



**AGENDA  
HUSTON-GALVESTON AREA  
COUNCIL  
FINANCE AND BUDGET COMMITTEE  
MEETING  
April 15, 2025 9:00 AM  
3555 Timmons Ln. Houston, TX 77027  
Houston, Texas 77027**

1. CALL TO ORDER
2. PUBLIC COMMENT
3. DECLARE CONFLICT OF INTEREST

**ACTION**

4. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. SECURITY CAMERA UPGRADE  
Request authorization to contract with Pavion Corp. to upgrade the security cameras in the H-GAC spaces on floors 2, 4, & 5, in the amount of \$150,052. (Staff Contact: Scott Young)
- b. FISCAL YEAR 2026 REGIONAL JUVENILE MENTAL HEALTH SERVICES  
Request authorization to submit an application for Fiscal Year 2026 Regional Juvenile Mental Health Services project, amount not to exceed \$128,730. (Staff Contact: Laura Glaspie)
- c. FISCAL YEAR 2026 REGIONAL LAW ENFORCEMENT TRAINING  
Request authorization to submit an application for fiscal year 2026 Regional Law Enforcement Training Program; amount not to exceed \$979,671. (Staff Contact: Laura Glaspie)
- d. ELDER JUSTICE PROGRAM FISCAL YEAR 2026 VOCA APPLICATION  
Request authorization to submit an application for fiscal year 2026 Victims of Crime Act funding, in an amount not to exceed \$634,445. (Staff Contact: Jackie Pontello)
- e. TEEN DRIVERS EDUCATION OUTREACH PROGRAM  
Request authorization for H-GAC to contract with a consultant service for an amount not to exceed \$325,000 to conduct Teen Driver Education and Outreach. (Staff Contact: Eric Pacheco)
- f. TOW AND GO PROGRAM – 2025 PUBLIC OUTREACH AND EDUCATION CAMPAIGN  
Request authorization to purchase broadcast, radio, newspaper, billboards, and digital advertising to conduct a Tow and Go Public Outreach and Education Campaign, for a total amount of \$283,000. (Staff Contact: Francis Rodriguez)
- g. REGIONAL TRAVEL SURVEY OF MAJOR UNIVERSITIES AND

## COLLEGES

Request authorization to negotiate with firms in the order recommended and ranked for a contract term of one year with an optional six month extension, in an amount not to exceed \$650,000. (Staff Contact: Jochen Floesser).

### h. TRAVEL DEMAND MODELING UPDATE AND MAINTENANCE

Request authorization to amend the current contract with Cambridge Systematics by adding \$81,251 to the existing amount of \$316,217, bringing the total contract value to \$397,468. (Staff Contact: Jochen Floesser)

### i. 2025 HURRICANE PREPAREDNESS CAMPAIGN

Request authorization to purchase broadcast, radio, newspaper, billboards, and digital advertising to promote hurricane evacuation preparedness within the Gulf Coast region; total contract amount of \$270,000. (Staff Contact: Francis Rodriguez)

### j. PARTICULATE MATTER AIR QUALITY PLANNING GRANT

Request authorization to contract with firms in the order presented for a contract term of one year, in an amount not to exceed \$454,302. (Staff Contact: Andrew DeCandis)

### k. HGACBUY-TEMPORARY STAFFING, DIRECT-HIRE AND OTHER EMPLOYER SERVICES

Request authorization to contract with the respondents listed in the Contract Award Recommendation Table for Temporary Staffing, Direct-Hire, and Other Employer Services. (Staff Contact: Ronnie Barnes )

### l. HGACBUY-FLEET SERVICES EQUIPMENT-A

Request authorization to contract with the respondents listed in the Contract Award Recommendation Table for Fleet Services Equipment-A. (Staff Contact: Ronnie Barnes)

### m. MICROSOFT OFFICE 365 SUBSCRIPTION RENEWAL

Request approval to renew Microsoft licenses for a total contract amount of \$130,367 (Staff Contact: Edgar Rotundo)

### n. ADDITIONAL OFFICE SPACE LEASE

Request approval for the Executive Director to negotiate the lease for the additional spaces with our current landlord, Novel, and commence all project management activities. (Staff Contact: Chuck Wemple)

### o. SAN JACINTO COLLEGE APPRENTICESHIP AWARD

Request approval to accept \$50,000 grant award from San Jacinto College. (Staff Contact: Juliet Stipeche)

### p. QUARTERLY INVESTMENT REPORT - FIRST QUARTER 2025

Request approval of the FY2025 Quarterly Investment Report for the first quarter ending March 31, 2025. (Staff Contact: Christina Ordonez-Campos, CPA)

## 5. FINANCE AND BUDGET COMMITTEE

### a. MONTHLY FINANCIAL REPORT - MARCH 2025

Request approval of the monthly financial report ending March 31, 2025. (Staff Contact: Christina Ordonez-Campos)

## 6. BUDGET AND SERVICE PLAN

a. FISCAL YEAR 2025 APRIL BUDGET ITERATION

Request approval of the April 2025 Iteration of the FY2025 Budget and Service Plan. (Staff contact: Chuck Wemple)

7. REGIONAL REVIEW

a. CRIMINAL JUSTICE FUNDS FISCAL YEAR 2026

Request approval of the H-GAC Criminal Justice Advisory Committee priority ranking for Fiscal Year 2026 criminal justice funds and authorize resolution to submit priority lists to the Office of Governor, Criminal Justice Division. (Staff Contact: Laura Glaspie)

8. COMMUNITY AND ENVIRONMENTAL PLANNING

Presentation concerning current and possible future disaster recovery programs.

a. REGIONAL HOMELAND SECURITY PLANNING INITIATIVE – FISCAL YEAR 2025

Request resolution and authorization to submit an application for the Fiscal Year 2025 Regional Homeland Security Planning Initiative, in the amount of \$302,805. (Staff Contact: Justin Bower)

9. REPORTS

a. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

## SECURITY CAMERA UPGRADE

### Background

One of H-GAC's primary objective is to keep its personnel safe, and the agency plans to incorporate security cameras as a tool to safeguard and boost personnel safety. Security cameras are vital for deterring criminal activity, monitoring everyday activity, and protecting people and property.

### Current Situation

H-GAC issued a competitive, sealed solicitation from vendors with approved cooperative purchasing contracts for the goods or services requested under Project ID: IN-FIN-SCSDU-07-24 on July 25, 2024 and which closed on September 12, 2024. Three responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Evaluation Criteria: Proposed Cost, Qualifications and Experience, Project Work Program and Schedule, Maintenance/Warranty/Support, References and Examples of Previous Work. Based on the committee's scoring and evaluation of the proposal responses, interviews, and Best and Final Offers, the recommendation and rankings are presented below:

1. Pavion Corp. 75.75
2. Lighthouse Video Surveillance, LLC 74.75
3. DataVox, Inc. 63.75

### Funding Source

Indirect

### Budgeted

Yes

### Action Requested

Request authorization to contract with Pavion Corp. to upgrade the security cameras in the H-GAC spaces on floors 2, 4, & 5, in the amount of \$150,052. (Staff Contact: Scott Young)

## **FISCAL YEAR 2026 REGIONAL JUVENILE MENTAL HEALTH SERVICES**

### **Background**

There is an increasing need for counties to address mental health issues of youth referred to their Juvenile Probation Departments. This topic is listed as a need in county Community Plans and is a priority in the Commissioner's Courts of our region. Of particular concern are juveniles in need of diagnosis and therapy. Because this is a region-wide need, the H-GAC Criminal Justice Program is applying for funds that would enable counties to increase the availability of diagnostic and counseling services for these individuals.

### **Current Situation**

The Fiscal Year 2026 project focuses on providing counseling and mental health services for juveniles in the nine counties currently contracting with the Houston-Galveston Area Council: Austin County, Brazoria County, Colorado County, Fort Bend County, Galveston County, Matagorda County, Montgomery County, Waller County, and Walker County. Surveys are being conducted to assess the specific needs in juvenile counseling and mental health services among the thirteen Juvenile Probation Departments within the region. Service provided Sept 2024 to Current:

Number of hours of service completed by program youth.	1208
Number of program youth completing program requirements.	358
Number of program youth served.	511
Number of program youth who offend or reoffend.	222

Based on the identified needs, \$100,500 in pass-through funds will be allocated to the Juvenile Probation Departments to support diagnostic services and/or professional therapy as required.

#### **Proposed FY2026 Budget**

Contracts to Juvenile Probation Departments	\$100,500.00
Personnel	\$19,210.74
Travel	\$594.29
Supplies and Direct Operating Expenses	\$6,597.28
Indirect Costs	\$1,826.99
Total	\$128,729.30

### **Funding Source**

State; Office of the Governor, Public Safety Office

### **Budgeted**

Yes

**Action Requested**

Page 2 of 3

Request authorization to submit an application for Fiscal Year 2026 Regional Juvenile Mental Health Services project, amount not to exceed \$128,730. (Staff Contact: Laura Glaspie)

**ATTACHMENTS:**

	Description	Type
□	FY26 Regional Juvenile Mental Health Resolution	Resolution Letter



# RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE FOR FISCAL YEAR 2025 AND 2026 REGIONAL JUVENILE MENTAL HEALTH PROGRAM GRANT NUMBER 2606714.

WHEREAS, the Houston-Galveston Area Council is a regional voluntary association of local governments and local elected officials serving the 13-county Gulf Coast Planning Area, which has more 7.9 million residents, and

WHEREAS, the mission of the Houston-Galveston Area Council is to help local governments plan for the future.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that:

1. The Executive Director is duly authorized to apply for, accept, reject, alter, or terminate this grant.
2. In the event of loss or misuse of grant funds, H-GAC assures the Office of the Governor that funds will be returned to the Public Safety Office in full.

PASSED AND APPROVED this 15<sup>th</sup> day of April, 2025, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

APPROVED:

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The Honorable Jay Knight  
County Judge, Liberty County  
H-GAC Chair

ATTEST:

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The Honorable Ty Prause  
County Judge, Colorado County  
H-GAC Vice Chair

## **FISCAL YEAR 2026 REGIONAL LAW ENFORCEMENT TRAINING**

### **Background**

H-GAC has sponsored a regional law enforcement training program for over 30 years. The program supports the Texas Commission on Law Enforcement (TCOLE) approved training for officers throughout the region by contracting with local law enforcement training academies that meet state standards.

### **Current Situation**

H-GAC will solicit proposals, at a later date, from qualified law enforcement training academies for fiscal year 2025-2027. The H-GAC Procurement Team will notify all regional TCOLE contract trainers and academies interested in pursuing two-year contracts. In preparing recommendations, staff will consider the results of the annual Training Needs Survey, cost per contact hour, geographic accessibility, and the number of officers to be served. Once identified, \$705,000 in pass-through funds will be allocated to qualified law enforcement training academies or contract trainers based on the procurement.

In addition to law enforcement training, H-GAC currently utilizes seven law enforcement agencies as "hubs" for ALERRT equipment to optimize regional reach and reduce travel requirements. These hub agencies include the Baytown Police Department, Fort Bend County Sheriff's Office, Galveston County Sheriff's Office, Klein ISD Police Department, Pearland Police Department, Sealy Police Department, and Wharton Police Department. To further enhance the program's reach, Huntsville Police Department will be added as an additional hub in fiscal year 2027.

#### **2024 Service Statistics**

- 3,405 Officers trained
- 27,665 number of hours (course hours)
- 26,0312 contact training hours (total training hours)
- 8 Locations

#### **Proposed FY2025 - 2027 Budget**

Contracts to qualified law enforcement training academies	\$705,000
Personnel	\$134,920
Travel	\$12,665.08
Equipment	\$99,822.50
Supplies and Direct Operating Expenses	\$10,624.32
Indirect Costs	\$16,639.36
<b>Total</b>	<b>\$979,671.00</b>

### **Funding Source**

State; Office of the Governor, Public Safety Office

### **Budgeted**

Yes

## Action Requested

Request authorization to submit an application for fiscal year 2026 Regional Law Enforcement Training Program; amount not to exceed \$979,671. (Staff Contact: Laura Glaspie)

### ATTACHMENTS:

	Description	Type
□	FY26 Regional Law Enforcement Training Program Resolution	Resolution Letter



# RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE FOR FISCAL YEAR 2025 AND 2026 LAW ENFORCEMENT TRAINING PROGRAM GRANT NUMBER 1471919.

WHEREAS, the Houston-Galveston Area Council is a regional voluntary association of local governments and local elected officials serving the 13-county Gulf Coast Planning Area, which has more 7.9 million residents, and

WHEREAS, the mission of the Houston-Galveston Area Council is to help local governments plan for the future.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that:

1. The Executive Director is duly authorized to apply for, accept, reject, alter, or terminate this grant.
2. In the event of loss or misuse of grant funds, H-GAC assures the Office of the Governor that funds will be returned to the Public Safety Office in full.

PASSED AND APPROVED this 15<sup>th</sup> day of April, 2025, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

APPROVED:

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The Honorable Jay Knight  
County Judge, Liberty County  
H-GAC Chair

ATTEST:

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The Honorable Ty Prause  
County Judge, Colorado County  
H-GAC Vice Chair

## **ELDER JUSTICE PROGRAM FISCAL YEAR 2026 VOCA APPLICATION**

### **Background**

Elder abuse is one of the nation's fastest-growing crimes. As the Baby Boomer generation ages, the number of abuse cases in the U.S. is predicted to at least double by 2030. This rising tide of elder abuse has major implications for the H-GAC region given that Texan is home to the nation's third-largest senior population. By 2030, 1 in 5 Texans--or 20% of the state's population--will be age 65+.

H-GAC's Elder Justice Program directly assists senior citizens and disabled individuals who have fallen victim to crime in obtaining protection and, where possible, restitution and recovery. H-GAC concentrates on filling the #1 unmet victim need—for assistance navigating the criminal justice system and accessing legal protections—through the work of three staff attorneys who collectively handle 300+ client cases each year. The Elder Justice Program also provides training and technical assistance in handling elder abuse cases to law enforcement, prosecutors, Adult Protective Services caseworkers and investigators, and other criminal-justice system stakeholders.

### **Current Situation**

H-GAC's Elder Justice Program seeks authorization to apply for renewal of its Victims of Crime Act grant. Victims of Crime Act funds underwrite three H-GAC staff attorneys who provide elderly and disabled victims of crime with legal representation. The goal is to give senior crime victims access to fundamental legal safeguards such as protective orders and powers of attorney as well as to seek recovery and restitution. At present, the Elder Justice Program serves victims in Chambers, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Waller and Wharton counties. If renewed, this Victims of Crime Act grant will cover program operating expenses from October 1, 2025 through September 30, 2026.

### **Proposed FY2025 Project Budget**

Personnel	\$356,074
Supplies & Direct Operating Expenses	\$89,966
Indirect Costs	\$47,429
Travel & Training	\$5,222
Cash Award from Office of Governor	\$498,691
Match: 20% required for FY2025	<u>\$135,754</u>
<b>Total Project Cost:</b>	<b>\$634,445</b>

### **Funding Source**

State; Office of the Governor, Public Safety Office

### **Budgeted**

Yes

### **Action Requested**

Request authorization to submit an application for fiscal year 2026 Victims of Crime Act funding, in Page 2 of 3  
an amount not to exceed \$634,445. (Staff Contact: Jackie Pontello)

ATTACHMENTS:

	Description	Type
□	Board Resolution	Cover Memo



# RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION FOR FISCAL YEAR 2026 VICTIMS OF CRIME ACT (VOCA) GRANT FUNDS AS SET FORTH BELOW:

## Grant Request

## Elder and Vulnerable Adult Justice Program

\$634,445 (\$498,691 in VOCA funds plus \$135,754 in match)

WHEREAS, the Houston-Galveston Area Council is a regional voluntary association of local governments and local elected officials serving the 13-county Gulf Coast Planning Area, which has more 6.4 million residents, and

WHEREAS, the mission of the Houston-Galveston Area Council is to help local governments plan for the future; and

WHEREAS, by 2030, 1 in 5 Texans will be aged 65+ and reports of elder abuse were expected to double given the increased economic pressures on families and increasing isolation of vulnerable seniors; and;

WHEREAS VOCA funds for victim services, training and technical assistance for criminal justice professionals are available from the Office of the Governor, Criminal Justice Division, and applying for these funds is in our region's best interest; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that:

1. The Executive Director is duly authorized to apply for, accept, reject, alter, or terminate this grant.
2. H-GAC agrees to provide all applicable matching funds.
3. In the event of loss or misuse of grant funds, H-GAC assures the Office of the Governor that funds will be returned to the Criminal Justice Division in full.

PASSED AND APPROVED this 15<sup>th</sup> day of April, 2025, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

**APPROVED:**

The Honorable Jay Knight  
County Judge, Liberty County  
H-GAC Chair

ATTEST:

The Honorable Ty Prause  
County Judge, Colorado County  
H-GAC Vice Chair

## **TEEN DRIVERS EDUCATION OUTREACH PROGRAM**

### **Background**

Teen Driver Education is an educational outreach program designed to modify behavior by raising awareness of the top five driving risks facing licensed or permitted drivers 24 years of age or younger. Through this innovative program, the goal is to reduce motor vehicle crashes, fatalities, and injuries by implementing proven countermeasures to address the most prominent traffic safety issues.

Since 2009, H-GAC has funded Teen Driver Education, a peer-to-peer education program addressing the top five driving risks teens face on the roadway today. The program is a unique approach to safety outreach working with teens in high schools to give them the information and tools to educate their fellow students about traffic safety.

Under the Teen Driver Education program. Areas of education and outreach are expected to include:

- Distracted Driving
- Drowsy/ Night Driving
- Speeding/ Racing
- Seat Belt Usage
- Driving Under the Influence of Drugs and Alcohol

### **Current Situation**

H-GAC issued a competitive, sealed solicitation to solicit qualified contractor(s) for the goods or services requested under TRN24-11 on January 8, 2025 and which closed on February 20, 2025. Three responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC. Submissions were evaluated based on the following criteria: Experience/Qualifications, Methodology/Approach, Budget, Past Performance and References. The total score for each Contractor from each evaluator, recommendation and rankings are presented below:

1. Outreach Strategists, LLC	91
2. Kimley-Horn & Associates, Inc.	79
3. Ja'Ontay Foster dba Prolific Success Events & Consulting	42

### **Funding Source**

Federal; Federal Highway Administration

### **Budgeted**

Yes

### **Action Requested**

Request authorization for H-GAC to contract with a consultant service for an amount not to exceed \$325,000 to conduct Teen Driver Education and Outreach. (Staff Contact: Eric Pacheco)

## **TOW AND GO PROGRAM – 2025 PUBLIC OUTREACH AND EDUCATION CAMPAIGN**

### **Background**

The Tow and Go<sup>TM</sup> Program is a regional incident management program that removes stalled vehicles from area freeways where the program is active. The program has been ongoing since May 2018 and has performed over 160,000 “no cost” tows. This program keeps citizens safe as well as keeps traffic moving on the area freeways. To continue to educate the public on the Tow and Go<sup>TM</sup> Program, the Houston-Galveston Area Council will conduct an advertising media campaign to increase awareness about the program. This activity is included in the Unified Planning Work Program approved by the Transportation Policy Council.

### **Current Situation**

The campaign will include advertisements with various media outlets to reach drivers traveling on freeways in the Tow and Go<sup>TM</sup> Service areas. The campaign will include advertisements in the form of videos, radio announcements, billboards, digital banners, social media posts, and more in both English and Spanish and in other languages as needed. The proposed timeline for the campaign is from June 2025 through May 2026.

### **Funding Source**

Federal; Federal Highway Administration

### **Budgeted**

Yes

### **Action Requested**

Request authorization to purchase broadcast, radio, newspaper, billboards, and digital advertising to conduct a Tow and Go Public Outreach and Education Campaign, for a total amount of \$283,000.  
(Staff Contact: Francis Rodriguez)

## **REGIONAL TRAVEL SURVEY OF MAJOR UNIVERSITIES AND COLLEGES**

### **Background**

H-GAC applies travel demand models to support key transportation plans throughout the H-GAC Metropolitan Planning Organization region. This includes the development of H-GAC's Long-Range Transportation Plan, Transportation Improvement Programs, feasibility analyses for roadways and transit systems, public safety planning, and county and corridor transportation plans, and very importantly, air quality analysis and conformity findings.

H-GAC is seeking a qualified contractor for support and assistance to H-GAC staff to collect the data necessary for providing inputs to the H-GAC regional travel demand model as it relates to the major Universities and Community Colleges, specifically Student/Staff/Visitor population's trip making behavior in the H-GAC Region, such as average trip rates, trip length distribution, and mode of travel. This data is used to update pattern changes to some major Universities and Community Colleges in the H-GAC regional travel demand model especially post COVID-19 pandemic. The university survey data will also be utilized for multimodal planning studies, sub-regional planning studies, and the regional planning study

These major Universities and Community Colleges include:

1. Houston Christian University
2. Prairie View A&M University
3. Rice University
4. St Thomas University
5. Texas Southern University
6. University of Houston – Central /University of Houston – Sugar Land
7. University of Houston – Clear Lake
8. University of Houston – Downtown
9. Houston Community College(HCC) – Central Campus
10. HCC - Stafford Campus
11. HCC - West Loop Campus.

### **Current Situation**

H-GAC issued a competitive, sealed solicitation to solicit qualified contractor(s) for the goods or services requested under Project ID: TRN24-10 on January 15, 2025, and which closed on February 27, 2025. Four submissions were received and thoroughly evaluated by a committee of representatives from H-GAC and METRO. Submissions were evaluated based on the following criteria: Experience/Qualifications, Methodology/Approach, Budget, Past Performance and References. The total score for each Contractor from each evaluator, recommendation and rankings are presented below:

1. ETC Institute	91.5
2. Vesta Rea & Associates, LLC	74.5
3. American Institutes for Research in the Behavioral Sciences	67.5
4. Research America, Inc.	60.2

### **Funding Source**

**Budgeted**

Yes

**Action Requested**

Request authorization to negotiate with firms in the order recommended and ranked for a contract term of one year with an optional six month extension, in an amount not to exceed \$650,000. (Staff Contact: Jochen Floesser).

## TRAVEL DEMAND MODELING UPDATE AND MAINTENANCE

### Background

H-GAC applies travel demand models to support key transportation plans throughout the H-GAC Metropolitan Planning Organization region. This includes the development of H-GAC's Long-Range Transportation Plan, Transportation Improvement Programs, feasibility analyses for roadways and transit systems, public safety planning, county and corridor transportation plans, as well as Air Quality analysis, and Conformity Determination and Findings.

In August 2024, the Board approved H-GAC to enter into contract with Cambridge Systematics for assistance with updating the traditional 4-step travel demand model in the amount of \$316,217. The Scope of Work includes review of collected traffic data, post-processing, preparation, conversion, software updates and programming, as well as model data input, minimal level of effort towards supporting the optional sub-tasks of validation, and calibration.

### Current Situation

To complete the tasks under this current contract and to meet the timeline of the future conformity finding and analysis, H-GAC staff requests to execute the optional tasks under the current contract. The amendment would include increasing the level of effort of the consultant to complete the optional sub-tasks 2a, 2b, and 2c (model calibration, validation, and technical support). The cost for this increased level of effort is \$81,250.90, which was approved by the Transportation Planning Council in August 2024.

### Funding Source

Federal; Federal Transportation Planning Funds

### Budgeted

No, amends budget

### Action Requested

Request authorization to amend the current contract with Cambridge Systematics by adding \$81,251 to the existing amount of \$316,217, bringing the total contract value to \$397,468. (Staff Contact: Jochen Floesser)

## 2025 HURRICANE PREPAREDNESS CAMPAIGN

### Background

In collaboration with our state and local authorities, the Houston-Galveston Area Council seeks to continue its yearly Hurricane Preparedness Campaign. The goal of the outreach campaign is to enhance awareness about hurricane evacuation planning, especially for those residents living in Hurricane Evacuation Zip-Zones that are subject to Hurricane storm surge and mandatory evacuations.

### Current Situation

This preparedness campaign will afford H-GAC the opportunity to work with multiple media outlets to reach residents across the region and particularly those in the hurricane evacuation zip-zones to help them plan for hurricane season. The campaign will consist of radio, digital ads, and social media, in both English and Spanish and other languages as needed. Advertisements will direct individuals to H-GAC's hurricane evacuation information on the planning website, where users can find evacuation maps and guides for seniors and special populations.

H-GAC's Outreach and Government Affairs Department will manage the 2025 Hurricane Preparedness Campaign by conducting all advertisement purchases and developing all creative assets. If board members have local media outlets in their respective communities, please contact Miguel Segura at [miguel.segura@h-gac.com](mailto:miguel.segura@h-gac.com) to add those to our database.

The proposed timeline for the campaign is from May 2025 through November 2025 with peak season during the months of June through September.

### Funding Source

Federal; Metropolitan Planning Funds

### Budgeted

Yes

### Action Requested

Request authorization to purchase broadcast, radio, newspaper, billboards, and digital advertising to promote hurricane evacuation preparedness within the Gulf Coast region; total contract amount of \$270,000. (Staff Contact: Francis Rodriguez)

## PARTICULATE MATTER AIR QUALITY PLANNING GRANT

### Background

H-GAC released a solicitation for a qualified firm to support activities related to the Texas Commission On Environmental Quality's fiscal year 2024-2025 "Rider 7" Local Air Quality Planning Grant. This program was developed to support local air quality planning efforts in areas of near-nonattainment for ozone and fine particulate matter (PM2.5) within the 8-county transportation management area.

The selected contractor will gather PM2.5 data collected from a variety of local and regional air quality sources as well as other local monitoring networks to create a regional particulate data repository. The contractor will perform a literature review and analyze this data using statistical tools to better understand PM2.5 patterns in the region. Finally, the contractor will work to undertake a source apportionment and modeling study using data from several PM2.5 monitoring sites located within the region in order to better understand how common sources of particulate pollution contribute to our region's monitored PM2.5 concentrations.

### Current Situation

H-GAC issued a competitive, sealed solicitation to solicit a qualified contractor for services requested under Project ID: TRN25-03 on January 21, 2025, and which closed on March 6, 2025. Three responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Evaluation Criteria: Experience/Qualifications, Capacity and Readiness, Methodology/Approach, Proposed Cost, Past Performance and References. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

1. AECOM Technical Services, Inc.	87
2. Industrial Economics, Inc.	79.33
3. Houston Advanced Research Center	72.33

### Funding Source

State; Texas Commission on Environmental Quality

### Budgeted

Yes

### Action Requested

Request authorization to contract with firms in the order presented for a contract term of one year, in an amount not to exceed \$454,302. (Staff Contact: Andrew DeCandis)

## **HGACBUY-TEMPORARY STAFFING, DIRECT-HIRE AND OTHER EMPLOYER SERVICES**

### **Background**

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened one 107 proposals for temporary staffing, direct-hire and other employer services, on January 23, 2025. The following companies submitted a response:

1st Response Family Clinic	Conroe, TX
22nd Century Technologies, Inc.	McLean, VA
A & Associates	West Palm Beach, FL
Abacus Service Corporation	Southfield, MI
Ad-A-Staff Inc	Mansfield, TX
Adroit Partners	Houston, TX
Adroix Corp	Alpharetta, GA
Advance1 Staffing	Snellville, GA
Agama Solutions Inc	Fremont, CA
ALOIS LLC	San Francisco, CA
Altiora Consulting LLC	South Elgin, IL
Arch Staffing & Consulting	Miami, FL
Aroha Technologies, Inc	Pleasanton, CA
ASEDA Enterprises Inc dba / Express Employment Professionals	Friendswood, TX
Bayou City Staffing, LLC	Houston, TX
BBH Life Care LLC	Houston, TX
BE Staffing Solutions	Houston, TX
BGSF Professional	Plano, TX
Bickham Services Unlimited LLC	Houston, TX
Bluelinkitsolutions, LLC	Plano, TX
Butler Aerospace & Defense	Shelton, CT
California Creative Solutions Inc.	Poway, CA
Centstone Services LLC	Hazlet, NJ
Changing Technologies, Inc.	Washington, DC
ChaseSource, LP	Houston, TX
Claight Corporation	Sheridan, WY
ClevrOne LLC	Sterling, VA
Cloud Consulting Services Inc	Aurora, CO
Codai Consults LLC	Haslet, TX
COGENT Infotech Corporation	Pittsburgh, PA
Compunnel Software Group, Inc.	Plainsboro, NJ
Coolsoft LLC	Louisville, KY
Core Recruitment LLC	Katy, TX
Cynet Systems Inc.	Sterling, VA
DatamanUSA, LLC	Centennial, CO
Deirdre Orr Consulting, LLC	Nashville, TX

Dominus Gray	Houston, TX
E7Strategies, Inc.	Washington, DC
EBR Consulting, LLC	Lewisville, TX
Eight Eleven Group	Indianapolis, IN
Encode Inc	Freehold, NJ
Enterprise Solutions, Inc.	Naperville, IL
E-Solutions	San Jose, CA
Experfy, Inc.	Westborough, MA
FedTec, LLC	Reston, VA
Five Starr Healthcare Staffing, LLC	Houston, TX
Frontall USA LLC	Elizabeth, NJ
Genius Road, LLC	Dallas, TX
Genovice	Atlanta, GA
GovFirst	White Post, VA
Hanker Systems Inc.	Chantilly, VA
Health Advocates Network, Inc. dba Staff Today	Boca Raton, FL
Healthcare Staffing Professionals, Inc.	Reseda, CA
HJ Staffing	Houston, TX
Hotep Consulting	Reston, VA
Infojini, Inc.	Columbia, MD
Infostride Inc	San Jose, CA
Inteliblue LLC	Little Rock, AR
Intellibee, Inc.	Detroit, MI
International Solution Sources Inc	Fremont, CA
Intuitive Global Consulting Inc.	Missouri City, TX
Jobletics Pro Inc.	Plainsboro, NJ
Kforce	Tampa, FL
LanceSoft, Inc	Herndon, VA
LaneStaffing, Inc.	Houston, TX
Management Recruiters of Fort Worth-SW, LP DBA Siter-Neubauer & Associates	Arlington, TX
Marquee Staffing	Carlsbad, CA
Meagan Copelin Global Management Consultants, LLC	Cypress, TX
MGT Impact Solutions, LLC	Tampa, FL
MS Consulting Firm LLC	Orlando, FL
New Solutions Healthcare LLC	Houston, TX
Noor Associates, Inc.	New York, NY
Northridge Research LLC	Houston, TX
ObjectWin Technology, Inc.	Houston, TX
Octagon Staffing, LLC	Houston, TX
Openwork, LLC*	Austin, TX
Operational Technical Services, LLC	Los Angeles, CA
Pediatric Developmental Services	Pikesville, MD
Premier Employment Agency, LLC	Rosenberg, TX
Premier Staffing Source, Inc.	Latham, MD
Procom Services America, Inc.	Cary, NC

Proven Technologies International LLC	North Bay, CA
Redwood Technologies LLC dba Impulse Strategic Solutions	Tampa, FL
Robert Half Inc.*	Los Angeles, CA
Scion Staffing, Inc.	Portland, OR
SHC SERVICES, INC	Cottonwood Hts, UT
Skilled Performance Group	Montgomery, TX
SLSCO Ltd.	Galveston, TX
Smith Temporaries Inc.	Southlake, TX
Softsages LLC	Malvern, PA
Spotlight Inc.	Centennial, CO
St. Vincent DePaul Rehabilitation Service of Texas, Inc DBA Peak Performers	Austin, TX
SuiteMate Staffing Solutions, Inc.	Arlington, TX
Sunshine Enterprise USA LLC	Maitland, FL
System Soft Technologies, Inc.	Tampa, FL
Talantage, LLC	Atlanta, GA
TechLink Systems, Inc	San Francisco, CA
Tech Smart Solutions LLC	Edison, NJ
The Burnett Companies Consolidated, Inc.	Dallas, TX
The Midtown Group	Washington, DC
The Reserves Network	Fairview Park, OH
Totalmed LLC	Appleton, WI
Triad International Technology Inc.	Beaverton, OR
Tryfacta, Inc.	Pleasanton, CA
#twiceasnice Recruiting	Boston, MA
TX Citywide Professional Services	Sugarland, TX

## Current Situation

This contract is an existing contract in our portfolio, consisting of various types of temporary staffing and employer services designed to meet our member's needs. All proposal responses have been evaluated by H-GAC staff. Sixty-eight proposals are being recommended for award. The responses submitted by Deidre Orr Consulting, LLC, E7Strategies Inc., and New Solutions Healthcare LLC were deemed non-responsive. Request authorization for contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

## Funding Source

Participating local government purchasers.

## Budgeted

N/A

**Action Requested**

Page 4 of 8

Request authorization to contract with the respondents listed in the Contract Award Recommendation Table for Temporary Staffing, Direct-Hire, and Other Employer Services. (Staff Contact: Ronnie Barnes )

## ATTACHMENTS:

	Description	Type
□	TS06-25 AWARD RECOMMENDATION TABLE	PDF

**HGACBuy**  
**Contract Award Recommendation Table**  
**TS06-25 Temporary Staffing, Direct-Hire and Other Employer Services**

<b>Award Recommendations</b>	<b>Description</b>
Desiree Bittner LLC dba 1st Response Family Clinic	Employee Physical Evaluations and Fitness Assessments, Other Related Employer Services
22 <sup>nd</sup> Century Technologies, Inc.	Temporary Staffing Services, Miscellaneous Departmental Staff Augmentation Services
A & Associates Staffing, Inc. dba A & A	Temporary Staffing Services, Direct Hire Services, Miscellaneous Departmental Staff Augmentation Services
Abacus Service Corporation	Temporary Staffing Services
Adroit Partners, LLC	Temporary Staffing Services, Direct Hire Services, Temp-to-Hire Services, Payroll Services
Adroix Corp. dba Codeforce 360	Temporary Staffing Services, Temp-to-Hire Services
Alois LLC	Temporary Staffing Services, Direct Hire Services
Altiora Consulting LLC	Temporary Staffing Services
Arch Staffing and Consulting LLC	Temporary Staffing Services, Direct Hire Services, Executive Search and Placement Services, Temp-to-Hire Services, Miscellaneous Departmental Staff Augmentation, Payroll Services, Other Employer Services
Aroha Technologies, Inc.	Temporary Staffing Services, Direct Hire Services
ASEDA Enterprises Inc. dba Express Employment Professionals	Temporary Staffing Services, Direct Hire Services, Training and Staff Education Services
BE Staffing Solutions LLC	Temporary Staffing Services
BGSF, Inc. dba BGSF Professional, LLC	Temporary Staffing Services
Bickham Services Unlimited LLC	Temporary Staffing Services, Employee Testing Services
Butler America Aerospace, LLC	Temporary Staffing Services
California Creative Solutions, Inc. dba CCS Global Tech	IT Temporary Staffing Services, Direct Hire Services
Centstone Services LLC	Temporary Staffing Services
ChaseSource, LP	Temporary Staffing Services, Temp-to-Hire Services, Direct Hire Services, Payroll Services, Employee Assessments and Professional Development Services, Other Related Employer Services

Codai Consults LLC	Temporary Staffing Services, Temp-to-Hire Services, Direct Hire Services, Executive Search and Placement Services, Miscellaneous Departmental Staff Augmentation Services
Cogent Infotech Corporation	Temporary Staffing Services, Direct Hire Services, Temp-to-Hire Services
Compunnel Software Group, Inc. dba Compunnel, Inc.	Temporary Staffing Services, Direct Hire Services, Executive Search and Placement Services, Miscellaneous Departmental Staff Augmentation Services, Payroll Services
Coolsoft, LLC	Temporary Staffing Services
Core Recruitment LLC dba Core Group Resources	Temporary Staffing Services
Cynet Systems Inc.; Cynet Health Inc.*	Temporary Staffing Services, Direct Hire Services
DatamanUSA LLC	Direct Hire Services, Payroll Services, Temporary Staffing Services
Dominus Gray, LLC dba Dominus Gray	IT Temporary Staffing Services
Eight Eleven Group, LLC dba Brooksource	Temporary Staffing Services
Encode Inc.	Temporary Staffing Services
Enterprise Solutions, Inc.	Temporary Staffing Services
Vidhwan Inc dba E-Solutions	Temporary Staffing Services
FedTec LLC	Temporary Staffing Services, Direct Hire Services
Genius Road, LLC dba Genius Road	Temporary Staffing Services, Temp-to-Hire Services, Direct Hire Services
GovFirst LLC	Temporary Staffing Services, Direct Hire Services, Executive Search and Placement Services
Health Advocates Network, Inc. dba Staff Today	Temporary Staffing Services
Healthcare Staffing Professionals, Inc.	Temporary Staffing Services, Employee Physical evaluations and Fitness Assessments, Other Related employer Services
Harris-Jones Staffing & Recruiting, LLC dba HJ Staffing	Temporary Staffing Services, Direct Hire Services, Executive Search and Placement Services, Payroll Services, Training and Staff Education Services
Infojini Inc.	Temporary Staffing Services
Inteliblue LLC	IT Temporary Staffing Services
Intellibee, Inc.	Temporary Staffing Services
International Solution Sources Inc. dba InterSources Inc.	Temporary Staffing Services, Direct Hire Services
Intuitive Global Consulting	Temporary Staffing Services
Kforce Inc.	Temporary Staffing Services
LanceSoft, Inc.	Temporary Staffing Services, Direct Hire Services, Payroll Services

LaneStaffing, Inc.	Temporary Staffing Services
Management Recruiters of Fort Worth-SW, LP dba Siter-Neubauer and Associates	Temporary Staffing Services
Marquee Staffing	Temporary Staffing Services
MGT Impact Solutions, LLC	Temporary Staffing Services
ObjectWin Technology, Inc.	Temporary Staffing Services, Direct Hire Services, Executive Search and Placement Services, Miscellaneous Departmental Staff Augmentation, Consulting and Managed Solutions, Payroll Services, Employee Physical Evaluations and Fitness Assessments, Employee Assessments and Professional Development Services, Other Related Employer Services
Openwork, LLC; Openwork Health, LLC*	Temporary Staffing Services, Temp-to-Hire Services, Direct Hire Services, Payroll Services
Premier Staffing Source, Inc.	Temporary Staffing Services
Procom Services America Inc.	Temporary Staffing Services, Direct Hire Services
Recruiting Source International, LLC	IT Temporary Staffing Services
Robert Half Inc. dba Robert Half; Protiviti Government Services, Inc.*	Temporary Staffing Services, Temp-to-Hire Services, Direct Hire Services, Executive Search and Placement Services, Consulting and Managed Solutions, Miscellaneous Departmental Staff Augmentation Services
Scion Staffing, Inc.	Temporary Staffing Services
SLSCO Ltd.	Temporary Staffing Services
Smith Temporaries Inc. dba CornerStone Staffing	Temporary Staffing Services
SoftSages LLC dba SoftSages Technology	Temporary Staffing Services
St. Vincent DePaul Rehabilitation Service of Texas, Inc. dba Peak Performers	Temporary Staffing Services
Sunshine Enterprise USA LLC	Temporary Staffing Services, Direct Hire Services, Executive Search and Placement Services, Miscellaneous Departmental Staff Augmentation Services, Consulting and Managed Services
System Soft Technologies, Inc.	IT Temporary Staffing Services
Talantage, LLC	Temporary Staffing Services
The Burnett Companies Consolidated, Inc. dba Burnett Specialists	Temporary Staffing Services, Temp-to-Hire Services, Direct Hire Services, Payroll Services
Midtown Personnel, Inc. dba The Midtown Group	Temporary Staffing Services
The Reserves Network, Inc.	Temporary Staffing Services, Direct Hire Services, Employee Evaluations and Fitness Assessments, Other Related Employer Services

TotalMed, LLC dba TotalMed Staffing	Temporary Staffing Services, Direct Hire Services, Miscellaneous Departmental Staff Augmentation Services, Consulting and Managed Solutions, Employee Physical Evaluations and Physical Assessments, Employee Assessments and Professional Development Services
Triad International Technology Inc. dba Triad Technology Group	Temporary Staffing Services
Tryfacta, Inc.	Temporary Staffing Services
TX Citywide Professional Services, Corp.	Temporary Staffing Services

## **HGACBUY-FLEET SERVICES EQUIPMENT-A**

### **Background**

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened eight proposals for fleet services-a, on March 6, 2025. The following companies submitted a response:

ARI Phoenix, Inc. dba ARI-Hetra	Sharonville, OH
Bitimec International Inc.	Greenwich, CT
Veracity Wireless, Inc. dba FieldLogix	San Diego, CA
Istobal USA Corp.	Bristol, VA
Routeware, Inc.	Portland, OR
Vehicle Service Group, LLC	Madison, IN
Washing Equipment of Texas Inc.	Austin, TX
Whiting Systems Inc.	Alexander, AR

### **Current Situation**

This contract is a supplemental to an existing contract in our portfolio, consisting of various types of fleet products and services to meet our member's various fleet maintenance and management needs. All proposal responses have been evaluated by H-GAC staff. Eight proposals are being recommended for award. Request authorization for contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

### **Funding Source**

Participating local government purchasers.

### **Budgeted**

N/A

### **Action Requested**

Request authorization to contract with the respondents listed in the Contract Award Recommendation Table for Fleet Services Equipment-A. (Staff Contact: Ronnie Barnes)

#### ATTACHMENTS:

Description	Type
FL10-24A AWARD RECOMMENDATION TABLE	PDF

**HGACBuy**  
**Contract Award Recommendation Table**  
**FL10-24A Fleet Services Equipment-A**

<b>Award Recommendations</b>	<b>Description</b>
ARI Phoenix, Inc. dba ARI-Hetra	A, B, C, E, F
Bitimec International, Inc.	F
Veracity Wireless, Inc. dba FieldLogix	H, I
Istobal USA Corp.	F, I
Routeware, Inc.	G, H
Vehicle Service Group, LLC	A, B, C
Washing Equipment of Texas Inc.	F, I
Whiting Systems, Inc.	F, I
<b>Award Categories :</b>	
A – Vehicle Lifts and Support Equipment – Heavy Duty	F – Stationary Vehicle Wash Systems
B – Vehicle Lifts and Support Equipment – Small Shop Designs	G – GPS Fleet Tracking Solutions
C – Tire and Wheel Equipment	H – Vehicle Video Systems
D – Exhaust Extraction Equipment	I – Miscellaneous Catalogs
E – Lubrication and Fluid Management Systems	

## **MICROSOFT OFFICE 365 SUBSCRIPTION RENEWAL**

### **Background**

The Houston-Galveston Area Council currently subscribes to Microsoft Office 365 service on an annual basis to provide its staff with email services, SharePoint Online, OneDrive, Teams, and Office software suite. Last year's renewal was approved by the Board of Directors on March 19<sup>th</sup>, 2024.

### **Current Situation**

The current H-GAC subscription is nearing the end of its annual agreement with Microsoft and requires renewal to ensure continued operation. Staff recommends renewing the existing number of licenses and increasing the Microsoft Office 365 count by 110 licenses to accommodate new and projected staff members, including 66 from Workforce Solutions' Childcare Mentor Program, for a total of 500 users for one year, at a cost of \$130,367. The subscription licenses will be purchased through the State of Texas government contract.

### **Funding Source**

Local Funds

### **Budgeted**

Yes

### **Action Requested**

Request approval to renew Microsoft licenses for a total contract amount of \$130,367 (Staff Contact: Edgar Rotundo)

## **ADDITIONAL OFFICE SPACE LEASE**

### **Background**

H-GAC is seeking to obtain additional spaces in the 3555 Timmons building in order to meet the space demands that come with the growth in our staffing.

### **Current Situation**

Novel, the 3555 Timmons building property owners, have offered H-GAC an additional 15,827 RSF of space on floors 6, 11 and 15. The current offer is to combine our existing lease with the new spaces and extend the final lease date of February 2030 to February 2031. The estimated increase in fiscal year 2025 rent is \$155,000 and \$490,000 for every year after that. The new rent represents a 26% in annual rent for fiscal year 2026 forward and a 27% increase in square footage.

In addition, the estimated on-going operational costs will be \$5,000 per month for janitorial services. One-time project costs which include furniture are estimated to be \$900,000; the number of workstations will be increased to help meet demand.

The new rent will be allocated by using our current allocation methodology and it will be distributed across our projects and programs. The project's costs will be allocated via our indirect cost allocation and the additions will be capitalized and depreciated.

### **Funding Source**

Indirect

### **Budgeted**

Yes

### **Action Requested**

Request approval for the Executive Director to negotiate the lease for the additional spaces with our current landlord, Novel, and commence all project management activities. (Staff Contact: Chuck Wemple)

## **SAN JACINTO COLLEGE APPRENTICESHIP AWARD**

### **Background**

San Jacinto College, serving as the lead applicant for a statewide apprenticeship initiative supported by the Texas Workforce Commission, has awarded \$50,000 to each of the six participating workforce boards: Cameron, Capital Area, Gulf Coast, North Central, Northeast Texas, and West Central. This funding acknowledges the time, effort, and resources each board committed to the development and coordination of the initiative and supports ongoing implementation efforts.

### **Current Situation**

The Gulf Coast Workforce Board will utilize the grant to supplement personnel and related costs associated with the promotion and expansion of registered apprenticeship programs in the region. This investment directly aligns with the Workforce Board's strategic plan and broader mission to promote work-based learning and high-quality career pathways across the 13-county Gulf Coast region.

Texas Workforce Commission has provided flexibility in how each board allocates the funding, allowing local discretion in aligning expenditures with operational and strategic priorities. All expenditures will be documented through fully itemized receipts and submitted with an invoice that details personnel, labor, expenses, and travel costs, particularly those related to apprenticeship-focused conferences and other reasonable activities. All funds must be expended by June 15, 2025, with final reporting submitted to San Jacinto College by June 30, 2025.

### **Funding Source**

Local; San Jacinto College

### **Budgeted**

Yes

### **Action Requested**

Request approval to accept \$50,000 grant award from San Jacinto College. (Staff Contact: Juliet Stipeche)

## **QUARTERLY INVESTMENT REPORT - FIRST QUARTER 2025**

### **Background**

N/A

### **Current Situation**

N/A

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Request approval of the FY2025 Quarterly Investment Report for the first quarter ending March 31, 2025. (Staff Contact: Christina Ordonez-Campos, CPA)

#### ATTACHMENTS:

Description	Type
Quarterly Investment Report - First Quarter 2025	Cover Memo

**Houston Galveston Area Council**  
**Investment Report**  
**For Quarter Ending March 31st, 2025**

	Opening Balance FY 25	Interest Earned FY 25	Deposits/ Withdrawal	Current Balance / Market Value	Percent of Portfolio
TexPool Prime Account Yield 4.47% Book Value \$8,500,000	\$ 9,303,738	\$ 103,422	\$ -	\$ 9,407,160	100.00%
<b>Balance as of March 31, 2025</b>	<b>\$ 9,303,738</b>	<b>\$ 103,422</b>	<b>\$ -</b>	<b>\$ 9,407,160</b>	<b>100.00%</b>

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie  
 Shaun Downie  
 Investment Officer  
*Christina Ordóñez-Campos, CPA*

Christina Ordóñez-Campos  
 Chief Financial Officer

**Houston Galveston Area Council - Component Unit**  
**Investment Report**  
**For Quarter Ending March 31st, 2025**

	<b>Opening Balance FY 25</b>	<b>Interest Earned FY 25</b>	<b>Current Balance / Market Value</b>	<b>Percent of Portfolio</b>
<b>Local Development Corporation</b> Certificate of Deposit (Maturity 7/1/2025) Yield 3.40% Chase Bank	\$ 336,255	\$ 7,442	\$ 343,697	5.54%
<b>Corporation for Regional Excellence</b> Certificate of Deposit (Maturity 7/3/2025) Yield 3.38% Chase Bank	516,092	11,422	527,514	8.50%
<b>Gulf Coast 911 Regional District</b> Certificate of Deposit (Maturity 7/8/2025) Yield 3.39% Chase Bank	5,217,458	115,468	5,332,926	85.96%
<b>Balance as of March 31, 2025</b>	<b>\$ 6,069,806</b>	<b>\$ 134,332</b>	<b>\$ 6,204,137</b>	<b>100.00%</b>

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie

Shaun Downie  
Investment Officer

Christina Ordóñez-Campos, CPA

Christina Ordóñez-Campos  
Chief Financial Officer

## MONTHLY FINANCIAL REPORT - MARCH 2025

### Background

N/A

### Current Situation

N/A

### Funding Source

N/A

### Budgeted

N/A

### Action Requested

Request approval of the monthly financial report ending March 31, 2025. (Staff Contact: Christina Ordonez-Campos)

#### ATTACHMENTS:

	Description	Type
□	Monthly Financial Report - March 2025	Cover Memo

## HOUSTON GALVESTON AREA COUNCIL (H-GAC)



### FY25 Monthly Financial Report

For Month Ending March 31, 2025

*Prepared on April 2, 2025*

Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

### SUMMARY OF KEY CHANGES

#### REVENUES

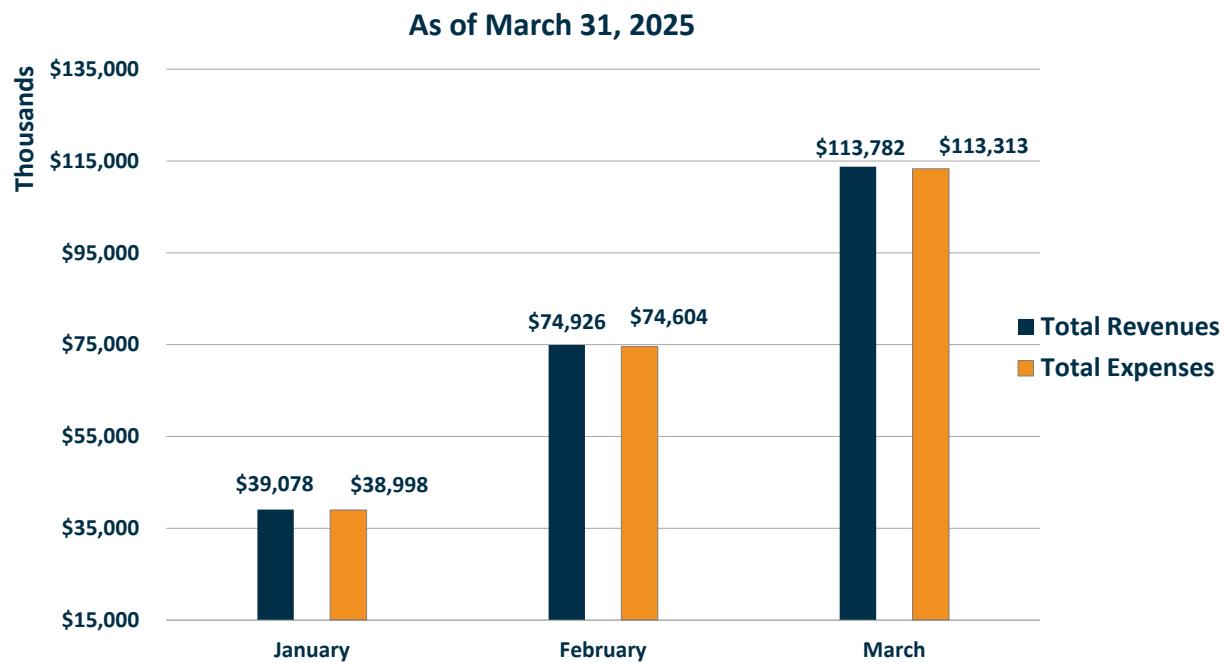
- > Membership dues invoices were sent out during the second week of this month. We expect to receive the majority of payments by June.
- > Interest earnings have been steadily increasing due to our diversified investments in CDs, hybrid demand bank account, and Texpool. We are currently in the process of securing an investment advisor to enhance our strategy and increase our returns.
- > In the current month, the cooperative purchasing revenue collection saw a decrease, with fees totaling 166K compared to 576K in February. We anticipate a revenue increase in April as we process Q1 reporting contracts.

#### EXPENDITURES

- > Personnel expenditures are at 20% of the budget, while 25% of time has elapsed. We currently have 352 employees compared to 322 in March 2024.
- > Pass-through expenses remain below budgeted levels, currently accounting for only 20% of the forecasted amount. Some pass-through expenses for March are still in process of being reported.
- > Consultant expenses increased this month, with the most significant increases noted in the Workforce and Transportation programs.

*\*\*\* Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. \*\*\**

**Monthly Trends Chart**



# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Monthly Trends Report

For Month Ending March 31, 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
<b><u>Revenues</u></b>						
<b>General &amp; Enterprise Fund Revenues</b>						
Membership Dues	\$ -	\$ -	\$ -			
HGAC Energy Corporation	7,717	5,117	11,474			
Cooperative Purchasing Fees	333,326	576,612	166,092			
Gulf Coast Regional 911 Fees	327,668	384,194	333,500			
Interest Income	32,271	148,962	233,354			
Other Revenues	175,158	153,458	113,386			
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 876,140</b>	<b>\$ 1,268,343</b>	<b>\$ 857,807</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Special Revenue Fund</b>						
Federal Grants	\$ 11,608	\$ 17,191	\$ 52,377			
State Grants	38,190,394	34,562,137	37,945,983			
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 38,202,002</b>	<b>\$ 34,579,328</b>	<b>\$ 37,998,359</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>	<b>\$ 39,078,142</b>	<b>\$ 35,847,671</b>	<b>\$ 38,856,167</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>						
Personnel	\$ 3,268,715	\$ 3,361,995	\$ 3,529,778			
Pass-through Funds - Grant	34,905,968	30,929,587	33,629,396			
Consultant and Contract Services	133,856	710,131	1,035,209			
Lease of Office Space	121,103	127,746	126,566			
Equipment	91,509	29,489	25,888			
Travel	6,081	48,615	44,477			
Other Expenses	471,070	398,528	317,584			
<b>Total Expenditures</b>	<b>\$ 38,998,301</b>	<b>\$ 35,606,091</b>	<b>\$ 38,708,898</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ 79,841</b>	<b>\$ 241,580</b>	<b>\$ 147,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Budget to Actual Report - All Funds

For Month Ending March 31, 2025

25% of Year  
Elapsed

	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
<b>Revenues</b>						
<b>General &amp; Enterprise Fund Revenues</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Membership Dues	\$ 462,937	\$ -	0%	\$ 462,137	\$ 203,841	44%
HGAC Energy Purchasing Corporation	130,000	24,309	19%	80,000	32,165	40%
Cooperative Purchasing Fees	6,759,626	1,076,030	16%	5,500,000	807,288	15%
Gulf Coast Regional 911 Fees	5,812,715	1,045,363	18%	2,818,187	1,143,112	41%
Interest Income	1,000,000	414,587	41%	500,000	349,248	70%
Other Revenues	7,949,421	442,002	6%	6,947,976	1,719,118	25%
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 22,114,699</b>	<b>\$ 3,002,290</b>	<b>14%</b>	<b>\$ 16,308,300</b>	<b>\$ 4,254,772</b>	<b>26%</b>
<b>Special Revenue Fund</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Federal Grant	\$ 695,000	\$ 81,175	12%	\$ 695,000	\$ 142,682	21%
State Grants	572,017,611	110,698,514	19%	533,764,173	104,731,820	20%
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 572,712,611</b>	<b>\$ 110,779,690</b>	<b>19%</b>	<b>\$ 534,459,173</b>	<b>\$ 104,874,502</b>	<b>20%</b>
<b>Total Revenues</b>	<b>\$ 594,827,310</b>	<b>\$ 113,781,979</b>	<b>19%</b>	<b>\$ 550,919,156</b>	<b>\$ 109,129,274</b>	<b>20%</b>
<b>Expenditures</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Personnel	\$ 51,073,701	\$ 10,160,488	20%	\$ 41,512,429	\$ 9,091,062	22%
Pass-through Funds - Grant	500,863,097	99,464,950	20%	479,466,417	96,195,799	20%
Consultant and Contract Services	23,427,840	1,879,196	8%	20,364,025	1,496,779	7%
Lease of Office Space	2,118,027	375,414	18%	1,827,797	364,460	20%
Equipment	4,782,834	146,886	3%	566,200	261,452	46%
Travel	899,870	99,172	11%	697,397	67,388	10%
Other Expenses	11,661,941	1,187,183	10%	6,484,891	922,162	14%
<b>Total Expenditures</b>	<b>\$ 594,827,310</b>	<b>\$ 113,313,289</b>	<b>19%</b>	<b>\$ 550,919,156</b>	<b>\$ 108,399,102</b>	<b>20%</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ -</b>	<b>\$ 468,690</b>		<b>\$ (151,683)</b>	<b>\$ 730,172</b>	
<b>Beginning Fund Balance (all funds) - Jan. 1 (1)</b>	<b>\$ 48,127,368</b>	<b>\$ 48,127,368</b>		<b>\$ 40,872,331</b>	<b>\$ 40,872,331</b>	
<b>Ending Fund Balance (all funds) - March. 31 (2)</b>	<b>\$ 48,127,368</b>	<b>\$ 48,596,058</b>		<b>\$ 40,720,648</b>	<b>\$ 41,602,503</b>	

(1) Jan. 1, 2025 beginning fund balance is preliminary & subject to change. This figure is unaudited.

(2) All ending fund balances are as of end of March 31st for each year.

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## 5 Year Trends Report

### For Month Ending March 31, 2025

	FY25 Year-to-Date Actuals	FY24 Year-to-Date Actuals	FY23 Year-to-Date Actuals	FY22 Year-to-Date Actuals	FY21 Year-to-Date Actuals
<b><u>Revenues</u></b>					
<b>General &amp; Enterprise Fund Revenues</b>					
Membership Dues	\$ -	\$203,841	\$443,491	\$122,118	\$113,652
HGAC Energy Purchasing Corporation	24,309	32,165	36,240	46,252	18,167
Cooperative Purchasing Fees	1,076,030	807,288	854,601	1,038,338	1,075,848
Gulf Coast Regional 911 Fees	1,045,363	1,143,112	1,069,579	1,045,585	1,112,246
Interest Income	414,587	349,248	61,948	95	200
Other Revenues	442,002	1,719,118	543,162	1,259,491	1,693,306
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 3,002,290</b>	<b>\$ 4,254,771</b>	<b>\$ 3,009,021</b>	<b>\$ 3,511,879</b>	<b>\$ 4,013,419</b>
<b>Special Revenue Fund</b>					
Federal Grants	\$ 81,175	\$142,682	\$24,619	\$41,748	\$62,388
State Grants	110,698,514	104,731,820	84,101,448	91,706,570	69,213,692
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 110,779,690</b>	<b>\$ 104,874,502</b>	<b>\$ 84,126,067</b>	<b>\$ 91,748,318</b>	<b>\$ 69,276,080</b>
<b>Total Revenues</b>	<b>\$ 113,781,979</b>	<b>\$ 109,129,273</b>	<b>\$ 87,135,088</b>	<b>\$ 95,260,197</b>	<b>\$ 73,289,498</b>
<b>Expenditures</b>					
Personnel	\$ 10,160,488	\$9,091,062	\$7,734,219	\$7,012,251	\$5,926,242
Pass-through Funds - Grant	99,464,950	96,195,799	75,926,227	83,344,764	64,125,874
Consultant and Contract Services	1,879,196	1,496,779	1,303,527	2,629,743	1,210,126
Lease of Office Space	375,414	364,460	430,803	436,597	444,341
Equipment	146,886	261,452	220,559	70,304	88,126
Travel	99,172	67,388	46,220	30,096	7,237
Other Expenses	1,187,183	922,162	947,964	885,770	690,203
<b>Total Expenditures</b>	<b>\$ 113,313,289</b>	<b>\$ 108,399,102</b>	<b>\$ 86,609,519</b>	<b>\$ 94,409,525</b>	<b>\$ 72,492,149</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ 468,690</b>	<b>\$ 730,171</b>	<b>\$ 525,569</b>	<b>\$ 850,671</b>	<b>\$ 797,350</b>
<b>Beginning Fund Balance (all funds) - Jan. 1 (1)</b>	<b>\$ 48,127,368</b>	<b>\$ 43,468,636</b>	<b>\$40,013,176</b>	<b>\$38,694,329</b>	<b>\$36,062,620</b>
<b>Ending Fund Balance (all funds) - March, 31 (2)</b>	<b>\$ 48,596,058</b>	<b>\$ 44,198,807</b>	<b>\$ 40,538,745</b>	<b>\$ 39,545,000</b>	<b>\$ 36,859,970</b>

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is preliminary & subject to change. This figure is unaudited.

(2) All ending fund balances are as of March 31 for each year.

## FISCAL YEAR 2025 APRIL BUDGET ITERATION

### **Background**

N/A

### **Current Situation**

N/A

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Request approval of the April 2025 Iteration of the FY2025 Budget and Service Plan. (Staff contact: Chuck Wemple)

#### ATTACHMENTS:

	Description	Type
□	April 2025 FY25 Budget Summary	Cover Memo

**2025 PROPOSED BUDGET AND SERVICE PLAN  
SUMMARY**

Unified Budget			\$594,644,746
	Increase	9.76%	52,900,336
Pass-through funds			497,596,133
	Increase	4.04%	19,325,830
Non-Pass-through costs*			97,048,593
	Increase	52.89%	33,574,484
Increases			
Capital Expenditures	1,620.97%		4,328,000
Local Activities	940.13%		1,884,481
Data Services	68.96%		834,951
Transportation	53.02%		10,428,630
Enterprise Solutions	34.22%		3,344,259
Community & Environmental	20.20%		3,337,175
Shared Services	7.37%		686,023
Workforce	5.93%		27,655,265
Aging	2.19%		401,553
Employee Benefits			
Released Time	14.43%		\$5,465,722
Insurance, Retirement and Social Security	<u>32.59%</u>		<u>12,348,865</u>
Total Benefits & Release Time	47.02%		\$17,814,587

\* Non-Pass-through costs refer to expenses associated with managing and operating H-GAC programs. These costs include of salaries, benefits, indirect, consultants, other contract services, capital equipment, and all other related expenses categorized under the “other” category.

## **CRIMINAL JUSTICE FUNDS FISCAL YEAR 2026**

### **Background**

The Criminal Justice Funding Program supports projects that address needs of crime victims and help prevent or reduce crime by enhancing criminal justice efforts in the region. H-GAC staff support this grant program by providing community planning support, managing the annual Request for Applications grant process, providing extensive technical assistance for applicants, and facilitating the Criminal Justice Advisory Committee.

The program areas funded under the Request for Applications include the Criminal Justice Program, the Juvenile Justice and Truancy Prevention program, the General Victim Assistance Grant Program, and the Violence Against Women Justice and Training Program. Applications for each funding source are scored and ranked by the Criminal Justice Advisory Committee who are appointed by the H-GAC Board. This committee advises on criminal justice issues and recommends funding priorities for grants in the region to the H-GAC Board.

### **Current Situation**

The Criminal Justice Advisory Committee met on April 2, 2025 to discuss applications. The Committee ranked the eligible applications after robust discussion. The results of the process are reflected in the priority rankings attachment. Once approved by the H-GAC Board of Directors, these applications will be submitted to the Office of the Governor, Criminal Justice Division to be considered at the state level for available funds. Final awards made by the state may deviate from the H-GAC recommendations in order to achieve statewide priorities.

### **Funding Source**

State; Office of the Governor, Criminal Justice Division

### **Budgeted**

Yes

### **Action Requested**

Request approval of the H-GAC Criminal Justice Advisory Committee priority ranking for Fiscal Year 2026 criminal justice funds and authorize resolution to submit priority lists to the Office of Governor, Criminal Justice Division. (Staff Contact: Laura Glaspie)

## REGIONAL HOMELAND SECURITY PLANNING INITIATIVE – FISCAL YEAR 2025

### Background

The Emergency Preparedness Program assists local jurisdictions with a variety of planning and coordination services as part of an ongoing relationship with the Office of the Governor's Public Safety Office. Through this Regional Homeland Security Planning Initiative, H-GAC facilitates a Regional Homeland Security Coordinating Council; manages an Emergency Preparedness program to increase regional resilience to natural and manmade disasters; and provides direct support to member governments and regional coalitions on a range of security and resilience planning activities. The intent of this program is to increase the ability of the region to prevent, respond, and recover from all hazards, including acts of terrorism.

### Current Situation

This grant project will allow H-GAC to continue these homeland security planning activities for the 13-county region. H-GAC staff will coordinate the development of the Regional Homeland Security Implementation Plan; work with the Houston Urban Area Security Initiative; coordinate the Regional Homeland Security Coordinating Council; represent the region as part of statewide homeland security/emergency management work groups; and conduct regional and local homeland security and emergency management catastrophic planning. In addition, H-GAC staff will assist jurisdictions with adopting/revising the Gulf Coast State Planning Regional Mutual Aid Agreement. Lastly, the grant project will provide H-GAC staff the training and associated travel required to perform the activities in accordance with best practices.

### Funding Source

State; Office of the Governor, Public Safety Office

### Budgeted

Yes

### Action Requested

Request resolution and authorization to submit an application for the Fiscal Year 2025 Regional Homeland Security Planning Initiative, in the amount of \$302,805. (Staff Contact: Justin Bower)

#### ATTACHMENTS:

	Description	Type
□	Resolution PDF	Resolution



# RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION FOR FISCAL YEAR 2025 HOMELAND SECURITY GRANT FUNDS AS SET FORTH BELOW:

Houston-Galveston Area Council Regional Planning Initiative (# 2992711)      Grant Request  
 \$302,804.49

WHEREAS, the Houston-Galveston Area Council is a regional voluntary association of local governments and local elected officials serving the 13-county Gulf Coast Planning Area, with over 6.4 million people, and

WHEREAS, the mission of the Houston-Galveston Area Council is to help local government plan for the future; and

WHEREAS, funds for the coordination of area-wide homeland security programs have been made available by the Office of the Governor, Homeland Security Grants Division; and

WHEREAS, the Houston-Galveston Area Council is making application for these regional homeland security funds; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that:

1. The Executive Director of the Houston-Galveston Area Council is duly authorized to apply for, accept, reject, alter, or terminate the grant.
2. In the event of loss or misuse of Homeland Security Grants Division funds, the Houston-Galveston Area Council assures that the funds will be returned to the Homeland Security Grants Division in full.

PASSED AND APPROVED this 15<sup>th</sup> day of April 2025, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area Council.

APPROVED:

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Honorable Jay Knight  
 County Judge, Liberty County  
 H-GAC Chair

ATTEST:

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The Honorable Ty Prause  
 County Judge, Colorado County  
 H-GAC Vice Chair

## **EXECUTIVE DIRECTOR'S REPORT**

### **Background**

N/A

### **Current Situation**

N/A

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)