

SEP QUARTERLY REPORT FORM

Texas Commission on Environmental Quality

1. Administrator Information and Certification

Project Implementer Houston Galveston AERCC
 Region/affiliation if applicable Region in E5, if applicable in Q1
 County: Type the project county in E6 in Q1
 Mailing Address: Type organization mail address in E7 in Q1
Organization city, state, zip in E8 in Q1

Project: Type name of project in K4 in Q1
 Contact: Name of person to call for questions in K5, Q1
 Telephone: Type the phone # for contact person in K6, Q1
Type alternate phone in K7 in Q1
 Email: [Type email address in K8, Q1](#)

Certification: I certify that all information submitted herein is true and correct to the best of my knowledge.

Signature: Stephanie Lee Date: 04/30/07
 (Insert initials or electronic signature): SL

	Q1	Q2	Q3	Q4
Performance Quarter:	x			
Performance Period:	Jan-Mar	Apr-June	July-Sep	Oct-Dec
Report due date:	Due 04/30	Due 07/31	Due 10/31	Due 01/31

Year: 2007

2. Project Status

A. Describe any activities performed on this project during the performance period (submit photographs, maps, etc to document project):

An application was received by Sheldon ISD for funds to replace an older diesel bus with a new 2007 bus. \$35,569.00 in SEP money was awarded to Sheldon and will be used along with CMAQ and other local dollars to help pay for the school bus. No invoices have been submitted. The H-GAC board approved all funds for Sheldon. Humble ISD, Klein ISD, Houston ISD, Tomball ISD, and Waller ISD all submitted applications to the program.

You may continue in Section 6, below if you need additional space.

B. Describe any activities planned for the next quarter performance period:

Next quarter further applications will be reviewed and SEP money approved for projects. There are currently 5 school districts with pending applications.

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3. Contribution Information

A. List monies received from Respondents for this project during the reporting period: (add additional lines if necessary)

Respondent Name	Docket No.	Date of Order	Date \$ Recvd	Completion Due Date	Extension req'sted Y/N	New Due Date	Project complete this quarter y/n?	Dollar Amount Received
From: Valero Texas City Refin	SA-05-CA-0569	12/27/2006	1/2/2006	12/27/07				\$75,000
From: Exxon Mobil	2006-0737-AIR-E	1/10/2007	1/29/2007	01/10/08				\$10,362
From: Air Products L.P.	2006-0903-AIR-E	1/10/2007		01/10/08				\$2,080
From: Harris Co. Edu Foundation		2/27/2007		02/27/08				\$39,585
From: Valero Texas City Refin	2006-1067-AIR-E	2/9/2007	4/5/2007	02/09/08				\$59,754
From: Exxon Mobil	2006-1519-AIR-E	3/28/2007	4/10/2007	03/27/08				\$3,480

B. List expenditures made for this project during the reporting period: (add additional lines if necessary)

Attach or mail copy of all checks/invoices

Subcontractor Name	Invoice No.	Date work done	Date paid	Explanation of work	Amount billed	Amount paid	Balance due for this invoice cycle
To:							\$0.00
To:							\$0.00
To:							\$0.00
To:							\$0.00
To:							\$0.00
To:							\$0.00

C. List projected expenditures for coming quarter, if known: (add additional lines if necessary)

Attach or mail invoices

Subcontractor Name	Work Description	Projected Location	Projected Date	Comments	Est. amount to be billed or paid
To:					
To:					
To:					
To:					
To:					

D. List monies returned to TCEQ Financial Administration Division this quarter: (add additional lines if necessary)

Attach or mail copies of checks

Respondent Name	Docket No.	Date of Order	Date \$ Recvd	Completion Due Date	Check No.	Date check was returned	Dollar Amount Returned
From:				12/30/00			
From:				12/30/00			
From:				12/30/00			

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4. Quarterly Financial Information

A. List account information below, except for the total monies received and expended:

With the Q4 report (due Jan 31 each year), please submit a copy of all bank statements for the previous 12 month period.

BANK INFORMATION

Bank name: _____
 Bank address: _____

 Last 4 digits of account #: _____

PROJECT BUDGET INFORMATION

What is the total budget for this project? →	
Was any money received prior to this year? →	
Remaining amount needed at start of this quarter	\$ -
Balance of SEP monies this quarter	\$ 190,260.83
Dollar amount of newly approved projects →	\$ -
Remaining balance you may receive for this project:	\$ (190,260.83)

(If balance should be different, explain in comments at end of report)

SEP Bank Account Balance

Quarterly SEP Account Information		
Beginning bank balance this Quarter:	Enter starting bank balance as of Jan 1 of this year in M86 →	
SEP monies received since last quarter:	This balance is automatically calculated from entries above	\$190,260.83
SEP monies expended since last quarter:	This balance is automatically calculated from entries above	\$0.00
SEP monies returned to TCEQ:	This balance is automatically calculated from entries above	\$0.00
Interest Earned on Account (enter only interest earned during the previous quarter in cell M90)	→	
Projected future expenses:	This balance is automatically calculated from entries above	\$0.00
Ending bank balance this Quarter:	This balance is automatically calculated from entries above	\$190,260.83

B. Annual Financial Information

Information in Section B below this line is pre-calculated: do not attempt to enter data in Section B.

Beginning balance this calendar year:	\$0.00
Total SEP monies received YTD:	\$190,260.83
Total SEP monies expended YTD:	\$0.00
Total SEP monies returned YTD:	\$0.00
Interest Earned YTD:	\$0.00
Ending balance YTD:	\$190,260.83

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5. Reminders

- Did you attach or mail copies of all checks and invoices?
 - Did you attach or mail before/after or final photographs?
 - If Q4 report, did you transmit or mail bank statement summaries?
 - If requesting extension of time to complete a project, send the Request for Extension of Time to Complete a SEP Project, form RFE.SEP.PROJ.
 - If requesting extension of time to submit a report, send the Request for Extension of Time to Submit a SEP Report form RFE.SEP.RPT
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6. Additional Comments

Insert additional comments here.