## **Basic Information (All Projects):**

- Sponsor Information
- Project Narrative
  - o Need & Purpose (problem statement and mission statement)
  - Proposed Improvement (Facility/Limits/Description)
  - Alternatives considered or to be evaluated
- Map/GIS
- Readiness/Screening
  - o Environmental Clearance & Permits
  - o Right of Way/Property Acquisition
  - Utilities
  - o Public Involvement
  - o Financial Plan (capital, plus operating/maintenance for transit/ITS/other sig. operating)
  - o Local Coordination (concurrence of local gov't or agency responsible for infrastructure)
  - o TRANIST ONLY: Maintenance Plan
  - o ITS ONLY: Project lifespan > 5 years
  - o PED/BIKE ONLY: Meets/Exceeds AASHTO design guidelines

## **Major Investments:**

Projects which are subject to regional emissions analysis (conformity) **OR** require the preparation of an Environmental Analysis\* (EA) or Environmental Impact Statement (EIS)

• Benefit Cost Analyses and Narratives for each 2040 RTP Goal:

Goal	B/C Analysis	Narrative (examples)
Safety	Accident Costs	Design improvements, incident
		mgmt strategies
Congestion	Travel Time Savings	Extent/duration/etc, op mgmt
		strategies (pricing, etc.)
Asset Mgmt/Ops	Operating Cost savings/Life-	Condition, Op Mgmt & asset mgmt
	cycle cost savings	strategies
Econ. Comp.	Property value inc > invest cost,	Announced development/
	jobs created/retained	Associated investment
Environment	Emissions Reductions	Mitigation/avoidance strategies

• Identification of constructible segmentation/project phases with independent utility

## **Other Investments:**

Projects which are exempt from regional emissions analysis (conformity) **AND** qualify as a categorical exclusion<sup>1</sup> (CE).

- Benefit Cost Analysis and Planning Factor assessment as described in updated criteria:
  - o Mobility, ITS, Transit, Ped/Bike, LCI
  - o Available on 2015 TIP Call for Projects website: Link to TIP Call website.

<sup>&</sup>lt;sup>1</sup> Lists of eligible CE activities can be found under 23 CFR §771.117 and §771.118: LINK TO eCFR