



**East and West Fork of the San Jacinto River (E&W) Bacteria
TMDL:
ROUND 7 - Public Outreach Report DRAFT**

Coordination Committee Meeting

September 22, 2015

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I. OVERVIEW

Per Umbrella Contract 582-14-42709-5, the Texas Commission on Environmental Quality (TCEQ) requested Public Outreach support from the Houston-Galveston Area Council (H-GAC) for E&W Bacteria TMDL project, with activities for all elements of Public Outreach including, but not necessarily limited to:

- Identifying and Reserving Facilities for Meetings and / or Events;
- Providing a Facilitator for Any Meetings (As Needed);
- Providing Support for Organizing and Advertising Meetings and / or Events;
- Distribution and Posting of Meeting Agenda(s);
- Preparation of Meeting and / or Event Summaries;
- Preparation of Printed or Other Presentation Materials in Support of a Meeting and / or Event;
- Use of the H-GAC Website for Posting Meeting and / or Event Information; and
- Any Other Necessary Support Activities.

On September 22, 2015 (Round 7), H-GAC conducted a Coordination Committee meeting to discuss the results of discussions of the BIG on the joining of the East and West Fork of the San Jacinto watershed with the BIG project area. In addition the group discussed changes to the TMDL study, the draft support letter, future watershed planning activities and next steps.

II. PURPOSE

The water bodies included in this analysis are all within the Lake Houston watershed, which originates in Walker, San Jacinto and Grimes and run through Montgomery, Liberty, and Harris counties.

The Purpose of this meeting was to discuss the following:

1. Review and discuss results of BIG meetings;
2. Review changes to the TMDL study;
3. Review draft support letter;
4. Watershed planning activities; and
5. Discuss next steps and consider next meeting date.



III. **APPROACH**

All nominated individuals were contacted directly via e-mail and/or phone to verify interest in participating on the Coordination Committee; identify best dates / times for the meeting; to notify them of meeting details; and to remind the Committee of the upcoming meeting.

IV. **NOTIFICATION**

Notification of the meeting took place via phone and/or e-mail. Additionally, TCEQ asked H-GAC to post meeting details to the project webpage (<http://www.h-gac.com/community/water/tmdl/san-jacinto-river-east-west-forks.aspx>).

V. **MATERIALS**

The following materials were made available for the meeting:

1. Sign-In Sheet(s);
2. Coordination Committee meeting agenda; and
3. Revisions to the TMDL Study
4. Draft support letter.

VI. **MEETING SYNOPSIS**

Location

Houston Advanced Research Center
4800 Research Forest Drive
The Woodlands TX 77381

When

Tuesday, September 22, 2015
10 AM – 12 PM



Attendees

NAME	ORGANIZATION REPRESENTED	ASSUMED COUNTY?
Brian Koch	Texas State Soil Water Conservation Board	Multiple
Chris Strupp	AEI Engineering	Multiple
Glenda Callaway	Ekistics Corp. (GBF, BPA)	Multiple
Tom Douglas	Galveston Bay Foundation	Multiple
Erin Kinney	Houston Advanced Research Center	Montgomery
Brandt Mannchen	Houston Sierra Club	Multiple
Shelley Young	Woodland Oaks Utilities/WaterEngineers, Inc	Montgomery

To view the sign-in sheet in its entirety, please see Attachment A.

DRAFT



Meeting Outcomes

- The committee met for approximately two hours.
- The committee reviewed and discussed results of the BIG meeting. The BIG had met to review changes to the roster and to approve the addition of two new seats. The BIG also approved joining East and West Fork of the San Jacinto River with the BIG project area. The CC discussed potential nominees to the BIG to fill vacancies and the two new seats.
- The committee heard from the TCEQ on updates to the TMDL study and provided comments.
- The committee reviewed the Draft Support Letter and agreed to have the letter sent out via email for all Coordination Committee members review and provide any additional comments.
- Next steps include mailing the support letter to the coordination committee and seeking individual support letters from members of the committee.

VII. NEXT MEETING

Location

To Be Determined

When

To Be Determined