



A G E N D A
HOUSTON-GALVESTON AREA COUNCIL
FINANCE AND BUDGET
COMMITTEE MEETING
May 21, 2019 9:30 a.m.
3555 Timmons Lane, 2nd Floor
Conference Room D
Houston, Texas 77027

1. CALL TO ORDER
2. N/A
3. N/A

ACTION

4. CONSENT AGENDA
Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.
 - a. N/A
 - b. FY 18-19 SOLID WASTE MANAGEMENT GRANTS
Request authorization to contract with recommended applicants for FY 18-19 solid waste management funds, not to exceed \$65,000. **(Staff Contact: Jeff Taebel)**
 - c. SCHOOL BUSES
Request authorization of contracts with the lowest responsible bidders for School Buses. **(Staff Contact: Ronnie Barnes)**
 - d. EMERGENCY MEDICAL AND RESCUE EQUIPMENT
Request authorization of contracts with the lowest responsible bidders for Emergency Medical and Rescue Equipment. **(Staff Contact: Ronnie Barnes)**
 - e. CLEAN CITIES PROGRAM AGREEMENT
Request authorization to amend agreement with the U.S. Department of Energy for Clean Cities program activities; for addition of \$32,500 and for total contract amount not to exceed \$167,500. **(Staff Contact: Alan Clark)**
 - f. CLEAN VEHICLES PROGRAM - AGREEMENTS
Request authorization of agreements for acquisition of four vehicles; amount not to exceed \$663,284. **(Staff Contact: Alan Clark)**
 - g. REGIONAL SPEED DATA
Request authorization to negotiate contract to provide speed data for all streets within the Houston-Galveston Regional Transportation Area with vendors in the order presented; amount not to exceed \$85,000. **(Staff Contact: Alan Clark)**
 - h. INVESTMENT REPORT
Request approval of investment report. **(Staff Contact: Nancy Haussler)**

5. FINANCE AND BUDGET COMMITTEE
Report on activities and Committee recommendations.
 - a. MONTHLY FINANCIAL REPORT
Request approval of April 2019 financial report. (**Staff Contact: Nancy Haussler**)
6. N/A
7. AUDIT COMMITTEE
 - a. EXTERNAL QUALITY ASSESSMENT
Request Board acceptance of the External Quality Assessment of the H-GAC Internal Audit Activity prepared by Whitley Penn. (**Staff Contact: Chuck Wemple**)
 - b. INTERNAL AUDIT ANNUAL REPORT FOR 2018
Request Board acceptance of the Internal Audit Annual Report for Fiscal Year ending 2018. (**Staff Contact: Charles Hill**)
 - c. INTERNAL AUDIT PLAN FOR 2019
Request Board approval of Internal Audit Plan for Fiscal Year 2019. (**Staff Contact: Charles Hill**)
 - d. DRAFT COMPREHENSIVE ANNUAL FINANCIAL REPORT – FINANCIAL AND SINGLE AUDIT SECTION
Review and discussion of the draft 2018 Comprehensive Annual Financial Report. (**Staff Contact: Nancy Haussler**)
 - e. 2018 EMPLOYEE RETIREMENT PLAN
Presentation and discussion of the draft Employee Retirement Plan Audit. (**Staff Contact: Nancy Haussler**)
8. TRANSPORTATION PLANNING
 - a. H-GAC PLANNING STUDIES BUNDLE #1
Request authorization to enter into an Advance Funding Agreement with the Texas Department of Transportation in the amount of \$5,100,000, to fund the Houston-Galveston Area Council Planning Studies Bundle #1. (**Staff Contact: Alan Clark**)
 - b. H-GAC PLANNING STUDIES BUNDLE #2
Request authorization to enter into an Advance Funding Agreement with the Texas Department of Transportation in the amount of \$950,000, to fund the Houston-Galveston Area Council Planning Studies Bundle #2. (**Staff Contact: Alan Clark**)
9. N/A

10. N/A
11. N/A
12. N/A
13. N/A
14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.