

**MEETING OF THE RTP SUBCOMMITTEE
HOUSTON-GALVESTON AREA COUNCIL
TELECONFERENCE PARTICIPATION VIA MICROSOFT TEAMS
November 10, 2021
1:30PM
Minutes**

Member Attendance:

Primary-Name	Present	Alternate-Name	Present
Morad Kabiri, Chair	Yes	Robert Upton	No
Perri D'Armond, Vice Chair	Yes	Stacy Slawinski	No
Monique Johnson	Yes	Krystal LaStrape	Yes
Bill Zrioka	Yes	Marcel Allen	No
Andrea French	No	Nikki Knight	No
Elijah Williams	No	Elizabeth Whitton	Yes
Iris Gonzalez	No	Jonathan Brooks	No
Adam France	No	Chris Bogert	No
Christopher Sims	Yes	Hon. Chad Tressler	No
Matt Hanks	Yes	Karen McKinnon	No
David Fields	Yes	Vacant	-
Hon. Jay Knight	No	David Douglas	No
Loyd Smith	No	Bryan Brown	Yes
Nick Woolery	No	Frank Simoneaux	No
Yancy Scott	No	Jared Chen	No
Katherine Parker	No	Carol Lewis	No
Bruce Mann	No	Rohit Saxena	No
Rodger Rees	No	Brett Milutin	No
Charles Airiohuodion	Yes	Jeffrey English	Yes
Lisa Collins	Yes	Scott Ayres	Yes
Ken Fickes	No	Vernon Chambers	Yes
Kenneth Brown	Yes	Philip Brenner	No
John Tyler	No	Dale Hilliard	No

Others Present: Amy Skicki, Adam Beckom, Catherine McCreight, Chelsea Young, Dale (Guest), Andrew DeCandis, Jim Dickinson, Carrie Evans, David Fink, Brandy George, Thomas Gray, Donte Green, Veronica Green, Allie Isbell, James Koch, Sharon Ju, Catherine Kato, Megan Kennison, Justin Kuzila, Shirley Li, Vishu Lingala, Graciela Lubertino, Carlos Lugo, Patrick Mandapaka, Carlene Mullins, Karen Owen, Jamila Owens, Craig Raborn, Alan Rodenstein, Ruthanne Haut, Veronica Waller, Christopher Whaley

Staff Participating:

Mike Burns, Susan Jaworski

1. Call to Order
Chair Morad K called the meeting to order at 1:30PM and conducted roll call to ensure a quorum. Morad K confirmed that a quorum was present.
2. Acceptance of Minutes
Peri D made a motion to approve, Vernon C seconded.
The motion was approved unanimously.

3. Discussion of the 2045 RTP Updating Strategy

a. Outreach Strategy – Visioning Outreach Update

Mike B briefly mentioned that the visioning survey is still in development that is intended to be brief with juxtaposed questions to understand tradeoffs. County specific virtual meetings with possible in-person meetings. A prioritization phase of the outreach will occur later in summer 2022. The draft visioning statement and current goals were presented for reference.

b. Call for Projects – Alignment of Schedules

Mike B briefly mentioned that the RTP Update and Call for Project schedules are being synched with visioning and periodization outreach mirroring the application development and solicitation for projects are mirroring each other.

Catherine M asked about project evaluation and the two-phased process for the Call for Projects is intended to solicit projects for the RTP.

Mike B responded with confirmation that the first phase of the solicitation process will include an evaluation of readiness with less developed projects scheduled in a long-term time frame and more well-developed projects considered for the TIP's short-term timeframe. The second phase will consist of a more refined scoring and prioritization for both long- and short-term projects, including supported projects that could not be funded in the 25-year fiscally constrained schedule. Catherine M asked to confirm if an illustrative list would be developed.

Mike B responded that if there is an array of projects that includes some that could not be funded in a fiscally constrained plan, then those projects would be included in an illustrative list.

Craig R confirmed the purpose of the illustrative list and possible use of it to maintain a single listing and schedule of projects.

Charles A asked when it will be determined when an illustrative list would be used.

Craig R responded that the determination would be made after the call for projects.

Monique J asked if submitting a project for the RTP's illustrative list that wasn't ready would require submission through the call for projects.

Craig R responded that after the first phase of project review that there will need to be a determination of what information would be required for the long-term programming rather than developing the information necessary in the second phase for the short term programming.

Catherine M noted that some sponsors may only want to submit specifically for long term consideration in the first phase of the call for projects.

c. Transportation Assets – Active Transportation (Susan Jaworski)

Susan J provided a presentation showing alignment of active transportation with RTP goals, the updating efforts of the active transportation plan, and next steps in the updating process. Goal alignment included improving safety with statistics and maps of bike and pedestrian crashes, serious injuries, and fatalities, conserving and protecting the natural and cultural resources, including consideration of vulnerable populations without cars that need active transportation facilities, moving people and goods efficiently, including expanding active transportation facilities with an analysis of what was recommended, implemented, and located near vulnerable populations, strengthening regional economic competitiveness, including connecting facilities, incorporating complete streets principles, and reducing single occupancy vehicle use in alignment with congestion management process measures and strategies, achieving a state of good repair, including maintenance and monitoring of active transportation facilities. There was also discussion of implemented projects in relation to the active transportation focus areas, which is a task in updating the active transportation plan. And an overview of the schedule, which roughly aligns with the RTP Updating schedule. Challenges included expanding the network, less SOV trips, zero fatalities, and synching plan revisions with other planning efforts.

David F asked about the TIP and RTP projects and if they were exclusively active transportation projects.

Susan J confirmed the map only showed active transportation plan.

Mike B asked if there was a sense of the meeting whether equity should be included in the RTP goals as recommended in the active transportation plan.

Morad K mentioned that it should be included, perhaps as a performance measure and not as a specific goal, and future suggested that this should be brought back for discussion at a future meeting.

4. Announcements

- a. Next TPC Meeting – November 19, 2021 at 9:30AM (Teleconference)
- b. Next TAC Meeting – December 8, 2021 at 9:30AM (Teleconference)
- c. Next RTP Subcommittee Meeting – December 8, 2021 at 1:30PM (Teleconference)

Morad K mentioned upcoming meetings over the next month.

5. Adjourn

Morad K asked for any other comments. Hearing none, the Chair declared the meeting adjourned at 2:24PM.

Minutes submitted by: Mike Burns