



Cloverleaf RFP Scope Content

Livable Centers Pre-Proposal Meeting

November 15, 2021



Livable Centers Studies

- Create walkable network highly connected and accessible to multiple modes of transport and land uses
- Further Livable Centers program goals by facilitating the implementation of Livable Centers projects





Project Components

- ✓ Transportation improvements (multimodal)
- ✓ Market analysis
- ✓ Public engagement
- ✓ Develop Concepts

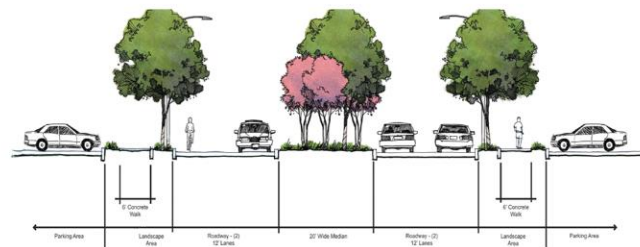
**More than
One Use**



Walkable



**Connected +
Accessible**



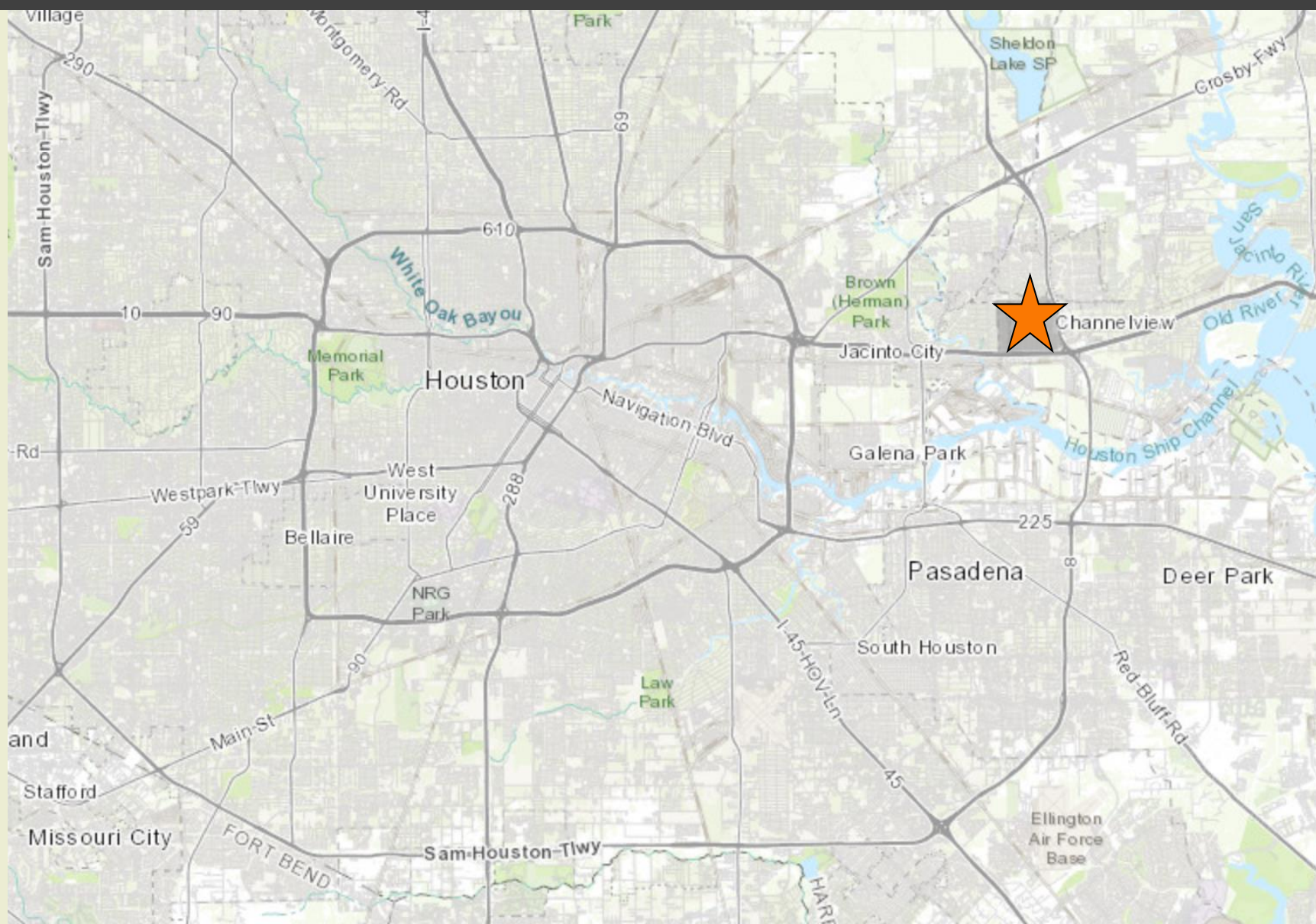


Livable Center Study Goals

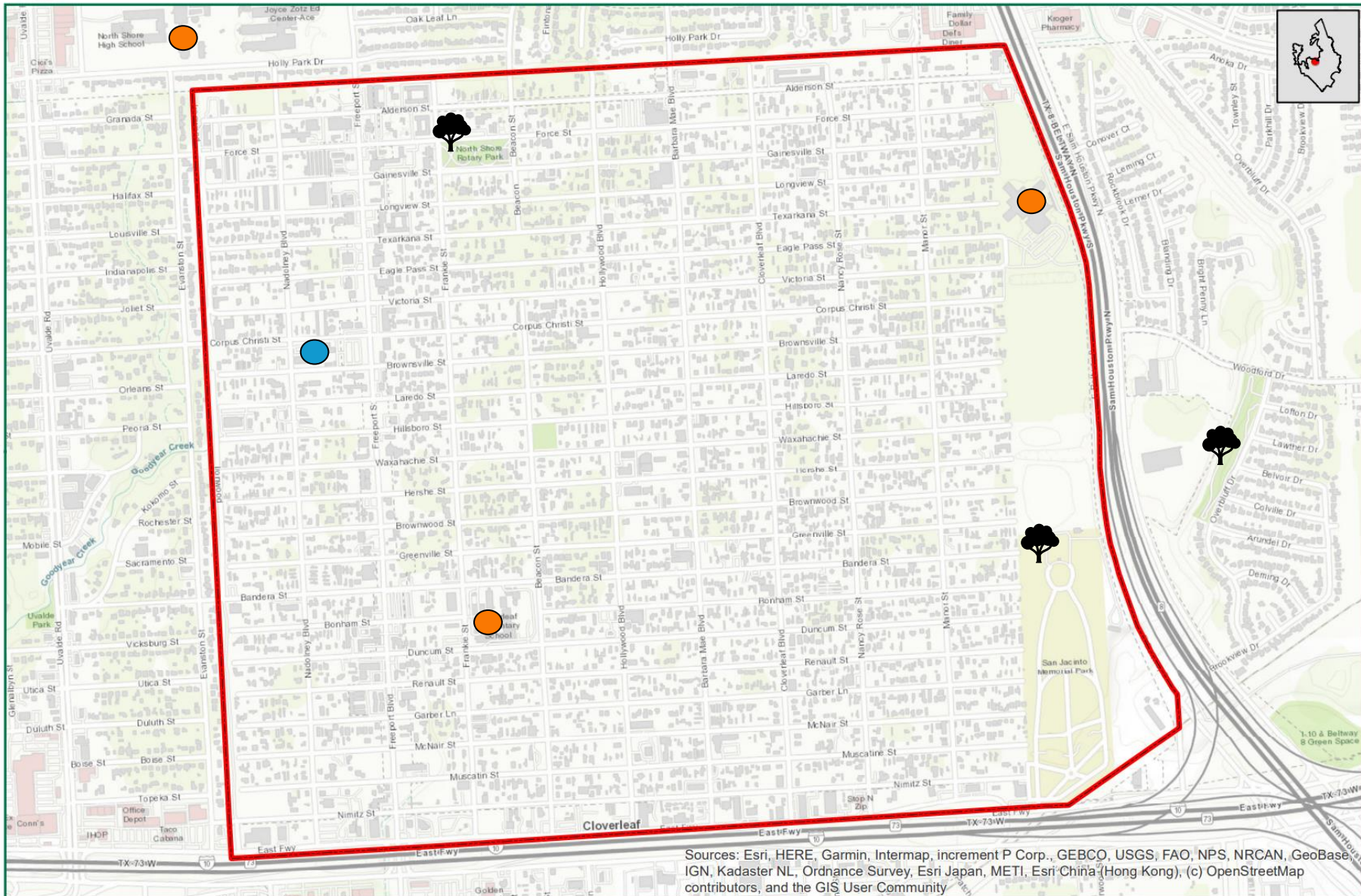
- Provide Multimodal Travel Opportunities
- Create Quality Places
- Improve Environmental Quality
- Promote Sustainability
- Economic Development & Housing



Study Area



Community Planning in Cloverleaf



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

DISCLAIMER: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent as on the ground survey and represents only the approximate relative location of property boundaries and other geographic features. All data, specifically including the geographic data herein are provided "as is" without warranty of any kind, either expressed or implied. Use of the information is the sole responsibility of the user.



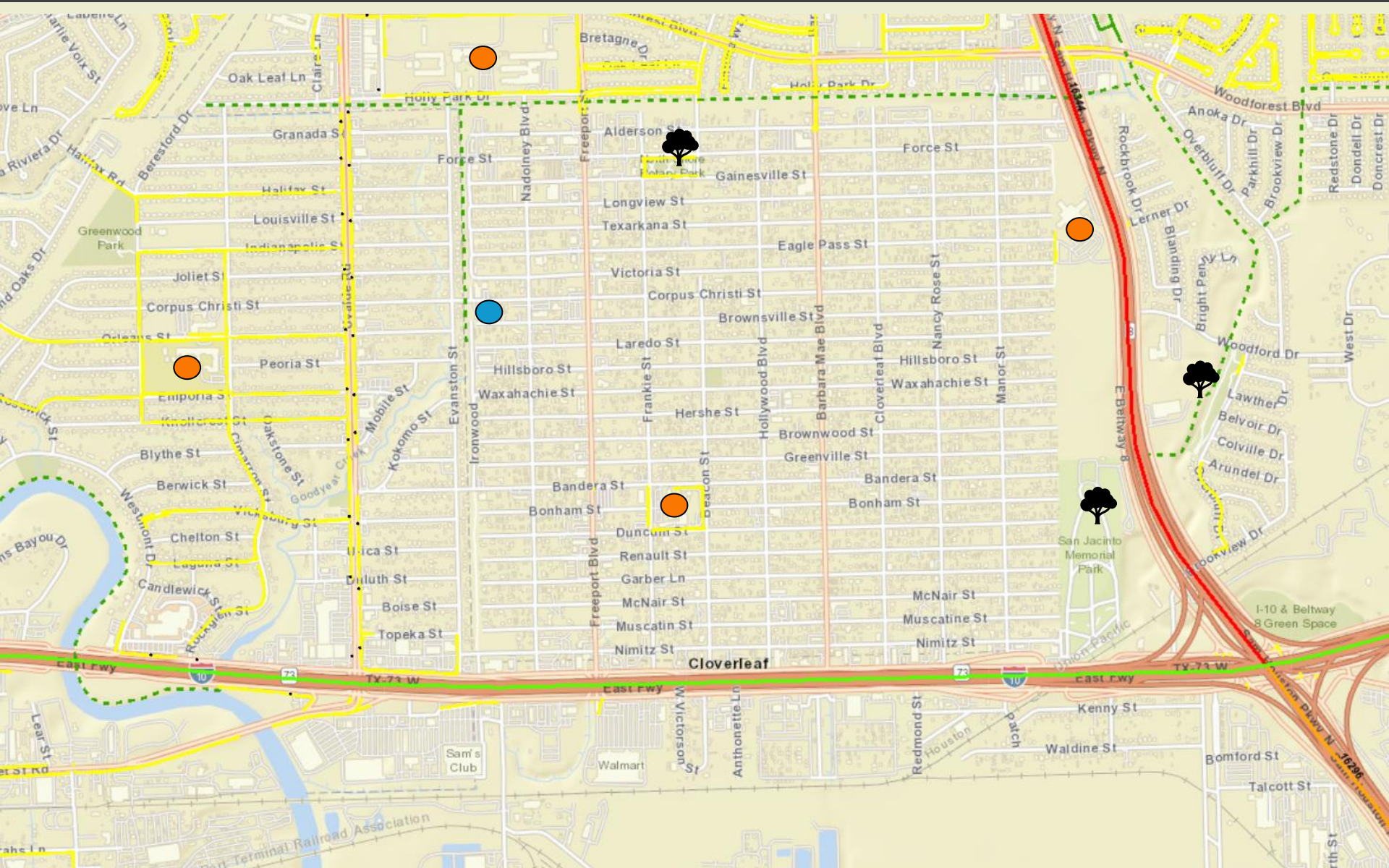
Harris County Precinct 2 - Engineering Department
Map Key

Cloverleaf Boundary

0 375 750 1,500
Feet

Prepared by: HCP2 Engineering Department 10/1/2020

Study Area

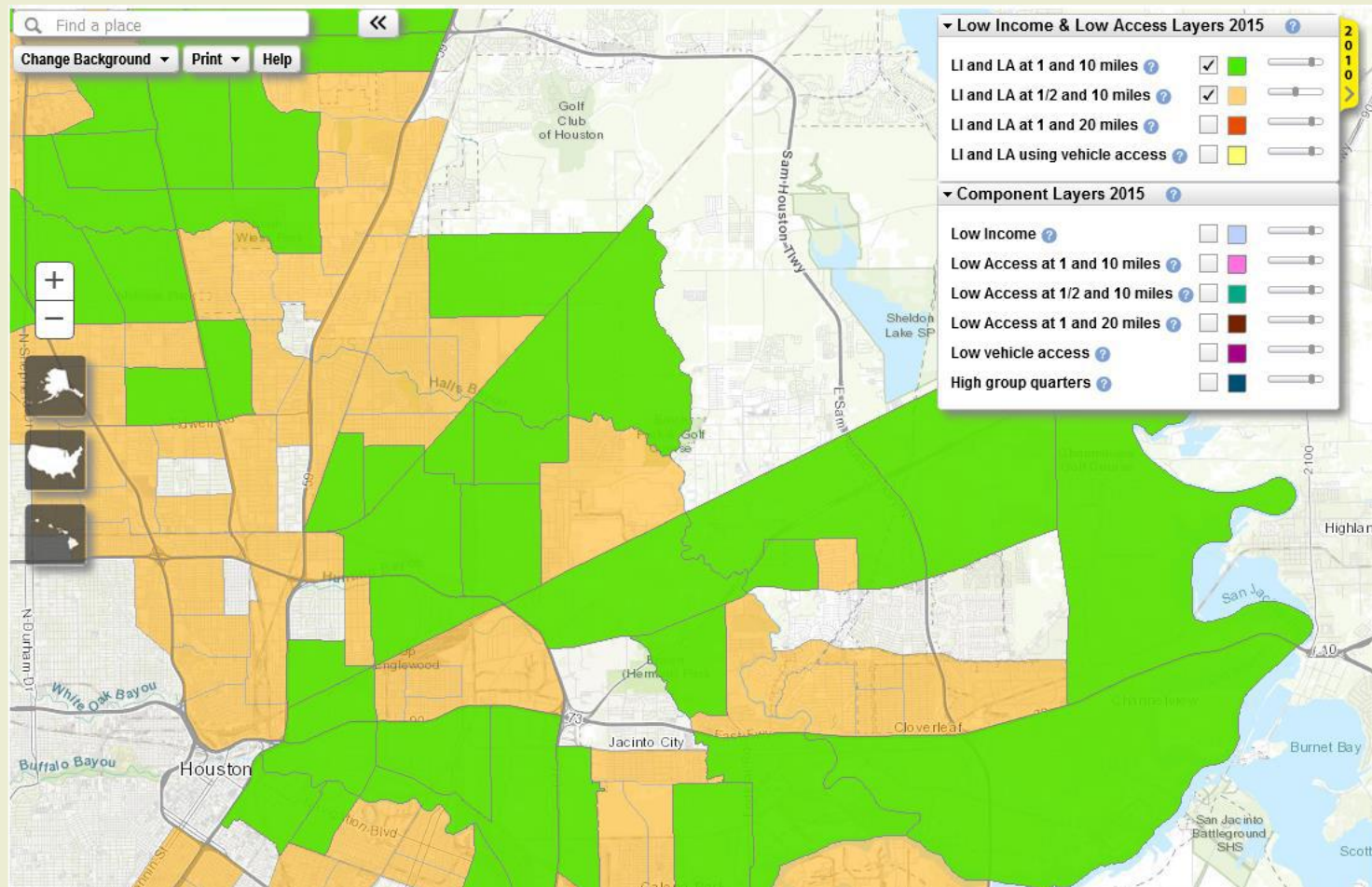








Study Area







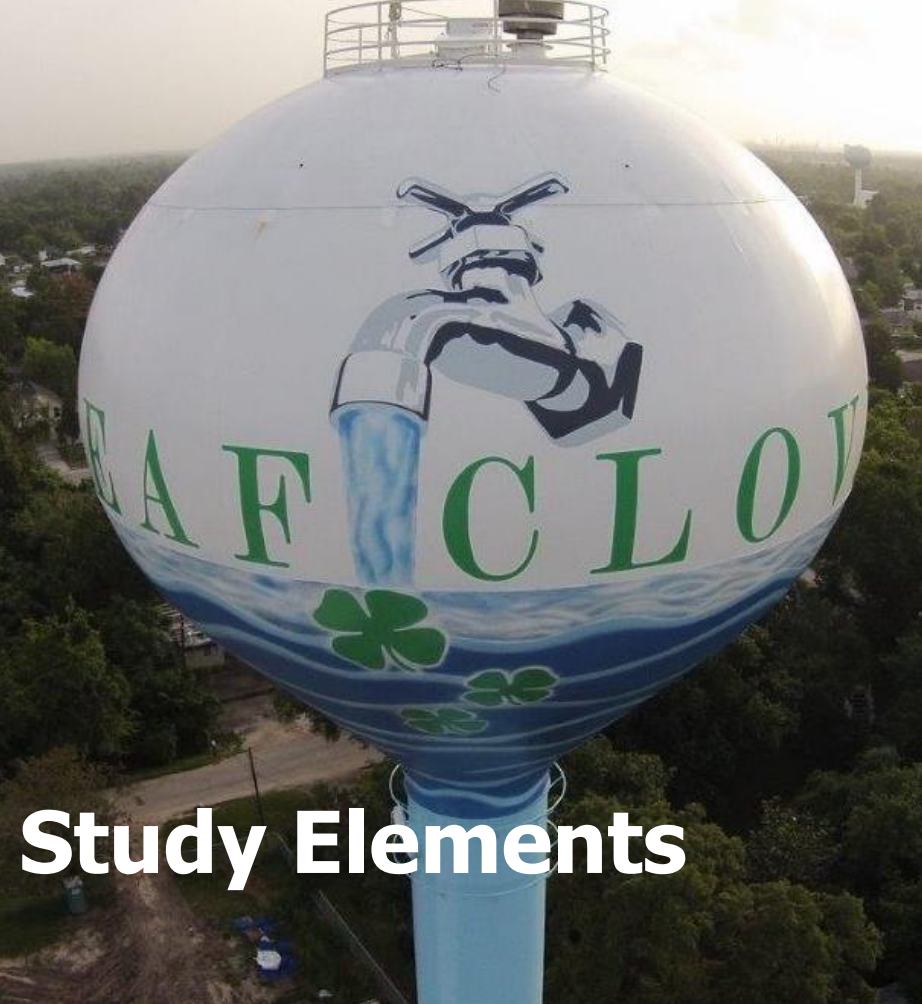
Previous Studies

- Harris County Precinct 2: (2019) Cloverleaf Concerted Revitalization Area (CRA) Plan, the PY2019- 2023 Consolidated Plan.
- City of Houston: Bike Master Plan
- Freeport St. sidewalks and placemaking project
- Road rehabilitations across Cloverleaf
- Drainage improvements across Cloverleaf



Commitment to Implement

- Over \$4.8 million spent on water and sewer improvements, upgrades, and rehabilitations.
- Over \$600,000 spent on streets and drainage improvements
- Over \$7.3 million spent on street reconstruction, including signage, stripping, relocation and adjustment of utilities and signals, repair and repaving



Study Elements

Livable Centers Pre-Proposal Meeting





Element 1: Needs Assessment

- Collect any data necessary to evaluate existing transportation and land use conditions needed to recommend Livable Centers improvements
- Take into account planned improvements and initiatives and current city codes
- Build off of existing planning studies
- Bullet List in RFP

Element 2: Develop Conceptual Plan

- **Based on:** needs assessment findings & the stated objectives
- **To focus on:** multimodal circulation & connectivity
- **As it affects:** land use & contexts
 - ✓ Economic and Urban Development
 - ✓ Housing Choice and Affordability
 - ✓ Community Health and Resiliency
 - ✓ Sustainability and Safety
 - ✓ Place Making, Image, and Branding

Element 3: Conceptual Renderings

- Develop designs for specific proposed recommendations
- Conceptual planning-level visualizations of improvements
- Planning-level estimated costs of improvements
- Agency Packages



Element 4: Implementation Plan

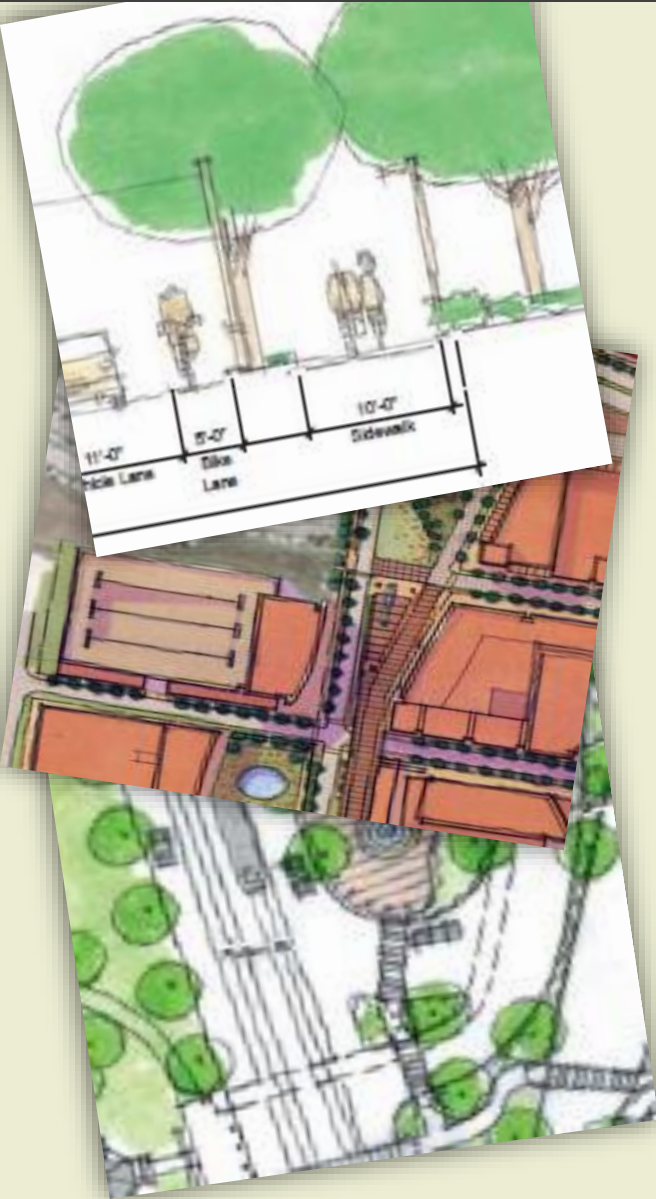
- General scope, estimated costs, funding sources, partners, impediments
- Prioritized projects
- Quantify benefits



Element 5: Public Engagement

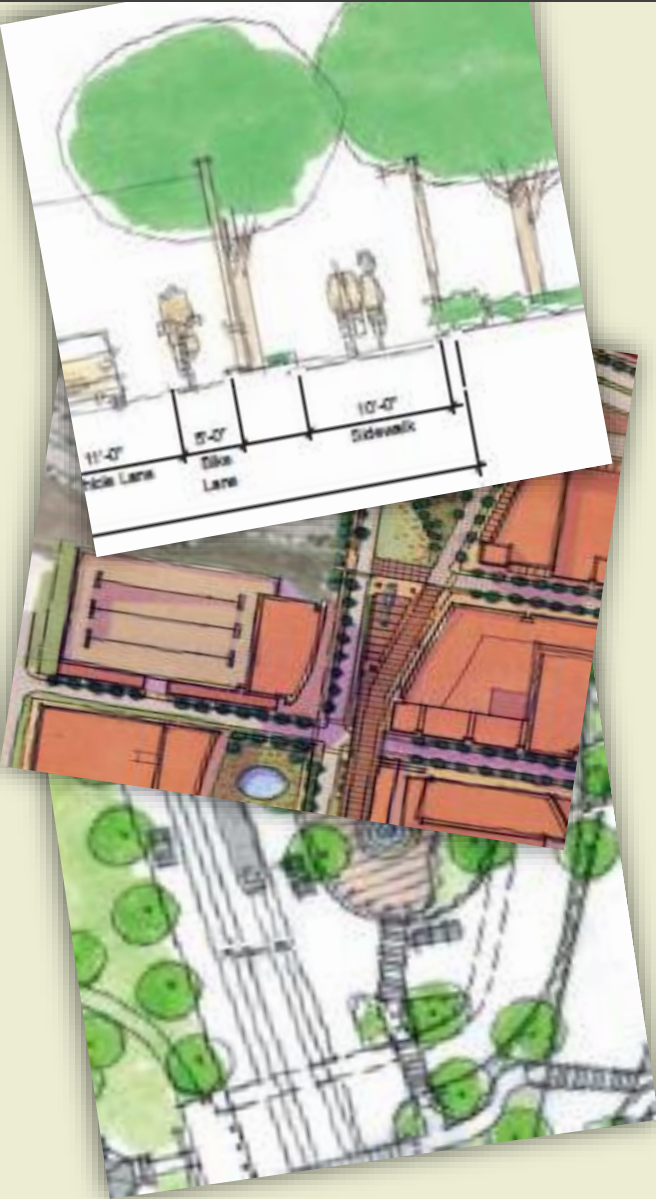
- Build capacity with local stakeholders and community
- Utilize methods and techniques that facilitate open dialogue
- Provide a variety of participation options
- Equitable participation with equitable outcomes
- Public Engagement should be in English and Spanish

Budget



- \$ 251,750
- Indicate approximate percentage of funding required for each element

Deliverables

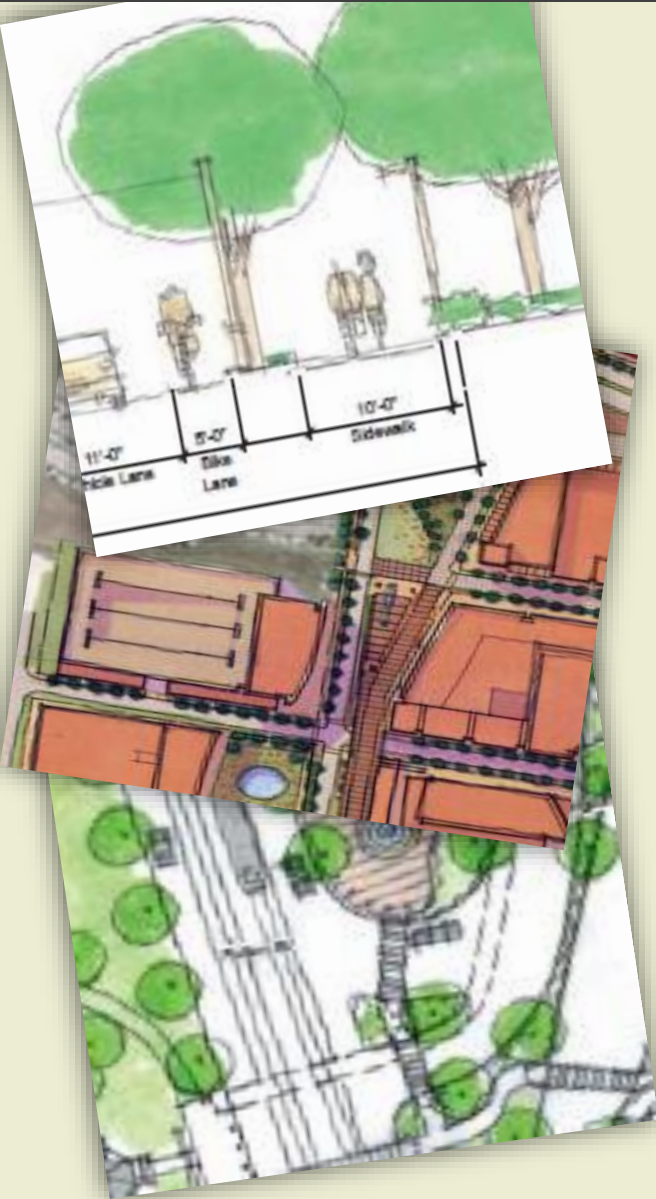


- Hard copies and 1 electronic format of Plan and maps
 - Including fiscal analysis, project listing and cost estimates
- Original files in editable format
 - Tables provided in Excel
 - System map recommendations, GIS data required.
- Program Tracker Project Closeout



Study Timeline and Logistics

- ~9-month timeline
- Contract is between H-GAC and Prime Consultant Firm
- Prior to contract signing final scoping will occur
- Invoices submitted to H-GAC and approved by TxDOT
 - Must follow TxDOT requirements such as restrictions on paying for food
 - Payment can take several months





Procurement

Livable Centers Pre-Proposal Meeting

November 15, 2021



Procurement Timeline

RFP Issue Date: November 04, 2021

Pre-Proposal Conf.: November 15, 2021

***Proposal Questions Due:
November 19, 2021@ NOON***

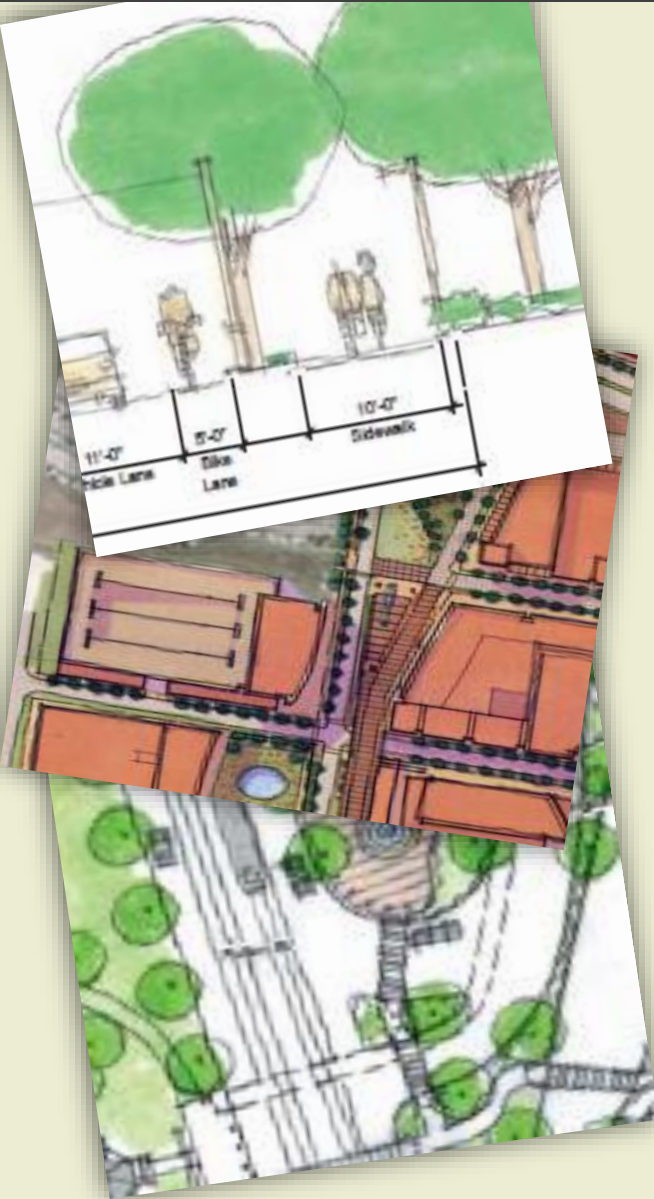
***ShareFile Access Request Deadline:
December 15, 2021@ NOON***

***Proposal Deadline:
December 16, 2021@ 2:00 PM***

Shortlist Notification: January 11, 2022

Shortlist Interviews: January 20, 2022

Estimated Contract Start Date: April 2022





Instructions for Submission

See page one of the RFP for Submission Information.

Submission Format: One Electronic Copy in PDF Format

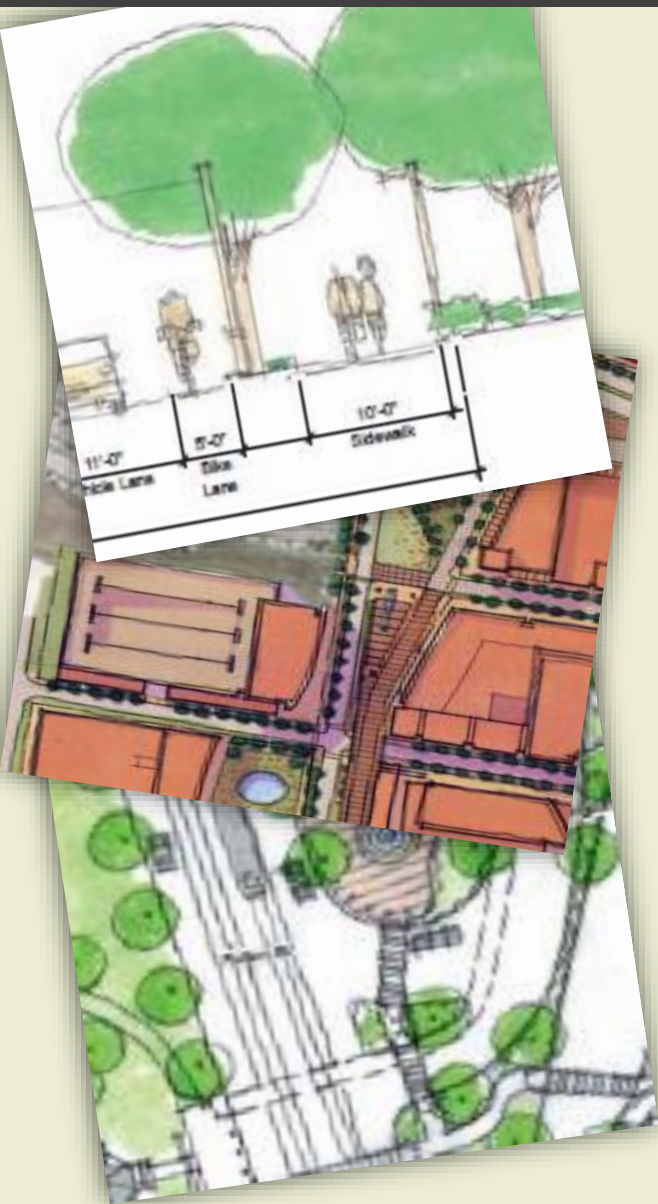
ShareFile Request Deadline: December 15, 2021@ NOON

Submission Deadline: December 16, 2021@ 2:00PM

It is strongly recommended that submissions be uploaded no later than two (2) hours prior to the stated deadline.

Submissions uploaded after the deadline will not be accepted or opened.

Responses may be submitted any time prior to the submission deadline.

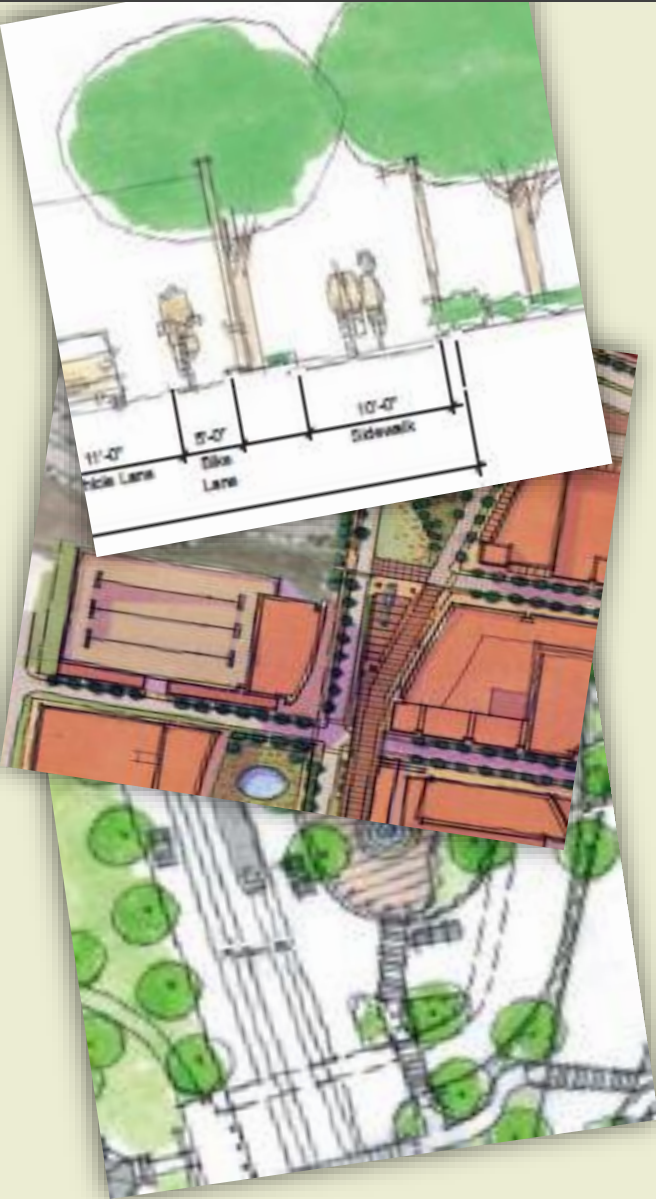




Solicitation Submission Contents

Part III of the RFP

- Submissions must include all the information described in Part III, Solicitation Submission Contents of the RFP.
- Required Forms, Part VIII



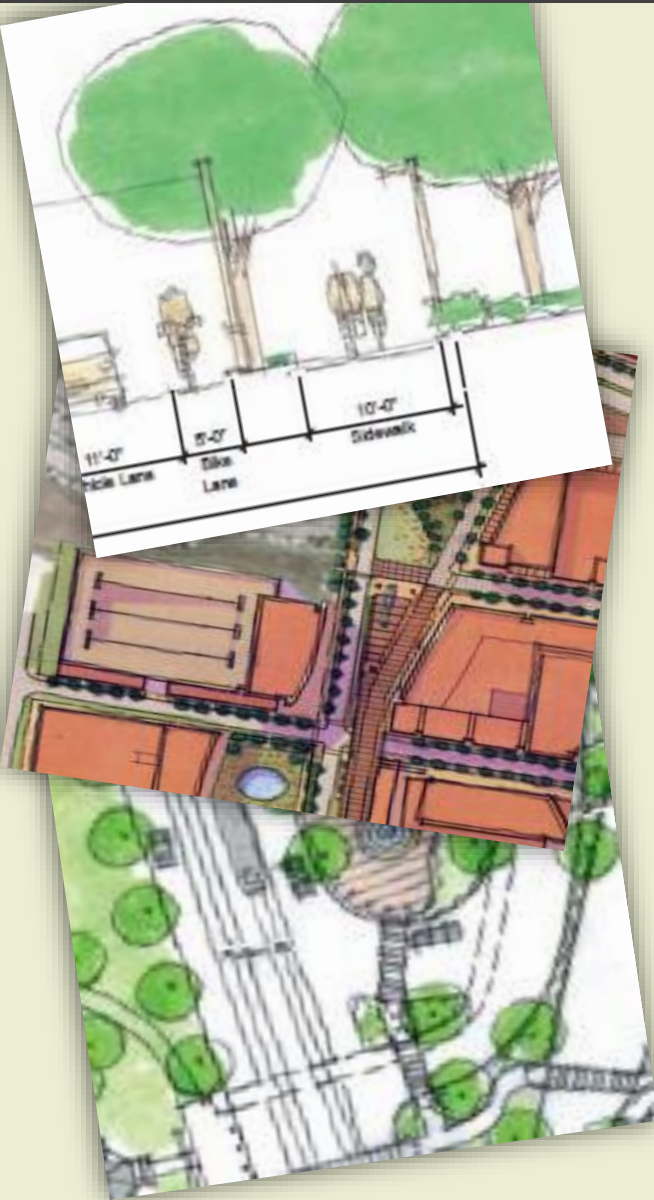


Solicitation Submission Contents

Part III of the RFP

DBE Goal, Highlights:

- **24%** DBE Goal established
- Identify DBE participation level and role of DBE firm (if subcontractors are to be let)
- Complete the Affirmation Form and return with submission

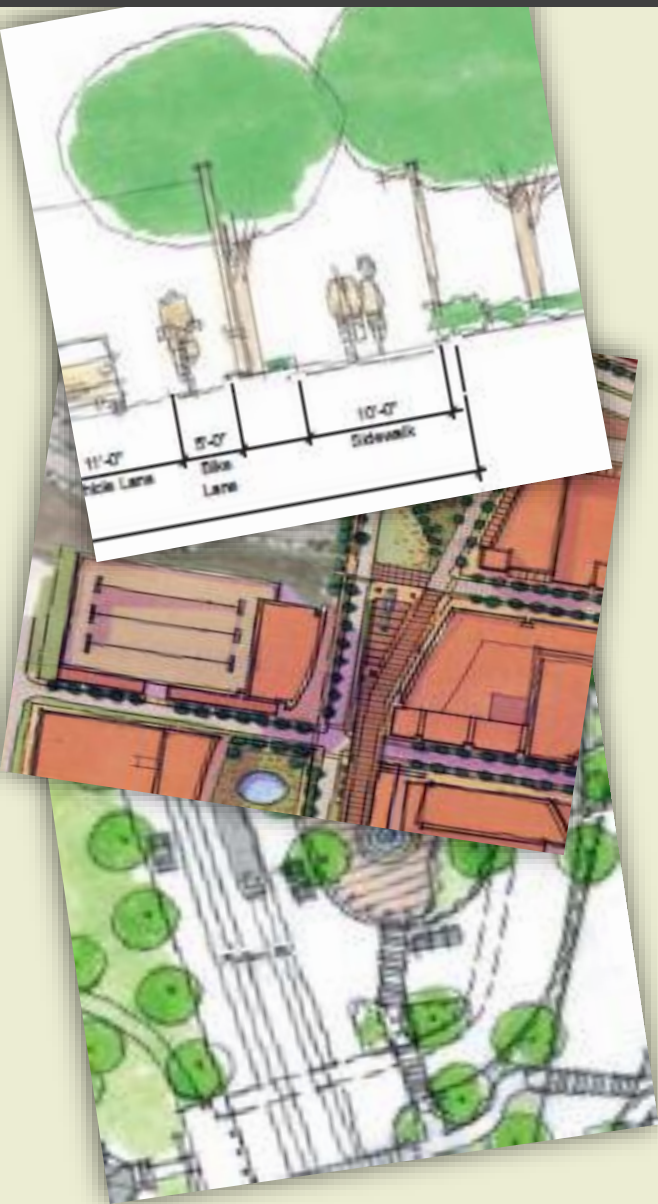




Required Forms if Awarded a Contract

Required Forms if Awarded a Contract:

- A. Certification Regarding Debarment
- B. Conflict of Interest
- C. Verification of filing – Form 1295
- D. Byrd Anti-Lobbying Certification
- E. New Company Set-up Form
- F. Copy of W9





Evaluation Process

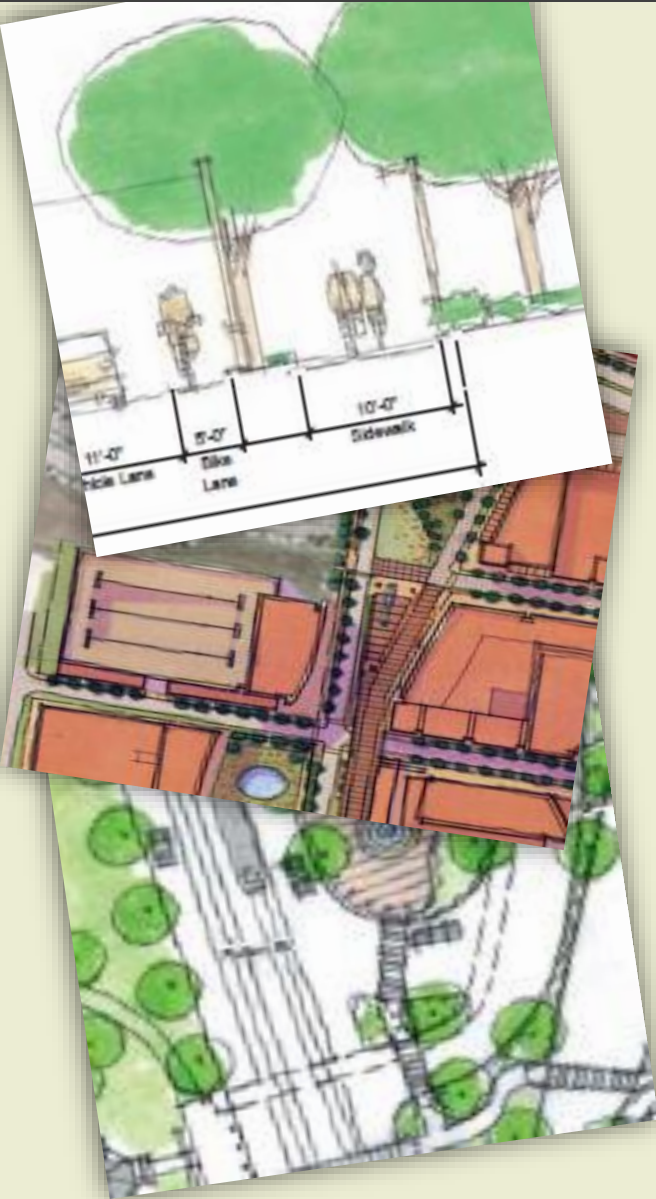
Completion of Required Elements

- Proposal Contents & Submission

Requirements are PASS/FAIL

Evaluation Process

- 2 step process
 - ✓ scoring RFP (90 pts) + Reference Check (10 pts)
 - ✓ short list interviews
- Evaluation criteria listed in proposal

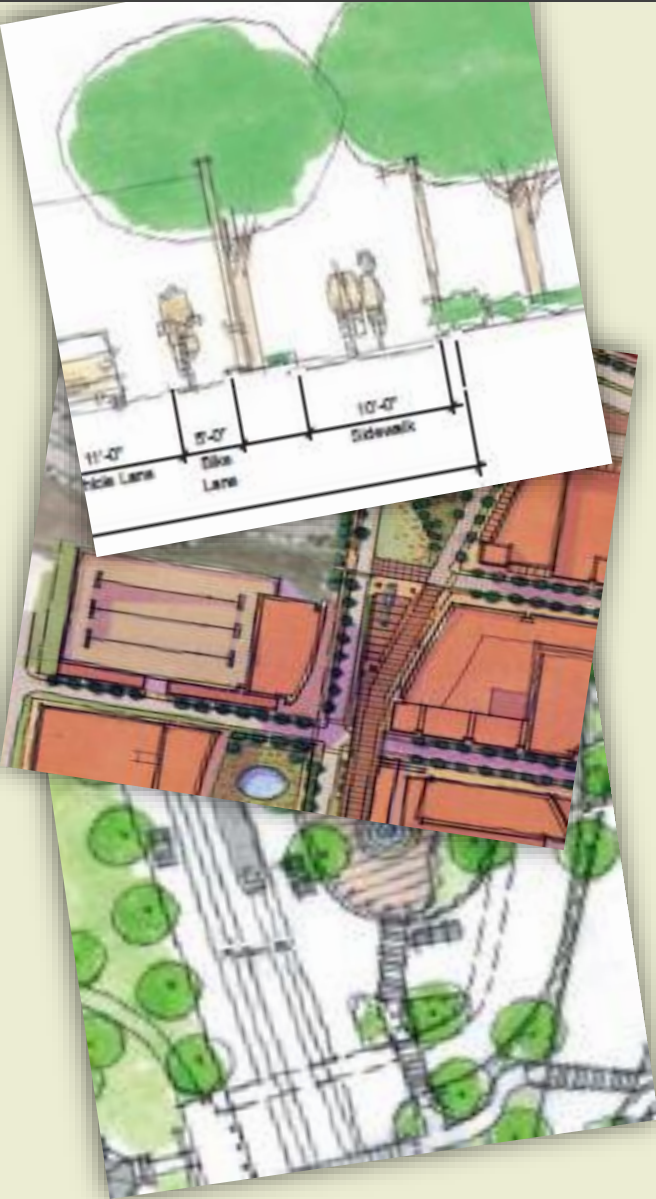




Contract Award

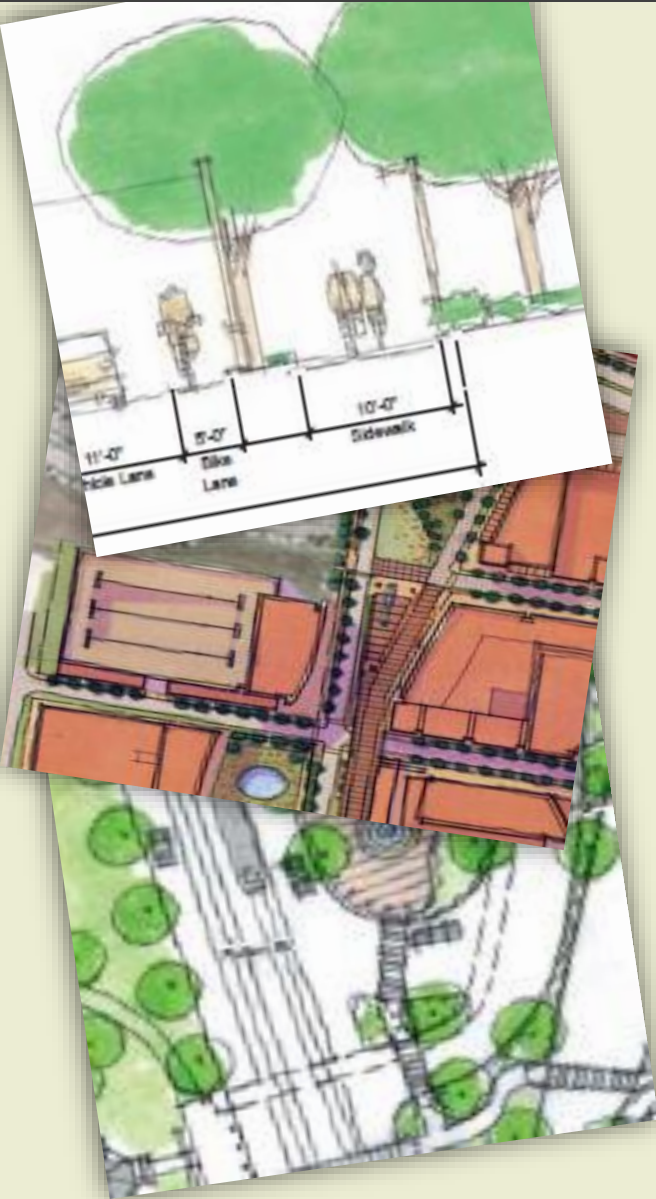
Contract Award Process

- Evaluation team recommendation to Budget & Finance Committee
- Budget & Finance Committee makes recommendation to H-GAC Board of Directors
- H-GAC Board makes final decision on contract award, Tuesday, February 15, 2022





Other Information & Reminders



- ***Questions deadline November 19, 2021 @ NOON (Friday)***
- Answers to questions regarding the RFP will be posted on RFP webpage
- Pre-Proposal Presentation will be posted on RFP webpage
- Pre-Proposal Attendance Log will also be posted
- ***Sharefile request deadline December 15, 2021 @ NOON***
- ***Submission deadline December 16, 2021 @ 2:00***



Procurement

Purchasing@h-gac.com

