

RECOMMENDATION FOR TRANSPORTATION POLICY COUNCIL (TPC)
APPROVAL OF AMENDMENTS TO THE
2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
AND THE
2040 REGIONAL TRANSPORTATION PLAN

Summary

There are three (3) amendments for which staff is requesting recommendation to the TPC:

- Program Transportation Development Credits (TDCs) for the FY 2018 Commuter and Transit Pilot Program combining funds from FY 2020 program year.
- Cancel FY 2020 Commuter and Transit Pilot Program year.
- Program addition funding to the SH 288 Truck Weigh Station project to cover a higher than expected bid amount, contingency, engineering, inspection and material testing. The increase will be split between H-GAC and Brazoria County on a 50/50 basis.

A summary table of actions is attached including links for more detailed information

Action Requested

Recommendation to the TPC.



H-GAC MPOIDs: _____
 TxDOT CSJs: _____
 Sponsor Name: _____
 Project Name: _____

H-GAC Transportation Development Credit Application Part A – Agency/Project Information

Transportation Development Credits (TDCs) can be used to fulfill some or all of the requirements for non-federal, state or local matching funds associated with the use of federal highway and transit reimbursements for eligible capital, operating and planning activities (23 U.S.C. §120). **TDCs are not cash.** By fulfilling the requirement for a non-federal share of a federally funded transportation project, the use of TDCs allows 100% federal reimbursement of eligible project costs assuming available federal funds are sufficient to pay all eligible project costs.

H-GAC manages the award of Transportation Development Credits (TDCs) allocated to the eight-county Houston metropolitan region. The H-GAC Transportation Policy Council adopted a [policy and procedures](#) to guide the consideration of requests and awards.

Project sponsors may request TDCs for proposed project activities consistent with the adopted Policy and Procedures using this application. Sponsor completion of Parts A and B (pages 1-4) of this application is required. Upon receipt of completed Parts A and B, H-GAC will review the request and schedule Policy Council consideration.

Projects that will not typically be considered for TDCs because they individually lack regionally significant benefit include, but are not limited to:

- *Transportation Enhancement Projects,*
- *“Stand alone” sidewalk and on-street bicycle projects,*
- *Roadway projects on collector or local streets,*
- *Roadway maintenance, repaving or reconstruction projects without regionally significant added capacity components,*
- *Access management projects, and*
- *Livable centers projects.*

Project Identification Information					
H-GAC MPOID(s):	14727	TxDOT CSJ(s):	0912-00-476		
Sponsor Name:	Houston-Galveston Area Council				
Project Name:	COMMUTE SOLUTIONS PROGRAM IMPLEMENTATION (COMMUTER AND TRANSIT PILOT PROGRAM): FY 2018				
Project Limits:	Houston-Galveston Transportation Management Area				
Description/ Scope of Work:	COMMUTE SOLUTIONS PROGRAM IMPLEMENTATION (COMMUTER AND TRANSIT PILOT PROGRAM): FY 2018				
Phases of Work:	Planning	NEPA	Final Design	ROW	Construction/Operating
Project Status:	Planned Fiscal Year(s):				

TDC Request Calculation:					
Federal Funds Available:	4500000	Total Project Cost:	4500000	Federal Match Ratio:	
Federal Funds Needed:	4500000	TDCs Needed:	96,628		



H-GAC MPOIDs: _____
 TxDOT CSJs: _____
 Sponsor Name: _____
 Project Name: _____

1. Select the primary purpose of the proposed project (consistent with the project funding application):	
Transit Activities (skip to question 5):	A. Fixed Guideway/Transitway B. Passenger Terminal Facility (P&R, Transit Center, etc.) C. Support Facility (Operations, Maintenance, etc.) D. Rolling Stock E. Other:
Transit-Related Activities (see questions 2-4):	F. Pedestrian/Bicycle Access (Pathways, Shelters, etc.) G. Traffic Signalization/Communications (Prioritization, etc.) H. Other:

For Transit-Related Activities, Answer Questions 2 through 4

2. Describe how the proposed project is directly tied to transit activity and identify the existing and proposed transit services and/or facilities connected to the project:
New transit operation services shall be considered in the upcoming Call for Projects that will include suburb to suburb commuter bus service, suburb to central employment center commuter bus service rural feeder service and, first mile/last mile bus service. Other innovative concepts shall also be considered.
3. Describe any impacts the proposed project may have on designated State Highways or National Highway System (NHS) roadways (Please refer to the TxDOT Statewide Planning Map):
N/A
4. Describe any impacts the proposed project may have on off-system, non-NHS roadways:
N/A

5. Select and explain/document the reasons for requesting the transfer of federal funds to FTA for administration:	
	A. FTA has greater expertise in overseeing delivery of the proposed project.
	B. Delivery of the project as proposed would not be possible or would be substantially impaired by administration through a TxDOT AFA.
	C. Delivery of the proposed project through FTA would be substantially more cost effective (>10%).



H-GAC MPOIDs: _____
 TxDOT CSJs: _____
 Sponsor Name: _____
 Project Name: _____

	D. Delivery of the proposed project through FTA would be substantially accelerated (> 6 months).
	E. Part or all of the proposed project has been previously implemented with the LG's investment protected under an FTA Letter of No Prejudice (LONP).
	F. Other considerations.

6. Describe how project management and oversight will be performed for the proposed project:
<p>One staff member will be assigned each pilot project awarded and will be designated the project manager. Monthly Invoices and documents for each project would be viewed by the Project Manager, the Program Manager, Transportation Finance and Accounting, H-GAC Financing prior to review by TxDOT.</p> <p>Performance levels will also be reviewed for each project.</p>

7. Provide information on up to two similar completed projects performed by the LG under FTA grant administration in the past 5 years:	
PROJECT A	
Project Name:	Commuter and Transit Pilot Projects: FY 2014
Project IDs (MPOID/CSJ/etc):	0912-00-460
FTA Grant Number:	
Description/Scope of Work:	<ol style="list-style-type: none"> 1) Car share program with Energy Corridor District 2) League City Park and Ride 3) League City Park and Ride Expansion 4) Fort Bend – Texas Medical Center Park and Ride Expansion
Describe any complex items of work:	



H-GAC MPOIDs: _____
 TxDOT CSJs: _____
 Sponsor Name: _____
 Project Name: _____

Construction Cost	Estimated:		Actual:
Letting Date	Estimated:		Actual:
Management activities performed by LG personnel:			
Management activities performed by consultants:			
PROJECT B			
Project Name:			
Project IDs (MPOID/CSJ/etc):			
FTA Grant Number:			
Description/Scope of Work:			
Describe any complex items of work:			
Construction Cost	Estimated:		Actual:
Letting Date	Estimated:		Actual:
Management activities performed by LG personnel:			
Management activities performed by consultants:			



H-GAC MPOIDs: _____
 TxDOT CSJs: _____
 Sponsor Name: _____
 Project Name: _____

**H-GAC/TxDOT FTA Transfer Approval Questionnaire
 Part B – Representation and Acknowledgement of Transfer Conditions**

For projects approved by H-GAC to be administered under an FTA grant, the following conditions must be met before a transfer of funds will be initiated:

1. The proposed project has received STIP approval from FHWA/FTA.
2. The LG has provided H-GAC with timely project development information through the quarterly status reports.
3. The LG has certified to H-GAC that the proposed scope of work remains consistent with its description in the approved TIP/STIP.
4. The LG has provided H-GAC with final cost estimates (100% plans) for the activity to be federally funded and procurement of the activity is underway or will commence within 90 days.
5. The LG is a FTA grantee in good standing and has certified to H-GAC that it is ready to receive FTA grant application approval and begin project expenditures upon the successful transfer of funds.
6. The LG has authorized H-GAC to access its grant applications in FTA's TrAMS grant administration system.

NOTE: While transfers of funds to FTA typically take less than 90 days to complete from the date H-GAC initiates a request, local governments are advised that unanticipated delays may occur. Appropriate provisions should be made to continue project activities in the event the transfer is delayed. As FTA does not currently provide automatic pre-award authority to incur project expenses prior to the completion of the fund transfer from FHWA, a Letter of No Prejudice (LONP) may be requested from FTA if such expenses are necessary while the transfer is in progress.

Representation and Acknowledgement

As a duly designated official with the _____, I hereby:

- Confirm that the information provided in Part A LG/Project Information is accurate and true;
- Request the administration of flexible federal funds awarded by the Transportation Policy Council to the _____ project under an FTA grant; and
- Acknowledge the above listed conditions for the initiation of a FHWA to FTA fund transfer by H-GAC.

 LG Official signature

 Date

 LG Official title



H-GAC MPOIDs: _____
 TxDOT CSJs: _____
 Sponsor Name: _____
 Project Name: _____

**H-GAC/TxDOT FTA Transfer Approval Questionnaire
 Part C – H-GAC/TxDOT Review and Approval of FTA Transfer**

1. H-GAC Review:			
	Is the project an eligible activity under Title 49 Chapter 53 (eligible for FTA administration)?		
	Has FTA reviewed the proposed project and indicated they will accept administration and oversight?		
	Has H-GAC been authorized to access the LG's grant application(s) in TrAMS?		
Notes/Comments:			
Reviewed by:		Date:	

2. TxDOT Review:		District:	
Describe any Department resource constraints that suggest a transfer of funds and LG management of project activities is in the best interest of TxDOT and the LG.			
Notes/Comments:			
Reviewed by:		Date:	

3. Approvals			
FTA Transfer for the Project:	Approved	Not Approved	
TxDOT District Director, TP&D:		Date:	
H-GAC Program Manager:		Date:	
H-GAC MPO Deputy Director:		Date:	
H-GAC MPO Director:		Date:	

H-GAC 2017-2020 TIP and 2040 RTP
March 2018 TPC Amendments

MPOID/CSJ	Sponsor/County	Project	Proj Type	Proposed Modifications						
				Type	Funding (M)			Scope	Schedule	
					Fed/State	Local				
14727 0912-00-476	H-GAC (MUL)	HOUSTON-GALVESTO... (VA, VA) COMMUTE SOLUTIONS PROGRAM IMPLEMENTATION...	T	STIP	<input checked="" type="checkbox"/>	+\$2.5	(\$0.4)	96K TDCs	<input type="checkbox"/>	<input type="checkbox"/>
17139 0912-00-570	H-GAC (MUL)	HOUSTON-GALVESTO... (VA, VA) COMMUTE ALTERNATIVES/COMMUTER AND TRANSI...	T	STIP	<input checked="" type="checkbox"/>	(\$2.5)			<input checked="" type="checkbox"/> Cancel	<input checked="" type="checkbox"/> Combine into 14727
17038 0598-03-059	BRAZORIA COUNTY (BRA)	SH 288 (AT CR 32,) CONSTRUCT TRUCK WEIGH FACILITY	O	STIP	<input checked="" type="checkbox"/>	+\$0.6	+\$0.6		<input type="checkbox"/>	<input checked="" type="checkbox"/>