

**MINUTES OF THE TRANSPORTATION POLICY COUNCIL  
FOR THE HOUSTON-GALVESTON TRANSPORTATION  
MANAGEMENT AREA**

DATE: Friday May 25, 2018

TIME: 9:30 a.m.

PLACE: Houston-Galveston Area Council, 3555 Timmons Lane, 2<sup>nd</sup> Floor, Room B, Houston,  
Texas 77027

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Chairman Matt Sebesta called the Transportation Policy Council (TPC) to order at 9:30 a.m.

**ITEM 1. CERTIFICATION OF QUORUM**

Secretary Tom Reid announced that a quorum of TPC membership was present; 14 members comprise a quorum. A quorum was declared present and recorded on the Roll Call, which is included with these Minutes as Attachment 1.

**ITEM 2. INTRODUCTIONS**

Chairman Sebesta invited introductions from Council members and staff.

**ITEM 3. PUBLIC COMMENTS**

Mr. Dominic Mazoch addressed the Council to commend Harris County Judge Ed Emmett in his efforts to provide money from the County's "General Mobility" fund for transit fares to jury service downtown. He also commended METRO for a new bus route to the downtown courthouse to relieve traffic in that area. He added that later this month, METRO will begin a community connector service to Missouri City.

**ITEM 4. APPROVAL OF THE APRIL 27, 2018 MEETING MINUTES SUMMARY**

Secretary Reid motioned for approval of the April 27, 2018 meeting Minutes and Commissioner Justin Beckendorff seconded the motion. The Council voted and approved the Minutes.

**ITEM 5. RESOLUTION OF COMMENDATION RECOGNIZING THE SERVICE OF MR. JACK STEELE, H-GAC EXECUTIVE DIRECTOR**

Chairman Sebesta read the Resolution of Commendation for Jack Steele, H-GAC Executive Director, who is retiring as H-GAC's Executive Director. Having served on the Transportation Policy Council for almost 40 years, Jack was also commended for his leadership and vision in the areas of regional transportation, mobility, and air quality, as well as his guidance to H-GAC in development of the Metropolitan Planning Organization (MPO).

Secretary Reid motioned for approval of the Resolution of Commendation and First Vice Chair Ken Clark seconded the motion. The Council voted and unanimously approved Resolution No. 2018-09.

**ITEM 6A. RESOLUTION FOR APPROVAL OF AMENDMENTS TO THE 2017-2020 TIP AND 2040 RTP**

Mr. Jim Dickinson reviewed 15 amendments for which staff is requesting approval by the TPC after also receiving a recommendation for approval by the Technical Advisory Committee at their meeting on May 16<sup>th</sup>.

- Eight of these amendments program the Houston Urbanized Area's FTA Section 5310 Formula Grant funds based on the amounts approved by the Metropolitan Transit Authority of Harris County's Board of Directors at their February 20, 2018 meeting. Program Transportation Development Credits (TDCs) in lieu of local matching funds on the Harris County Transit Rides Program and Fort Bend County purchase of service and Harris County Transit operating expenses.
- Update the FY 2017 Urbanized Area Formula, the FY 2017 State of Good Repair and the FY 2017 Bus and Bus Facilities Programs of Projects for The Harris County Metropolitan Transit Authority of Harris County (METRO), Fort Bend County Public Transportation Department and the Harris County Community Services Department with funding amounts approved by the METRO Board of Directors at their January 25, 2018 meeting. These Programs of Projects will be funded with grant support from the United States Department of Transportation Section 5307, Section 5337 and Section 5339 of the Fixing America's Surface Transportation Act (FAST Act).
- There is also a request to increase federal funds for the H-GAC Clean Cities/Clean Vehicles (\$3.5 million) to complete remaining clean vehicle contract obligations made under this Advanced Funding Agreement.

Mr. Jack Steele motioned for approval of Resolutions 2018-10 and 2018-11 amending the TIP and RTP. The second Resolution is for awarding of TDCs to the projects identified in Table 1. The motion was seconded by First Vice Chair Ken Clark. The Council voted and approved both Resolutions.

**ITEM 6B. REVIEW OF ADMINISTRATIVE AMENDMENTS TO THE TIP AND RTP**

Mr. Dickinson reviewed two administrative modifications to one project to make a minor modification to the description of the drainage work being done on the City of Houston Greens Road widening project.

The second administrative modification is to split the SH 49 ramp reversal restriping project into two projects. This modification has already been signed at the request of the TxDOT Houston District.

This information was presented for information only.

ITEM 6C. PREVIEW OF FUTURE AMENDMENTS TO THE TIP AND RTP

There were no future amendments for the Council's review at today's meeting.

ITEM 7. RESOLUTION FOR APPROVAL OF THE 2019-2022 TIP

Mr. Dickinson reviewed proposed additions to the 2019-2022 TIP document describing the FAST Act planning requirements for performance measures and additional planning factors.

As provided in H-GAC's Public Participation Plan, a 30-day public comment period on the draft 2019-2022 TIP was opened on April 10, 2018 and closed at 5:00 pm on May 9, 2018. A public meeting was conducted on April 17, 2018, from 5:30 to 7:00 pm in Conference Room A. The meeting was also available via webinar for those who wished to participate but could not attend in person. Staff received 18 official comments during the public comment period. Comments and sponsor feedback have been incorporated into the TIP document. The Draft 2019-2022 TIP is available for review on the H-GAC TIP website at: <https://www.hgac.com/taq/tip/2019-2022-tip.aspx>.

Secretary Reid motioned for approval of Resolution No. 2018-12 for adoption of the 2019-2022 TIP, and Commissioner Clark seconded the motion. The Council voted and approved Resolution 2018-12 to adopt the 2019-2022 TIP.

ITEM 8. APPROVAL OF THE 2040 REGIONAL TRANSPORTATION PLAN PLANNING FACTORS AND PERFORMANCE MEASURES

Mr. Patrick Mandapaka explained that an amendment to the 2040 RTP is necessary due to inception of the FAST Act planning requirements. Fixing America's Surface Transportation Act's (FAST Act) final planning rules for the Metropolitan Planning Process and the Metropolitan Transportation Plan (MTP) will become effective on May 27, 2018. All amendments and updates to the Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), Statewide Long-Range Transportation Plan (SLRTP), and Statewide Transportation Improvement Program (STIP) made after May 27, 2018 are required to be compliant with the new planning rule.

The 2045 RTP is currently under development but will not be completed by September 2019. Therefore, staff proposes to add a new appendix to the 2040 RTP which will include the new FAST Act requirements.

A 30-day public comment period for this amendment began on April 10, 2018. Staff also previewed the draft amendment to the 2040 RTP subcommittee at the April TAC and TPC meetings and is requesting your approval today.

Commissioner Rusty Senac motioned for approval of the 2040 RTP Amendment for Planning Factors and Performance Measures, and Commissioner Patterson seconded the motion. The Council voted and approved as outlined.

ITEM 9. APPROVAL OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH MPO, TXDOT AND TRANSIT PROVIDERS

Mr. Alan Clark informed the Council that one of the requirements of the FAST Act is a Memorandum of Understanding (MOU) which outlines how the MPO will conduct regional transportation planning and project programming cooperatively with transit providers and the State DOT. Included in the MOU is a discussion of the MPO roles and responsibilities for performance based planning, information sharing between partner agencies, air quality compliance, and financial planning for project programming.

The MOU template was provided by TxDOT. The template is a lot simpler than the current agreement and allows for additional future agreements detailing the execution of specific activities if needed. All the parties except the MPO have now signed this agreement.

Staff is requesting the TPC to authorize execution of this agreement.

Mr. Tom Lambert motioned for approval of the Memorandum of Understanding between the MPO, TxDOT and other transit providers, and Mr. Gary Trietsch seconded the motion. The Council voted and approved the MOU as outlined by Mr. Clark.

ITEM 10. REPORT ON TRANSPORTATION PLANNING ACTIVITIES

- A. Transportation Planning Activities - Mr. Clark invited questions from members regarding planning activities for May.

Referring to the *2017 Mobility Report* distributed to the members at today's meeting, Mr. Clark explained that the Mobility Report is a summary of key transportation performance indicators in our area. He pointed out the map of 10-year transportation plan projects.

Mr. Clark also mentioned May is Bike Month and H-GAC held its own Bike to Work day as well as other biking events in which staff participated.

Mr. Clark added that the first round of public meetings for the 2045 Regional Transportation Plan (RTP) has concluded, and a summary of the public comments received will be presented at the next TPC meeting. He thanked Council members for their support and attendance at one or more of the public meetings. Comments from the public indicated a need for improvements to the highway program, more transit and public transportation, improved environmental and air quality, bicycle safety, and parking.

- B. H-GAC Board of Directors – There were no items submitted to the H-GAC Board of Directors for approval in May.

ITEM 11. ANNOUNCEMENTS

- Next TAC meeting – June 13, 2018, at 9:30 a.m., Rm B
- Next TPC meeting – June 22, 2018, at 9:30 a.m., Rm B

ITEM 12. ADJOURNMENT

Chairman Sebesta adjourned the meeting of the TPC at 10:07 a.m.

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Hon. Tom Reid, Secretary  
Transportation Policy Council

**TRANSPORTATION POLICY COUNCIL (TPC)  
FOR THE HOUSTON-GALVESTON  
TRANSPORTATION MANAGEMENT AREA  
May 25, 2018**

ROLL

<u><b>AGENCY</b></u>	<u><b>VOTING MEMBER/ALTERNATE</b></u>	<u><b>REPRESENTING</b></u>
Baytown, City of	<u>  X  </u> _____	City of Baytown
	_____	
	_____	
Conroe, City of	_____	City of Conroe
	_____	
Galveston, City of	<u>  X  </u> _____	City of Galveston
	<u>  x  </u> _____	
Houston, City of	_____	City of Houston
	<u>  X  </u> _____	
Houston, City of	<u>  X  </u> _____	City of Houston
	_____	
Houston, City of	<u>  X  </u> _____	City of Houston
	<u>  x  </u> _____	
League City, City of	<u>  X  </u> _____	City of League City
	_____	
Missouri City, City of	<u>  X  </u> _____	City of Missouri City
	_____	
Pasadena, City of	_____	City of Pasadena
	_____	

**TPC Agenda Item 4  
Attachment 1**

<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Pearland, City of	<u>  X  </u> Honorable Tom Reid Mayor - <b>Secretary</b> <u>  x  </u> Jon Branson –Alternate	City of Pearland
Sugar Land, City of	_____ Honorable Joe Zimmerman Mayor _____ Hon. Carol McCutcheon – Alternate	City of Sugar Land
Texas City, City of	<u>  X  </u> Phil Roberts Mayor Pro Tem _____ Doug Kneupper, P.E. - Alternate	City of Texas City
City of Bellaire	<u>  X  </u> Honorable Pat McLaughlan Council Member, City of Bellaire _____ Honorable Natalie Picha - Alternate	Smaller Cities, Harris County
Brazoria County	<u>  X  </u> Honorable Matt Sebesta County Judge - <b>Chairman</b> _____ Honorable David Linder – Alternate	Brazoria County
Chambers County	<u>  X  </u> Honorable Rusty Senac Commissioner _____ Jimmy E. Gore - Alternate	Chambers County
Fort Bend County	<u>  X  </u> Honorable James Patterson County Commissioner, Pct 4 <u>  x  </u> Paulette Shelton – Alternate	Fort Bend County
Galveston County	<u>  X  </u> Honorable Kenneth Clark Commissioner – <b>1<sup>st</sup> Vice Chair</b> _____ Judge Mark Henry – Alternate	Galveston County
Harris County	<u>  X  </u> Honorable Ed Emmett County Judge _____ Honorable Jack Morman – Alternate	Harris County
Harris County	_____ Honorable Steve Radack County Commissioner, Pct 3 <u>  X  </u> Gary Trietsch, P.E. – Alternate	Harris County
Liberty County	_____ David Douglas Engineering Director _____ Honorable Greg Arthur - Alternate	Liberty County

**TPC Agenda Item 4  
Attachment 1**

<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Montgomery County	_____ Honorable Charlie Riley County Commissioner, Pct 2 _____ Honorable Craig Doyal – Alternate	Montgomery County
Waller County	<u>  X  </u> Hon. Justin Beckendorff County Commissioner _____ Yancy Scott, P.E. - Alternate	Waller County
Houston Metropolitan Transit Authority	_____ Carrin Patman METRO Chair <u>  X  </u> Thomas Lambert - Alternate	METRO
Houston-Galveston Area Council At Large	<u>  X  </u> Jack Steele Executive Director <u>  x  </u> Chuck Wemple – Alternate	H-GAC
TxDOT	<u>  X  </u> Quincy Allen, P.E. District Engineer <u>  x  </u> Eliza Paul, P.E. – Alternate	TxDOT Houston District
TxDOT	<u>  X  </u> Tucker Ferguson, P.E. District Engineer <u>  x  </u> Adam Jack, P.E. – Alternate	TxDOT Beaumont District
Port of Houston Authority	_____ Honorable Janiece Longoria Commissioner/POH Chair <u>  X  </u> Phyllis Saathoff – Alternate	Other Transportation Interests
Gulf Coast Rail District	_____ Bert Keller Chairman/GCD _____ Carol Lewis, TSU – Alternate	Gulf Coast Rail District
	<u>  28  </u> <b>Total Voting Membership</b>	
	<u>  22  </u> <b>Voting Membership Present</b>	
	<u>  14  </u> <b>Required Quorum</b>	



**TPC Agenda Item 4  
Attachment 1**

<u>AGENCY</u>	<u>NON-VOTING MEMBERS</u>	<u>REPRESENTING</u>
Freight Rail Interests	<u>  X  </u> Brenda Mainwaring Vice President, Public Affairs	Union Pacific Railroad
Freight Rail Interests	<u>  X  </u> Hugh McCulley	BNSF Railway
Texas State Legislator	<u>  X  </u> Hon. Ed Thompson	8-County Region
Texas State Legislator	<u>      </u> Hon. Sylvia Garcia	8-County Region
Wharton County	<u>      </u> Hon. Phillip Spenrath County Judge	Wharton County
TxDOT Yoakum District	<u>  X  </u> Paul Reitz, P.E. District Engineer	TxDOT Yoakum District