

Attachment 1 - Past Performance Questionnaire

1. As a contractor or grantee in the past five years, have you ever been placed in a Performance Improvement Plan, Corrective Action Plan, Technical Assistance Plan or equivalent? If so, for each such Plan or equivalent, please provide project name and customer point of contact, to include name, phone number, email, dates, reason(s), your response(s) and the outcome(s).
2. As a contractor or grantee in the past five years, have you ever had a disallowed cost? If so, for each disallowed cost, please provide project name and customer point of contact, to include name, phone number, email, dates, the amount(s), reason(s), your response(s) and the outcome(s). (Please refer to the Federal Code of Regulations for the definition of Disallowed Cost: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-A>)

3. Please provide responses to the questions for three contracts or grants under which you have provided similar services in the past thirty-six (36) months. If you had a contract with a Metropolitan Planning Organization or similar entity, please include them in the list. H-GAC reserves the right to verify the information listed.

Contract/Grant #1:

1. Project name, contract, grant and/or task order number.
2. Stated or not to exceed contract or grant dollar value at award and amount actually spent.
3. Period of performance.
4. Customer point of contact (including name, work number, cell number, and email address).
5. Detailed description of work performed.
6. Roles and responsibilities.
7. All applicable performance measures, the results achieved against those measures and other notable outcomes or results not captured or measured.
8. Narrative that addresses how the work performed is similar in scope and complexity. Contracting parties or grantees may be Federal, State, or Local Government, corporate for profit and non-profit, 501(c)(3) organization, university or private foundation.

Contract/Grant #2:

1. Project name, contract, grant and/or task order number.
2. Stated or not to exceed contract or grant dollar value at award and amount actually spent.
3. Period of performance.
4. Customer point of contact (including name, work number, cell number, and email address).
5. Detailed description of work performed.
6. Roles and responsibilities.
7. All applicable performance measures, the results achieved against those measures and other notable outcomes or results not captured or measured.
8. Narrative that addresses how the work performed is similar in scope and complexity. Contracting parties or grantees may be Federal, State, or Local Government, corporate for profit and non-profit, 501(c)(3) organization, university or private foundation.

Contract/Grant #3:

1. Project name, contract, grant and/or task order number.
2. Stated or not to exceed contract or grant dollar value at award and amount actually spent.
3. Period of performance.
4. Customer point of contact (including name, work number, cell number, and email address).
5. Detailed description of work performed.
6. Roles and responsibilities.
7. All applicable performance measures, the results achieved against those measures and other notable outcomes or results not captured or measured.
8. Narrative that addresses how the work performed is similar in scope and complexity. Contracting parties or grantees may be Federal, State, or Local Government, corporate for profit and non-profit, 501(c)(3) organization, university or private foundation.