

## TCEQ SEP Third-Party Administrator Quarterly Report

Performance Year: 2016

<b>Administrator:</b>	HOUSTON-GALVESTON AREA COUNCIL - AERCO	<b>Certification</b>	<b>Signatures</b>
<b>Project:</b>	CLEAN VEHICLES PARTNERSHIP		
<b>Agreement No:</b>	2011-25	E-Signature Q1	Robert Veazie
		E-Signature Q2	Robert Veazie
		E-Signature Q3	Robert Veazie
<b>Contact:</b>	ROBERT VEAZIE	E-Signature Q4	
<b>Mailing Address:</b>	3555 TIMMONS LANE, STE 120		↑
<b>City/State/Zip</b>	HOUSTON, TX 77027		<b>Please provide name next to quarter submitted</b>
<b>Telephone:</b>	832-681-2578		
<b>Email:</b>	<a href="mailto:ROBERT.VEAZIE@H-GAC.COM">ROBERT.VEAZIE@H-GAC.COM</a>		

### Quarterly Report Due Dates and Performance Dates

Quarters	Months within the Quarter	Report Due	DATE SUBMITTED
Quarter 1	January - March	May 15	5/12/15
Quarter 2	April - June	August 15	8/12/16
Quarter 3	July - September	November 15	11/14/16
Quarter 4	October - December	February 15 of following year	
<b>Please submit completed Report and supporting documentation to <a href="mailto:SEPReports@tceq.texas.gov">SEPReports@tceq.texas.gov</a></b>			↑ <b>Please enter date when QR is submitted</b>

**What to include when submitting the Quarterly Report:**

- \* Bank statements for the quarter
- \* Check copies of all contributions received
- \* Check copies of all expenses;
- \* Copies of invoices and paid receipts
- \* Dated photographs of your project
- \* Vehicle demolition verification, if applicable
- \* Other supporting documentation



## Use this Space to Itemize Expenses to be Reported on Projects Worksheet

**After saving a copy of the quarterly report, you may reuse this expense recap sheet. No need to provide previously submitted data.**

Payee Name	Invoice No.	Invoice Date	Invoice Amt	Description of Item	Bank Date	Check No.	Amt Expended	Comment
Splendora ISD	TDOT 140703-13	04/26/16	\$ 112,500.00	Splendora ISD	05/31/16	10598	\$ 112,500.00	
Humble ISD	TDOT 140703-17	05/25/16	\$ 216,738.00	Humble ISD	05/26/16	10594	\$ 216,738.00	
Danbury ISD	TDOT 140703-18	06/24/16	\$ 45,000.00	Danbury ISD	07/16/16	10816	\$ 45,000.00	
Splendora ISD	TDOT.140709-13	06/24/16	\$ 37,500.00	Splendora ISD	07/19/16	10830	\$ 37,500.00	
Liberty ISD	TDOT.14.0703-35	07/21/16	\$ 100,000.00	Liberty ISD	08/04/16	10922	\$ 100,000.00	
Texas Serenity Academy	TDOT.140703-25	08/25/16	\$ 100,000.00	Texas Serenity Academy	09/08/16	11100	\$ 100,000.00	
\$			611,738.00	Total Expenses			\$ 611,738.00	

**SEP REPORT FORM FOR VEHICLE RETROFIT OR REPLACEMENT ACTIVITIES**

Retrofits and Repowers										Vehicle Identification		Replacements				Owner/Recipient		
Old Vehicle: Retrofit Date	Type of Retrofit				Retrofit Dollars		Vehicle ID Number		Old Item	New Item	Replacement	Dollars		Recipient Information				
	Diesel Particulate Filters (DPF)	Diesel Oxid Catalysts (DOC)	Closed Crank Filter Syst (CCFS)	Partial Flow Thru Filter (FTF)	Total No. of Retrofits This Date	No. of Vehicles Retrofit this Date	No. of Repowers	Date Retro/Repower Money Given to Owner/School	Dollar Amt Retro/Repower Money to Owner/School	Old Vehicle Identification (VIN #) Use this column to enter VIN # for Old Vehicle that was retrofitted or replaced	New Vehicle Identification No. (VIN #)	No. of Old Vehicles / EQ Destroyed	Old Vehicle: Destruction Date	No. of New Vehicles / EQ Purchased	New Vehicle / EQ: Purchase Date	Date Replacement Money Given to Owner/School	Dollar Amt Replacement Money to Owner/School	Vehicle or Equipment Owner (School or Other Recipient)
					0					1HVBBABN1H334657, 1HVBBAA8TH369921, 1HTBBABN8SH203310	4UZABRD12HCHN4789, 4UZABRD19HCHN4790, 4UZABRD10HCHN4791	3	04/04/16	3		05/31/16	\$112,500.00	Splendora ISD
					0					1BAAFCSA3WF082066, 1T88N3B29Y1083534, 1T88N3B22Y1083536, 1T88N3B24Y1083537, 1T88N3B21Y1083544,	4DRBUC8N8HB656988, 4DRBUC8NXHB656989, 4DRBUC8N6HB656990, 4DRBUC8N8HB656991, 4DRBUC8NXHB656992	5	05/31/16	5	05/26/16	\$216,738.00	Humble ISD	
					0					1HVBBAA87G580625 1HVBBABN3SH671212, 1HVBBABN4SH666407, 1HVBBNMN6NH422426, 1HVBBNMN6NH422427	4UZABRD18HCHP2763 1BAKGCPA4HF328383, 1BAKGCPA6HF328384, 1BAKGCPA8HF328385, 1BAKGCPAXHF328386	1	02/18/16	1	07/16/16	\$45,000.00	Danbury ISD	
					0					1T88R4B24V1148411, 1T88T4B25W1161204	4UZABRD15HCHN4804, 4UZABRD13HCHN4803	4	05/10/16	4	08/04/16	\$100,000.00	Liberty ISD	
					0					4DRBUAFL96A258309	4UZABRD17HCHV8935	2	06/30/16	2	09/08/16	\$100,000.00	Texas Serenity Academy	
					0							1	06/04/16	1	07/19/16	\$37,500.00	Splendora ISD	
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<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>						<b>16</b>			<b>\$611,738.00</b>		