



A G E N D A
GULF COAST REGIONAL 9-1-1 EMERGENCY
COMMUNICATIONS DISTRICT
Board of Managers October 15, 2024
11:00 a.m. or upon adjournment of the H-GAC
Board of Directors
3555 Timmons Lane, 2nd Floor
Houston, TX 77027

1. CALL TO ORDER

- a. Roll Call of Board Members (Staff Contact: Kim Ward)
- b. Public Comments

ACTION ITEMS

2. Consent Agenda

- a. Minutes of the May 21, 2024, Board of Managers Meeting
Request approval of Minutes from May 21, 2024, Board of Managers meeting.
(Staff Contact: Kim Ward)
- b. Call Management Information System Contract
Request authorization to extend contract for one-year with Intrado Public Safety Solutions, Corporation, for one-year for the ECATS Emergency Call Management Information System; amount \$196,245.60 (Staff Contact: Kim Ward)
- c. Call Handling Equipment Maintenance Contract
Request authorization to extend contract for one-year with Intrado Public Safety Solutions, Corporation, for one-year for call handling equipment maintenance; amount \$410,332.69.
(Staff Contact Kim Ward)
- d. Database Management Services Contract
Request authorization to renew contract with Intrado Public Safety Solutions, Corporation, through December 31, 2025, for database management services; amount \$61,200.
(Staff Contact: Kim Ward)
- e. Next Generation 9-1-1 Implementation Support
Request authorization to extend contract with Mission Critical Partners through December 31, 2025, for Next Generation 9-1-1 Implementation Support; amount \$135,376.
(Staff Contact: Kim Ward)

3. Financial Report

Request approval of the August 2024 Financial Report. (Staff Contact: Christina Ordonez-Campos)

4. 9-1-1 District Planning and Development Plan

Request approval of the 9-1-1 District Planning and Development Plan. (Staff Contact: Kim Ward)

5. Next Generation 9-1-1 Service Fund – Proposition 8 Spending Plan
Request approval of the Next Generation 9-1-1 Service Fund - Proposition 8 Spending Plan; amount \$3,505,133.75. (Staff Contact: Kim Ward)

INFORMATION ITEMS

6. Next Generation 9-1-1 Project Update. (Staff Contact: Kim Ward)
7. Public Safety Answering Point Call Statistics Report. (Staff Contact: Kim Ward)
8. Geospatial Database Status Report. (Staff Contact: Kim Ward)
9. Adjourn. (Board Chair)

**Gulf Coast Regional 9-1-1 Emergency Communications District
Board of Managers Meeting
May 21, 2024**

ATTENDANCE ROSTER

The following members of the Board of Managers of the Gulf Coast Regional 9-1-1 Emergency Communications District attended all or a portion of the May 21, 2024, Board meeting:

Brazoria County Commissioner Stacy Adams (Chair)
Colorado County Judge Ty Prause
Liberty County Judge Jay Knight
Walker County Commissioner Brandon Decker
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath (Vice-Chair)

1. **CALL TO ORDER**

Chairman Adams called the meeting of the Gulf Coast Regional 9-1-1 Emergency Communications District Board of Managers to order at 11:45 a.m. on Tuesday, May 21, 2024. The meeting was held in person at 3555 Timmons Lane, 2nd floor, Conference Room D.

a. **Roll Call of Board Members**

Chairman Adams certified there was a quorum.

b. **Public Comments**

There were no public comments.

ACTION ITEMS

ITEM 2. Consent Agenda

Chairman Adams asked if there were any items that the Board members would like to pull from the Consent Agenda to discuss. There were none. Commissioner Decker made the Motion to approve. Judge Knight seconded the Motion. The Board of Managers voted and approved the Consent Agenda.

ITEM 3. Financial Report

Mrs. Christina Ordonez-Campos presented the April 2024 Balance Sheet that showed total liabilities and fund balance of \$9,260,391. The Accounts Payable H-GAC line item in the amount of \$405,520 is what is owed to H-GAC to pay District expenses. She pointed out the \$5,163,499 is the CD which was reinvested April 2024.

Mrs. Christina Ordonez-Campos then presented the Income Statement through April 30, 2024. She reported total revenue of \$1,486,380; \$111,499 of which is Interest earned from the CD. Total expenses outlined Network (AT&T) \$138,968 and Consultants/Other \$302,526. Total expenses \$896,330 for a Net Income of \$590,050.

Chairman Adams asked for a Motion to approve the April 2024 Financial Report. Judge Duhon made a Motion to approve. Commissioner Decker seconded the Motion. The Board of Managers voted and approved the April 2024 Financial Report.

ITEM 4. Next Generation 9-1-1 Service Funds

Ms. Kim Ward reported that the passage of Proposition 8 in the November election resulted in \$155,200,000 in state funds to be appropriated to the Next Generation 9-1-1 Service Fund (NG9-1-1 Fund) in accordance with the Commission on State Emergency Communications (CSEC) population-based distribution percentages. The GCRECD is scheduled to receive \$3,463,035.59 for 911 administration, equipment, and operations costs. Mr. Chuck Wemple told the Board that staff would present a spending plan for these funds.

Chairman Adams asked for a Motion to accept the Next Generation 9-1-1 Service Funds. Judge Spenrath made a Motion to approve. Commissioner Decker seconded the Motion. The Board of Managers voted and approved to accept the Next Generation 9-1-1 Service Funds.

ITEM 5. Request to Amend Contract with Mission Critical Partners for Next Generation 9-1-1 Implementation Support; amount \$45,904.

Ms. Kim Ward gave a brief summary of the services received in the existing contract with Mission Critical Partners which includes a review of the architectural design of the existing call handling system, design review to transition to a Next Generation 911 compliant ESInet network, and solutions for data hosting and geo-spatial call routing. These tasks have been completed. Ms. Ward requested approval to amend the contract with Mission Critical Partners to add additional \$45,904 to move forward to the final task, Next Generation 9-1-1 System Implementation and Transition Support Services, through December 31, 2024.

Chairman Adams asked for a Motion to approve. Judge Spenrath made a Motion to approve. Commissioner Decker seconded the Motion. The Board of Managers voted and approved to amend the contract in the amount of \$45,904.

ITEM 6. Gulf Coast Regional 9-1-1 Emergency Communications District By-Laws Amendment

Mr. Chuck Wemple discussed recommended changes to the By-Laws as follows:

Article 2, #9, Board of Managers, add language to include "Texas Open Meetings Act."

Article 3, Board of Managers Responsibilities, amend contract approval threshold to \$50,000.01 or more to present to the Board for approval which is in line with the H-GAC policy.

Staff is to provide a report of executed contracts under \$50,000.01 for the Board of Manager's information.

Chairman Adams asked for a Motion to approve the By-Laws amendments. Commissioner Decker made a Motion to approve. Judge Duhon seconded the Motion. The Board of Managers voted and approved the By-Laws amendments.

ITEM 7. Election of 2024 Chair and Vice-Chair

Judge Knight made a Motion to appoint Judge Spenrath as Chairman of the Board and Commissioner Decker as Vice-Chairman. Judge Duhon seconded the Motion. The Board of Managers voted and approved.

INFORMATION ITEMS

ITEM 8. Next Generation 9-1-1 Project Update.

This was an information only report. No action taken.

ITEM 9. Geospatial Database Status Report.

This was an information only report. No action taken.

ITEM 10. Public Safety Answering Point Call Statistic Reports.

This was an information only report. No action taken.

ITEM 11: 2024 Public Hearing.

This was an information only report. No action taken.

ITEM 12: Adjourn.

Chairman Adams adjourned the meeting at 12:21 p.m.

CALL MANAGEMENT INFORMATION SYSTEM CONTRACT

Background

On October 24, 2019, GCRECD executed a five-year contract with West Safety Solutions, Corporation, now doing business as Intrado Life and Safety Solutions, Corporation, for the ECATS Power Matrix Call Management Information System. The system captures and stores statistics of 9-1-1 call detail records, including text calls to 9-1-1, received by the Public Safety Answering Points (PSAPs) for reporting purposes.

Current Situation

The existing contract expires October 23, 2024. Staff recommends extending the contract for one-year or until such time that the transition to the Next Generation 9-1-1 system is complete. Terms of the contract include monthly invoicing and ability to terminate contract upon a 30-day written notice to Intrado.

Voice Calls; Wireless Phase I Routing Analysis; Text Call Reporting	\$172,509.60
Wireless Phase II Routing Analysis	\$23,736.00
Total:	196,245.60

The pricing for the service is in accordance with the HGACBuy 9-1-1 cooperative purchasing contract EC07-23.

Funding Source: 9-1-1 Service Fee
Budgeted: Yes

Action Requested

Request authorization to extend the contract with Intrado Life and Safety Solutions, Corporation for one-year for a call management information system; amount \$196,245.60

CALL HANDLING EQUIPMENT MAINTENANCE CONTRACT

Background

The Gulf Coast Regional 9-1-1 Emergency Communications District (GCRECD) has a contract with Intrado Life and Safety Solutions, Corporation for maintenance of the 911 call handling equipment that covers hardware and software support for 63 call taking positions and provides for a dedicated technician to assist GCRECD perform monthly maintenance, replace equipment as necessary, respond to disaster situations, and serve as the liaison to the Intrado Life and Safety Solutions, Corporation Maintenance Help Desk.

Current Situation

The contract is scheduled to expire on December 31, 2024. Staff is requesting to extend the call handling equipment maintenance service with Intrado Life and Safety Solutions, Corporation for one-year or until the transition to the Next Generation 9-1-1 system (NG911) is complete. Terms of the contract include monthly invoicing and ability to terminate contract upon a 30-day written notice to Intrado.

Intrado Life and Safety Solutions, Corporation is an existing HGACBuy 9-1-1 Equipment and Notification Software and Services ECO7-23 vendor.

Funding Source: 911 Service Fee

Budgeted: Yes

Action Requested

Request authorization to extend the call handling equipment maintenance contract with Intrado Life and Safety Solutions, Corporation for one-year; amount \$410,332.69.

DATABASE MANAGEMENT SERVICES CONTRACT

Background

The database system provides Automatic Location Information (ALI) when 911 calls are made from traditional landline telephones and on-going maintenance of the Master Street Address Guide (MSAG) is necessary to ensure prompt delivery of emergency assistance and arrival of emergency service responders. Pricing for the services for the GCRECD is \$5,100 per month for a range of 93,901 - 115,500 telephone numbers in the database. Intrado is the sole manufacturer and provider of the ALI database management system in place today.

Current Situation

The existing contract expires December 31, 2024. Staff recommends renewing the contract with Intrado Life and Safety, Corporation for database management services at same price through December 31, 2025 or until such time the transition to the Next Generation 9-1-1 (NG911) system is complete. Terms of the contract include monthly invoicing and ability to terminate contract upon a 30-day written notice to Intrado.

Intrado Life and Safety Solutions, Corporation is an existing HGACBuy 9-1-1 Equipment and Notification Software and Services ECO7-23 vendor.

Funding Source: 911 Service Fee

Budgeted: Yes

Action Requested

Request authorization to execute contract with Intrado Life and Safety, Corporation for database management services through December 31, 2025; amount \$61,200.00.

NEXT GENERATION 9-1-1 IMPLEMENTATION SUPPORT

Background

On July 19, 2022, the Board of Managers approved a contract in the amount of \$92,576 with Mission Critical Partners for the following Scope of Work: Task 1: review architectural design of the existing call handling system with intent to reduce host sites and replace six-year old call handling equipment; Task 2: design review for transition to an i3 Emergency Services Internet Protocol Network (ESINet), and Task 3: propose solutions for ANI/ALI data hosting and geo-spatial call routing. Optional Task 4, included implementation support for the Next Generation 9-1-1 system. In May of 2024, the GCRECD Board of Managers approved additional funds of \$45,904 to the contract to support staff in project implementation through December 31, 2024.

Current Situation

Staff is requesting to extend the contract for one-year effective January 1, 2025, for services below:

- Staff support in project implementation and vendor oversight
- Project status call support
- Operational readiness assessment
- Testing and acceptance of the system

Pricing for the contract was procured under GSA Schedule 70 Contract, #GS-35-F-0410X.

Funding Source: **Proposition 8 - State of Texas Next Generation 9-1-1 Service Fund**

Budgeted: **Yes**

Action Requested: Request authorization to extend contract for one-year effective January 1, 2025, for Next Generation 9-1-1 Implementation Support; amount \$135,376.

**GULF COAST REGIONAL 9-1-1
BALANCE SHEET AS OF 08/31/2024**

ASSETS

Cash	\$	8,256,338
Investment		5,163,499
Accounts Receivable		36,347
Total Assets	\$	13,456,184

LIABILITIES AND FUND BALANCES

Liabilities:

Accounts Payable-H-GAC	\$	364,102
Deferred Liability		3,105,134
Total Liabilities	\$	3,469,236

Equity:

Unrestricted Retained Earnings	\$	8,264,823
Net Income		1,722,125
Total Fund Balance	\$	9,986,948

Total liabilities and fund balance	\$	13,456,184
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GULF COAST REGIONAL 9-1-1
INCOME STATEMENT 1/1/2024 through 8/31/2024

REVENUE

State Comptroller Payments	\$	2,806,201
Telephone Company Fees		374,334
Grant Revenue		24,951
CD Interest		111,499
Bank Interest		61,859
Total Revenue	\$	3,378,845

EXPENSE

Personnel	\$	561,625
Indirect		74,808
Travel		24,931
Consumable Supplies		49
Rent		24,325
Communications		59,801
Network (AT&T)		280,444
Consultants/Other		447,064
Equipment		4,179
Bank Fees		445
Other		179,049
Total Expenses	\$	1,656,719

NET INCOME \$ **1,722,125**

NEXT GENERATION 9-1-1 SERVICE FUND – PROPOSITION 8 SPENDING PLAN

Background

In 2023 the 88th Texas Legislature (House Bill 9) and the passage of Proposition 8 in the November election resulted in \$155,200,000 in state funds to be appropriated to the Next Generation 9-1-1 Service Fund (NG9-1-1 Fund). State funds in the NG9-1-1 fund are distributed to Texas 9-1-1 Entities in accordance with the Commission on State Emergency Communications (CSEC) population-based distribution percentages. On May 21, 2024, the Board of Managers approved receipt of the funds.

Current Situation

The GCRECD received funds in the amount of \$3,505,133.75. Staff has prepared a spending plan as outlined in the approved categories below with an itemization attached.

Administration	\$906,133.75
Equipment	\$1,000,000
Operations	\$1,599,000
Total:	\$3,505,133.75

All funds must be spent by December 31, 2025.

Funding Source: **Proposition 8 Next Generation 9-1-1 Service Fund**

Budgeted: **N/A**

Action Requested: Request approval of the Proposition 8 Next Generation 9-1-1 Service Fund Spending Plan; amount of \$3,505,133.75.

NEXT GENERATION 9-1-1 SERVICE FUND - PROPOSITION 8 SPENDING PLAN

Received June 17, 2024	\$1,747,093.77
Received July 25, 2024	\$1,758,039.98

Total:	\$3,505,133.75
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FY2024

Administration (Salaries, Benefits, Travel) August 1 – December 31, 2024	\$351,000
Operations (Aerial Imagery Cost Share)	\$49,000

FY2025

Administration (Salaries, Benefits, Travel)	\$506,133.75
Operations (911 Public Education)	\$10,000
Operations (AT&T contract)	\$600,000
Replacement of UPS at 9-1-1 call centers	\$1,000,000
Aerial Imagery Update	\$600,000
Consulting Services	\$160,000
Assist 8 counties with ArcPro upgrade/PCs	\$9,000
Assist call centers with logging recorder upgrades as needed	\$100,000
Security Gap Assessment	\$100,000
AI Language Transcription/Translation	\$20,000

Total Calls by PSAP January 1 through August 31, 2024									
County	PSAP Name	Landline/ Other	Text	VOIP	Wireless	TOTAL 911 CALLS	Admin Calls (if avail)	TOTAL CALLS	Percent of Calls Answered <15 Seconds
Brazoria	Alvin Police Department	646	44	440	8310	9440	N/A	9440	94%
Brazoria	Angleton Police Department	906	13	396	5390	6705	N/A	6705	99%
Brazoria	Brazoria County Sheriffs Department	5683	128	714	33167	39692	67179	106871	99%
Brazoria	Brazoria Police Department	679	6	95	1668	2448	N/A	2448	96%
Brazoria	Clute Police Department	416	16	251	3003	3686	N/A	3686	98%
Brazoria	Freeport Police Department	104	299	111	3333	3847	N/A	3847	100%
Brazoria	Lake Jackson Police Department	979	21	466	6661	8127	N/A	8127	99%
Brazoria	West Columbia Police Department	726	2	40	1626	2394	N/A	2394	93%
Chambers	Chambers County Sheriffs Office	567	39	284	11607	12497	38898	51395	99%
Chambers	Mont Belvieu Police Department	261	227	168	3021	3677	N/A	3677	97%
Colorado	Colorado County Sheriffs Office	478	23	499	7950	8950	N/A	8950	99%
Liberty	Cleveland Police Department	630	12	210	4224	5076	N/A	5076	96%
Liberty	Dayton Police Department	533	48	198	3443	4222	N/A	4222	97%
Liberty	Liberty County Sheriffs Office	3159	79	299	22323	25860	N/A	25860	92%
Liberty	Liberty Police Department	366	9	253	2794	3422	N/A	3422	99%
Matagorda	Bay City Police Department	2233	77	131	4340	6781	N/A	6781	100%
Matagorda	Matagorda County Sheriffs Office	830	30	121	5225	6206	N/A	6206	100%
Walker	Walker County Public Safety Communication Center	2647	444	1124	21887	26102	45977	72079	96%
Waller	Brookshire Police Department	346	9	144	1845	2344	N/A	2344	95%
Waller	Waller County Sheriffs Office	371	46	442	13701	14560	11583	26143	95%
Wharton	El Campo Police Department	1083	18	243	3329	4673	N/A	4673	99%
Wharton	Wharton County Sheriffs Office	674	17	92	6345	7128	N/A	7128	96%
Wharton	Wharton Police Department	2283	6	334	3412	6035	N/A	6035	97%
	TOTAL ALL PSAPS	26600	1613	7055	178604	213872	163637	377509	
	Percent Total 911 Calls	12%	1%	3%	84%				

September 3rd, 2024

TN % Matched and GIS Errors	BRAZORIA COUNTY	CHAMBERS COUNTY	COLORADO COUNTY	LIBERTY COUNTY	MATAGORDA COUNTY	WALKER COUNTY	WALLER COUNTY	WHARTON COUNTY	Grand Total
% Matched ALI to RCL	98%	99%	100%	90%	100%	98%	98%	100%	98%
% Matched ALI to SSAP	66%	70%	83%	73%	93%	95%	84%	91%	78%
% Matched VoIP To RCL	98%	98%	99%	93%	100%	97%	96%	100%	91%
% Matched VoIP To SSAP	59%	69%	75%	49%	92%	89%	74%	70%	65%
GIS Errors	6344	3836	82	1954	48	1234	812	1453	15763

Adjourn.