

RAQPC Action Item Summary

RAQPC Bylaws: Article 9: Section 5

5. These bylaws may be amended upon the petition of a majority of a quorum of the Committee and enacted by the vote of two-thirds of a quorum of the Committee at the next meeting, provided that the members have been transmitted, via written or electronic communication, a copy of the proposed amendment at least ten (10) days prior to the meeting where adoption is requested.

Discussion:

All advisory committees shall, as soon as practical after their original formation, enact and present to the Board of Directors for approval, bylaws embodying the previously developed charter, composition, method of appointment and term of office, as well as any other operating procedures necessary for the committee's work.

All bylaws and bylaw amendments shall be effective upon approval by the Board of Directors.

Summary:

The Board of Directors has assigned 27 members to RAQPC, which is 1 member over the membership limit of RAQPC. There was question as to if RAQPC should amend the bylaws to reflect the additional of members. H-GAC administration believes that the Board would entertain bylaw amendments, should RAQPC believe that there is a need.

The RAQPC Chair and H-GAC staff suggests the following amendments for your consideration. These suggestions address the membership by adjusting the number of members, clarifying the voting role of an alternate, and clarifying the process of voting to remove a member.

a) Article 3: Section 1

The Committee will consist of up to ~~26~~ 25 to 35 members, depending on the interest of the H-GAC region.

Due to the possibility of future increasing and decreasing of the H-GAC region due to nonattainment designations, it was suggested by the RAQPC Chair that a range of membership in the bylaws should be used instead of designated number.

b) Article 3: Section 3

The Committee will include representatives from the following counties Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, ~~Montgomery~~ Montgomery, Waller, and future counties that may be included into the H-GAC region.

It was noticed that Montgomery County is misspelled in the current bylaws. Also, should the H-GAC region fluctuate due to nonattainment reasons, this amendment would allow for the additional counties to have members in RAQPC.

c) Article 3: Section 7

A member may designate a principal alternate, who may vote in the member's absence.

This amendment will help clarify when an alternate can and cannot vote on RAQPC issues.

d) Article 3: Section 8

If any member, or their principal alternate, fails to attend three consecutive meetings of the Committee, or a total of five meetings during the member's term, he or she is subject to a vote of the Committee to pursue removal. The vote will be ~~on~~ a majority vote of the Committee at a meeting of the committee where a quorum is present.

The H-GAC Board of Directors have the authority to add and remove members. RAQPC may start the process of removal, but the decision of removal rests with the Board of Directors. This amendment also splits a long sentence into two sentences.