



A G E N D A
HOUSTON-GALVESTON AREA COUNCIL
FINANCE AND BUDGET
COMMITTEE MEETING
June 18, 2019 9:30 a.m.
3555 Timmons Lane, 2nd Floor
Conference Room D
Houston, Texas 77027

1. CALL TO ORDER
2. N/A
3. N/A

ACTION

4. CONSENT AGENDA
Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.
 - a. N/A
 - b. CITY OF PASADENA LIVABLE CENTERS STUDY
Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the City of Pasadena; amount not to exceed \$194,000. (**Staff Contact: Jeff Taebel**)
 - c. TOTAL MAXIMUM DAILY LOAD PROJECTS
Request authorization of contracts with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support: amount not to exceed 500,000. (**Staff Contact: Jeff Taebel**)
 - d. REGIONAL WATER QUALITY PLANNING CONTRACT
Request approval to contract with Texas Commission on Environmental Quality to conduct regional water quality planning activities; amount not to exceed \$136,588. (**Staff Contact: Jeff Taebel**)
 - e. TEXAS CLEAN RIVERS PROGRAM FY20-21 WORK PROGRAM
Request authorization to amend existing contract with Texas Commission on Environmental Quality for regional water quality monitoring; amount not to exceed \$4,087,874. (**Staff Contact: Jeff Taebel**)
 - f. REGIONAL INTEROPERABLE COMMUNICATIONS PLAN UPDATE - CONTRACT
Request authorization to negotiate and execute agreement with Black & Veatch in an amount not to exceed \$125,000. (**Staff Contact: Ronnie Barnes**)

- g. CLEAN VEHICLES AND HEAVY DUTY DIESEL REPLACEMENT ASSISTANCE AGREEMENTS
Request authorization of agreements for acquisition of three vehicles; amount not to exceed \$247,690. (**Staff Contact: Alan Clark**)
- h. CONTRACTOR SELECTION FOR VEHICLE LOCATOR MONITORING SERVICES
Request authorization to negotiate a one-year contract for \$30,000 with vendors in ranked order to provide vehicle locating services, and an option to renew for four additional twelve-month periods, for an amount not to exceed \$150,000. (**Staff Contact: Alan Clark**)
- i. HURRICANE PREPAREDNESS OUTREACH CAMPAIGN
Request authorization to contract with media vendors to purchase radio, digital, social media, and cinema advertising to promote the zip zone maps within the Gulf Coast region; amount not to exceed \$150,000. (**Staff Contact: Meagan Coughlin**)
- j. BENEFITS INSURANCE BROKER
Request authorization to negotiate and execute agreement with Alliant Employee Benefits. Contract term will be for one (1) year with a possibility of two (2) annual renewals. After three (3) years of successful performance an additional two (2) annual renewals may be granted to the firm (2022 and 2023). Annual cost to H-GAC will not exceed \$35,000. (**Staff Contact: Nancy Haussler**)
- 5. FINANCE AND BUDGET COMMITTEE
Report on activities and Committee recommendations.

 - a. MONTHLY FINANCIAL REPORT
Request approval of May 2019 monthly financial report. (**Staff Contact: Nancy Haussler**)
- 6. AUDIT COMMITTEE

 - a. COMPREHENSIVE ANNUAL FINANCIAL REPORT
Request approval of 2018 Comprehensive Annual Financial Report. (**Staff Contact: Nancy Haussler**)
 - b. 2018 EMPLOYEE RETIREMENT PLAN
Request approval of the 2018 Employee Retirement Plan Audit. (**Staff Contact: Nancy Haussler**)
- 7. HUMAN SERVICES

 - a. WORKFORCE CONTRACT AMENDMENTS
Request authorization to amend workforce contracts in the amount of \$7,797,000 to expand the number of summer youth jobs program participants and number of workforce customers. (**Staff Contact: Mike Temple**)

- b. WORKFORCE ADULT EDUCATION CONTRACTS
Request approval of contracts with adult education providers from July 1, 2019 through June 30, 2020 in amount not to exceed \$18,542,000. (**Staff Contact: Mike Temple**)

- c. WORKFORCE PAYROLL CONTRACT
Request authorization to contract with ProSource Solutions, Inc. in the amount of \$225,000. (**Staff Contact: Mike Temple**)

- 8. TRANSPORTATION PLANNING
 - a. REIMBURSEMENT OF FUNDS – TEXAS DEPARTMENT OF TRANSPORTATION
Request authorization to reimburse the Texas Department of Transportation in the amount of \$125,659.90. (**Staff Contact: Chuck Wemple**)

- 9. N/A

- 10. N/A

- 11. N/A

- 12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.