maturity of up to 2 years are allowable if they are registered with the Securities and Exchange Commission, invest exclusively in obligations authorized by the Public Funds Investment Act, adhere to the requirements set forth for investment pools and are continuously rated by at least one nationally recognized investment rating firm at not less than AAA or its equivalent. A government may invest no more than 15% of its operating funds (excluding bond proceeds, reserves, and debt service funds) in this type of mutual fund.
8. Time deposits in the Council's depositories.
9. Investment pools created to function as money market funds must mark-to-market daily and maintain a market value ratio between .995 and 1.005. These pools must be continuously rated no lower than AAA, AAA-m or an equivalent rating by at least one nationally recognized rating agency.
10. Banker's Acceptances 1) 270 days or fewer, 2) Liquidated in full at maturity, 3) Eligible Federal Reserve Bank collateral, 4) U.S. Bank rated not less than A-1 or P-1.
11. Any combination of the foregoing.

Any law passed by the Texas State legislature changing the scope of legal investments available to a Council of Governments shall be considered included as part of this Investment Policy.

H-GAC monitors investments upon each maturity and compares interest rates offered from various brokers and the state of Texas to assure that rates are competitive for the market. Such comparisons are reviewed by the investment officer and the CFO before investments are made. The comparison analysis is retained for review.

IV MATURITY OF INVESTMENTS

The Council measures interest rate risk using the weighted average maturity method based on the fund in which the Council makes investments.

For pooled funds, the portfolio is measured using the dollar-weighted average maturity allowed based on the stated maturity date for the portfolio as a whole. (2256.005c)

Portfolio maturities will be structured to meet the liquidity needs of H-GAC first and then to achieve the highest prudent return of interest. When H-GAC has

funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon H-GAC's investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by H-GAC is five years unless specific authority is given to exceed this limit.

Reserve funds may be invested in securities exceeding five years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds. Any proposed investments in securities exceeding five years maturity must be disclosed to and approved by the Budget and Finance Committee and the Board of Directors including any appropriate time restrictions. The settlement of all transactions, except investment pool funds and mutual funds, is on a delivery versus a payment basis.

I. COLLATERALIZATION REQUIREMENTS

H-GAC's depository accounts must be collateralized. The H-GAC Budget and Finance Committee and the Board of Directors shall select the form of securities pledge contract or surety bond used to secure H-GAC funds. Additional, substitution, or withdrawal of collateral for H-GAC funds shall be subject to approval of H-GAC's Board of Directors.

The Investment Officer is authorized to accept from depositories of H-GAC funds, as security for deposits, the following kinds of securities: Direct obligations of the United States of America backed by its full faith and credit; evidence of indebtedness guaranteed by Federal Intermediate Credit Banks, Federal Land Banks, Banks for Cooperative, Federal Farm Credit System, Federal Home Loan Banks, Federal National Mortgage Association; any general or special obligations (approved by the Attorney General of Texas) issued by a State of Texas public agency payable from taxes, revenues, either or both, provided all of such obligations are rated A or better by a generally recognized national bond-rating agency.

At all times, such securities shall have a market value of not less than 100% of the amount of the deposits secured thereby, adjusted by the insurance coverage provided those deposits by the Federal Deposit Insurance Corporation.

VI WRITTEN CERTIFICATION FROM INVESTMENT FIRMS

H-GAC may conduct business with any broker licensed to do business in the State of Texas and authorized to negotiate transactions on the national stock exchange. Qualified brokers will be approved by H-GAC's Budget and Finance Committee and Board of Directors to conduct investment transactions on behalf of the Council. Any business organization which seeks to sell an authorized investment to H-GAC must provide a written instrument certifying that they have received and thoroughly reviewed H-GAC's investment policy and have implemented

reasonable procedures and controls in an effort to preclude imprudent or noncompliant investment activities arising from investment transactions.

The governing body of an entity subject to this subchapter or the designated investment committee of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

VII PROHIBITED TRANSACTIONS

The Investment Officer is prohibited from:

1. shorting securities;
2. selling calls on securities owned by H-GAC;
3. entering into reverse repurchase agreements
4. trading in options or futures contracts
5. purchasing mortgage-backed derivatives known as principal only (PO's), interest only (IO's) and inverse floaters;
6. purchasing or selling securities from dealers or public depositories other than those approved by the Budget and Finance Committee;
7. making any other investment transaction on behalf of H-GAC that is prohibited by law or that has not been authorized by the Budget and Finance Committee.

VIII REPORTING REQUIREMENTS

The investment officer is responsible for preparing and submitting quarterly written reports of investment transactions and performance to the Budget and Finance Committee and the Executive Director as described in the Public Funds Investment Act. The report must:

1. Describe in detail the investment position of H-GAC on the date of the report;
2. Be prepared and signed by the investment officer.
3. State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
4. State the maturity date of each directly held separate asset that has a maturity date;
5. Contain a summary statement of each pooled fund group that states the:
 - a. beginning and ending market values for the reporting period, and
 - b. additions and changes to the market value during the period;
6. State the compliance of the investment portfolio of H-GAC as it relates to:
 - a. the investment strategy expressed in H-GAC's investment policy, and
 - b. relevant provisions of Government Code Section 2256.023
7. State the percentage of the total portfolio which each type of investment represents.

In conjunction with H-GAC's annual financial audit, a compliance audit shall be performed for management controls on investment and adherence to the H-GAC's investment policies.

If the investment officer has a personal business relationship with an entity or is within the second degree by affinity or consanguinity to an individual seeking to sell an investment to H-GAC, the investment officer must file a statement disclosing that personal business interest, or relationship, with the Texas Ethics Commission, the Budget and Finance Committee, and the Board of Directors.

In addition, investment pools must provide investment officers with a disclosure instrument which contains specific and detailed information. Investment pools must provide investment officers with transaction confirmations and a detailed monthly report.

IX CONTINUING EDUCATION

It is H-GAC's policy to provide training required by the Public Funds Investment Act and periodic training in investments for the investment officer through courses and seminars offered by professional organizations and associations in order to insure the quality, capability, and currency of the investment officer in making investment decisions. The investment officer must attend at least one training session relating to the officer's responsibilities within 12 months of assuming duties

X NOTIFICATION OF INVESTMENT CHANGES

It shall be the duty of the investment officer to notify the Budget and Finance Committee of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

2022 COMMUTE SOLUTIONS OUTREACH CAMPAIGN

Background

The Houston-Galveston Area Council seeks to expand its Commute Solutions marketing and outreach campaign. The goal of the campaign is to increase awareness about the various commute options that are available in the region to reduce peak hour congestion and improve air quality. The campaign will focus on major employers and commuters living alongside of the highly congested corridors in the region.

Current Situation

The marketing and outreach campaign will include advertisements with various media outlets to reach employers, universities, and residents working or living within these areas, and will support shifting peak hour travel behavior towards more efficient use of our existing transportation networks.

The 2022 campaign media buys will be conducted by the H-GAC Communications Department. A list of potential vendors and estimated budget for each is listed below:

Type	Amount	Potential Vendors
Print/Digital Advertising	\$50,000	Houston Chronicle, Houston Business Journal, CityBook, Google; Cox Media – KKBQ, KTHT, iHeart – KOVE, KAMA, KBXX, KMJQ, KODA, KQBT, KTBZ, KRBE, Texas Southern University, University of Houston
Social Media	\$50,000	Facebook, Twitter, Instagram, LinkedIn
Billboards	\$100,000	Outfront, SignAd, ClearChannel, Lamar
Radio/TV	\$30,000	KTRK, KPRC, KIAH-TV; KRIV, Cox Media – KKBQ, KTHT, iHeart – KOVE, KAMA, KBXX, KMJQ, KODA, KQBT, KTBZ, KRBE, Texas Southern University, University of Houston, Spotify, Pandora
Tradeshows	\$20,000	Greater Houston Partnership, HR Houston, Texas Parking and Transportation Association

The proposed timeline for the campaign is from February 2022 through February 2023. This project is included in the Transportation Improvement Program and is funded through the federal transportation funds.

Funding Source

Federal – Congestion Mitigation and Air Quality Funds

Budgeted

Yes

Action Requested

Request authorization to contract with media vendors to purchase print/digital, social media, billboards, and radio/tv to promote commute solutions within the Gulf Coast region; total amount is \$250,000. (Staff Contact: Craig Raborn)

2022 HURRICANE PREPAREDNESS OUTREACH CAMPAIGN

Background

In collaboration with our state and local jurisdictions, the Houston-Galveston Area Council seeks to continue its annual Hurricane Preparedness Outreach Campaign. The goal of the outreach campaign is to increase awareness about hurricane evacuation planning, especially for those residents living in zip code zones that are subject to storm surge.

Current Situation

The outreach campaign will include advertisements with various media outlets to reach residents living within the zip code zones and the surrounding areas. The campaign will advertise in English and Spanish to direct people to the Houston-Galveston Area Council's hurricane evacuation planning website.

The 2022 zip zone map campaign media buys will be conducted by the H-GAC Communications Department. Based on demographic research on residents in the zip code zones, a list of potential vendors and estimated budget for each is listed below:

Type	Amount	Potential Vendor
Digital	\$80,000	Houston Chronicle, KPRC Click 2 Houston, KHOU, ABC13, Texas A&M, University of Houston
Social Media	\$10,000	Facebook, Twitter, Instagram, LinkedIn
Radio	\$130,000	Cox Media – KKBQ, KTHT, iHeart – KOVE, KAMA, KBXX, KMJQ, KODA, KQBT, KTBZ, KRBE, Texas Southern University, Texas A&M, University of Houston
Movie Theaters	\$30,000	CineMedia

The proposed timeline for the campaign is from May through November 2022. This effort is included in the H-GAC Unified Planning Work Program.

Funding Source

Federal - Transportation Planning Funds

Budgeted

Yes

Action Requested

Request authorization to contract with media vendors to purchase radio, digital, and social media to promote hurricane preparedness within the Gulf Coast region; total amount is \$250,000. (Staff Contact: Craig Raborn)

PARKS AND NATURAL AREAS AWARDS – RESOLUTION

Background

The Parks and Natural Areas Subcommittee of H-GAC's Natural Resources Advisory Committee has a mission to promote the expansion and enhancement of the region's parks and natural areas. The subcommittee, which includes representatives of local governments, state agencies, nonprofit organizations, and the private sector, established an awards program in 2006 to highlight best practices and innovative approaches to parks planning and implementation.

Current Situation

There were 18 applications submitted by local entities for the 2021 Parks and Natural Areas Awards program. Winners were selected by a panel of six judges.

To celebrate this year's honorees and support the goals of the region's program, H-GAC Board members, honorees, and guests are invited to attend a recognition ceremony at 10:00 a.m. Friday, February 11 on Zoom.

Winners are listed in the attached document.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request adoption of resolution recognizing January as Parks and Natural Areas Month in support of Parks and Natural Areas Awards program. (Staff Contact: Jeff Taebel)

ATTACHMENTS:

▣ Parks and Natural Areas Awards Honorees Other

PARKS AND NATURAL AREAS HONOR AWARDS

There were 18 applications submitted by local entities for the 2021 program. Winners were selected by a panel of six judges.

Categories are Planning Process/Policy Tools; Projects Over \$500,000; Projects Under \$500,000; Planning Process/Policy Tools; and Programming. This year's honorees are as follows:

H-GAC Parks and Natural Areas Awards Winners

Planning Process / Policy Tools

- Mont Belvieu City Park Phase II & III Master Plan (City of Mont Belvieu)

Projects Over \$500,000

- Brock Adventure Park (City of Houston Parks and Recreation Department)

Projects Under \$500,000

- HPARD's Riparian Restoration Initiative Pilot Project (City of Houston Parks and Recreation Department)

Programming

- Outdoor Education Initiative (City of League City Parks and Recreation Department)

H-GAC Parks and Natural Areas Awards Honorable Mention

Planning Process / Policy Tools

- Joe Matthews Park (City of Mont Belvieu)
- John Paul Landing North Basin Cell (Harris County Precinct Three)

Projects Over \$500,000

- Prairieland Village (The Howard Hughes Corporation)

Projects Under \$500,000

- 3rd Ward Chess Park (Ed Pettitt)
- Keep Friendswood Beautiful Pollinator Garden (Keep Friendswood Beautiful/City of Friendswood)

Programming

- Woodchase Park Programming (Westchase District)

H-GAC Parks and Natural Areas Awards Special Recognition

Planning Process / Policy Tools

- Baytown Parks, Recreation, Trails, and Open Space Master Plan (City of Baytown Parks and Recreation Department)
- Super Dave's All Abilities Park (Fort Bend County)
- Waller County Parks, Trails, & Open Space Master Plan (Waller County)

Projects Under \$500,000

- Amistad Community Park Splashpad (City of Bay City)
- East End Lagoon (Galveston Island Park Board of Trustees)
- Sneed Dog Park (Westchase District)

Programming

- Adventures with Edu-Katie: An Environmental Education Video Series (City of Pearland Parks & Recreation - Natural Resources Division)
- Friendswood Fairy Trail (Keep Friendswood Beautiful)

MONTHLY FINANCIAL REPORT – DECEMBER 2021

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending December 31, 2021. (Staff Contact: Nancy Haussler)

ATTACHMENTS:

▢ December 2021 Monthly Report

Cover Memo

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Twelve Months Ended December 2021**

Page 2 of 3

		Budget Year to date		Actual Year to date		Variance Dollar	%
Combined Revenues and Expenditures							
	Revenues	\$	405,949,788	\$	349,024,417	\$ (56,925,371)	-14%
	Expenditures		(405,424,075)		(347,041,415)	58,382,660	-14%
	Change in Combined Fund Balance	\$	525,713	\$	1,983,001	\$ 1,457,288	

Change in Fund Balance by Fund Type							
	Change in fund balance - General Fund	\$	80,485	\$	171,280	\$ 90,795	
	Change in fund balance - Gulf Coast Regional 911		895,509		1,667,226	771,717	
	Change in fund balance - Enterprise Fund		245,244		144,495	(100,749)	
	Total Change in Fund Balances	\$	1,221,238	\$	1,983,001	\$ 761,763	

Variance Analysis

The presentation of the change in fund balance by fund type is intended to highlight the effects of revenue and expenditure transactions by fund. The General Fund (GF) consists of those funds not associated with grant programs or enterprise activities. The Special Revenue Fund (SRF) consists of those funds that are restricted for a specific purpose. HGAC's grant programs are in this fund. The Enterprise Fund is used to track activities of the Cooperative Purchasing program and the Energy Purchasing Corporation. The variances of specific revenues and expenditures are explained on the second page of this report.

*** The Cooperative Purchasing program has contributed a \$154,790 an increase toward the Enterprise fund balance YTD, and the Energy Purchasing Corporation is reflecting a (\$10,295) decrease to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Twelve Months Ended December 2021**

Page 3 of 3

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 395,538	\$ 395,538	\$ 384,743	\$ (10,795)	-3%
HGAC Energy Purchasing Corporation (a)	90,000	90,000	78,678	(11,322)	-13%
Cooperative Purchasing fees (b)	5,500,000	5,500,000	4,359,291	(1,140,709)	-21%
Gulf Coast Regional 911 fees	2,728,558	2,728,558	4,060,432	1,331,874	49%
Interest Income (c)	25,000	25,000	3,105	(21,895)	-88%
Other	5,667,519	5,667,519	4,180,112	(1,487,407)	-26%
Total General and Enterprise Fund revenues	\$ 14,406,615	\$ 14,406,615	\$ 13,066,363	\$ (1,340,252)	-9%
Special Revenue Fund					
Federal Grant (d)	\$ 3,483,782	\$ 3,483,782	\$ 319,234	\$ (3,164,548)	-91%
State Grants	388,059,391	388,059,391	335,638,820	(52,420,571)	-14%
Total Special Revenue Fund revenues	\$ 391,543,173	\$ 391,543,173	\$ 335,958,054	\$ (55,585,119)	-14%
Total Revenues	\$ 405,949,788	\$ 405,949,788	\$ 349,024,417	\$ (56,925,371)	-14%
Expenditures					
Personnel	\$ 27,109,725	\$ 27,109,725	\$ 25,928,825	\$ (1,180,900)	-4%
Pass-through funds - grant {e}	363,718,774	363,718,774	307,966,670	(55,752,104)	-15%
Consultant and contract services	8,030,158	8,030,158	8,041,787	11,629	0%
Lease of office space	1,851,444	1,851,444	1,721,715	(129,729)	-7%
Equipment (g)	1,920,640	1,920,640	581,355	(1,339,285)	-70%
Travel (f)	263,448	263,448	89,465	(173,983)	-66%
Other expense	2,529,886	2,529,886	2,711,599	181,713	7%
Total Expenditures	\$ 405,424,075	\$ 405,424,075	\$ 347,041,415	\$ (58,382,660)	-14%
Excess of Revenues over(under) Expenditures	\$ 525,713	\$ 525,713	\$ 1,983,001	\$ 1,457,288	

Variances:

NOTE: These numbers are preliminary. H-GAC will need more time to complete the closing of the books for 2021.

- a). The Energy Purchasing Corporation will not meet revenue projections this year. A new vendor has been engaged to improve performance, but results may lag in the short-term
- b). H-GAC uses the accrual basis of accounting for the Cooperative Purchasing program, so final revenue for 2021 has not been fully booked at this time.
- c). Interest income is down due to the Federal Reserve holding interest rates low. H-GAC will have some investment maturities before the end of the year.
- d) Federal pass-through revenue and expense in an EPA program administered by the Transportation department is delayed in 2021. This funding and revenue will be included in the 2022 fiscal year budget.
- e) Pass-thru expenses and corresponding revenue is down in three major program areas: Transportation, Workforce, and Aging Services. All three received additional funds during the year which have not been spent. The grantors are allowing most of this money to carry forward into 2022.
- f) Travel was restricted in 2021 due to Covid.
- g). Equipment budget included a tenant improvement allowance for modifications to H-GAC's office space. While some funds have been spent on planning these renovations, the bulk of the renovation will occur in 2022 after Board approval.

AGING SERVICES 2022 CONTRACTS

Background

H-GAC is the Area Agency on Aging for 12 of the 13 counties in our region (not including Harris County). Each year we contract with community organizations to provide nutrition, transportation, and direct in-home services, such as personal assistance, respite care, residential repair, health maintenance, emergency response, and health promotion – for individuals 60 years and older.

Current Situation

At its December 2021 meeting, the Aging and Disability Advisory Committee approved the attached recommendations to amend 2022 contracts and to authorize new 2022 direct service contracts.

- **Contract Amendments:** We received supplemental funds from the Health and Human Services Commission to provide additional nutrition and direct support services. The Advisory Committee recommends increasing contracts for existing 2022 community providers who have capacity to provide additional services and have met or exceeded program performance this year.
- **New Contracts:** We solicited proposals for personal assistance, respite care and residential repair providers to serve underserved counties in the region. We received five proposals, and after scoring and review, the Advisory Committee recommends contracting with two new providers: Fidelity Home Services and Legacy Healthcare Services.

The attachment summarizes the recommendations to amend 2022 contracts for nutrition and transportation and to authorize two new contracts for direct services.

Funding Source

Texas Health and Human Services Commission

Budgeted

Yes

Action Requested

Request authorization to amend 2022 existing aging services contracts to \$1,836,682 and authorize new contracts for \$286,000 for a total of \$2,122,682. (Staff Contact: Curtis Cooper)

ATTACHMENTS:

▢ Aging Funding Recommendations

Backup Material

HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING
FY 2022 Aging Contract Recommendation
Community Providers

Contractor Name	Service Area	2022 Current Contract	2022 New Contract	2022 Amended	2022 Contract Total	Service(s)
Actions of Brazoria County	Brazoria	\$ 680,392		\$ 152,634	\$ 833,027	Congregate & Home Delivered Meals, Transportation
Catholic Charities of the Archdiocese of Galveston-Houston	Fort Bend	\$ 248,720		\$ 83,138	\$ 331,857	Congregate Meals
Cleveland Senior Citizens Organization	Liberty	\$ 161,103		\$ 19,465	\$ 180,567	Congregate & Home Delivered Meals, Transportation
Colorado Valley Transit, Inc.	Austin Waller	\$ 106,753		\$ -	\$ 106,753	Transportation
Economic Action Committee of the Gulf Coast	Matagorda	\$ 126,868		\$ 27,766	\$ 154,634	Congregate & Home Delivered Meals, Transportation
Fort Bend Seniors Meals on Wheels & Much Much More, Inc.	Fort Bend	\$ 1,160,747		\$ 263,270	\$ 1,424,017	Congregate & Home Delivered Meals, Transportation
Fort Bend Seniors Meals on Wheels & Much Much More, Inc. - Waller County Sr. Citizens	Waller	\$ 81,347		\$ 22,479	\$ 103,825	Congregate & Home Delivered Meals
Galveston County	Galveston	\$ 514,110		\$ 55,377	\$ 569,487	Congregate Meals and Transportation
G.R,A.C.E Initiative of South Liberty County	Liberty	\$ 46,044		\$ 23,790	\$ 69,834	Home Delivered Meals
Helping One Another, Inc. of Austin County	Austin	\$ 79,547		\$ 18,885	\$ 98,432	Congregate & Home Delivered Meals
Interfaith Ministries for Greater Houston	Galveston	\$ 231,728		\$ 123,258	\$ 354,986	Home Delivered Meals
Meals on Wheels Montgomery County	Montgomery	\$ 957,194		\$ 216,611	\$ 1,173,805	Congregate & Home Delivered Meals, Transportation

Senior Center of Walker County	Walker	\$ 141,336		\$ 28,044	\$ 169,381	Congregate & Home Delivered Meals, Transportation
Senior Citizens Project of Chambers County	Chambers	\$ 60,989		\$ 18,431	\$ 79,420	Home Delivered Meals & Transportation
Wharton County Junior College - Colorado County	Colorado	\$ 98,325		\$ 18,103	\$ 116,428	Congregate & Home Delivered Meals, Transportation
Wharton County Junior College - Wharton County	Wharton	\$ 144,455		\$ 28,765	\$ 173,220	Congregate & Home Delivered Meals, Transportation
Total		\$ 4,839,656		\$ 1,100,016	\$ 5,939,672	

HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING
2022 Aging Contract Recommendation
Direct Service Providers

Contractor Name	Service Area	2022 Current Contract	2022 New Contract	2022 Amended	2022 Contract Total	Service(s)
ADT US Holding	12 County Region	\$ 22,000		\$ 2,550	\$ 24,550	Emergency Response Services
Aegis Senior Care Group, LLC	12 County Region	\$ 88,040		\$ 38,500	\$ 126,540	Personal Assistance, Respite
American Primary Home Car, LLC.	12 County Region	\$ 80,700		\$ 38,500	\$ 119,200	Personal Assistance, Respite
Brown Sterling Construction	12 County Region	\$ 440,300		\$ 225,033	\$ 665,333	Residential Repair
EntraMed, Inc. dba Sentido Health	12 County Region	\$ 102,700		\$ 7,000	\$ 109,700	Health Maintenance
Excello Construction	12 County Region	\$ 440,300		\$ 225,033	\$ 665,333	Residential Repair
Fidelity Home Health Services, LLC.	12 County Region		\$ 143,000		\$ 143,000	Personal Assistance, Respite

Haselden HomeCare LLC dba Synergy Home Care - Katy	12 County Region	\$ 102,700		\$ 38,500	\$ 141,200	Personal Assistance, Respite
Ike McDonald dba Legacy Health Care Service	12 County Region		\$ 143,000		\$ 143,000	Personal Assistance, Respite
Merc Medical Supply	12 County Region	\$ 117,400		\$ 7,000	\$ 124,400	Health Maintenance
MiMac Health Services, Inc.	12 County Region	\$ 190,760		\$ 79,500	\$ 270,260	Participant Assessment, Respite Care, Personal Assistance, Health Maintenance
Mosher Initiatives Inc. dba Synergy HomeCare	12 County Region	\$ 117,400		\$ 72,500	\$ 189,900	Personal Assistance, Respite
Valued Relationships, Inc.	12 County Region	\$ 11,700		\$ 2,550	\$ 14,250	Emergency Response Services
Total		\$ 1,714,000	\$ 286,000	\$ 736,666	\$ 2,736,666	
Grand Total		\$ 6,553,656	\$ 286,000	\$ 1,836,682	\$ 8,676,338	

REGIONAL SOLID WASTE MANAGEMENT PLAN 2022-2042

Background

H-GAC developed Texas' first regional solid waste management plan. During the 68th and 71st Texas legislative sessions, legislation was passed directing all Texas Councils of Governments to develop regional solid waste management plans.

To meet these requirements, H-GAC adopted regional solid waste management plans in 1994 and again in 2007. At the direction of the Texas Commission on Environmental Quality, H-GAC has been working on the development of a new regional solid waste management plan.

Current Situation

Over the past two years, using input gained from a steering committee made up of Solid Waste Management Committee members and alternates, surveys of local governments, research, and eight listening sessions with local governments and other stakeholders, H-GAC developed the Regional Solid Waste Management Plan 2022-2042. The plan contains information on:

- current population and waste quantities
- projections for future population and waste
- challenges and strategies related to waste reduction and management
- the process for evaluating the consistency of proposed solid waste facilities with the regional plan
- goals, objectives, and recommended actions

This plan will guide the work of H-GAC's solid waste program, including pass-through grants to local governments, and will serve as the basis for evaluating consistency of proposed solid waste facilities. A public meeting was held on January 5, 2022 where public comments were received. The Solid Waste Management Committee also met on January 5, 2022 and voted to recommend Board approval of the plan.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the Draft Regional Solid Waste Management Plan 2022-2042 and adoption of the resolution supporting the plan. (Staff Contact: Jeff Taebel)

ATTACHMENTS:

H-GAC JANUARY 2022 ADVISORY COMMITTEE APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations to the Area Emissions Reduction Credit Organization, and the Gulf Coast Economic Development District.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- | | | |
|---|--|------------|
| ▮ | H-GAC JANUARY 2022 ADVISORY
COMITTEE APPOINTMENTS | Cover Memo |
|---|--|------------|

H-GAC JANUARY 2022 ADVISORY COMMITTEE APPOINTMENTS**Area Emission Reduction Credit Organization**

Promote coexistence of air quality improvement and economic development by generating and trading emission reduction credits.

Nominations received for terms expiring May 2024:

Name	Representing	Nominated by
Jennifer Cornejo	Harris County-Large Industry	Commissioner Garcia
Stephany Mgbadigha	Harris County-General Public	Commissioner Garcia

Gulf Coast Economic Development District

Provides oversight to H-GAC's economic development planning program.

Nomination received for term expiring May 2022:

Name	Representing	Nominated by
Patti Worfe	Brazoria County	Commissioner Adams

EXECUTIVE SESSION – CYBERSECURITY

Background

Chapter 551 of the Texas Government Code permits the Houston-Galveston Area Council Board of Directors to meet in closed session.

Current Situation

Pursuant to Chapter 551 of the Texas Government Code, the H-GAC Board is not required to conduct an open meeting to deliberate on security assessments or deployments related to information resources technology; network security information as described by Section 2059.055(b) or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

Funding Source

N/A

Budgeted

N/A

Action Requested

The Board of Directors may go into executive session, if necessary, pursuant to Chapter 551.089 of the Texas Government Code to discuss security devices or security audits. (Staff Contact: Chuck Wemple)

H-GAC SPOTLIGHT – CRIMINAL JUSTICE GRANTS PROGRAM

Background

The Criminal Justice Funding Program supports projects that address needs of crime victims and helps prevent or reduce crime by enhancing criminal justice efforts in the region. This is accomplished by providing community planning support and technical assistance for applicants desiring to fund projects that meet one or more of these objectives.

Current Situation

For more information, please contact Madeline.McGallion@h-gac.com.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Madeline McGallion)

CURRENT AND UPCOMING H-GAC ACTIVITIES

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

AUSTIN COUNTY

County Judge Tim Lapham
VACANT

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CHAMBERS COUNTY

Commissioner Tommy Hammond
Commissioner Mark Tice

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

FORT BEND COUNTY

Commissioner Andy Meyers
Judge K.P. George

GALVESTON COUNTY

Commissioner Ken Clark
Commissioner Joseph Giusti

HARRIS COUNTY

Judge Lina Hidalgo
Commissioner Rodney Ellis
Commissioner Adrian Garcia
Commissioner Tom Ramsey

LIBERTY COUNTY

County Judge Jay Knight
Commissioner Greg Arthur

MATAGORDA COUNTY

County Judge Nate McDonald
Commissioner Kent Pollard

MONTGOMERY COUNTY

Commissioner Charlie Riley
Judge Mark L. Keough

WALKER COUNTY

Commissioner Jimmy Henry
Commissioner Bill Daugeette

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

WHARTON COUNTY

Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF ALVIN

Mayor Pro Tem Martin Vela
Council Member Joel Castro

CITY OF BAYTOWN

Council Member Charles Johnson
Council Member Chris Presley

CITY OF CONROE

Mayor Pro Tem Raymond McDonald
Mayor Jody Czajkoski

CITY OF DEER PARK

Council Member Bill Patterson
Council Member Tommy Ginn

CITY OF FRIENDSWOOD

Councilmember Sally Branson
Councilmember Mike Foreman

CITY OF GALVESTON

Mayor Dr. Craig Brown
Mayor Pro Tem David Collins

CITY OF HOUSTON

Council Member Sallie Alcorn
Council Member Amy Peck
Council Member Dr. Letitia Plummer
Council Member Edward Pollard

CITY OF HUNTSVILLE

Mayor Andy Brauning
VACANT

CITY OF LA PORTE

Councilmember Chuck Engelken, Jr.
Councilman Bill Bentley

CITY OF LAKE JACKSON

Mayor Gerald Roznovsky
Councilmember R.L. "Buster" Buell

CITY OF LEAGUE CITY

Council Member Larry Millican
Council Member Andy Mann

CITY OF MISSOURI CITY

Mayor Pro Tem Jeffrey Boney
Council Member Lynn Clouser

CITY OF PASADENA

Councilmember Cary Bass
Councilmember Phil Cayten

CITY OF PEARLAND

Mayor Kevin Cole
Councilmember Tony Carbone

CITY OF ROSENBERG

Mayor Kevin Raines
Councilor Tim Krugh

CITY OF SUGAR LAND

Mayor Joe Zimmerman
Council Member Stewart Jacobson

CITY OF TEXAS CITY

Commissioner Jami Clark
Mayor Dedrick Johnson, Sr.

HOME RULE CITIES

Mayor Pro Tem William King III,
City of Dickinson
Mayor Cecil Willis, City of Stafford
Mayor Carolyn Bilski, City of Sealy
Mayor Brian Rowland, City of Prairie View

GENERAL LAW CITIES

Council Member Nancy Arnold, City of Waller
Council Member Susan Schwartz,
City of Bunker Hill Village
Mayor Joe Garcia, City of Pattison
Councilmember Teresa Vazquez-Evans,
City of Kemah

ISDs

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2021 OFFICERSCHAIR

Judge Phillip Spenrath, Wharton County

CHAIR ELECT

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HON. RAYMOND McDONALD MAYOR PRO TEM CITY OF CONROE PO Box 3066 CONROE, TX 77305 (936)522-3010 (936)522-3009 FAX RMCDONALD@CITYOFCONROE.ORG	HON. ANDY MEYERS COMMISSIONER, PRECINCT 3 FORT BEND COUNTY 22333 GRAND CORNER DR, STE 105 KATY, TX 77494 (281)238-1400 (281)238-1401 FAX ANDY.MEYERS@FORTBENDCOUNTYTX.GOV
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HON. TY PRAUSE COUNTY JUDGE COLORADO COUNTY PO Box 236 COLUMBUS, TX 78934 (979)732-2604 (979)732-9389 FAX TY.PRAUSE@CO.COLORADO.TX.US	HON. KEVIN RAINES MAYOR CITY OF ROSENBERG PO Box 32 ROSENBERG, TX 77471 (832)595-3340 (832)595-3333 FAX KRAINES@ROSENBERGTX.GOV
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HON. PHILLIP S. SPENRATH COUNTY JUDGE WHARTON COUNTY 100 S FULTON ST #100 WHARTON, TX 77488 (979)532-4612 (979)532-1970 FAX JUDGE.SPENRATH@CO.WHARTON.TX.US	HON. MARTIN VELA MAYOR PRO TEM CITY OF ALVIN 216 W SEALY ALVIN, TX 77511 (281)388-4278 (281)388-4278 FAX MVELA@CITYOFALVIN.COM

HON. JOE R. ZIMMERMAN
MAYOR
CITY OF SUGAR LAND
PO BOX 110
SUGAR LAND, TX 77487-0110
(281)275-2710 (281)275-2721 FAX
JZIMMERMAN@SUGARLANDTX.GOV

HON. GREG ARTHUR COMMISSIONER, PRECINCT 2 LIBERTY COUNTY PO Box 77 HARDIN, TX 77561 (936)298-2790 (936)298-9737 FAX GREG.ARTHUR@CO.LIBERTY.TX.US	HON. JUSTIN BECKENDORFF COMMISSIONER, PRECINCT 4 WALLER COUNTY PO Box 7 PATTISON, TX 77466 (281)375-5231 (281)375-7751 FAX J.BECKENDORFF@WALLERCOUNTY.US
HON. BILL BENTLEY COUNCILPERSON, DISTRICT 3 CITY OF LA PORTE 604 W FAIRMONT PKWY LA PORTE, TX 77571 (281)471-5020 (281)842-3701 FAX DISTRICT3@LAPORTETX.GOV	HON. R.L. BUSTER BUELL COUNCILMEMBER, POSITION 4 CITY OF LAKE JACKSON 25 OAK DR LAKE JACKSON, TX 77566-5289 (979)415-2400 (979)297-8823 FAX RBUELL@LAKEJACKSONTX.GOV
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HON. LYNN CLOUSER COUNCIL MEMBER-AT-LARGE, POSITION 2 CITY OF MISSOURI CITY 1522 TEXAS PKWY MISSOURI CITY, TX 77489-2170 (281)403-8500 (281)403-0683 FAX LYNN.CLOUSER@MISSOURICITYTX.GOV	HON. DAVID COLLINS COUNCILMEMBER, DISTRICT 3 CITY OF GALVESTON PO Box 779 GALVESTON, TX 77553 (409)797-3510 (409)797-3511 FAX DAVIDCOLLINS@GALVESTONTX.GOV
HON. JODY CZAJKOSKI MAYOR CITY OF CONROE PO Box 399 EAST BERNARD, TX 77435 (936)522-3010 (936)522-3009 FAX JCZAJKOSKI@CITYOFCONROE.ORG	HON. BILL DAUGETTE COMMISSIONER WALKER COUNTY 2986-B HWY 19 HUNTSVILLE, TX 77320 (936)295-7999 (936)522-3009 FAX BDAUGETTE@CO.WALKER.TX.US
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HON. KP GEORGE COUNTY JUDGE FORT BEND COUNTY 301 JACKSON ST RICHMOND, TX 77469 (281)341-8608 (281)341-8609 FAX KP.GEORGE@FORTBENDCOUNTYTX.GOV	HON. DARRELL GERTSON COMMISSIONER, PRECINCT 4 COLORADO COUNTY 310 S MCCARTY AVE EAGLE LAKE, TX 77434 (979)234-2633 (979)234-3832 FAX DARRELL.GERTSON@CO.COLORADO.TX.US
HON. TOMMY GINN COUNCIL MEMBER, POSITION 3 CITY OF DEER PARK PO Box 700 DEER PARK, TX 77536 (281)478-7247 (281)478-7217 FAX TGINN@DEERPARKTX.ORG	HON. JOSEPH GIUSTI COMMISSIONER, PRECINCT 2 GALVESTON COUNTY 722 MOODY GALVESTON, TX 77550 (409)766-2244 (409) 765-2915 FAX JOSEPH.GIUSTI@CO.GALVESTON.TX.US
HON. STEWART JACOBSON COUNCIL MEMBER, DISTRICT 3 CITY OF SUGAR LAND PO Box 110 SUGAR LAND, TX 77487-0110 (281)275-2313 (281)275-2721 FAX SJACOBSON@SUGARLANDTX.GOV	HON. DEDRICK JOHNSON, SR MAYOR CITY OF TEXAS CITY PO Box 2608 TEXAS CITY, TX 77592-2608 (409)948-3111 (409)949-3090 FAX MAYOR-TX@TEXASCITYTX.GOV

HON. MARK J. KEOUGH COUNTY JUDGE MONTGOMERY COUNTY 501 NORTH THOMPSON, STE 401 CONROE, TX 77301 (936)539-7812 (936)760-6919 FAX COJUDGE@MCTX.ORG	HON. JENNIFER KEY TRUSTEE, POSITION 6 ALIEF INDEPENDENT SCHOOL DISTRICT 4250 COOK RD HOUSTON, TX 77072 (281)498-8110 (281)983-8466 FAX JENNIFER.KEY@ALIEFISD.NET
HON. TIM KRUGH COUNCILOR AT-LARGE, POSITION 1 CITY OF ROSENBERG PO Box 32 ROSENBERG, TX 77471 (832)595-3340 (832)595-3333 FAX TKRUGH@ROSENBERGTX.GOV	HON. ANDY MANN COUNCIL MEMBER, POSITION 1 CITY OF LEAGUE CITY 300 W WALKER ST LEAGUE CITY, TX 77573 (281)667-5013 (281)554-1020 FAX ANDY.MANN@LEAGUECITYTX.GOV
HON. AMY PECK COUNCIL MEMBER, DISTRICT A CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3010 (832)393-3302 FAX DISTRICTA@HOUSTONTX.GOV	HON. EDWARD POLLARD COUNCIL MEMBER, DISTRICT J CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3015 (832)395-9423 FAX DISTRICTJ@HOUSTONTX.GOV
HON. KENT POLLARD COMMISSIONER, PRECINCT 2 MATAGORDA COUNTY PO Box 571 MATAGORDA, TX 77457 (979)863-7861 (979)863-2155 FAX KPOLLRD@CO.MATAGORDA.TX.US	HON. CHRIS PRESLEY COUNCIL MEMBER, DISTRICT 2 CITY OF BAYTOWN PO Box 424 BAYTOWN, TX 77522 (281)420-6500 (281)420-7176 FAX DISTRICT.2@BAYTOWN.ORG
HON. TOM RAMSEY COMMISSIONER, PRECINCT 3 HARRIS COUNTY 10001 PRESTON, 9 TH FLOOR HOUSTON, TX 77002 (713)755-6306 (713)827-8752 FAX PCT3@PCT3.COM	HON. SUSAN SCHWARTZ COUNCILMEMBER, POSITION 2 CITY OF BUNKER HILL VILLAGE 11977 MEMORIAL DR HOUSTON, TX 77024 (713)467-9762 (713)827-8752 FAX SSCHWARTZ@BUNKERHILLTX.GOV
HON. MARK TICE COMMISSIONER, PRECINCT 2 CHAMBERS COUNTY 7911 COVE LOOP COVE, TX 77523 (409)267-2409 (409)267-6685 FAX KMTICE@CHAMBERSTX.GOV	HON. TERESA VAZQUEZ-EVANS COUNCIL MEMBER, POSITION 1 CITY OF KEMAH 1401 HWY 146 KEMAH, TX 77565 (281)334-1611 (281)334-6583 FAX TVAZQUEZ-EVANS@KEMAH-TX.COM
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