

**DESCRIPTION OF TECHNICAL ADVISORY COMMITTEE (TAC)
SUBCOMMITTEES AND REQUEST FOR SUBCOMMITTEE NOMINATIONS**

Background

The TAC created the following subcommittees to assist in its deliberations and recommendations to the Transportation Policy Council concerning the development of the region's long-range multimodal transportation plan.

- Operations Task Force
- Pedestrian & Bicycle Subcommittee
- Regional Transit Coordination Subcommittee (RTCS)
- Regional Transportation Plan (RTP) Subcommittee
- Transportation Air Quality Subcommittee
- Transportation Improvement Program (TIP) Subcommittee

Subcommittee memberships consist of a one (1) year term which include representation from various organizations such as Local and/or State Government, Transit Agencies, Social Services, Citizen Advocates, Intermodal Interests, Citizen & Business Interests, etc. See attachment for specific information for each subcommittee.

Annually, H-GAC requests nominations for population of those subcommittees via email or fax.

Current Situation

H-GAC is requesting nominations for the subcommittees to the TAC. Nominations will now be submitted via Webform. (Link to Webform will be provided via email following the TAC meeting.) The deadline for nominations is March 1, 2018 at 5:00 p.m.

The TAC Nominating Committee will later review nominations and submit recommendations for TAC approval at its March Meeting.

Action Requested

For information only

OPERATIONS TASK FORCE (OTF) SUBCOMMITTEE

Purpose

The purpose of the Operations Task Force (OTF) Subcommittee's is to:

- Develop a conceptual regional plan for traffic operations projects;
- Develop guidelines for determining the project readiness of transportation operations projects; and
- Review proposed ITS-related projects and make recommendations to TAC for inclusion in the TIP.

Meeting Schedule

Meetings will be held quarterly.

Membership

The OTF Subcommittee membership are nominated and appointed by the TAC and are representatives of the various stakeholders involved with Intelligent Transportation Systems (ITS). This shall include technically qualified professionals; local, county and state agency engineers and planners; as well as members of the TAC knowledgeable in ITS standards. A maximum of seventeen (17) voting members shall comprise the Subcommittee.

Table 3: Membership of the OTF Subcommittee

Category or Organization	Agency Represented	Number
Local Governments	Cities and/or Counties	11
Transit Agency	Transit Agencies	2
Intermodal Interests	Port Houston	2
State Government	TxDOT (Houston & Beaumont Districts)	2
Total Members		17

Staff Contact

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PEDESTRIAN-BICYCLIST SUBCOMMITTEE

Purpose

The Pedestrian-Bicyclist Subcommittee's purpose is to

- Advise the Technical Advisory Committee (TAC) in the consideration of pedestrian-bicyclist travel, facility design, safety, and education within the regional transportation planning process;
- Review and recommend updates to the Regional Pedestrian & Bicycle Plan;
- Review TIP submittals, make recommendations to the Technical Advisory Committee (TAC);
- Review proposals and assist in the selection of Special District Studies; and
- Serve as a forum to share information and issues.

Meeting Schedule

Meetings are held quarterly, or more frequently as needed.

Membership

Committee members are stakeholders involved with pedestrian and bicyclist issues. This shall include advocacy, safety, user groups, local, county representatives of economic development, developers or management districts, state agencies, engineers, land use planners, community organizations, and interested citizens. A maximum of seventeen (17) voting members shall comprise the Subcommittee, which shall include any TAC representative.

Table 1: Current Membership of the Pedestrian-Bicyclist Subcommittee

Category / Organization	Appointing Agency	Number
Local Governments	Cities and/or Counties	9
Transit	Transit Authorities / Agencies	2
State Government	TxDOT (Houston & Beaumont Districts)	1
Management Districts	Management Districts	2
Citizen Advocates	Advocacy / Activity Groups	2
Non-Profit	H-GAC	1
Total Members		17

Staff Contact

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REGIONAL TRANSIT COORDINATION SUBCOMMITTEE (RTCS)

Purpose

The Regional Transit Coordination Subcommittee's purpose is to:

- Provide guidance related to the implementation of regional transit coordination pilot projects that were identified in the regional transit coordination action plan;
- Assist with tasks related to the development of regional transit planning initiatives that focus on identifying opportunities for expanding transit services in the region for all, as well as improving the efficiency and effectiveness of the current regional transit system;
- Promote regional coordination among existing and future public and private transportation providers, social service and health and human service agencies.

Meeting Schedule

Meetings quarterly or more frequently as needed.

Membership

The RTCS subcommittee membership will include appointees from the TAC for each of the implementing transit agencies in the region and representatives of social service agencies as well as other transit professionals. State government (TxDOT Houston, Beaumont, Yoakum, and Bryan Districts) shall serve as Ex-Officio members. A maximum of fifteen (15) voting members shall comprise the Subcommittee.

Table 5: Membership of the RTCS Subcommittee

Category or Organization	Appointing Agency	Number
Transit	Transit Agencies	8
Local Governments	Cities and/or Counties	3
Social Services/HHS Agencies	TAC and/or H-GAC	4
Total Members		15

Staff Contact

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REGIONAL TRANSPORTATION PLAN (RTP) SUBCOMMITTEE

Purpose

The Regional Transportation Plan (RTP) Subcommittee's purpose is to:

- Assist H-GAC staff in the development of fundamental assumptions and methodologies to be used in upcoming RTPs;
- Assist H-GAC staff in strengthening the links between the RTP and the Transportation Improvement Program (TIP);
- Assist H-GAC staff in examining RTP projects/activities to ensure that the projects/activities support the visions, goals, and objectives of the RTP;

Meeting Schedule

Meetings held quarterly or more frequently as needed.

Membership

The RTP Subcommittee shall be comprised of members of the Technical Advisory Committee (TAC) or their representatives who have expertise or interest in developing transportation and land use plans. A maximum of seventeen (17) voting members shall comprise the Subcommittee.

Table 4: Membership of the RTP Subcommittee

Category or Organization	Appointing Agency	Number
Local Governments	Cities and/or Counties	10
State Government	TxDOT (Houston & Beaumont Districts)	2
Transit Agency	Transit Agencies	2
Environmental and Planning	TAC	1
Citizen and Business	TAC	1
Intermodal Interests	TAC	1
Total Members		17

Staff Contact

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TRANSPORTATION AIR QUALITY SUBCOMMITTEE

Purpose

The Transportation Air Quality Subcommittee's purpose is to assist H-GAC staff in the:

- Identification and analysis of the most cost-effective on-road transportation emission reduction measures;
- Development of a list of committed Transportation Control Measures to be implemented by the deadline outlined in updated NAAQS for the next SIP;
- Development of a list of new or expanded on-road transportation VMEPs that must be accomplished in a strictly voluntary manner;
- Expansion of existing TDM programs and projects and the development of new programs for TIP consideration;
- Implementation of those TDM projects or programs that are consistent with and meet or exceed the Clean Vehicle and Commute Solutions Cost-Benefit Analysis.

Meeting Schedule

Meetings will be held quarterly or until SIP revisions are complete and approved by EPA.

Membership

The Transportation Air Quality Subcommittee will be comprised of representatives of the Regional Air Quality Planning Committee (RAQPC), local government, transit providers, private sector, and environmental, public interest or TDM professionals.

Table 6: Membership of the Transportation Air Quality Subcommittee

Category or Organization	Appointing Agency	Number
Local Governments	Cities and/or Counties	5
State Government	TxDOT (Houston & Beaumont Districts)	2
TCEQ	TCEQ	1
Transit Agency	Transit Agencies	2
Environmental/Public Interests/TDM Professionals	H-GAC	3
Private	TAC	3
H-GAC	TAC	2
Total Members		18

Staff Contact

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TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SUBCOMMITTEE

Purpose

The Transportation Improvement Program (TIP) Subcommittee's purpose is

- To provide guidance in the development of the Transportation Improvement Program (TIP);
- Propose guidelines for the ranking of candidate projects for the TIP;
- Provide guidance for major TIP amendments and funding decisions;
- Review recommendations and approve staff recommendations for the action of the Technical Advisory Committee.

Meeting Schedule

Meetings held monthly; Additional special meetings are called, as needed to address specific task items.

Membership

The TIP Subcommittee is composed of Technical Advisory Committee members with project implementation experience who are appointed by the TAC. However, all members of the TAC, primary and alternate, may participate. A maximum of seventeen (17) voting members shall comprise the Subcommittee.

- TIP Subcommittee members must be members of the TAC;
- Only official members of each subcommittee may vote during subcommittee meetings;

Table 2: Membership of the TIP Subcommittee

Category or Organization	Agency Represented	Number
Local Governments	Cities or Counties	13
State Government	TxDOT (Houston & Beaumont Districts)	2
Transit Interests	Transit Agency	2
Total Members		17

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