

# TCEQ SEP THIRD-PARTY ADMINISTRATOR QUARTERLY REPORT

PERFORMANCE YEAR: 2019

<b>ADMINISTRATOR:</b>	HOUSTON-GALVESTON AERCO	<b>CERTIFICATION</b>	<b>SIGNATURES</b>
<b>PROJECT:</b>	CLEAN VEHICLES PARTNERSHIP		
<b>AGREEMENT NO.:</b>	2011-25	E-Signature Q1	Robert Veazie
<b>CONTACT:</b>	Jean Mahood	E-Signature Q2	Jean Mahood
<b>MAILING ADDRESS:</b>	PO Box 22777	E-Signature Q3	Jean Mahood
<b>CITY, STATE ZIP</b>	HOUSTON, TX 77227-2777	E-Signature Q4	
<b>TELEPHONE:</b>	(832) 681-2578		↑ <b>PLEASE PROVIDE NAME NEXT TO QUARTER SUBMITTED</b>
<b>EMAIL:</b>	<a href="mailto:cleanvehicles@h-gac.com">cleanvehicles@h-gac.com</a>		

## QUARTERLY REPORT DUE DATES AND PERFORMANCE DATES

QUARTERS	MONTHS WITHIN THE QUARTER	REPORT DUE	DATE SUBMITTED
Q1	JANUARY - MARCH	MAY 15	
Q2	APRIL - JUNE	AUGUST 15	
Q3	JULY - SEPTEMBER	NOVEMBER 15	
Q4	OCTOBER - DECEMBER	FEBRUARY 15 of following year	

PLEASE SUBMIT COMPLETED REPORTS AND SUPPORTING DOCUMENTATION TO [SEPReports@tceq.texas.gov](mailto:SEPReports@tceq.texas.gov)

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**PLEASE ENTER DATE WHEN QR IS SUBMITTED**

**SEPARATE SEP BANK ACCOUNT SHOULD BE FEE-FREE AND NON-INTEREST-BEARING!**

### WHAT TO SUBMIT WITH THE QUARTERLY REPORT:

- \* BANK STATEMENT FOR THE QUARTER
- \* CHECK COPIES OF ALL CONTRIBUTIONS RECEIVED
- \* CHECK COPIES OF ALL EXPENSES PAID
- \* COPIES OF INVOICES AND PAID RECEIPTS
- \* DATED PHOTOGRAPHS OF YOUR PROJECT
- \* VEHICLE DEMOLITION VERIFICATION, IF APPLICABLE
- \* OTHER SUPPORTING DOCUMENTATION AS REQUESTED BY TCEQ





